

# **Risk Management Policy**

Alpha Phi Omega, National Service Fraternity

Iota Phi Chapter

As adopted January, 2009.

## **Mission Statement**

Risk management is the use of education and planned prevention to minimize risk to Alpha Phi Omega (APO), its members, and non-members at APO activities by avoiding potentially damaging actions to APO's reputation and adhering to the Fraternity policies, laws, and rules set by associated private organizations. In doing so, one policy goal is to maintain APO's good reputation to a level at which the campus, community, and country respect the organization enough to be willing to collaborate with it in service. This document is an addendum to Alpha Phi Omega's National Standard Policy of Risk Management and is defined to be subordinate to that document.

- I. Accountability
  - a. Project chairs and event coordinators are responsible for informing participants about relevant Iota Phi Chapter policies.
- II. Hazing
  - a. Hazing, as defined by Alpha Phi Omega's National Office Standard Policy of Risk Management and UC Davis' Center for Student Involvement's policy, is strictly forbidden.
  - b. Any affiliates of the Iota Phi Chapter are expected to abide by these strict guidelines of hazing and no deviation from them will be tolerated. Any violations will result in immediate suspension of membership rights until further investigation.
- III. Name and Representation
  - a. Any use and representation of the names "Alpha Phi Omega" and "Iota Phi" by any member or affiliate of this chapter should only be done with express consent from executive members of this chapter.
  - b. This chapter shall not be associated directly with any political party or candidate in any way that might display favoritism or political bias on the part of this chapter and its members. Nor will the chapter make any contributions to any fund designated for the use by any political party or its members.
- IV. Financial Issues
  - a. All checks made by the Iota Phi chapter must be made in the name of "Alpha Phi Omega".
  - b. Copies of all contracts must be filed and readily available for the Brotherhood's viewing.
  - c. No loans under the name of Alpha Phi Omega, Iota Phi may be issued to anyone.
  - d. Only the Iota Phi's Finance Vice Presidents, as defined in the Chapter By-Laws, may issue checks and collect money for Iota Phi
- V. Alcohol and Substance Abuse
  - a. Consumption or use of any alcoholic beverages or drugs/drug paraphernalia of an illegal nature is strictly forbidden at any event sanctioned by Alpha Phi Omega or Iota Phi as well as any event or activity in which members or affiliates of this chapter can easily be identified as such, or observers can identify as an association with this fraternity or the chapter of Iota Phi.
  - b. No member may attend any such aforementioned event intoxicated or hung over
  - c. Iota Phi does not condone any of the aforementioned forbidden activities. As such, wearing any paraphernalia identifying one as a member of Alpha Phi Omega is strictly forbidden.
  - d. Attending an event while intoxicated is strictly forbidden.

- VI. General Safety
  - a. Only persons trained in first aid and/or CPR may give such care at Iota Phi Chapter Events.
- VII. Open Membership Policy
  - a. No potential member shall be denied this opportunity of membership to Alpha Phi Omega based on race, color, ethnicity, religion, national origin, sex, sexual orientation, socioeconomic status, creed or disability
  - b. This chapter will make all reasonable accommodations to ensure that each UC Davis student has the opportunity to become a member of Alpha Phi Omega if they so choose.
- VIII. Violation of this Policy
  - a. Violations of this Risk Management Policy arising at Iota Phi Chapter Events may be taken to the Risk Management Committee
  - b. Regardless of location, any hazing violations may be brought to Risk Management Committee
  - c. If any member of the Committee is involved in a violation of Risk Management Policy, he/she will be removed from the Committee until said violation is rectified.
  - d. The Committee will consider the specific circumstances of the case and provide the brotherhood with recommended courses of action.
  - e. After the Committee has presented its recommendations, the Brotherhood must decide on the course of action it wishes to take.
- IX. Amendments
  - a. Any active member during the new business section of a general meeting may introduce amendments to the Chapter Risk Management Policy. Action will proceed according to Robert's Rules of Order.
  - b. An amendment to the Chapter Risk Management Policy must be introduced one (1) week prior to the meeting at which it is to be voted upon.
  - c. Any amendment shall take effect immediately (unless specified otherwise) by a two-thirds vote by the active membership present at a meeting at which there is a quorum.
- X. Appendix – Terminology in Policy
  - a. Alpha Phi Omega Events: Any event hosted by an Alpha Phi Omega chapter, section, region, or by the national board of directors as defined in Alpha Phi Omega's National Articles of Incorporation.
  - b. Iota Phi Chapter Events: Any event announced at a chapter general meeting by an executive committee officer, or otherwise listed on the calendar available at [www.iotaphi.org](http://www.iotaphi.org).
  - c. Member: A member of Alpha Phi Omega, Iota Phi is a member as defined by the Iota Phi Chapter By-Laws.
  - d. Risk Management Committee: The Risk Management Committee exists as defined by the Iota Phi Chapter By-Laws