



CONCESSIONS - Group Labor Information Sheet

Concessions at UCD events, is operated by Sodexo Campus Services (University Dining Services). We also operate all of the other food service areas on the UC Davis campus except the ASUCD Coffee House.

Payment

The Group Commission for each Booth/Location worked will be calculated at 15% of the NET (after tax) sales generated by your group.

Both the group representative and an authorized representative for University Dining Services (Sodexo) will verify a beginning and ending inventory.

A maximum of .5% of gross sales will be allowed for waste.

If your group is over the allowed .5% waste factor, your group will then collect 14.5% of the NET sales for the Booth.

Consequences

If your group fails to either cancel 2 weeks before or "show" for the agreed upon event, your organization will be billed for \$300.

Your group is expected to maintain a professional level of conduct at all times. In the event of misconduct, your group will lose commission as determined by the Retail Operations Director.

If your group fails to provide the requested number of workers for the Booth/Location, the paid commission will be lowered according to the number of workers missing. The Retail Operations Director will determine the commission % after reviewing all of the facts. EX: If your group was to provide 8 workers and only 4 workers showed, you could lose 50% of your commission (group payment may be 7.5% of NET sales instead of 15%).

Training of Organization Members

It is our intention to provide a very consistent staff for each event.

Organizations will need to have a training session prior to working their first event.

This will be scheduled through the Concessions Manager. This takes about 1 hour.

This may be done before a particular event.

Please do whatever possible to send us people that have been trained for each event.

The more group members have worked, the more efficient they are and the better chance to make more money.

The purpose of this training is to familiarize organization members with the policies, procedures and skills necessary to successfully meet the needs and expectations of our guests.

Please do not assume 1 or 2 people can just show up and get trained the day of the event.

Failure to follow this procedure may result in a fine to be paid by the organization.

Reporting to Work

*Please do not bring personal items into the concessions stands. This includes purses or backpacks.

We do not have any safe storage places for money and valuables.

*The use of cell phones during an event is prohibited.

*All organization members must report to an event no later than the scheduled report time.

*Parking follows all normal UCD campus parking policies. We are unable to provide parking permits for fundraising organizations.

*Once at the event location, organization leaders must make contact with the Concessions Manager and sign in as being present.

Conduct

Your organization is expected to maintain the highest level of professional conduct at all times.

Anyone who engages in improper behavior, may be asked to leave.

In the event of misconduct, your organization may lose commission as determined by the Concession's Manager and Retail Manager.

Please do not have friends come by and "hang out" while your organization is working an event.

Dress Code

Please also read the Grooming Policy Document

Polo shirts or APO shirt only (shirts must have sleeves), Jeans or Khakis Black or Blue only (not faded), and closed toed shoes (must wear socks).

All group workers must be 18 years old or older.

Organization Recognition

You may post a banner that identifies your organization. Please make sure these are professional looking and are in good taste.

Contact Information

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