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<Company Name>

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<Project Name>  
**Programming Guidelines**

**Version <1.0>**

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## Revision History

Date	Version	Description	Author
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# Programming Guidelines

## 1. Introduction

*[The introduction of the **Programming Guidelines** should provide an overview of the entire document. It should include the purpose, scope, definitions, acronyms, abbreviations, references, and overview of the **Programming Guidelines**.]*

### 1.1 Purpose

*[Specify the purpose of the **Programming Guidelines**.]*

### 1.2 Scope

*[A brief description of the scope of the **Programming Guidelines**; what Project(s) it is associated with and anything else that is affected or influenced by this document.]*

### 1.3 Definitions, Acronyms, and Abbreviations

*[This subsection provides the definitions of all terms, acronyms, and abbreviations required to properly interpret the **Programming Guidelines**. This information may be provided by reference to the project's Glossary.]*

### 1.4 References

*[This subsection provides a complete list of all documents referenced elsewhere in the **Programming Guidelines**. Identify each document by title, report number if applicable, date, and publishing organization. Specify the sources from which the references can be obtained. This information may be provided by reference to an appendix or to another document.]*

### 1.5 Overview

*[This subsection describes what the rest of the **Programming Guidelines** contains and explains how the document is organized.]*

## 2. Code Organization and Style

*[A description of the size of a module, layout of a module, space, nesting, legibility, and so on.]*

## 3. Comments

*[A description of the use of comments.]*

## 4. Naming

*[A description of how each kind of entity, such as types, variables, and subprograms, will be named.]*

## 5. Declaration

*[A description of how declarations will be written.]*

## 6. Expressions and Statements

*[A description of how expressions and statements will be written.]*

## 7. Memory Management

*[A description of how memory will be managed.]*

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## 8. Error Handling and Exceptions

*[This section gives rules and guidelines on how error handling and exceptions will be handled.]*

## 9. Portability

*[This section describes special rules to ensure portability across different platforms and compilers.]*

## 10. Reuse

*[This section gives rules and guidelines to foster easier reuse.]*

## 11. Compilation Issues

*[This section describes dependencies between modules, compiler directives, and so on.]*

## 12. Annex: Summary of Guidelines

*[This section summarizes all guidelines; one line for each.]*