

Alejandra Plazola

aplazola48@gmail.com | 512-318-1792 | [linkedin.com/in/alejandra-plazola-99a21594/](https://www.linkedin.com/in/alejandra-plazola-99a21594/) | Del Valle, Tx 78617

EDUCATION

University of Texas at Austin

Spring 2021

BSA, Biology-College of Natural Sciences

Composite Science Certificate-UTeach, College of Natural Sciences

Certificate is certified to teach grades 7-12 for Biology, Chemistry, Geology, and Physics.

Google Certified Educator- Level 1

EXPERIENCE

UT International Office

Sept.2018-May 2019

Credit Team Assistant

- Assist the Credit Team transfer student's foreign credit into UT credit.
- Translate transcripts, translate foreign grades into UT grades, input student information in an excel sheets.
- Send emails to students and faculty about classes, transcripts, and credit
- File and folder student's information
- Update the study abroad credit database

Environmental Science Institute

Sept.2019-December 2019

ESI Intern

- Role was to create lesson plans for Guest Speaker's talks/lectures
- Edit and research about lesson plans
- Help with ESI's new website giving suggestions as a perspective of a teacher/student
- Create worksheets and activities that went with lesson plans

Breakthrough

January.2020-August 2020

Breakthrough Intern

Jan.2020-March.2020

- Office work, organizing office, data work, clerical tasks
- Helping out in Middle and High Schools as for tutoring support/mentoring
- Help students in science and math subjects
- Help manage and support Breakthrough staff with students

Summer Teaching Fellow

June.2020-August.2020

- Zoom summer program- learning how to use and work zoom as an educator
- Taught and lead a group of rising 8th graders from the Manor ISD area in a team of 2 other teaching fellows
- Teacher/Mentor for Middle School students
- Leading faculty events, student events, hosting office hours
- Creating lesson plans, PowerPoints, assignments, working with google classroom
- Created [a google site artifact](#) of the entire summer with all teams.
- Creating own electives for the student-Electives consisted of tiktok/memes/YouTube challenges, yoga, and dissecting music meaning.
- Parent outreach and keeping in touch with them/students.
 - **Breakthrough Get's Fit Committee**
 - Help create and lead fun activities that involve physical activities for the students
 - Working in a team to in order to create the event and plan activities.
 - Share a mental wellness, physical exercise, or health tip at all school events

ORGANIZATIONS

University Leadership Network

Aug.2017-Present

- A 4-year leadership organization to help students get involved in networking and gaining experience
- Helps student leadership skills and discuss good leadership qualities
- Help students gain internships and studying abroad opportunities
- Scholarship

Kappa Delta Chi Sorority Inc.

Feb. 2019-Present

- A Latina/Hispanic Sorority that provides professional networking and gaining leadership opportunities that provide community service to the local/national community.
- Assisting in organizing and planning events.
- Developing Professional Skills
 - ***Stroll Co-Chair (Fall 2019 and Spring 2020)***
 - Leading sisters in dance practices, learning choreography, and strolls
 - Creating Choreography and cutting music and putting music together.
 - ***Service Committee Member (Fall 2019)***
 - Assisting Service Chair with annual KDChi Autumn Fest, which is our fall service event.
 - ***Fundraising Committee Member (Spring 2020)***
 - ***Alumnae Relations Chair (Fall 2020)***
 - Planning an Alumni Event with Alumni sisters and undergrad sisters. Lead alumni events, outreach with alumni sisters. Update Alumni Roster/Contacts.

SKILLS

Languages: Proficient in English and Spanish

Software: MS: Office: Word, Power point, Excel. R Studio. iMovie. Loom. Zoom. Google Classroom. Google Drive, Docs, Sheets, Forms, Sites, Calendar.

Social media: Facebook, Snapchat, Instagram, Twitter.