D & W (A S I A) L T D.

D&W Project Tracking Software (TRAX)

User's Instruction Manual

Create By

IT Department

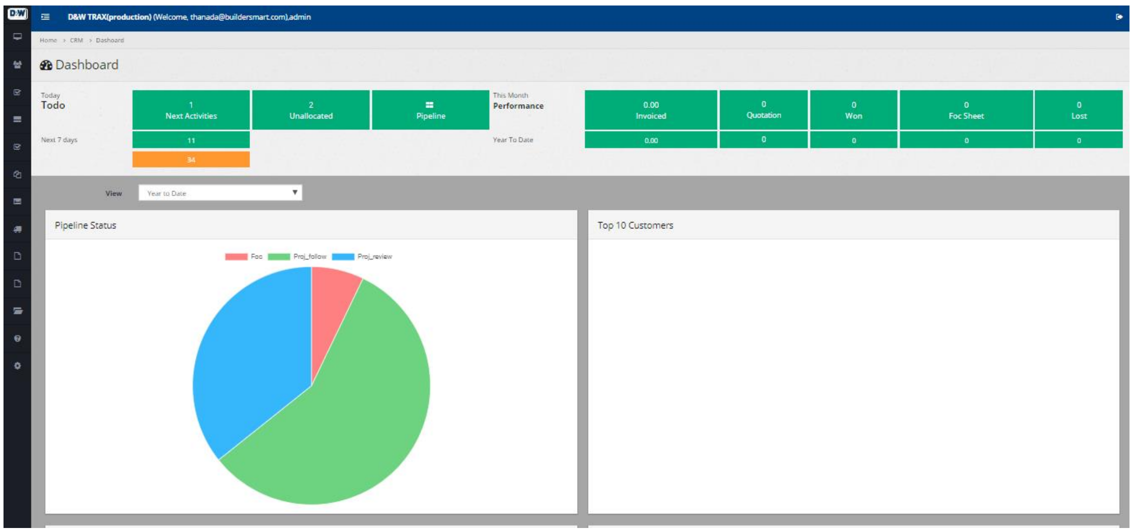
Content

CRM

- **Dashboard**

  This page will show summary of login user data (sales will see own data and manager will see their team data.) such as total of next activities, total of unallocated customer, total of invoiced, total of quotation, total of FOC sheet, Also see the summary graph base with month or year to date selected.

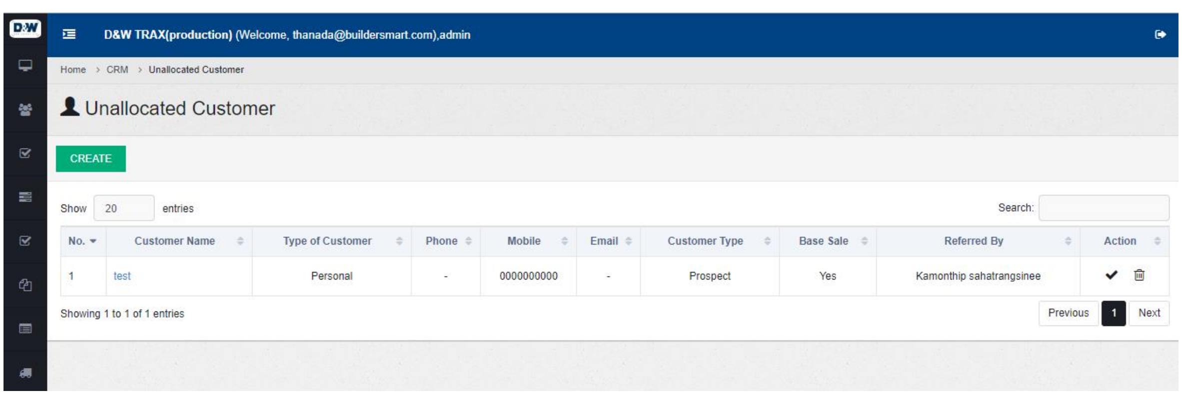
  - Next Activities will go to next activities page
  - Unallocated will go to unallocated customer
  - Pipeline will go to my pipeline page



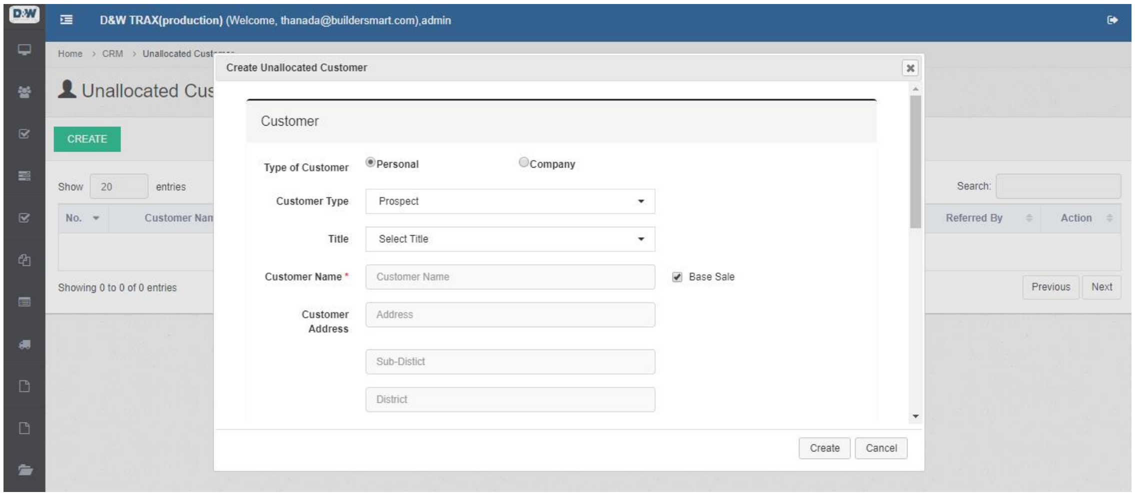
(Dashboard)

- **Unallocated Customer**

  This page is for sales create new customer. Sales can input customer data and create next activities after submitting the data email will send to manager to approve to customer list (manager must approve for prevent duplicate data)



(Unallocated Customer List)

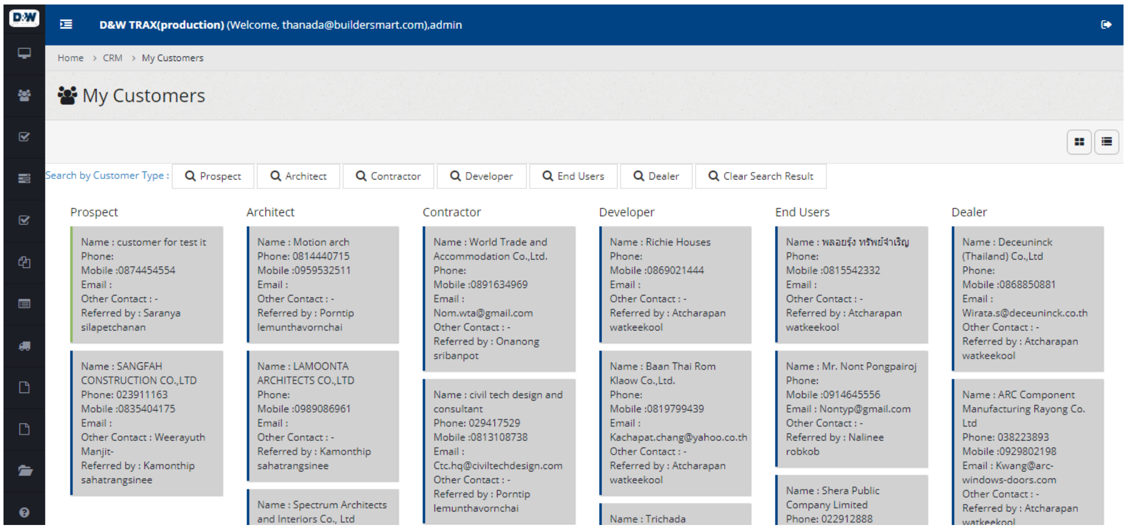


(Dialog to create new unallocated customer when click at create button)

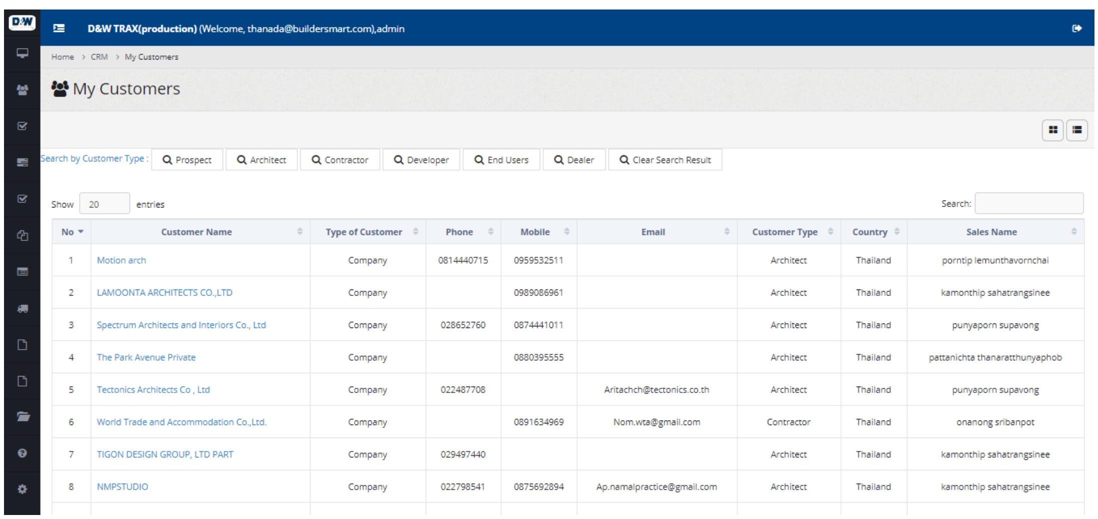
- Customer Type, you can select customer type in this.
  - Prospect
  - Architect
  - Contractor
  - Developer
  - End Users
  - Dealer
- Contact, you can create contact person
- Activity(optional) you can create first activity when create unallocated customer.

- **My Customers**

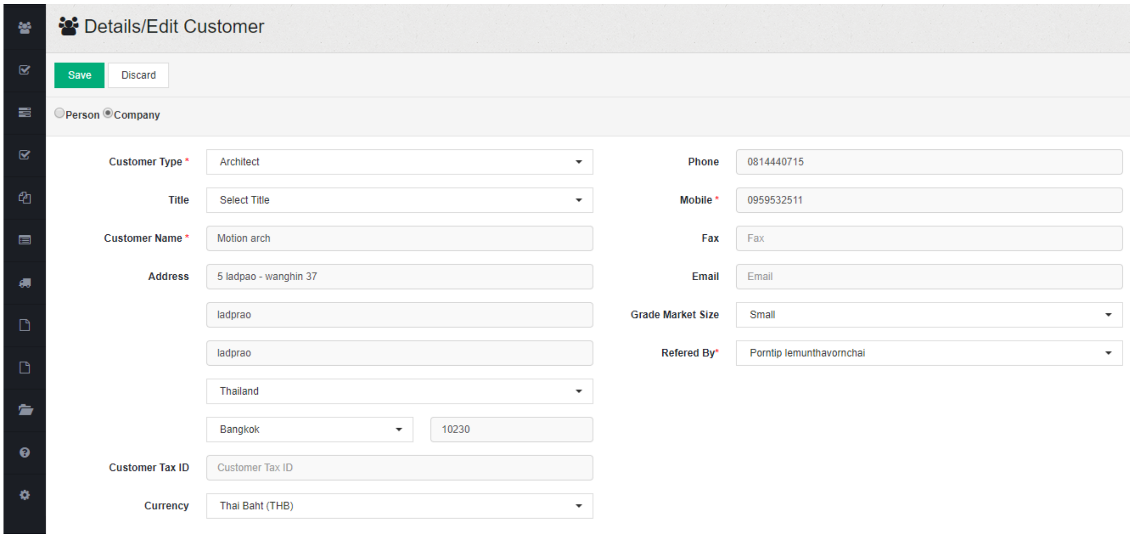
  This page will show all customers data after manager approve in unallocated customer page. This page will separate customer by customer type (Prospect, Architect, Contractor, Developer, End Users, Dealer), can change the view to grid or table, can search by customer type or change to table view to search customer name etc. Can see the detail of customer, update the detail and create contact of customer.



(My Customers – Grid View)



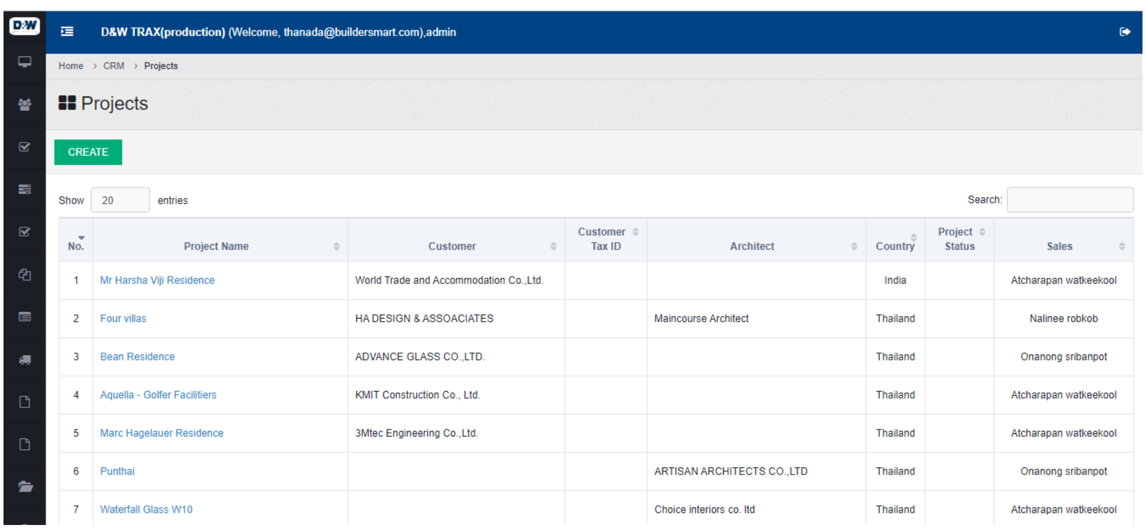
(My Customers – Table View)



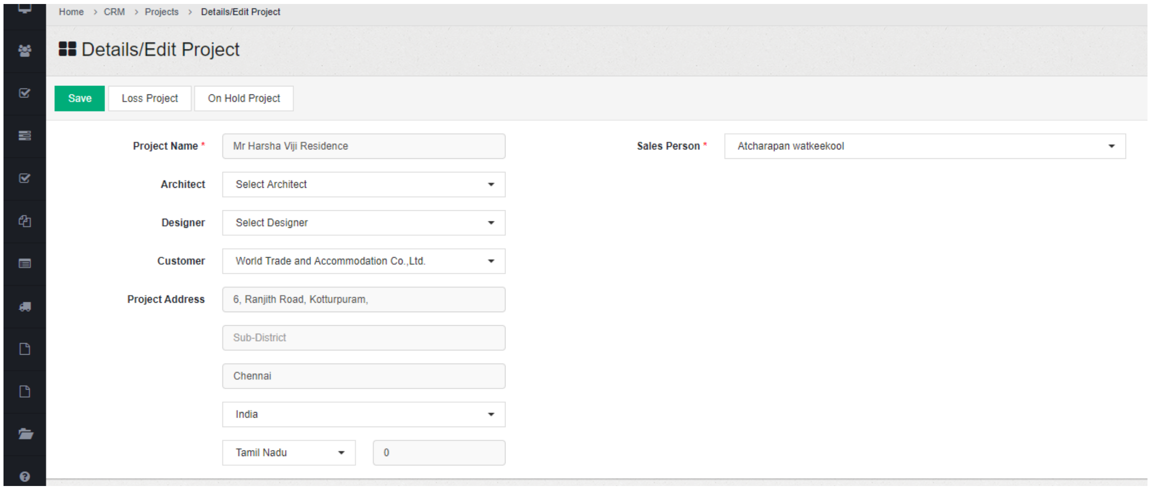
(Customer Details)

- **Projects**

  This page will keep all about project. Can create, edit, make loss or on hold project. Loss and on hold project will apply all pipeline under the project (project for review, project follow up, quote 50%, quote 80%, FOC almost submitted) After submit project the page will redirect to create pipeline.



