

ΑΦΩ

Alpha Lambda Term – Financial Policies
Finance Vice Presidents – Jonathan Liu and Emily Neai-Proeung

Regular Reimbursements: https://docs.google.com/forms/d/1yUeAa2IN_eGvWWDzBRsYaNZ6gNGaa22N6iAZJHcusG0/viewform

POLICIES:

Regular reimbursements will be given within 2 weeks of the approved reimbursement at the following CM. You qualify for a reimbursement if all four applies to you:

- The purchase relates to an expense under the budget approved at CM3
- The respective executive committee member approves
- The timestamp on the form is within 2 weeks of the purchase
- A receipt is presented to a Finance VP within 2 weeks of the purchase

Gas Reimbursement: https://docs.google.com/forms/d/1R2FUm5NQVojr8rzhwFR_DCS3LxxR-lsahagWxU7XE6E/viewform

POLICIES:

- You are limited to 150 miles roundtrip per event, from UCLA to the destination, unless otherwise stated.
- Gas Reimbursements are \$0.21 cents/mile driven
- In order to receive the gas reimbursement, you must have the form filled out within a week after the Alpha Lambda Banquet
- You will receive your gas reimbursement at the latest by CM1 of Alpha Mu term
- **GOOD STANDING ACTIVES:** In order to receive a reimbursement, you must have driven 2 good standing actives and/or pledges
- **BAD STANDING ACTIVES:** In order to receive a reimbursement, you must have driven 3 good standing actives and/or pledges

Fundraising Requirement

- Each individual must **fundraise \$15** for the term
- All proceeds raised after the \$15 requirement will **still** go to charity
- Pay-off Policy: Maintained at a 2:3 *ratio* (\$23)
- **Chairs of Fundraising Events:** The overall chair and/or chair of the last shift must record the total amount of money fundraised from the respective fundraising event when filling out their event evaluation. This will ensure accountability as well as serve for documentation purposes.

Expectations

- Promote service through fundraising towards a goal for charity
- Encourage brothers to fundraise together
- Maximize the amount of non-recycling fundraisers

Questions, Concerns, and Feedback

- Feel free to contact us with any recommendations, suggestions, questions, and comments
- Any and all complaints will only be considered through email correspondence, not in person