# Prepare Lookup Sheet

* Type all the Head and subhead data here
* The columns are Head, SubHead, Details and Remarks
  + Create two ranges Head (E1,E2) and SubHead (F1,F2)

# Data Sheet

* Download the back transaction and copy it in BankStatement Sheet
  + Based on the Value date, Define Year-Month (B column), Year,
  + Based on Cr/Dr >> define format Amount
  + Copy the sheet to Data sheet.
* In the Data Sheet Add two column as “Head” and “SubHead”
  + Head Column >> DataValidation >> List / =Head (Range already defined)
  + SubHead Column >> DataValidationb >> List / = SubHead (Range already defined)

# Macro Development

* Alt + 11 – VBA Editor
* Tools >> Reference >> Microsoft ActiveX Data Objects 2.6 Library

# and SubData in

# Heading 1

## Heading 2

### Heading 2

#### Heading 3