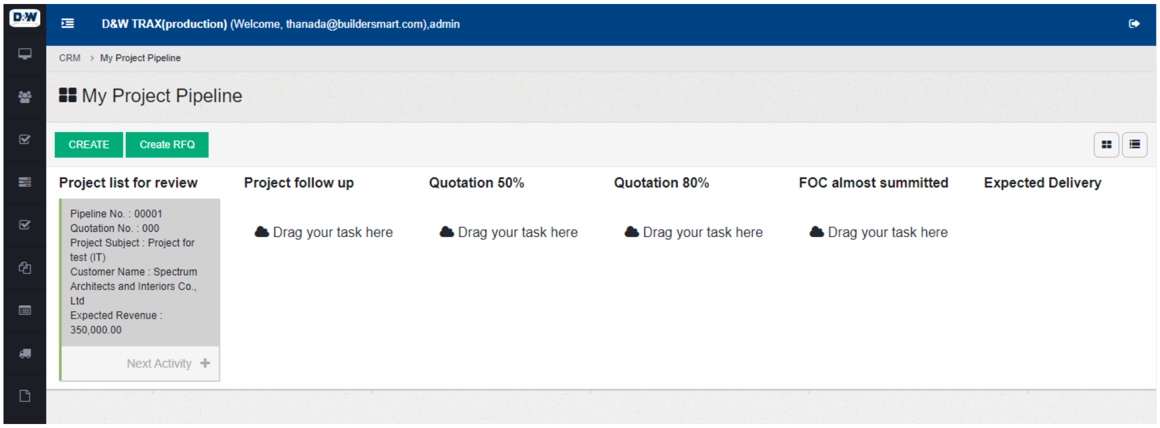
(Projects List)



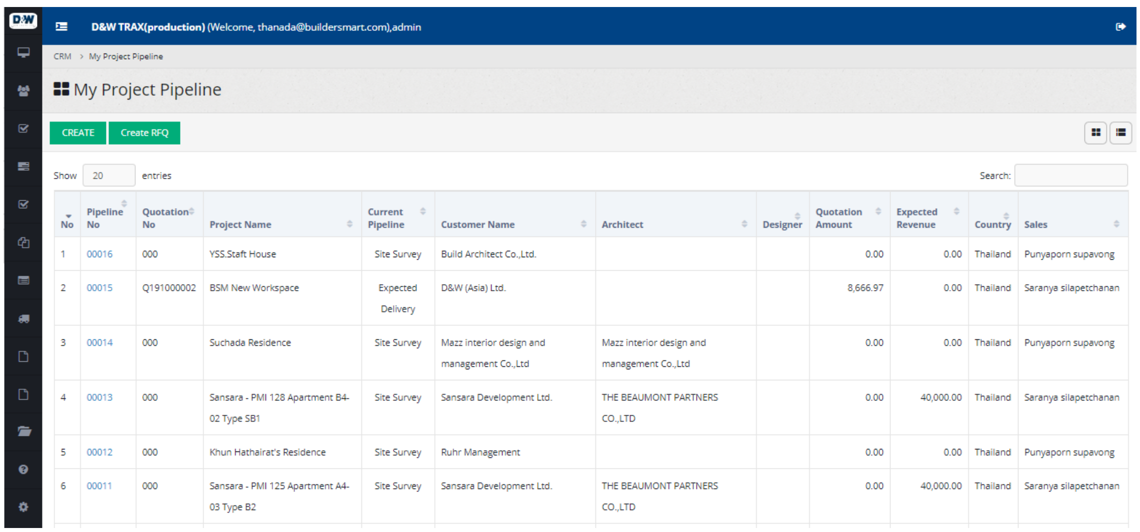
(Project Details)

- **My Pipeline**
  This page is for create and follow the project (one pipeline/one quotation) can manage the lot with expect delivery value and expect delivery date, billing information, color, lot, and items (after pull quotation). The status of pipeline will follow the step
  - Project for review (First status when create pipeline)
  - Project for follow up (When create activity the status will change)
  - Quote 50% (After you create request form list and planner get the data already, and pull quotation to pipeline the status will change)
  - Quote 80% (You can confirm to Quote 80% by click the button "Change to Quote80" in Quote50 status or drag your pipeline to quote 80% in pipeline page)
  - FOC almost summitted (After you put the detail of first deposit received the status will change to this status or you can request to your director to approve the pipeline without deposit receive)
  - Expect delivery (After do site survey finish and you already create FOC sheet this will change status automatic)

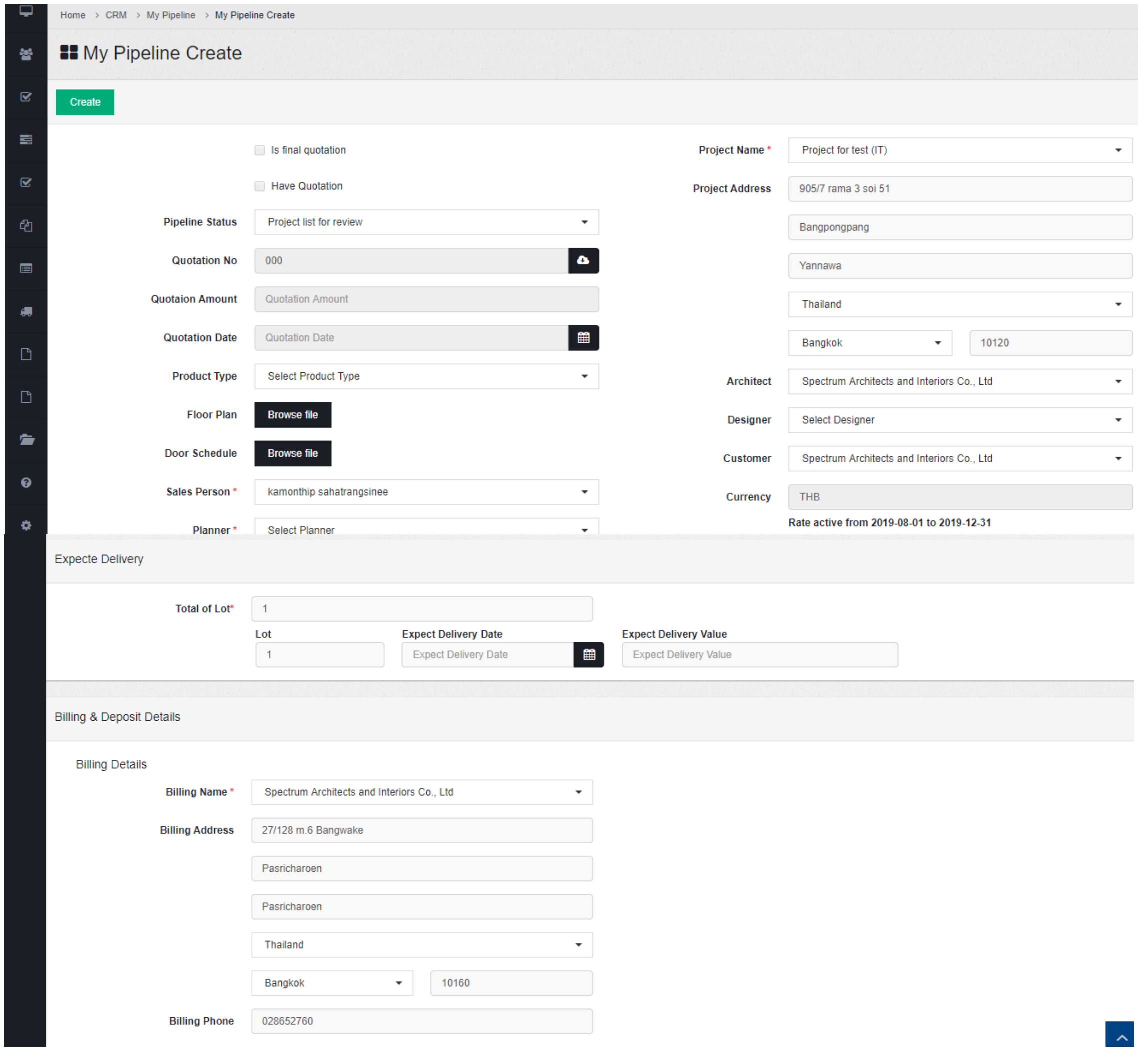
  *Pipeline grid view show for Project for review, project for follow up, quote 50%, quote 80%, FOC almost submitted, expect delivery but if you change to table view all status will show in table (can search and filter the data)
  a. Create button: for create new pipeline
  b. Create RFQ: for create request form for quotation



(My Pipeline Page - Grid view)

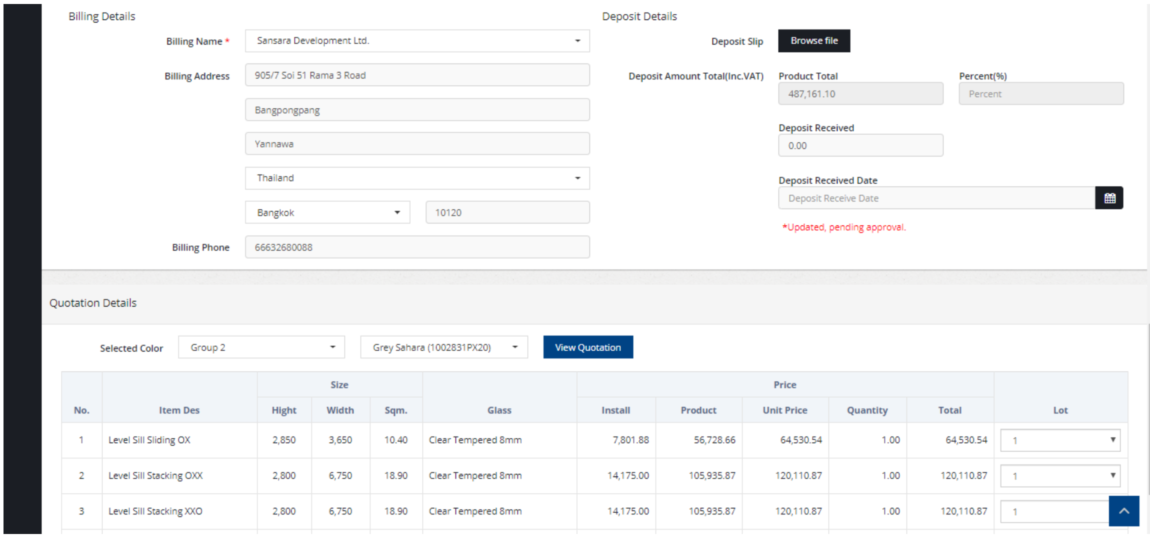


(My Pipeline Page – List view)



(Pipeline create)

- Pipeline create you can select project name and other data that relate with project will show in the detail, floor plan and door schedule will be coming from request for quotation create
- Lot, you can put number of the lot to expect the delivery, after you get quotation lot will get from request for quotation to default in pipeline.
- Billing and deposit details.
  Billing details, default with customer detail you can change it.
  Deposit, will show after you change status of pipeline from quote50% to quote 80%



(Manage Deposit receive and Lot of items)

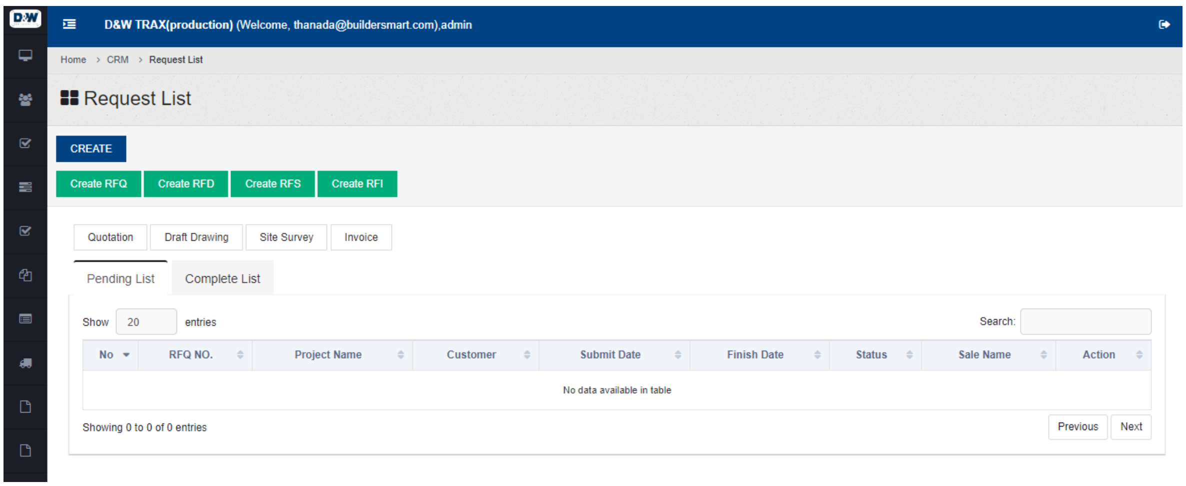
- The group and color will come from RFQ after you get quotation to pipeline and you can select lot for item (lot will come from RFQ and the detail that you input in expect delivery tab)
- When status is Quote80%, can forecast material to ERP by click "Forecast Material"

- **Request Form List**

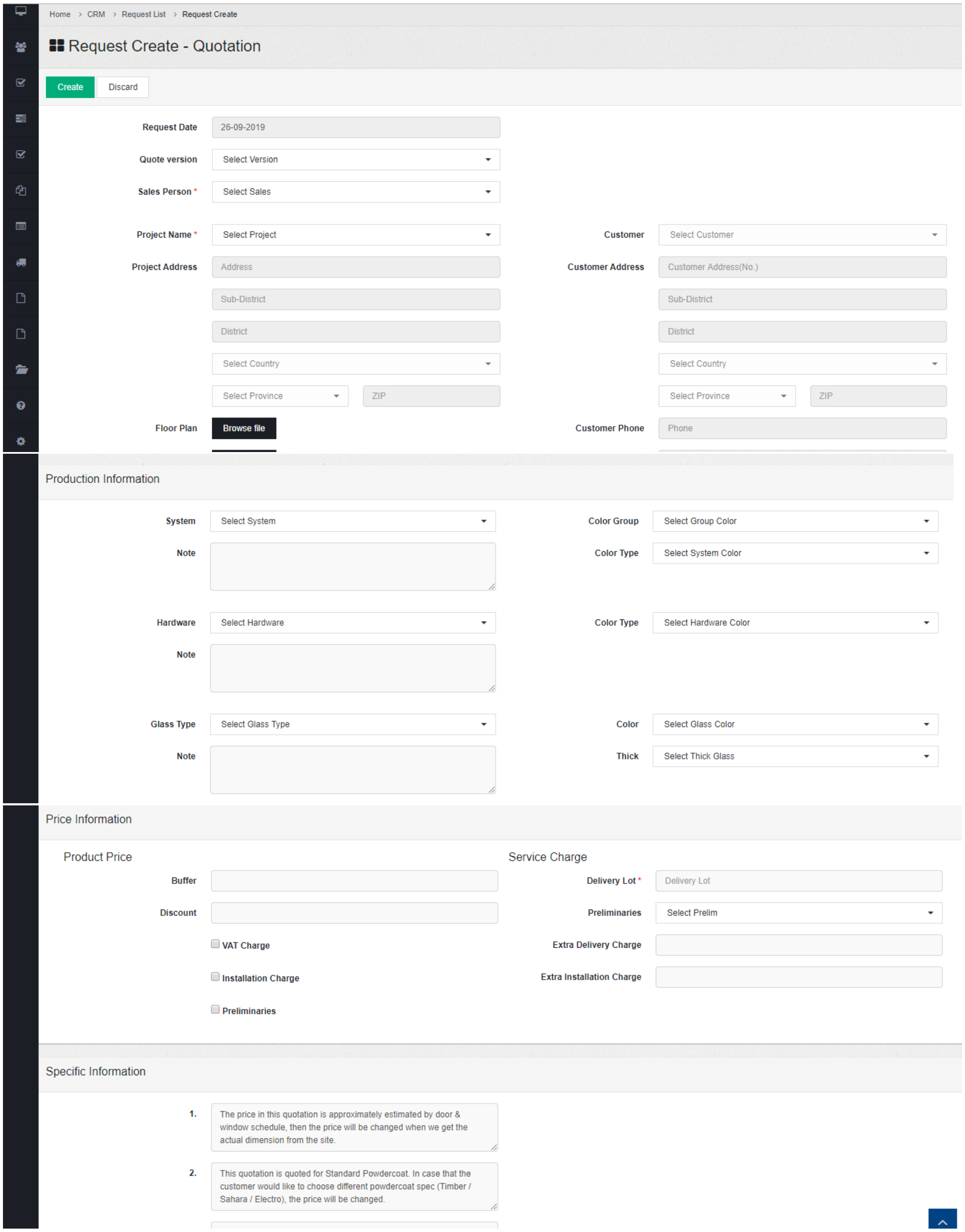
  This page is for RFQ (Request for Quotation), RFS (Request for Site Survey), RFI (Request for Invoice), RFD (Request for Draft Drawing) it's had separate tab, user can see pending and complete list. Pending It's mean wait for relate people finish the request form, and complete it's mean request form is finish.

  \- RFQ (Request for Quotation)

  For request quotation to pipeline planner will pull data from the other system to Trax, user will pull to pipeline and can print out to quotation from Trax. Floor plan, door schedule, delivery lot, vat charge, installation charge, preliminaries is required, and use must select the system and put other detail for planner to create quotation.



