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<Company Name>

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<Project Name>  
**Business Use-Case Specification: <Business Use-  
Case Name>**

**Version <1.0>**

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*[Note: If you are not using Rational RequisitePro, then this document template should be used to capture the actual Business Use Case including the workflow, special requirements, and performance goals of the Business Use Case. This file should be linked to the corresponding business use case in the Rational Rose model.*

*If you use Rational SoDA, then this document is used as input to the business use-case report that combines this content with use-case diagrams from Rose.]*

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## Revision History

Date	Version	Description	Author
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# Business Use-Case Specification: <Business Use-Case Name>

## 1. Introduction

*[The introduction of the **Business Use-Case Specification** provides an overview of the entire document. It includes the purpose, scope, definitions, acronyms, abbreviations, references, and overview of this **Business Use-Case Specification**.*

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*If you use Rational SoDA, then this document is used as input to the business use-case report that combines this content with use-case diagrams from Rational Rose.]*

### 1.1 Purpose

*[Specify the purpose of this **Business Use-Case Specification**.]*

### 1.2 Scope

*[A brief description of the scope of this **Business Use-Case Specification**; what Use Case model(s) it is associated with and anything else that is affected or influenced by this document.]*

### 1.3 Definitions, Acronyms, and Abbreviations

*[This subsection provides the definitions of all terms, acronyms, and abbreviations required to properly interpret the **Business Use-Case Specification**. This information may be provided by reference to the project's Glossary.]*

### 1.4 References

*[This subsection provides a complete list of all documents referenced elsewhere in the **Business Use-Case Specification**. Identify each document by title, report number if applicable, date, and publishing organization. Specify the sources from which the references can be obtained. This information may be provided by reference to an appendix or to another document.]*

### 1.5 Overview

*[This subsection describes what the rest of the **Business Use-Case Specification** contains and explains how the document is organized.]*

## 2. Business Use-Case Name

### 2.1 Brief Description

*[The description briefly conveys the role and purpose of the business use case. A single paragraph will suffice for this description.]*

## 3. Goals

*[A specification of the measurable goals or objectives of the business use case.]*

## 4. Performance Goals

*[A specification of the metrics relevant to the business use case and a definition of the goals you want to achieve by using those metrics.]*

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#### 4.1 <name of performance goal>

*[A brief description of the performance goal.]*

### 5. Workflow

*[A textual description of the workflow the business use case represents. The workflow describes what the business does to deliver value to a business actor, not **how** the business solves its problems.*

*Only one level of workflow steps is indicated in the subsections below, but you may add more levels if necessary.]*

#### 5.1 Basic Workflow

##### 5.1.1 <name of workflow step>

*[A brief description of the workflow step.]*

#### 5.2 Alternative Workflows

##### 5.2.1 <name of workflow step>

*[A brief description of the workflow step.]*

### 6. Category

*[Indicate whether the business use case is a 'core', 'supporting', or 'management' category.]*

### 7. Risk

*[Specify the risks of executing or implementing the business use case.]*

### 8. Possibilities

*[Describe the estimated improvement potential of the business use case.]*

### 9. Process Owner

*[Define who the owner of the business process is—this is the person who manages and plans for the changes.]*

### 10. Special Requirements

*[The special requirements of the business use case are included here. These requirements are not covered by the workflow as it has been described in the sections above.]*

#### 10.1 <Name of Special Requirement>

*[A brief description of the special requirement.]*

### 11. Extension Points

*[Extension points of the business use case.]*

#### 11.1 <Name of Extension Point>

*[A definition of the location of the extension point in the flow of events.]*