

Risk Management Policy

Alpha Phi Omega, National Service Fraternity
Iota Phi Chapter As amended February, 2013.

Mission Statement

Risk management is the use of education and planned prevention to minimize risk to Alpha Phi Omega, National Service Fraternity (APO), its members, and non-members at APO activities by avoiding actions potentially damaging to APO's reputation and by adhering to the Fraternity's policies, laws, and rules set by associated private organizations. In doing so, one policy goal is to maintain APO's good reputation to a level at which the campus, community, and country respect the organization enough to be willing to collaborate with it in service. This document is an addendum to Alpha Phi Omega's National Standard Policy of Risk Management and is defined to be subordinate to that document.

I. Accountability

- a. Project chairs and event coordinators are responsible for informing participants about relevant Iota Phi Chapter policies.

II. Hazing

- a. Hazing, as defined by Alpha Phi Omega's Standard Policy of Risk Management and UC Davis' Center for Student Involvement's policy, is strictly forbidden.
- b. All members of Iota Phi Chapter are expected to abide by these strict guidelines of hazing, and no deviation from them will be tolerated. Any violations will result in immediate suspension of membership rights at the active body's discretion until further investigation.

III. Name and Representation

- a. Any use and representation of the names "Alpha Phi Omega" and "Iota Phi" by any member or affiliate of this chapter should only be done with express consent from executive members of this chapter.
- b. This chapter shall not be associated directly with any political party or candidate in any way that might display favoritism or political bias on the part of this chapter and its members. Nor will the chapter make any contributions to any fund designated for the use by any political party or its members.

IV. Financial Issues

- a. All checks made by the Iota Phi Chapter must be made in the name of "Alpha Phi Omega - Iota Phi Chapter."
- b. Copies of all contracts must be filed and readily available for all members' viewing.
- c. Only the Iota Phi's Finance Vice Presidents, or persons appointed by Finance Vice Presidents, as defined in the Chapter By-Laws, may issue checks and collect money for Alpha Phi Omega, Iota Phi Chapter.

V. Alcohol and Substance Abuse

- a. Consumption or use of any alcoholic beverages or drugs/drug paraphernalia of an illegal nature is strictly forbidden at any event hosted by Alpha Phi Omega, Iota Phi Chapter.
- b. No member may attend any Iota Phi Chapter event intoxicated or hung over

- c. Wearing any paraphernalia identifying one as a member of Alpha Phi Omega when consuming alcohol or illegal substances is strictly forbidden.

VI. General Safety

- a. Only persons trained in first aid and/or CPR may give such care at Iota Phi Chapter events.

VII. Open Membership Policy

- a. No potential member shall be denied the opportunity of membership to Alpha Phi Omega based on race, color, ethnicity, religion, national origin, sex, sexual orientation, socioeconomic status, creed or disability.
- b. This chapter will make all reasonable accommodations to ensure that each UC Davis student has the opportunity to become a member of Alpha Phi Omega if they so choose.

VIII. Violation of this Policy

- a. Violations of this Risk Management Policy arising at Iota Phi Chapter events may be taken to the Risk Management Committee.
- b. Regardless of the location at which a hazing violation occurs, any hazing violations may be brought to Risk Management Committee.
- c. If any member of the Risk Management Committee is involved in a violation of Risk Management Policy, that member will be removed from the Committee until said violation is rectified. Risk Management Committee will consider the specific circumstances of the case and provide the active body with recommended courses of action.
- d. After Risk Management Committee has presented its recommendations, the active body must decide on the course of action it wishes to take.

IX. Amendments

- a. Any active member during the new business section of a general meeting may introduce amendments to the Chapter Risk Management Policy. Action will proceed according to Robert's Rules of Order.
- b. An amendment to the Chapter Risk Management Policy must be introduced one week prior to the meeting at which it is to be voted upon. Unless otherwise specified, any amendment shall take effect immediately by a two-thirds vote by the active membership present at a meeting at which there is a quorum.

X. Appendix – Terminology in Policy

- a. Alpha Phi Omega events are defined as any event at which a reasonable person would perceive activities to be affiliated with Alpha Phi Omega.
- b. Iota Phi Chapter events are defined as any event at which a reasonable person would perceive activities to be affiliated with Alpha Phi Omega, Iota Phi Chapter. This includes, but is not limited to the following:
 - b.i. Events that are posted on the Iota Phi Chapter's online calendar
 - b.ii. Events that are announced at Iota Phi Chapter meetings
 - b.iii. Events that Iota Phi members are asked to participate in
 - b.iv. Events that are part of Iota Phi Chapter's pledging or membership program
- c. Events segued into from another Alpha Phi Omega event.
- d. Member: A member of Alpha Phi Omega, Iota Phi is a member as defined by the Iota Phi Chapter By-Laws and Constitution.

- e. Risk Management Committee: The Risk Management Committee exists as defined by the Iota Phi Chapter By-Laws