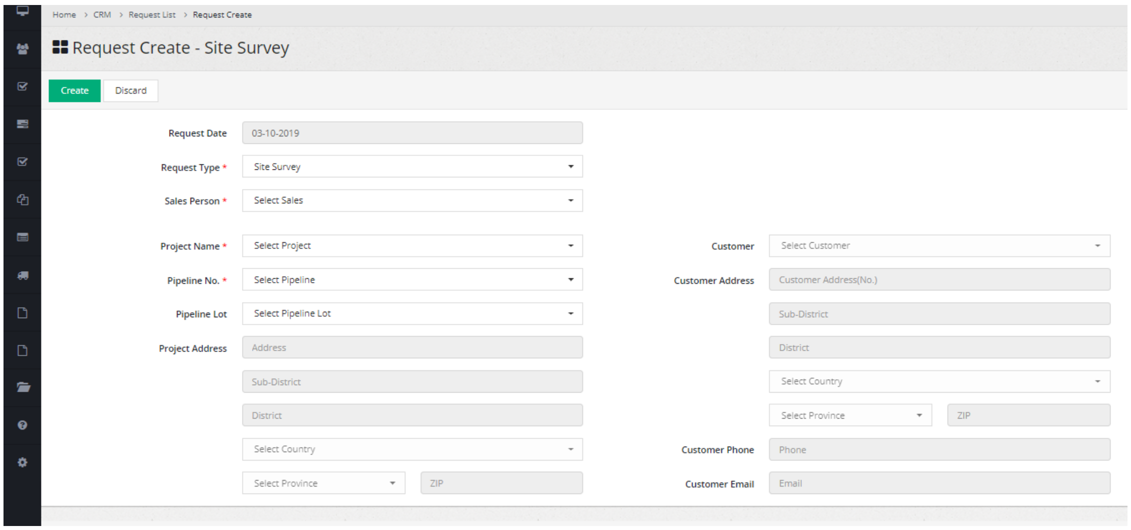
(Request List)



(Request for quotation create)

- RFS (Request for Site Survey)

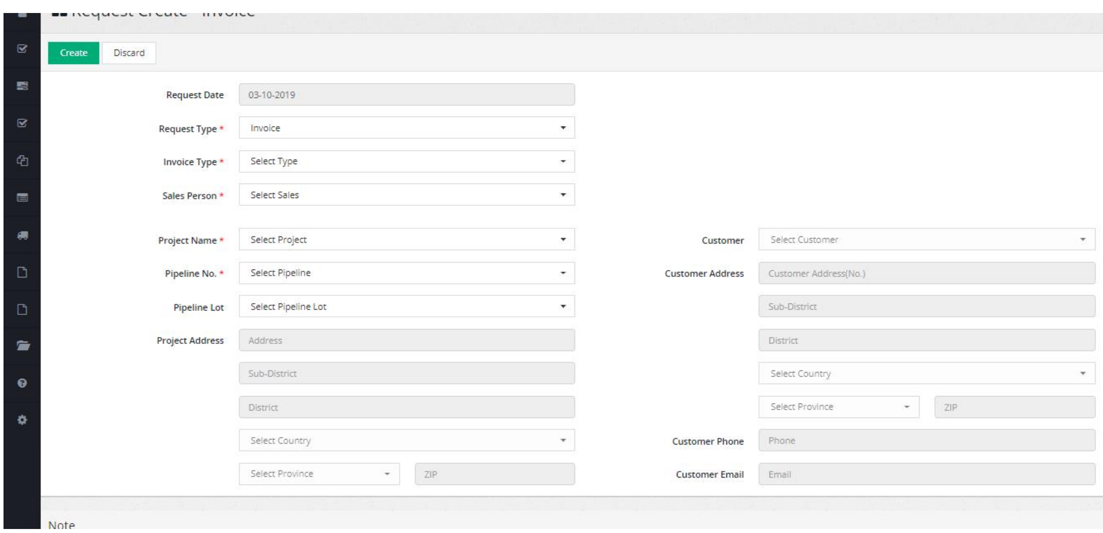
This page for request site team to site survey, this will base with pipeline you can select project and pipeline in the list.



(RFS- Request for Site Survey)

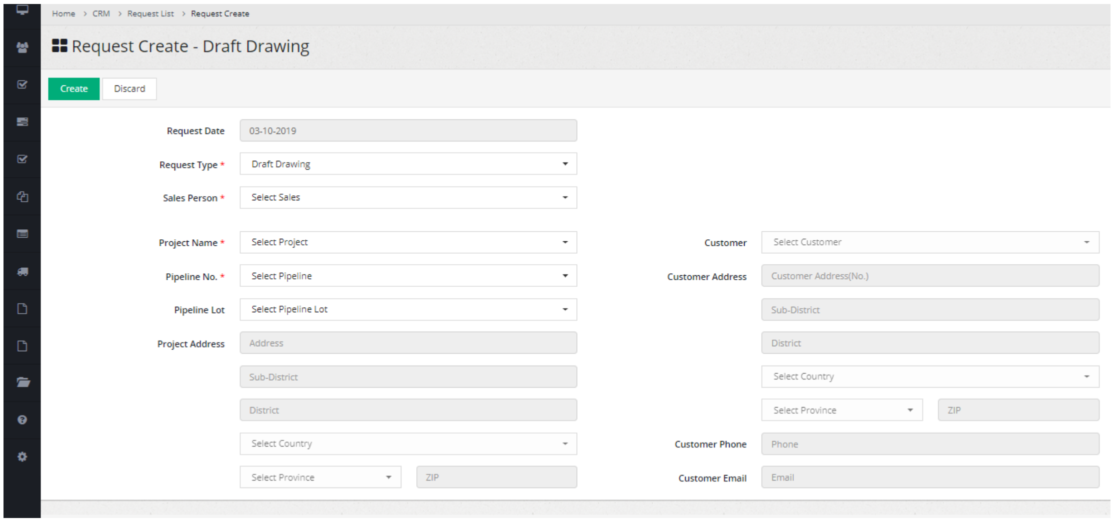
- RFI (Request for Invoice)

This page will request to accounting or finance to create invoice separate by invoice type – first deposit, second deposit, or installation fee for the pipeline that you selected.



(RFI – Request for Invoice)

- RFD (Request for Draft Drawing)



(RFD – Request for Draft Drawing)

- **Next Activities**

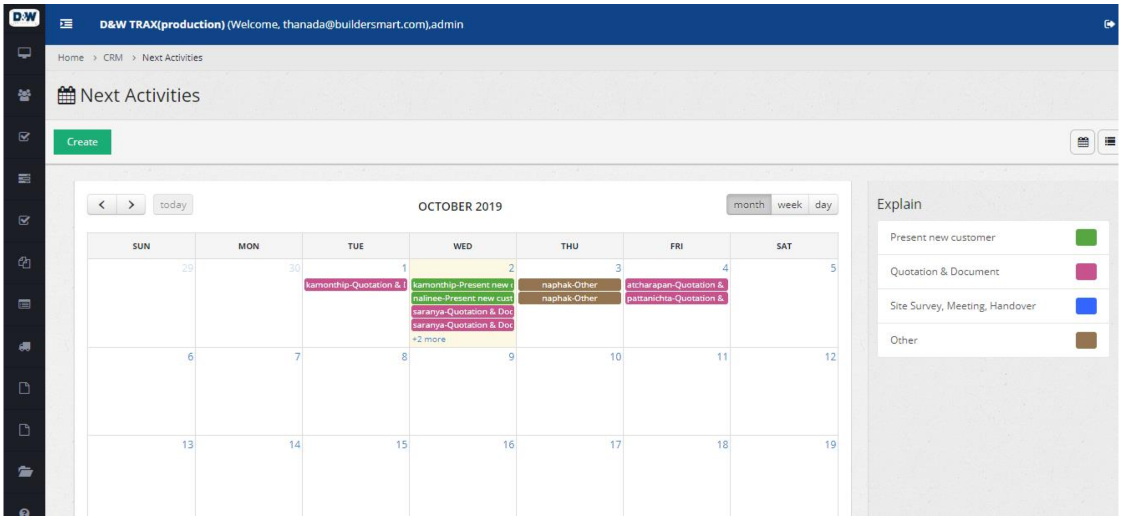
  This page is for create activity relate with customer, project, or pipeline. Can follow up the activity and see activity in calendar or table view.

  Activity type list:

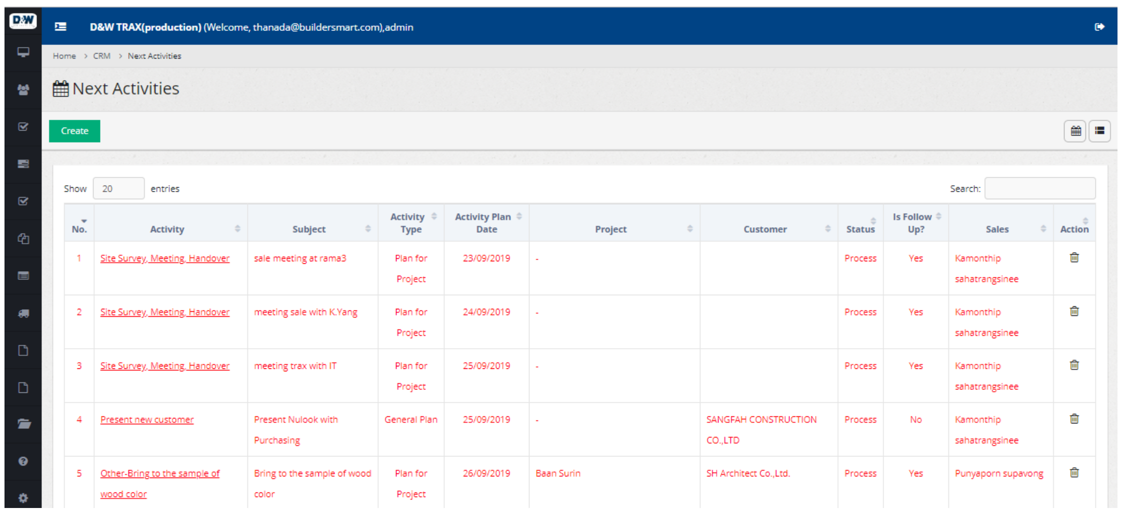
  - Follow up customer
  - Present new customer
  - Site survey
  - Quote new quotation
  - Revise quotation
  - Re-visit customer
  - Site measurement
  - Clear drawing with customer
  - Give sample to customer
  - Call for project update
  - Other

    You can click at the item in calendar to see the detail of activity that you create, and if change to list view if plan date is overdue from your plan date the color of the text will change to red color.

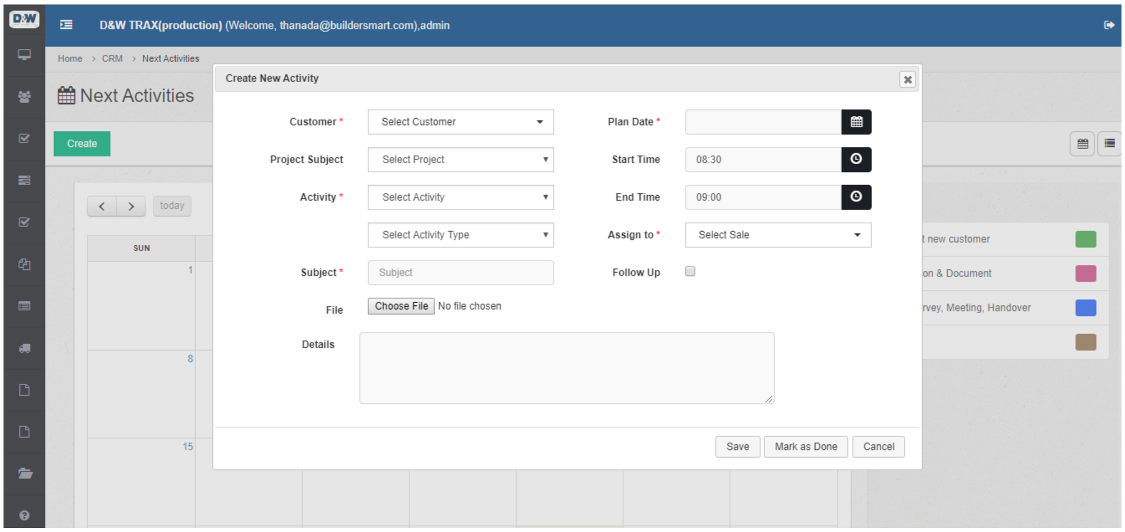
    When you create activity, you can follow up the activity, that will be show in homepage.



(Next Activity Page – calendar view)

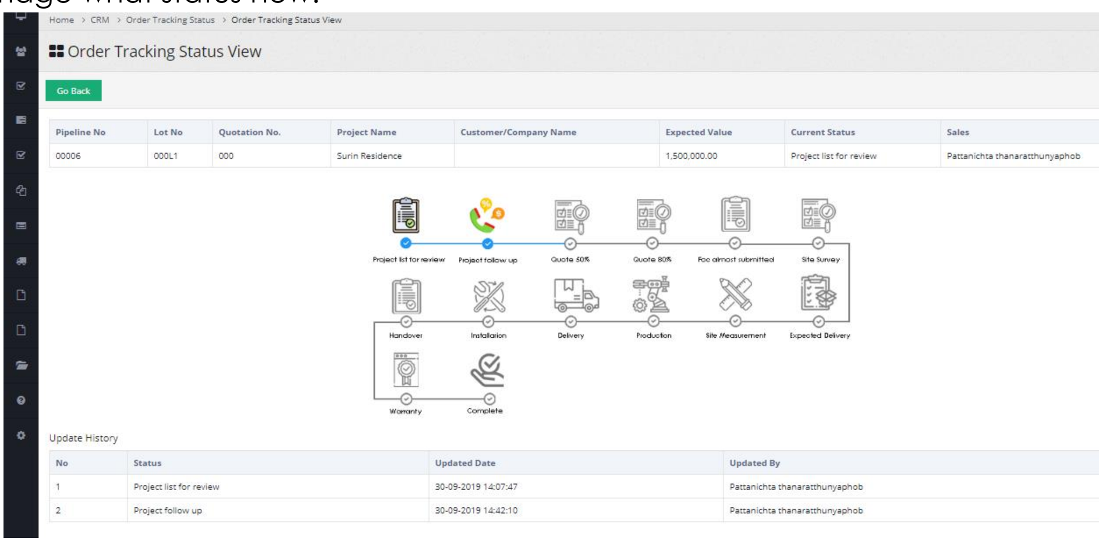


(Next Activity Page – list view)



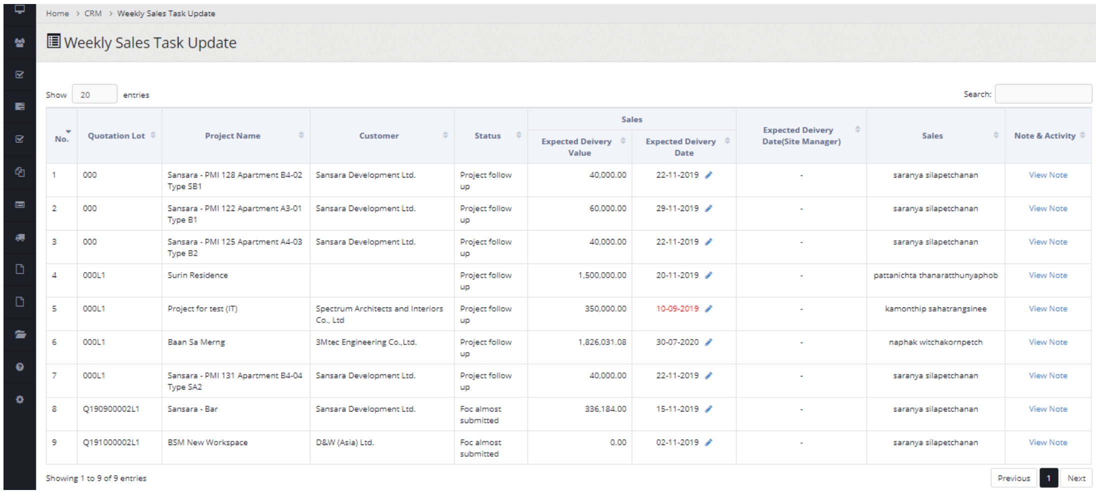
(Create next activity)

- **Order Tracking Status**
  This page to tracking order status separate by lot. You can see summary detail of the lot, who update the lot, updated date. Also, can see the progress in the image what status now.

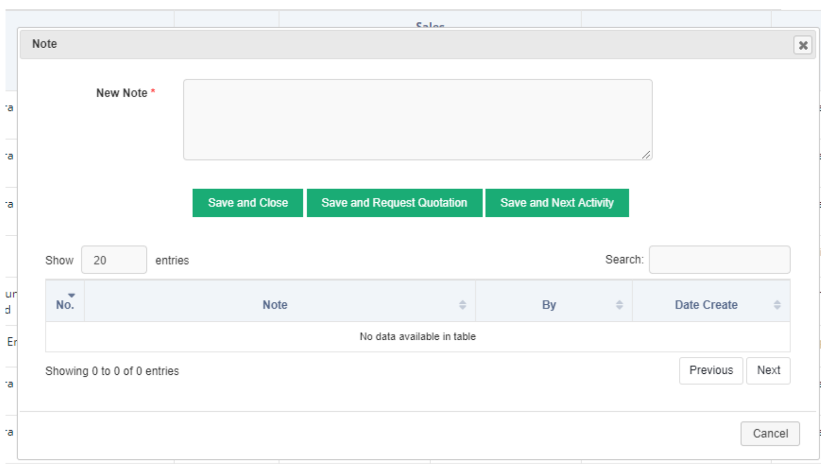


(Order tracking status view)

- **Weekly Sales Task Update**
  This page is for update expect delivery date for sales, if the date is already over text will change to red color. Sales can create note to keep in the system.
  For update expect delivery date: click at 🖉 symbol input box will show, and you can save by click at 🖫 to save the data.
  For add note to your pipeline: click at "View Note" to add, see the history that you note.



(Weekly task update list)

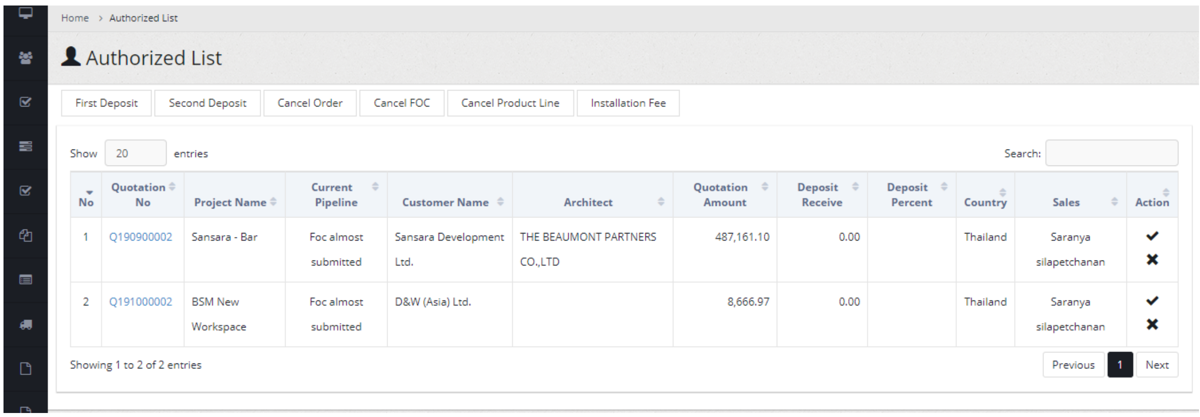


(Dialog to create note)

Authorized List

This page for director or authorized approver to approve pipeline that request for deposit receive under 50% or request without deposit to change pipeline status to FOC almost summit.

