Appointment Letter

Thursday, 04 June 2020

Rishi Poddar

Bhopal, India

Appointment to the position of **Java Developer**

Dear **Rishi Poddar**,

I am pleased to be able to advise you of your appointment to the position of **Java Developer** within our Organisation. In that position, you will report to Sandeep Dutta.

This Letter of Appointment and the attached Appendices will form your Contract of Employment.

During the period of your Contract you will be based at Guwahati, but you may be required to relocate to another location within the metropolitan area.

The appointment is a permanent, full time position subject to the satisfactory completion of a three months of probationary period commencing on Thursday, 04 June 2020. During the probationary period the employment can be terminated with one day's notice by either party.

Your employment may be terminated by the employer providing eight weeks of notice or payment made in lieu thereof. You may terminate your employment by providing eight weeks' notice. Your employment will be terminated summarily for any of the reasons listed in Appendix A attached to this Letter of Appointment.

Your total remuneration at the designated role will be Rupees **300000** per annum during the period until one year completion.

We look forward to a mutually beneficial association.

If you have any queries regarding any aspects of your appointment or the terms and conditions of your employment, please contact us.

Yours faithfully,

Dipannita Banerjee

Thursday, 04 June 2020