

UNTAET

United Nations Transitional Administration in East Timor

UN VOLUNTEERS

PERIODIC PERFORMANCE REVIEW FORM

(Note: Use the same form for Final Performance Review at the time of Repatriation)

Name (last,first,middle) and UNV ID NO: POPOVICI Andrei Mihai 1085	Nationality: ROMANIAN	Entry on Duty Date: 19/02/2000
UNV Functional Title: ITU Assistant	East Timor District Duty Station: DILI	
Department: ITU – SOFTWARE DEVELOPMENT	Telephone Ext. Or Mobile: 5089;0409 671471	Period Covered by this report: 31/01/01-31/07/01

NOTE: This exercise is meant to be jointly discussed and completed by the UNV staff member and his/her Supervisor, thus providing both opportunity to comment and reflect on the UNV staff member's overall work, living and other conditions relating to his/her assignment with UNTAET in East Timor. Part I & III are to be completed by the UNV staff member, and Part II by the Supervisor. Part IV is for signing by both parties and submission to the UNV Support Unit. Copies of the Report will be given to the UNV staff member, and another copy kept in the Personal File of the UNV staff member for institutional memory and/or future review if/when required.

PART 1: TO BE COMPLETED BY THE UNV STAFF MEMBER

1. Please comment on the administrative support aspects of your assignment, e.g. from your recruitment, to your service in country. Do you feel adequately supported? What other support or conditions of service would you like to see improved?

-I felt 100% supported by the UNV team in East Timor in all regards...

Special thanks to Mr. Kevin Gilroy, Chief of UNV Support Unit, for his continuous support and understanding.

Many thanks to the entire team of UNV Administrative Support Unit from East Timor.

-Unfortunately my type of work (software developer in Dili, UNTAET) is not the most suitable to give you a proper feedback about the living conditions or working conditions which would require an improvement...

I live the other colleagues of mine to make the appropriate remarks and comments.

2. Describe briefly your major responsibilities and duties during the period under review; was your Terms of Reference clear, and are your duties clearly defined and explained? What so far has been the most challenging aspect of your work? How would you grade your overall assignment satisfaction thus far on a Low to High scale from 1 to 10?
Please use and attach additional paper if required.

-I have been required to carry out several application projects, as it follows:

i- I created an **Inventory Management System** which been implemented within the Engineering Unit

ii- **Sites Reporter** -for identifying the most used email sites and other sites which overload the general Internet traffic within UNTAET and PKF.

iii- **ITU Help Desk Database** – for a better management and tracking off the ITU Help Desk tasks

-I would call the **Sites Reporter** the most challenging project I had to deal with, in terms of researching work involved and creating a product to meet the needs of my Supervisors...

Overall Assignment Satisfaction : I have fulfilled my tasks but I cannot grade myself; I am satisfied with my work.

PART II: TO BE COMPLETED BY THE UNV STAFF MEMBER'S SUPERVISOR

1. Please comment on the UNV staff member's responses to Part I above, specifying which item you are commenting on. You may further add any additional information regarding the specific nature of the UNV staff member's assignment that merit particular attention (e.g. responsibilities beyond those usually performed at staff member's level)

During the period covered by this report, the S/M had been assigned to the above mentioned projects. He encountered some difficulties in meeting the deadlines of submitting and implementing the assigned projects.

His weekly activities were reported to me but they were not on time. He had some problems in the supervision area like getting work-related instruction in which he tried to overcome and solve.

However, Mr. Popovici has completed his projects and delivered them for implementation. Some of them are operational (Inventory Management System and Sites Reporter). And, some other is under testing (ITU Help Desk).

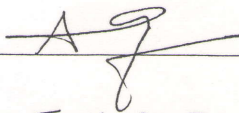
2. Do you recommend the UNV staff member for an extension of his/her current assignment? If the UNV staff member is completing assignment, do you recommend to him/her for service in another similar UN assignment elsewhere? If no to either question, please clearly state your reasons why not.

I do recommend Mr. Popovici for another extension.


PART III: TO BE COMPLETED BY THE UNV STAFF MEMBER

1. Please add any **final comment** you may have regarding your Supervisor's comments, or any other aspect of your assignment. If you are finishing your assignment, please also state the reasons for non-extension, e.g.: completion of assignment duties, family matters, previous/next employment opportunity, etc. *Please use and attach additional paper if required.*

PART IV: SIGNATURES BY ALL PARTIES (Return to UNV Support Unit)

UNV Staff member: 

Date: 11/06/2001

Supervisor Name & Department: Farah AL-Jarrah 

Date: 11 June 2001

Received by Chief, UNV Support Unit: _____

Date: _____