For approve click at ✓ to approve pipeline that request to quote 80% and click at × to reject that pipeline or click to view the detail and click at the button "Approve" or "Reject"

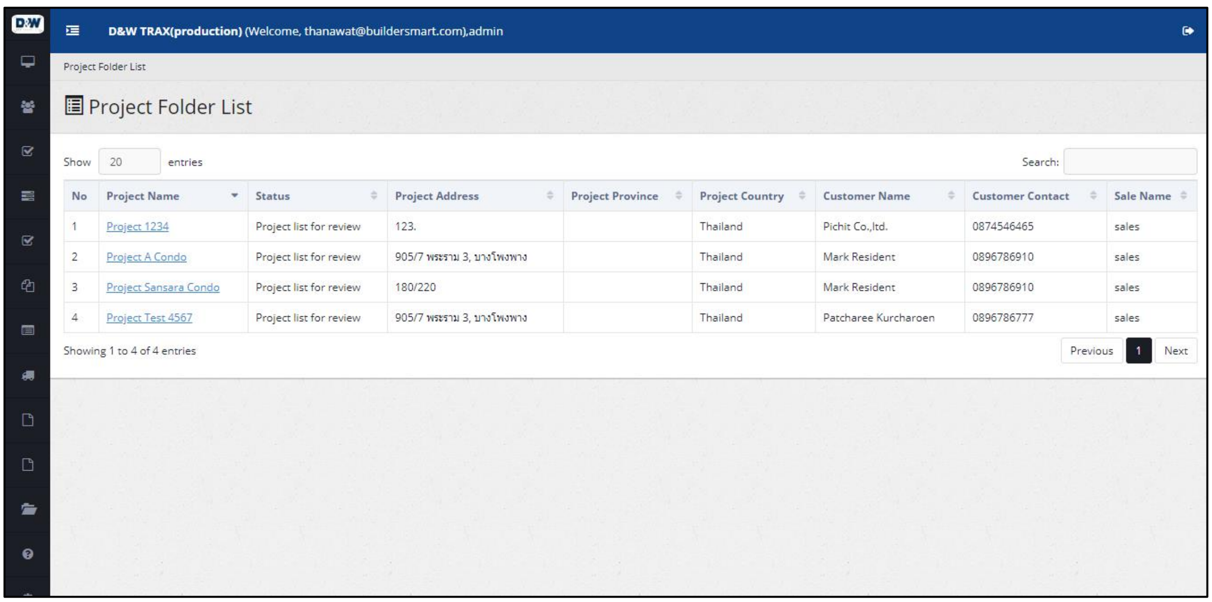


(Authorize page for director or approver)

Project Folder List

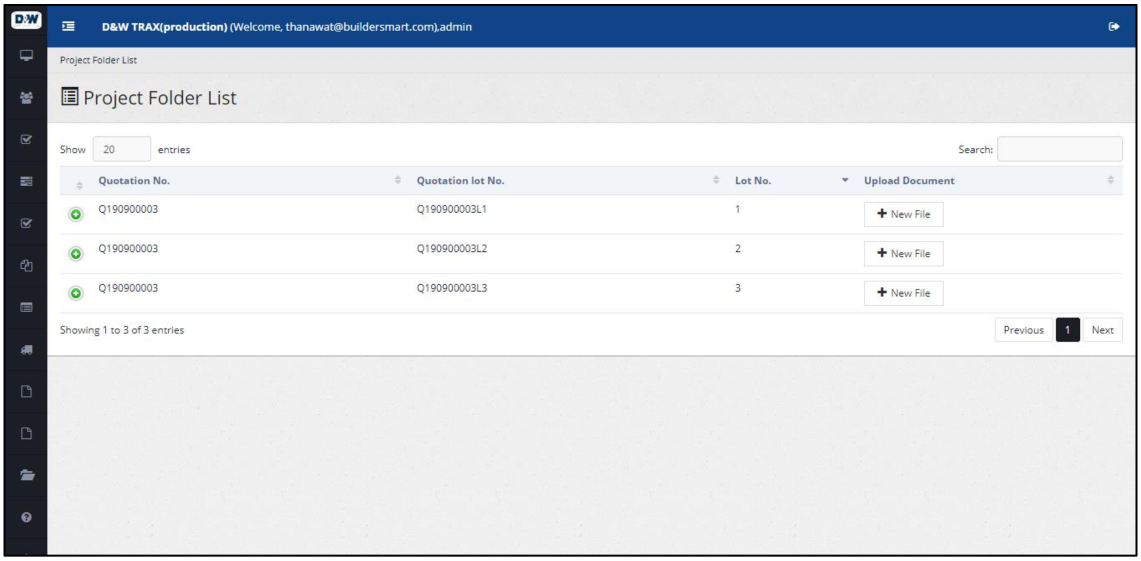
This a page for view your documents or attach related files after have project, there will be a table show project information as below:

1. No
2. Project Name
3. Status
4. Project Address
5. Project Province
6. Project Country
7. Customer Name
8. Contact Customer
9. Sales Name

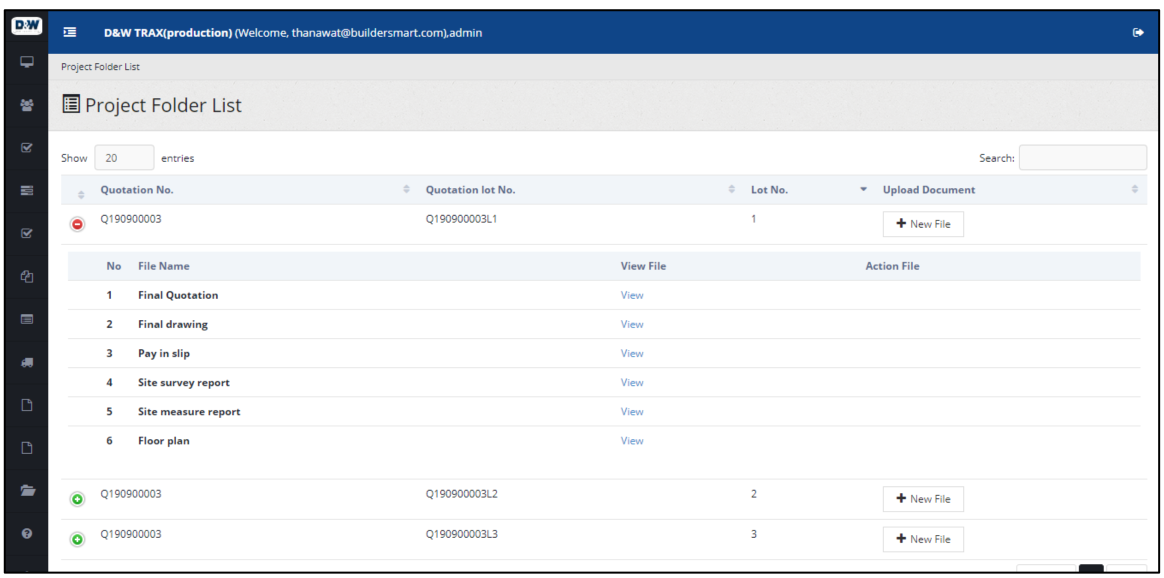


If you want to view attach documents or image file should following step below:

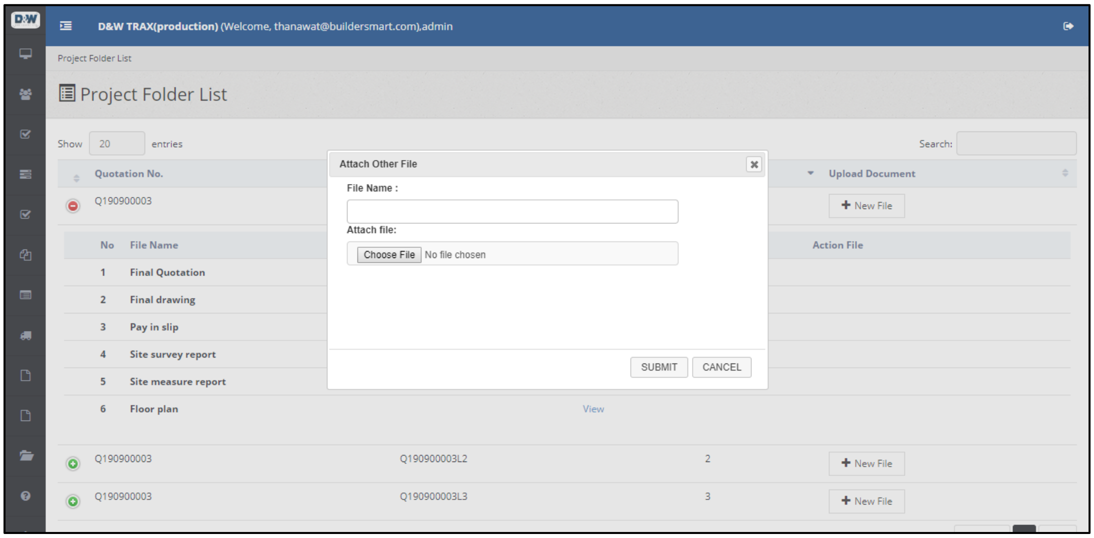
1. Click on Project Name
2. The system will display a window showing all the lot numbers under this project. The table will show the data table as follows
    a. Quotation No
    b. Quotation lot No
    c. Lot No
    d. Upload Document

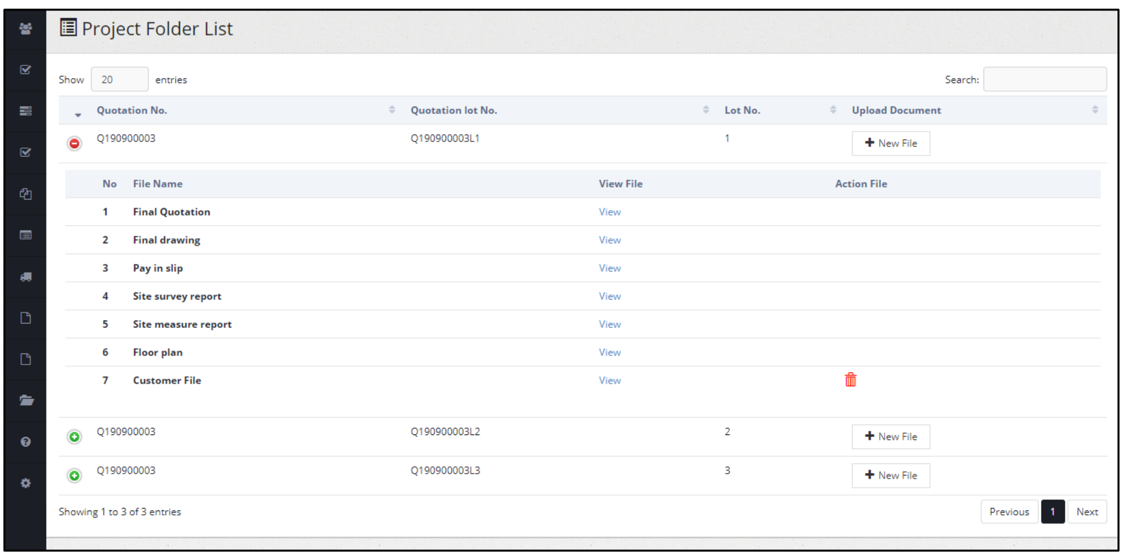


3. If you want to view a document or image file can be done by clicking on icon plus (+), the system will display a list of relevant documents, if the document upload from process in system will not be able to delete, but if it is a separate file uploaded it can be delete
   The files that can be delete will show the trash icon in the Action column.



4. If want to upload a new file, do by clicking the New File button. The system will display a box for uploading files. Which can set file names and attach files.
5. After uploaded file already, System will show file name also you can click view to see detail of file.


D&W TRAX(production) (Welcome, thanawat@buildersmart.com),admin
Project Folder List
Project Folder List
Show 20 entries
Search:
Quotation No.
Upload Document
Q190900003
New File
Attach Other File
File Name :
Attach file:
Choose File No file chosen
SUBMIT
CANCEL
No File Name
Action File
1 Final Quotation
2 Final drawing
3 Pay in slip
4 Site survey report
5 Site measure report
6 Floor plan
View
Q190900003 Q190900003L2 2
New File
Q190900003 Q190900003L3 3
New File


Project Folder List
Show 20 entries
Search:
Quotation No. Quotation lot No. Lot No. Upload Document
Q190900003 Q190900003L1 1
New File
No File Name View File Action File
1 Final Quotation View
2 Final drawing View
3 Pay in slip View
4 Site survey report View
5 Site measure report View
6 Floor plan View
7 Customer File View
Q190900003 Q190900003L2 2
New File
Q190900003 Q190900003L3 3
New File
Showing 1 to 3 of 3 entries
Previous 1 Next

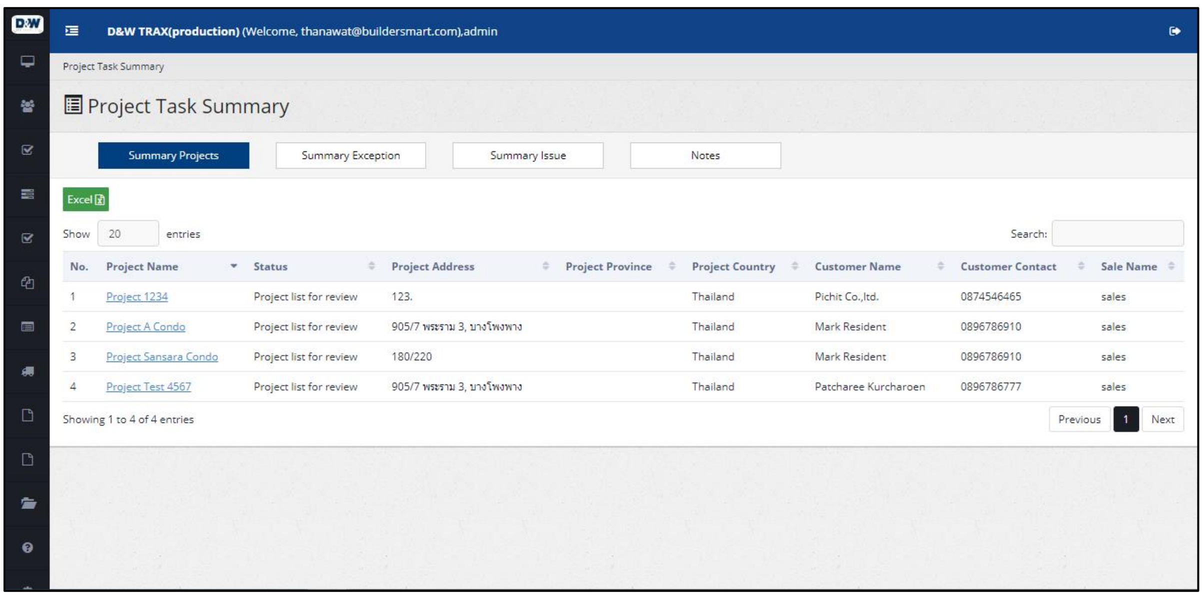
Project Task Summary

This page for show all data of project, it has 4 tabs as below:

1. Summary Project

This tab is for show list of all projects. It has table showing information as below:

1.1 No
1.2 Project Name
1.3 Status
1.4 Project Address
1.5 Project Province
1.6 Project Country
1.7 Customer Name
1.8 Contact Customer
1.9 Sales Name

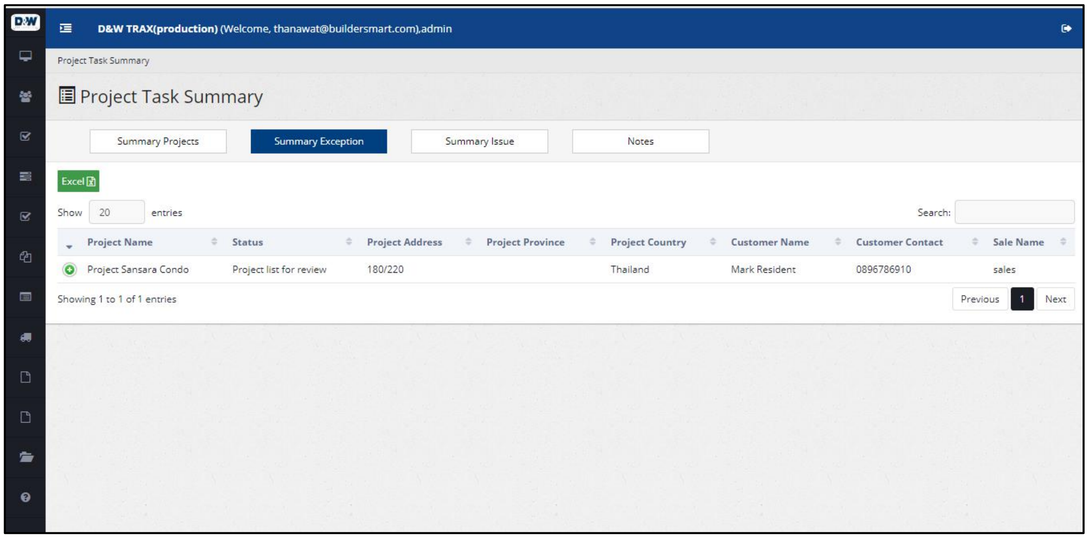


2. Summary Exception

This tab is for show list of all exception. table show information as below:

