Meeting Report

Date: March 29th, 2024

Duration: 20 minutes (on zoom)

Attendees

Apolline Leboucher

Kaoutar El Azzab

Baudelaire Tsoungui Nzodoumkouo

Agenda

☑ Presentation of all the work of the previous Sprint (Sprint 3)

☑ Talking about how to proceed to the integration of the new feature

☑ Assigning Responsibilities for Development

Discussion Summary

Feature Idea Presentation and Approval Process:

We initiated a discussion to present a new feature idea to the team for their input and feedback. The concept was thoroughly discussed, covering its potential benefits, feasibility, and alignment with our objectives. Following the comprehensive discussion, the team reached a consensus, showing a general approbation for the proposed feature.

Approval by TA:

The proposed feature was subsequently presented to the Technical Authority (TA) for final approval. The TA evaluated the proposal, considering its technical aspects, impact on existing systems, and alignment with broader project goals. After careful consideration, the TA approved the feature, acknowledging its value and feasibility within the project scope.

UI Design Selection Process:

With the feature approved, the team shifted focus towards designing its user interface (UI). To ensure a user-centric approach, team members reviewed various online designs, seeking inspiration and best practices. After thorough examination and comparison, the team collectively voted on the most suitable design, considering factors such as usability, aesthetics, and compatibility with existing UI elements.

Assignment of Task:

Once the UI design was chosen, the team proceeded to assign the task of implementing it to a competent team member. Beaudelaire was entrusted with this responsibility, considering their expertise and familiarity with the project requirements. The task assignment included clear objectives, timelines, and expectations to ensure successful implementation of the chosen UI design for the approved feature.

Next Meeting Details

Date: April 3rd, 2024

Time: 9:20pm

Duration: 1h