2.1 No
2.2 Project Name
2.3 Status

2.4 Project Address
2.5 Project Province
2.6 Project Country
2.7 Customer Name
2.8 Contact Customer
2.9 Sales Name

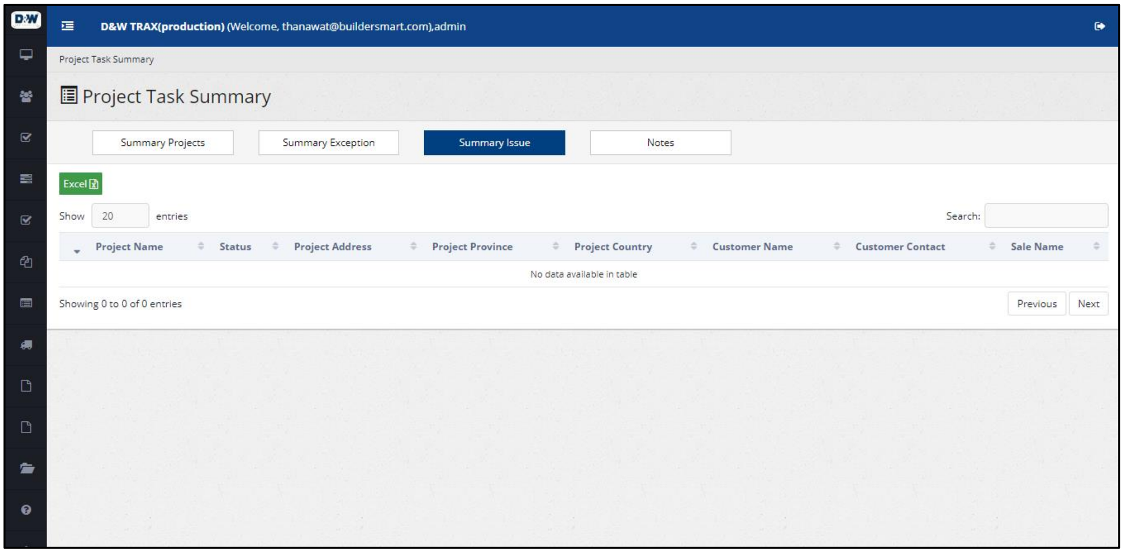


Can click push icon (+) before project name for show all exception under this project

3. Summary Issue

This tab is for show list of all issue. table show information as below:

3.1 No
3.2 Project Name
3.3 Status
3.4 Project Address
3.5 Project Province
3.6 Project Country
3.7 Customer Name
3.8 Contact Customer
3.9 Sales Name

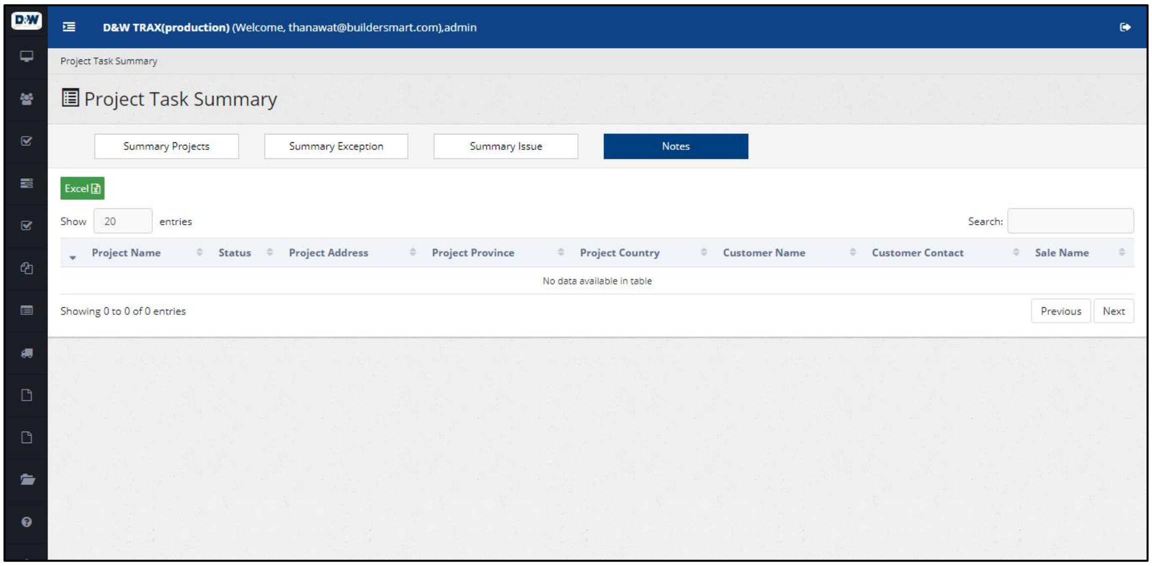


Can click push icon (+) before project name for show all issue under this project

4. Notes

This tab is for show list of all Notes. table show information as below:

4.1 No
4.2 Project Name
4.3 Status
4.4 Project Address
4.5 Project Province
4.6 Project Country
4.7 Customer Name
4.8 Contact Customer
4.9 Sales Name



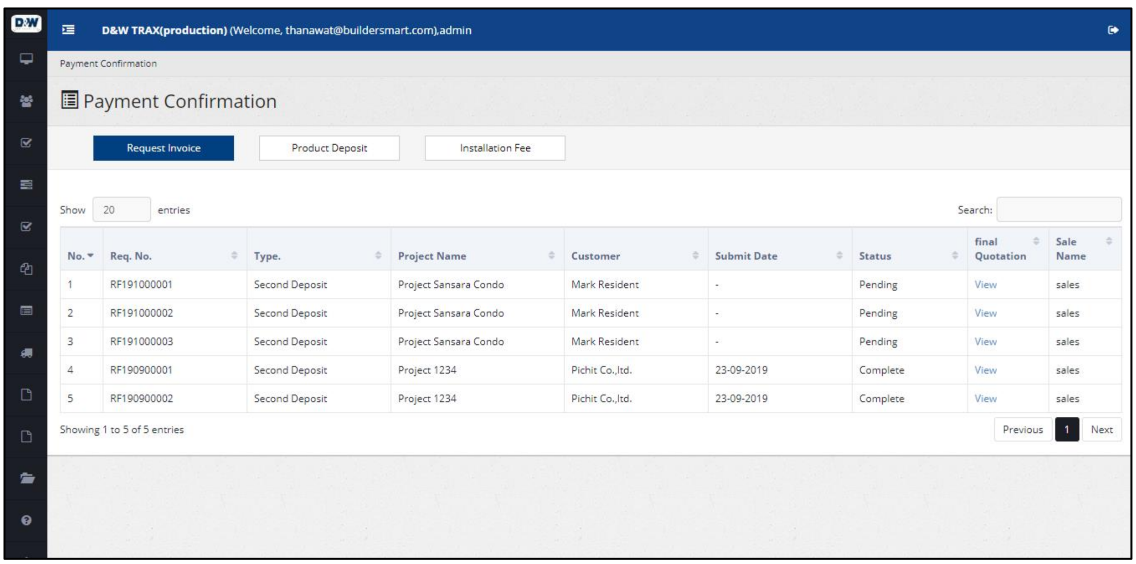
Can click push icon (+) before project name for show all notes under this project

Finance Confirmation

Payment Confirmation

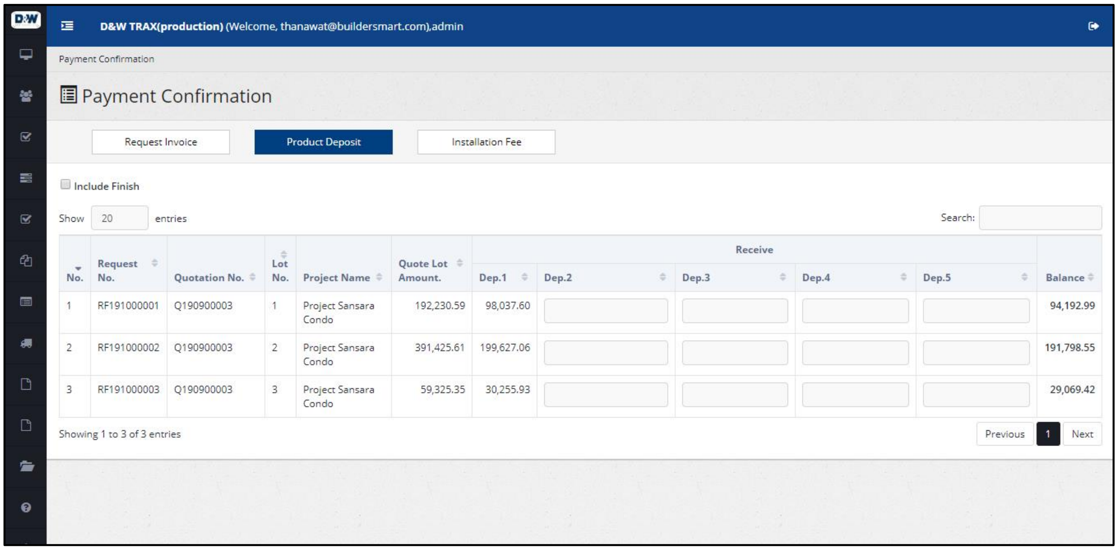
This page for Finance and Accounting to confirm Second deposit, Installation Fee and can attach image or document file. In this page has 3 tabs

1. **Request Invoiced**
   This tab show Request invoiced list from sales. table show information sa below:
   1. No.
   2. Req No.
   3. Type
   4. Project Name
   5. Customer Name
   6. Submit Date
   7. Status
   8. Final Quotation
   9. Sales Name



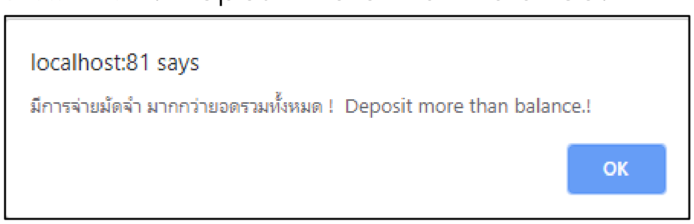
2. **Product Deposit**
   This page for Finance enters values of second deposit. Second deposit receive by lot. table show information as below:
   1. No
   2. Request No.
   3. Quotation No.
   4. Lot No.
   5. Project Name

6. Quotation lot amount
7. Receive
    a. Dep 1
    b. Dep 2
    c. Dep 3
    d. Dep 4
    e. Dep 5
8. Balance

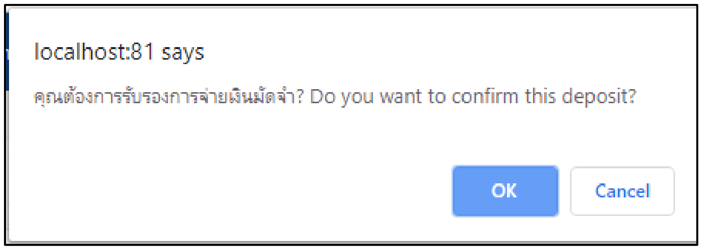


The confirmation process is as follows.

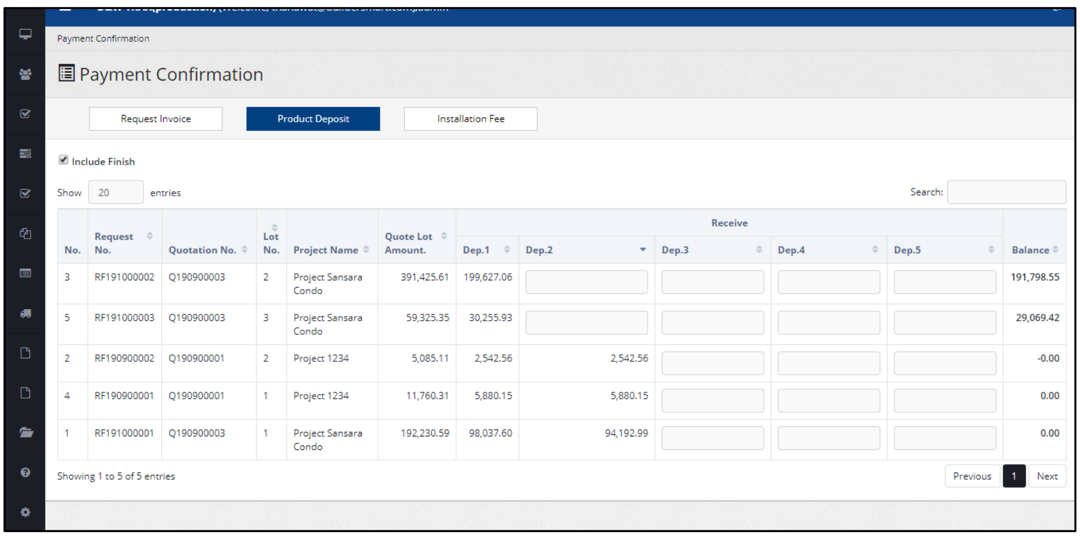
1. you will see Quotation, Lot, Project, the collected balance is Dep 1 and the balance that must be keep in the Balance column
2. The amount that has been collected can be entered the Dep 2 column. If the balance is still not equal 0, the process is not completed. Which the finance department can put the next storage amount in the Dep 3 to Dep 5 spaces
3. If balance equal 0 this process will complete
4. If second deposit more than balance system will show alert box ' มีการจ่ายมัดจำเกินกว่ายอดรวมทั้งหมด ! Deposit more than Balance!'



5. After enters values already system will show confirm box 'คุณต้องการรับรองการจ่ายเงินมัดจำ! Do you want to confirm this deposit!'



6. If this list complete, the list will hide from table if you want to see this list can check on check box Include Finish.

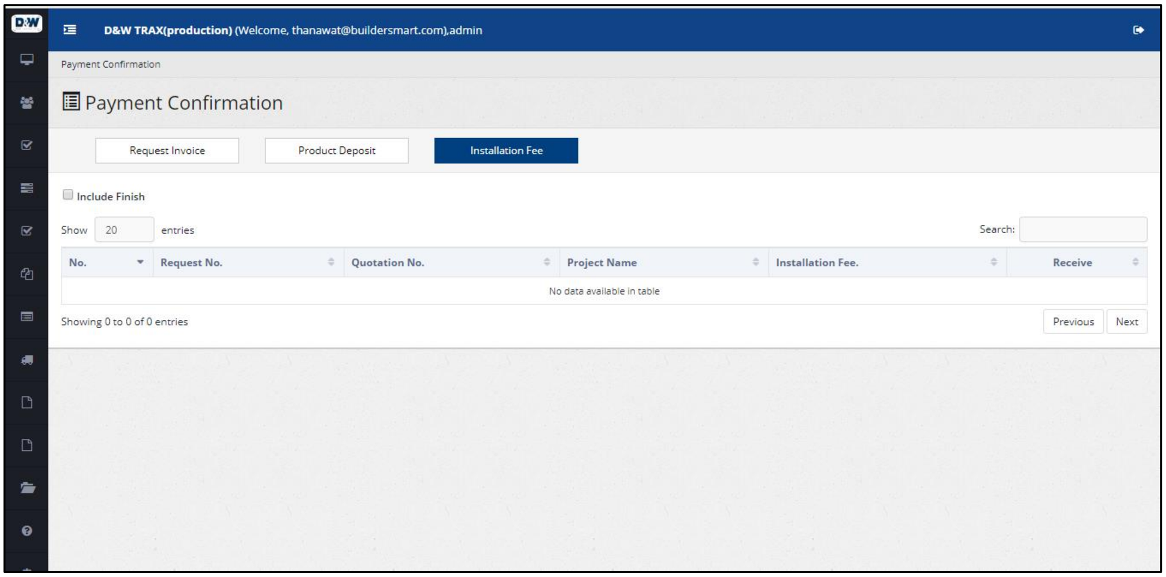


No.	Request No.	Quotation No.	Lot No.	Project Name	Quote Lot Amount.	Receive					Balance
						Dep.1	Dep.2	Dep.3	Dep.4	Dep.5	
3	RF191000002	Q190900003	2	Project Sansara Condo	391,425.61	199,627.06					191,798.55
5	RF191000003	Q190900003	3	Project Sansara Condo	59,325.35	30,255.93					29,069.42
2	RF190900002	Q190900001	2	Project 1234	5,085.11	2,542.56	2,542.56				-0.00
4	RF190900001	Q190900001	1	Project 1234	11,760.31	5,880.15	5,880.15				0.00
1	RF191000001	Q190900003	1	Project Sansara Condo	192,230.59	98,037.60	94,192.99				0.00

3. Installation Fee

This is a table for show the amount of installation fees that must be collected from customers after doing a handover. It will show the information after the sales has requested. In the table will show information follow as

1. No
2. Request No.
3. Quotation No.
4. Project Name
5. Installation Fee
6. Receive



The confirmation process is as follows.

1. you will see Quotation, Project, Total setting amount. And a box for enter balances received
2. The condition of the collection is that the balance must match the total setting fee only, in order to be considered successful.
3. After enter values already system will show confirm box 'คุณต้องการยืนยันยอดค่าติดตั้ง! Do you want to confirm this Installation fee!'
4. if this list complete, this list will hide from table if want to see this list can check on check box Include Finish.

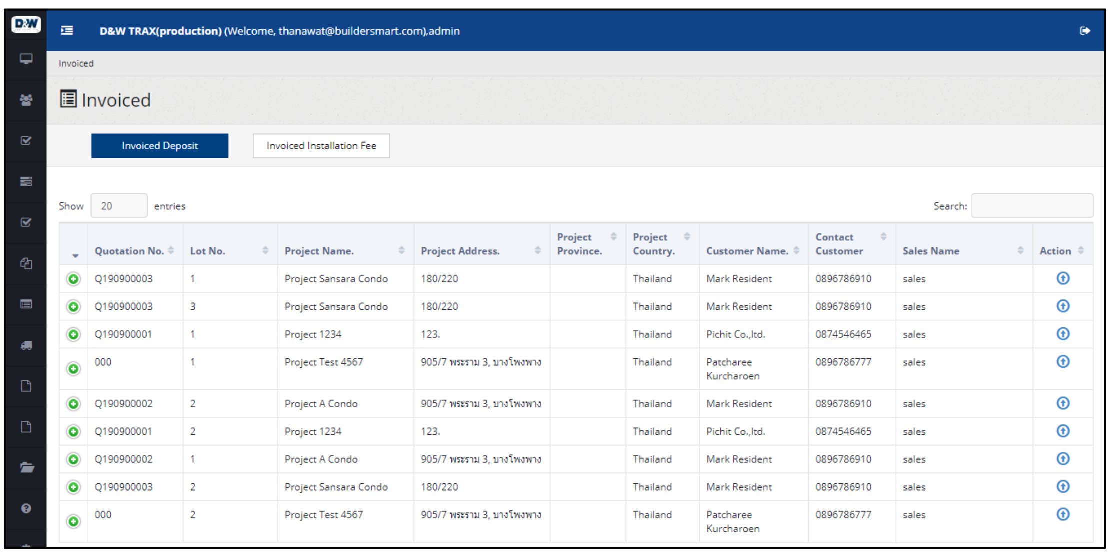
Invoiced

Is a page for finance department or accounting department. You can attach image files or document files.

Invoiced Deposit

For attaching images or document files of the Deposit, which will be listed in Lot by form.

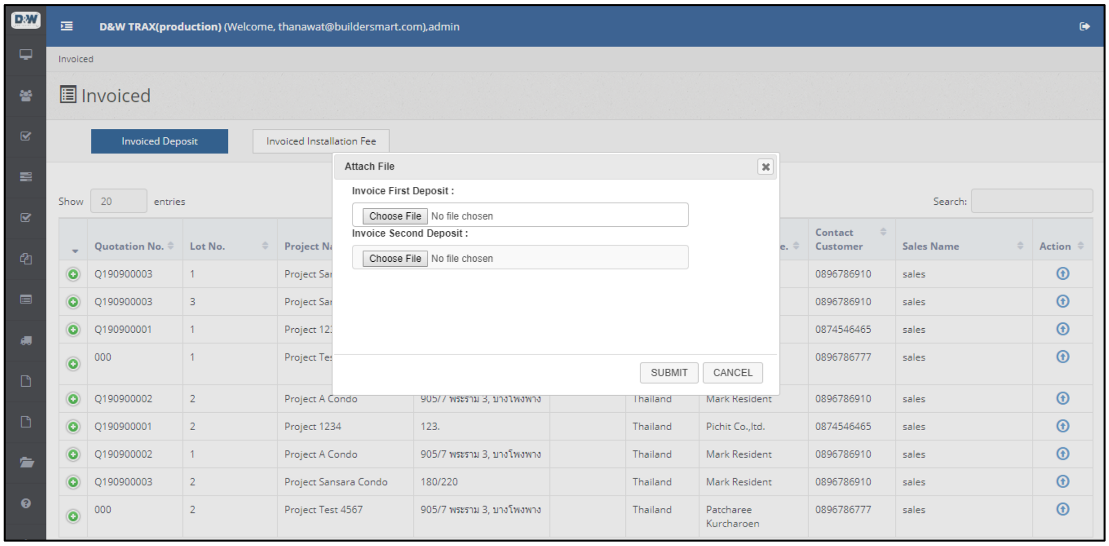
1. Quotation No
2. Lot No
3. Project Name
4. Project Address
5. Project Province
6. Project Country
7. Customer Name
8. Contact Customer
9. Sales Name
10. Action



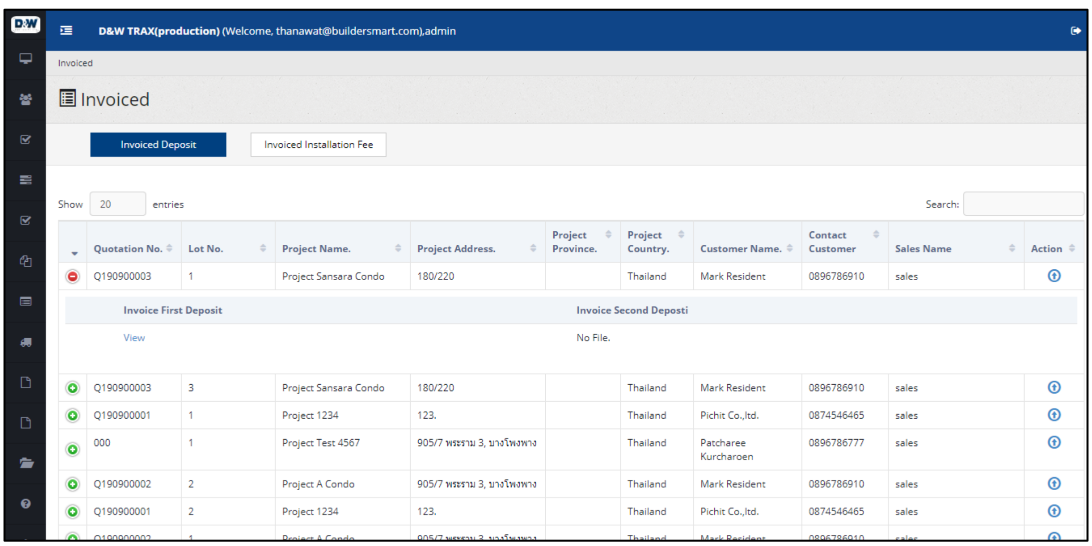
Quotation No.	Lot No.	Project Name.	Project Address.	Project Province.	Project Country.	Customer Name.	Contact Customer	Sales Name	Action
Q190900003	1	Project Sansara Condo	180/220		Thailand	Mark Resident	0896786910	sales	
Q190900003	3	Project Sansara Condo	180/220		Thailand	Mark Resident	0896786910	sales	
Q190900001	1	Project 1234	123.		Thailand	Pichit Co.,ltd.	0874546465	sales	
000	1	Project Test 4567	905/7 พระราม 3, บางโพงพาง		Thailand	Patcharee Kurcharoen	0896786777	sales	
Q190900002	2	Project A Condo	905/7 พระราม 3, บางโพงพาง		Thailand	Mark Resident	0896786910	sales	
Q190900001	2	Project 1234	123.		Thailand	Pichit Co.,ltd.	0874546465	sales	
Q190900002	1	Project A Condo	905/7 พระราม 3, บางโพงพาง		Thailand	Mark Resident	0896786910	sales	
Q190900003	2	Project Sansara Condo	180/220		Thailand	Mark Resident	0896786910	sales	
000	2	Project Test 4567	905/7 พระราม 3, บางโพงพาง		Thailand	Patcharee Kurcharoen	0896786777	sales	

By the process of uploading image files or document files as follows

1. Click on Action column
2. System will display box for attract First Deposit and Second Deposit



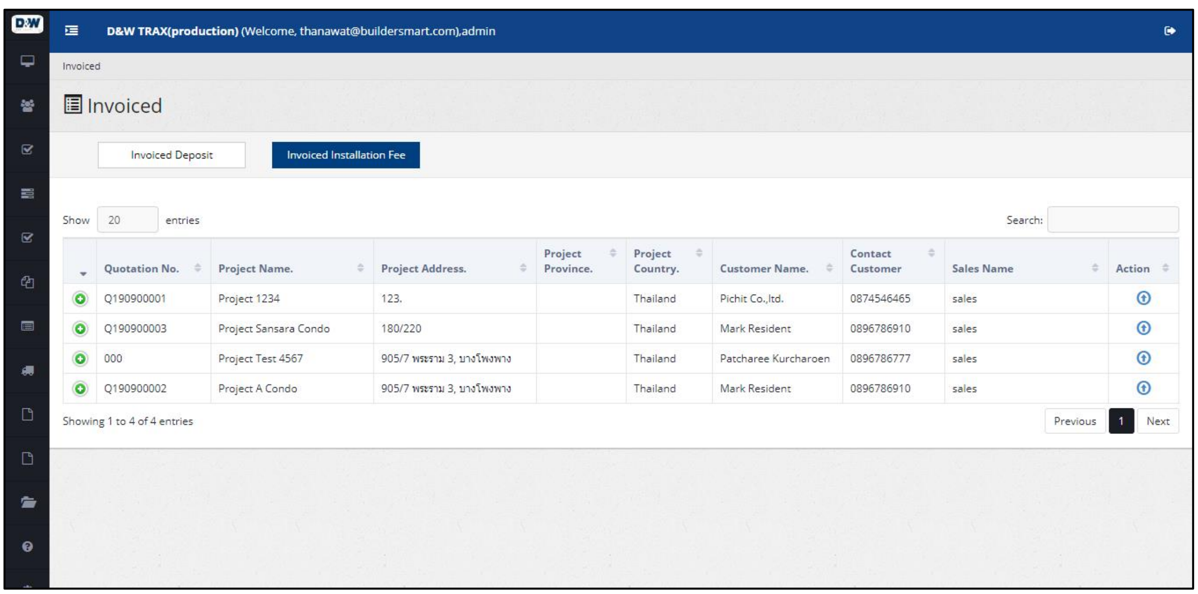
3. After attracting files and click Submit, system will save this file
4. You can view the uploaded document by clicking the + icon in front of the Quotation number and showing the table. There are 2 fields: Fist Deposit and Second Deposit.
    a. If have file system show 'View'
    b. If not have file system show 'No File.'



1. Invoiced Installation

For attaching an image file or a document file of the Installation fee amount, the project list will be shown. The table shows the following information

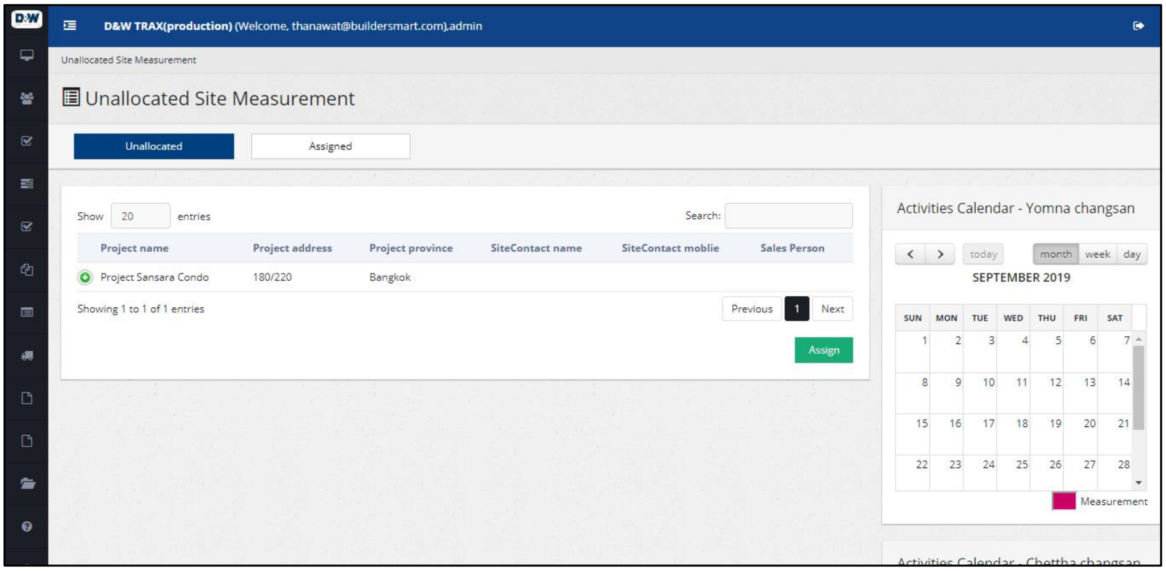
1. Quotation No
2. Project Name
3. Project Address
4. Project Province
5. Project Country
6. Customer Name
7. Contact Customer
8. Sales Name
9. Action



By the process of uploading image files or document files as follows

1. Click on Action column
2. The system will display a box for attaching Installation Fee files.
3. After attracting files and click Submit, system will save this file
4. You can view the uploaded document by clicking the + icon in front of the Quotation number and showing the table.
   a. If have file system show 'View'
   b. If not have file system show 'No File.'

Unallocated Site Measurement



After Sales has opened the FOC, the system will send information to the Unallocated Site Measurement page so that the Site Manager will assign the job to the Site supervisor.

1. Table for details of each project.

    a. Project Name
    b. Project Address
    c. Project Province
    d. Site Contract Name
    e. Site Contact Mobile
    f. Salesperson

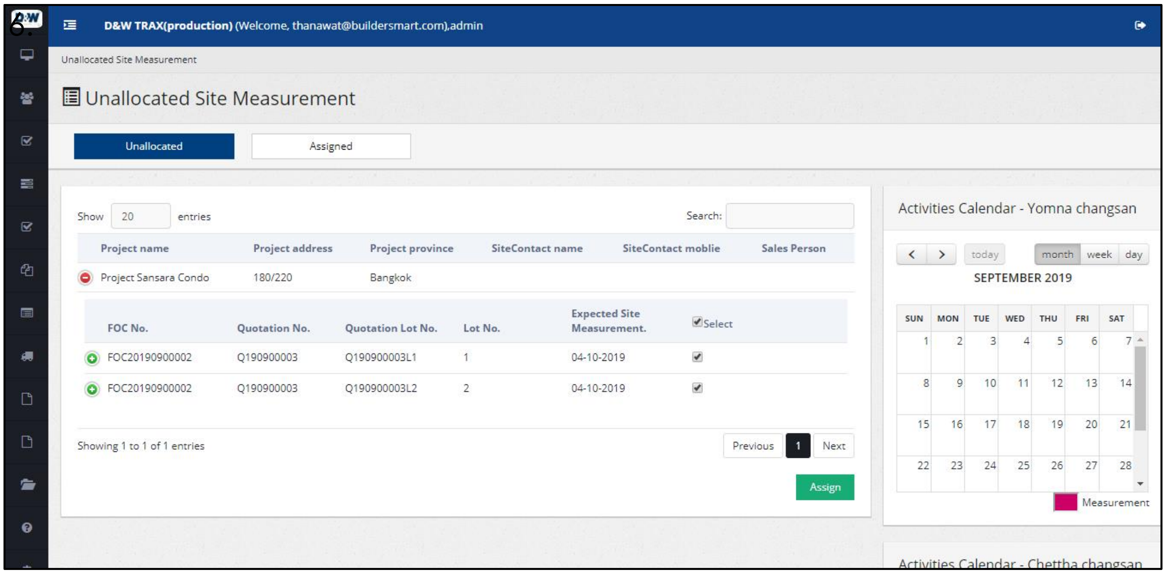
2. Calendar show Site Supervisor job

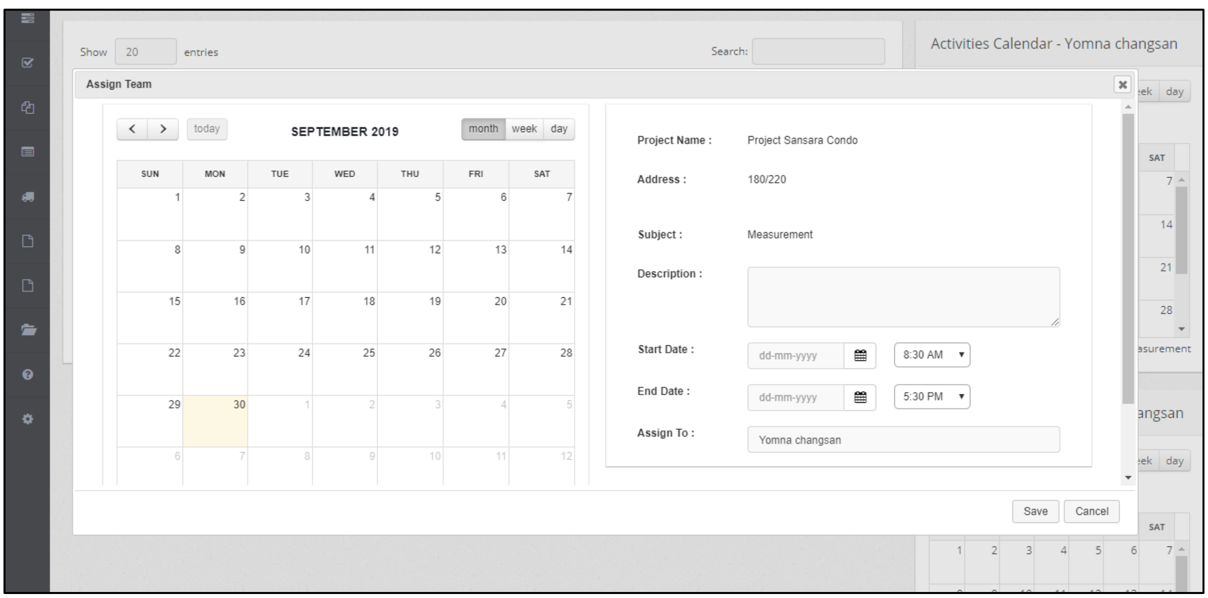
The process of assignment is as follows

1. Click on icon + before Project Name system will show Lot to do Site Measurement
2. Select Lot
3. Click Assign

After that, the system will display a window to enter data

1. Start date
2. Finish date
3. Start time
4. Finish time
5. Select Site Supervisor

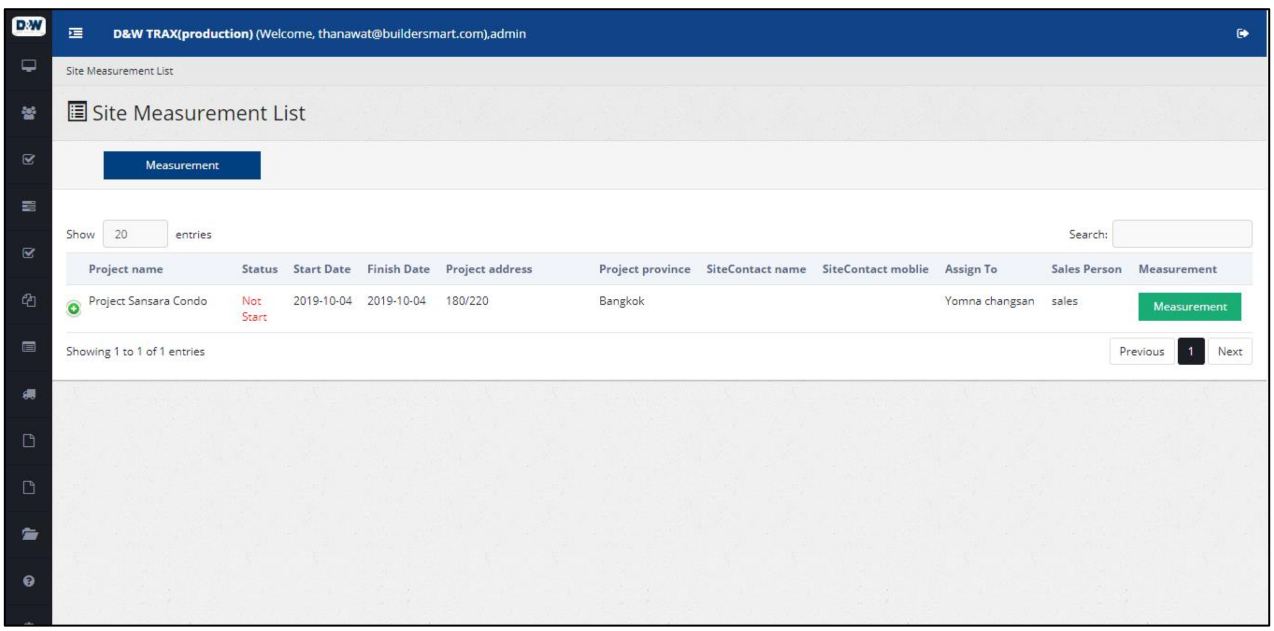

D&W TRAX(production) (Welcome, thanawat@buildersmart.com),admin
Unallocated Site Measurement
Unallocated Site Measurement
Unallocated
Assigned
Show 20 entries
Search:
Project name
Project address
Project province
SiteContact name
SiteContact moblie
Sales Person
Project Sansara Condo
180/220
Bangkok
FOC No.
Quotation No.
Quotation Lot No.
Lot No.
Expected Site Measurement.
Select
FOC20190900002
Q190900003
Q190900003L1
1
04-10-2019
FOC20190900002
Q190900003
Q190900003L2
2
04-10-2019
Showing 1 to 1 of 1 entries
Previous
1
Next
Assign
Activities Calendar - Yomna changsan
today
month
week
day
SEPTEMBER 2019
SUN MON TUE WED THU FRI SAT
Measurement
Activities Calendar - Chettha changsan


Show 20 entries
Search:
Activities Calendar - Yomna changsan
Assign Team
today
SEPTEMBER 2019
month
week
day
SUN MON TUE WED THU FRI SAT
Project Name :
Project Sansara Condo
Address :
180/220
Subject :
Measurement
Description :
Start Date :
dd-mm-yyyy
8:30 AM
End Date :
dd-mm-yyyy
5:30 PM
Assign To :
Yomna changsan
Save
Cancel

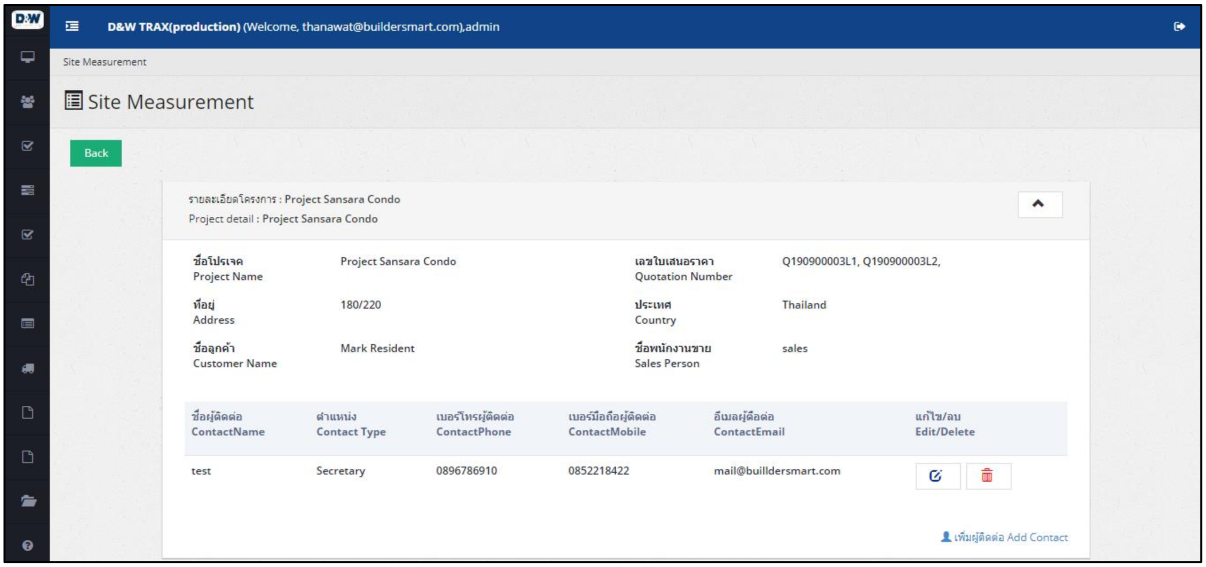
Site Measurement

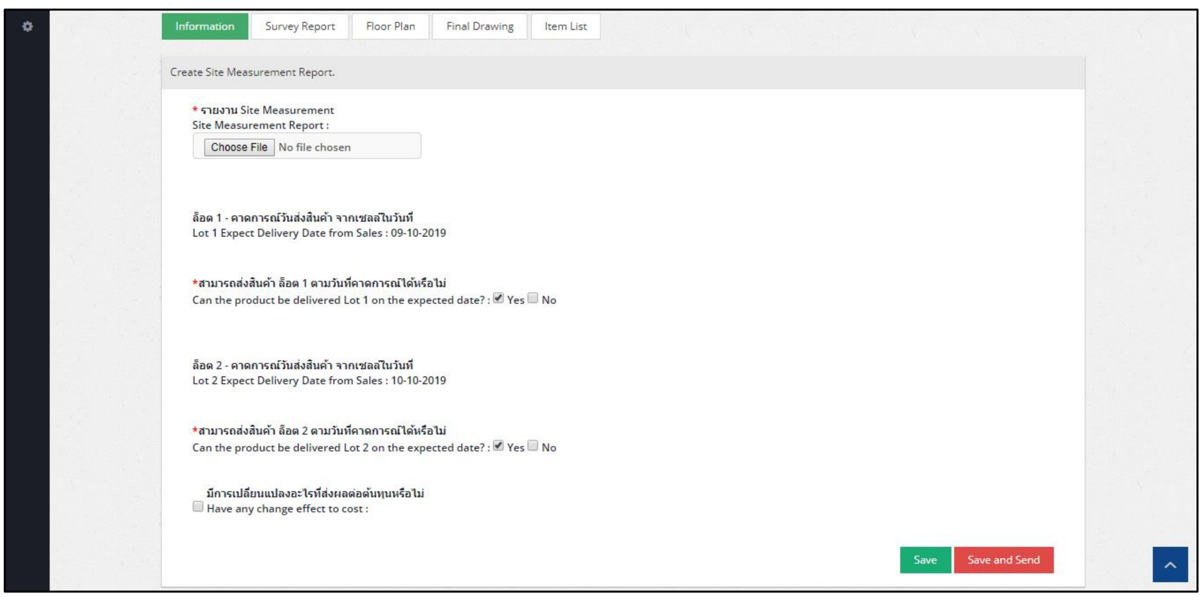
This page for site supervisor to see site measurement job.

1. Project Name
2. Status
3. Start Date
4. Finish Date
5. Project Address
6. Project Province
7. Site Contract Name
8. Site Contact Mobile
9. Assign To
10. Salesperson



If you want to do Site Measurement. Click Measurement button, system will show page for do Site Measurement





System will display the information have 3 parts

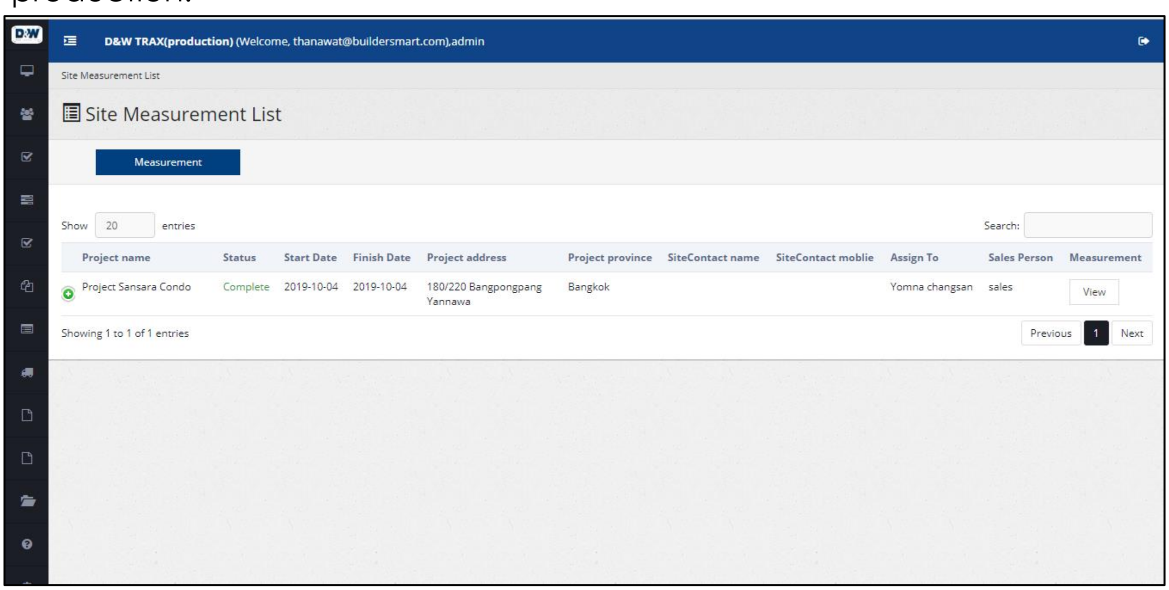
1. Project part
   a. Project name
   b. Quotation number
   c. Project address
   d. County
   e. Customer name
   f. Sales name

2. Contact section
    a. can add contact information of that project by clicking on add contact information. Enter contact information and press the save button. If you want to delete, you can delete by pressing the trash button to delete that contact's information.
3. The section for adding Site Measurement data, with the following information
    a. Box for attach Site Measurement report
    b. Box for answer question 'สามารถส่งของตามวันที่คาดการณ์ได้หรือไม่ '
    c. Checkbox for check. If any changes affect the cost or not?
    d. Box for entering detail ** If clicked to select if any changes are affecting the cost or not the system will display a box for entering change information.
    e. Box for attract file ** If clicked to select if any changes are affecting the cost or not the system will display a box for entering change information.
    f. Save button
    g. Save and Send button

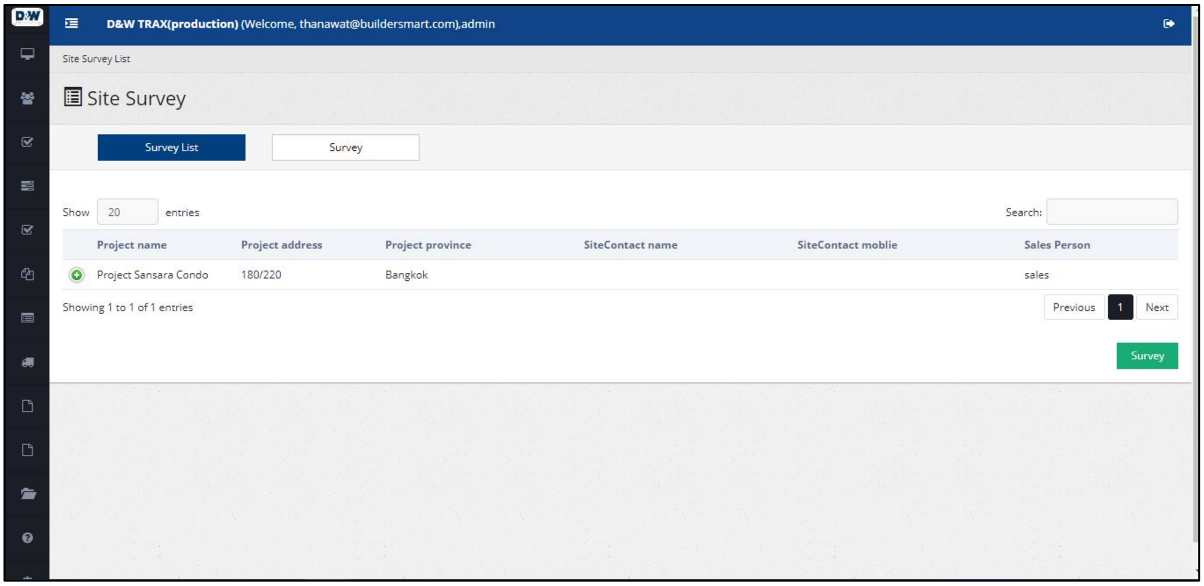
The difference between the Save button and the Save and Send button is

1. If click Save button, system will save your information in system and still not finished. Status will be In Progress.
2. If click "Save and Send" button, system will save and consider that the Site Measurement is complete. Status will change to Complete.

After the Site Measurement finish, the system will notify Sales and Planner for production.



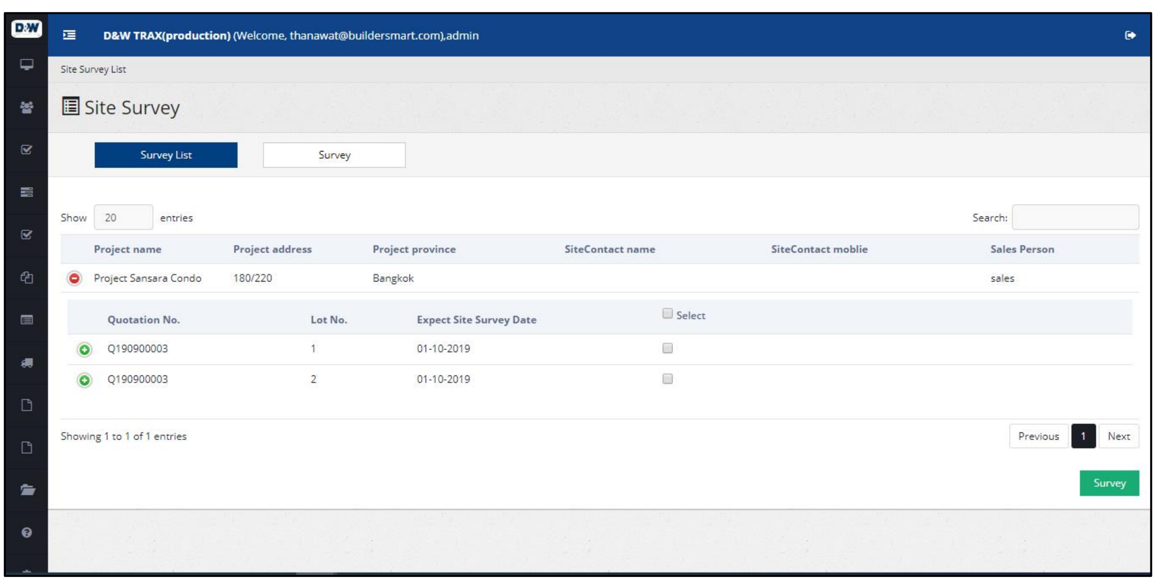
Site Survey

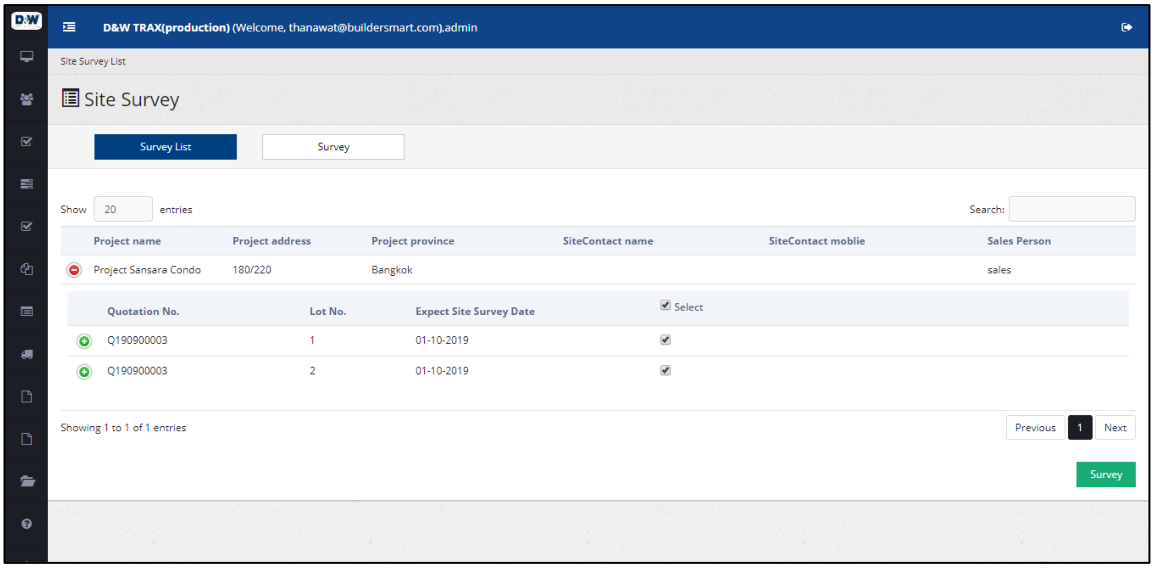


After Pipeline is moved to the Status FOC Almost Submit, the system will show that project on the Site Survey page. Planner will see the project details that the Planner is responsible. The system will display the following details

1. Project Name
2. Project address
3. Project Province
4. Site contact Name
5. Site contact Mobile
6. Sale Person

Planner can select lot to do Site Survey. Click the + button in front of Project Name. The system will display all the Lot under that Project.





And after select Lot to do Site Survey, click Survey button at the button. The system will display a window to view the data details and the fields for you to enter data.

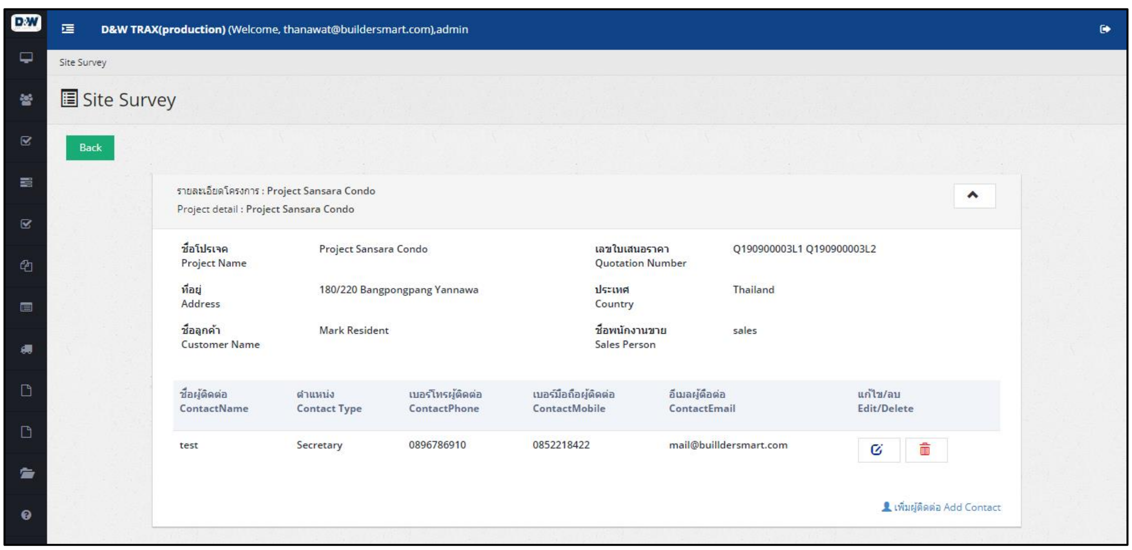
The system will display the information have 3 parts

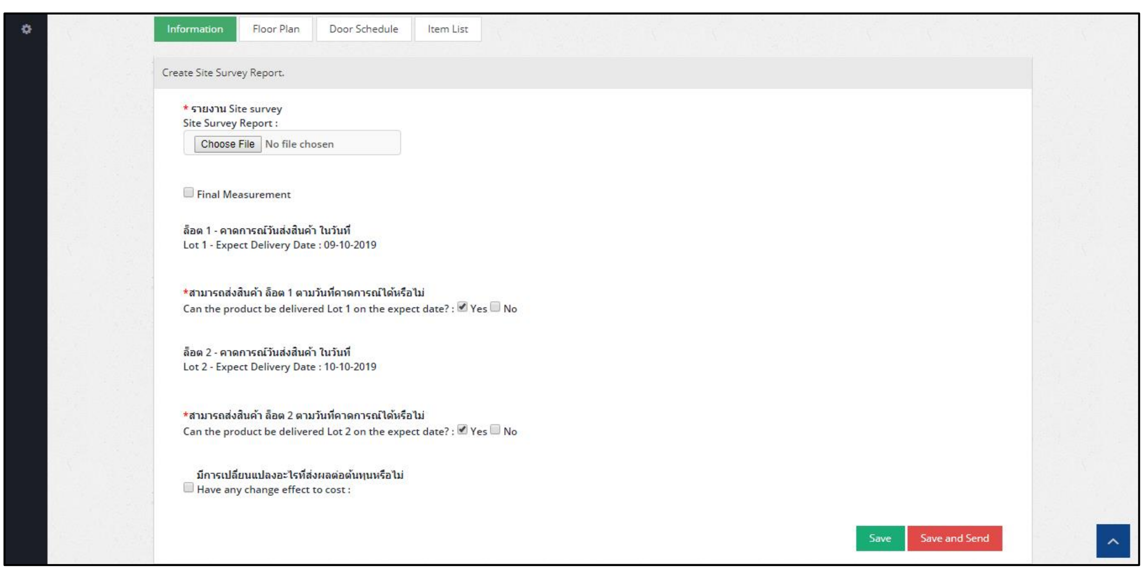
4. Project part
   a. Project name
   b. Quotation no
   c. Project address
   d. County
   e. Customer address
   f. Salesperson
5. Contact section
   a. can add contact information of that project by clicking on add contact information. Enter contact information and press the save button. If you want to delete, you can delete by pressing the trash button to delete that contact's information.
6. The section for adding Site Measurement data, with the following information
   a. Box for attach Site Measurement report
   b. Box for answer question 'สามารถส่งของตามวันที่คาดการณ์ได้หรือไม่'
   c. Checkbox for check. If any changes affect the cost or not?

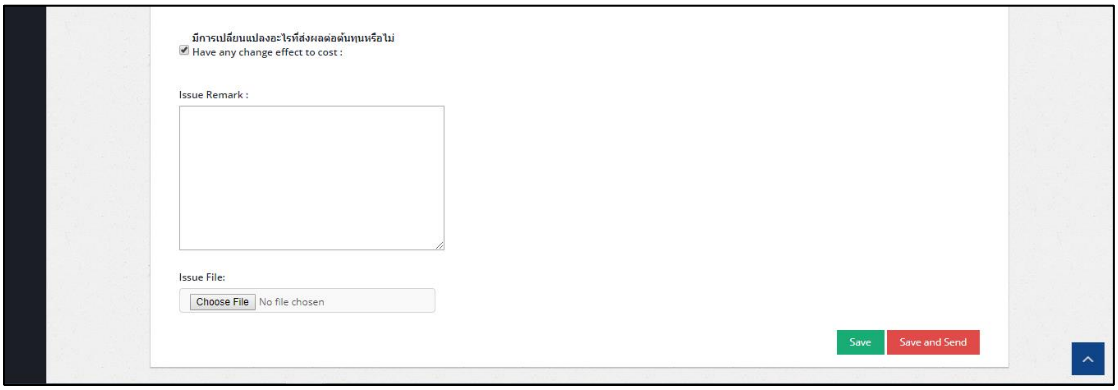
d. Box for entering detail ** If clicked to select if any changes are affecting the cost or not the system will display a box for entering change information.
e. Box for attract file ** If clicked to select if any changes are affecting the cost or not the system will display a box for entering change information.
f. Save button
g. Save and Send button

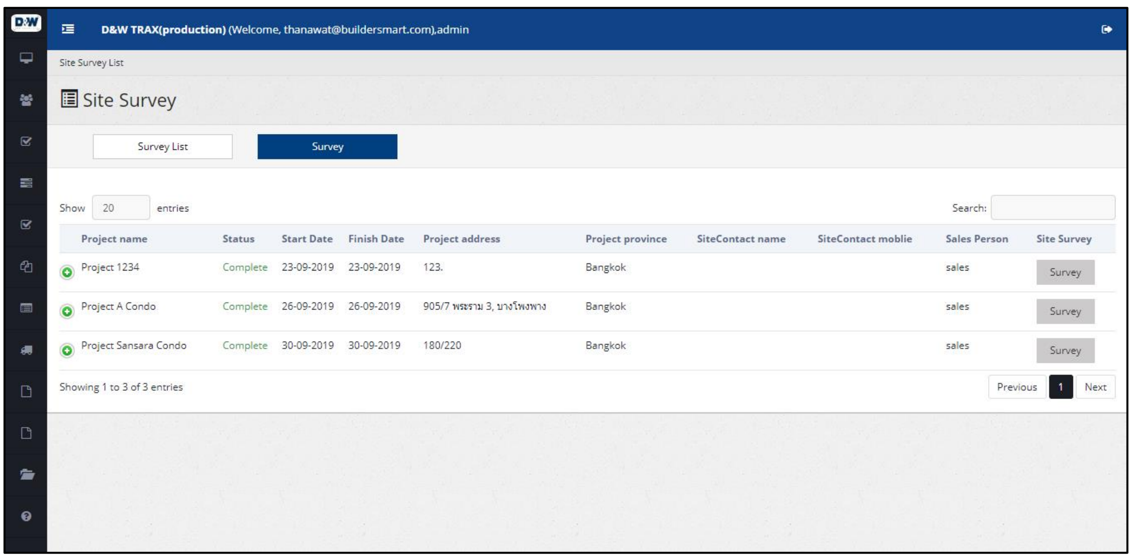
The difference between the Save button and the Save and Send button is

3. If click Save button, the system will save the information first. But is still not finished. Status will be In Progress.
4. If click "Save and Send" button, the system will save and consider that the Site Measurement is complete. Status will change to Complete.





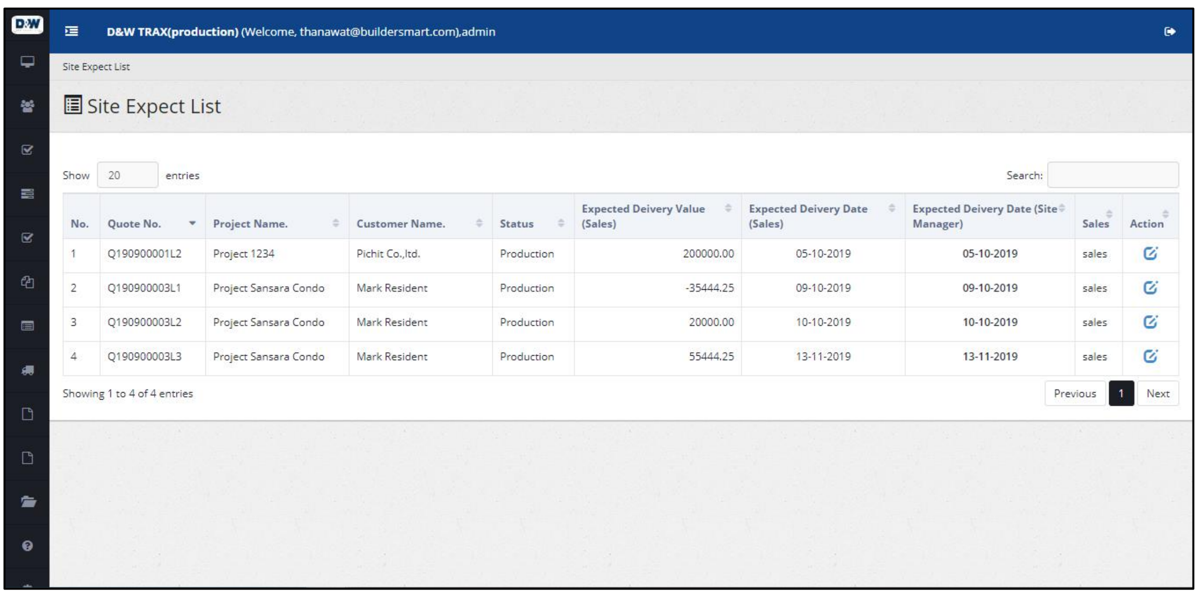

มีการเปลี่ยนแปลงอะไรที่ส่งผลต่อต้นทุนหรือไม่
Have any change effect to cost :
Issue Remark :
Issue File:
Choose File No file chosen
Save
Save and Send


D&W
D&W TRAX(production) (Welcome, thanawat@buildersmart.com),admin
Site Survey List
Site Survey
Survey List
Survey
Show 20 entries
Search:
Project name Status Start Date Finish Date Project address Project province SiteContact name SiteContact moblie Sales Person Site Survey
Project 1234 Complete 23-09-2019 23-09-2019 123. Bangkok sales Survey
Project A Condo Complete 26-09-2019 26-09-2019 905/7 พระราม 3, บางโพงพาง Bangkok sales Survey
Project Sansara Condo Complete 30-09-2019 30-09-2019 180/220 Bangkok sales Survey
Showing 1 to 3 of 3 entries
Previous 1 Next

Site Expect Delivery

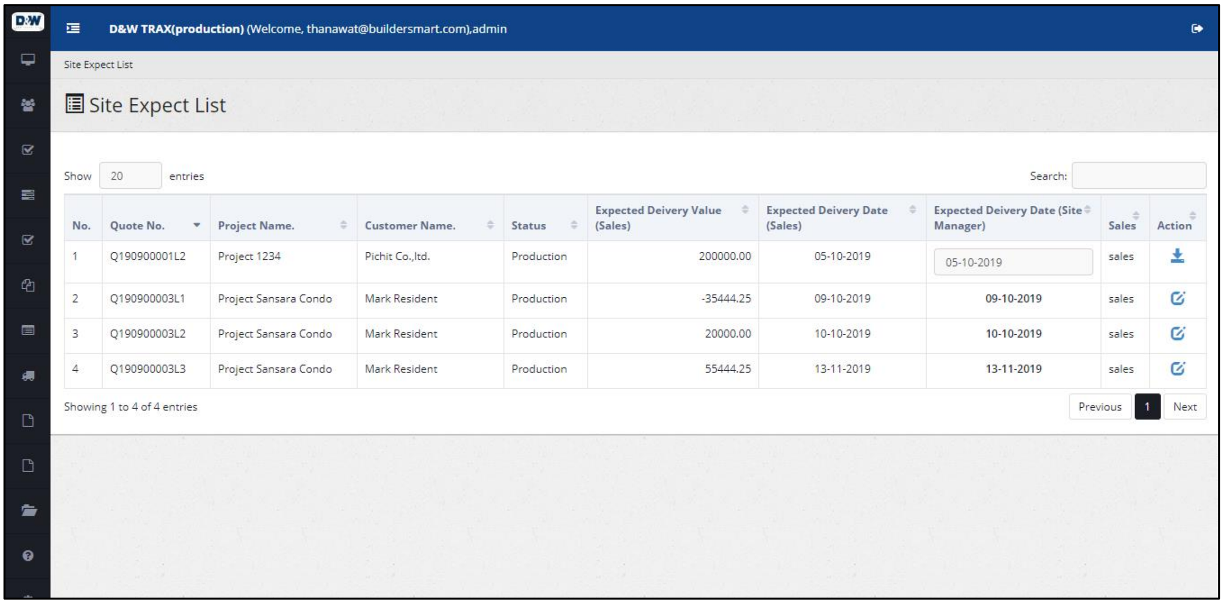
This page for Site Manager that can view and change the expect delivery date of delivery of each lot by showing the following information

1. No
2. Quote No
3. Project Name
4. Customer Name
5. Status
6. Expected Delivery Values (Sales)
7. Expected Delivery Date (Sales)
8. Expected Delivery Date (Site)
9. Sales
10. Action



The change process is as follows

1. Click Action column
2. In Expected Delivery Date (Site) column will show box for put date
3. Click save icon. The system will save the new date.



D&W TRAX(production) (Welcome, thanawat@buildersmart.com),admin

Site Expect List

Site Expect List

Show 20 entries Search:

No.	Quote No.	Project Name.	Customer Name.	Status	Expected Deivery Value (Sales)	Expected Deivery Date (Sales)	Expected Deivery Date (Site Manager)	Sales	Action
1	Q190900001L2	Project 1234	Pichit Co.,ltd.	Production	200000.00	05-10-2019	05-10-2019	sales	
2	Q190900003L1	Project Sansara Condo	Mark Resident	Production	-35444.25	09-10-2019	09-10-2019	sales	
3	Q190900003L2	Project Sansara Condo	Mark Resident	Production	20000.00	10-10-2019	10-10-2019	sales	
4	Q190900003L3	Project Sansara Condo	Mark Resident	Production	55444.25	13-11-2019	13-11-2019	sales	

Showing 1 to 4 of 4 entries

Previous 1 Next

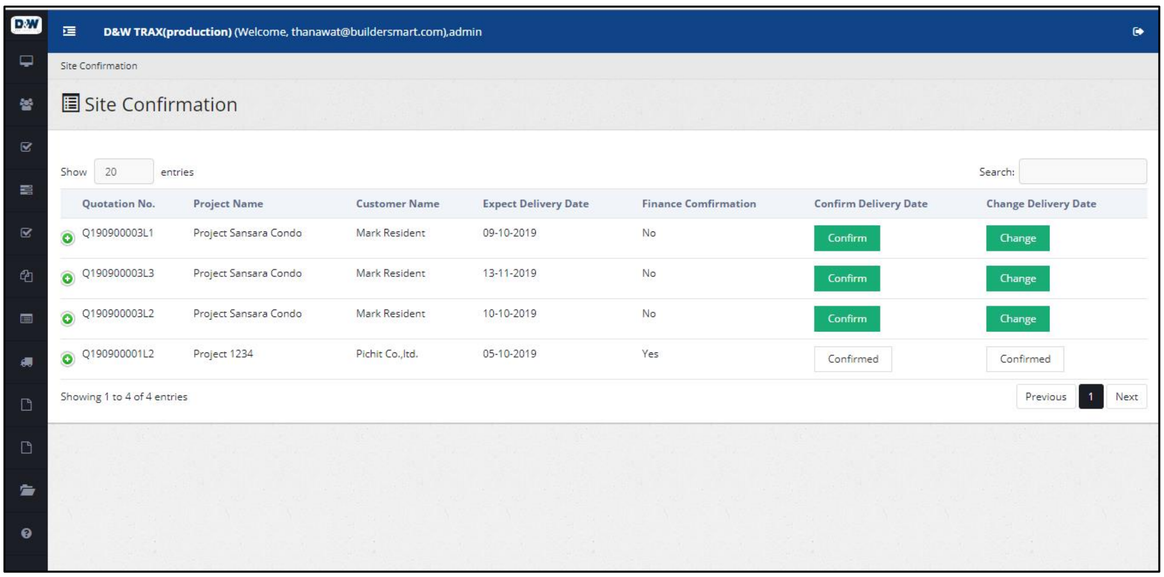
Site Confirmation

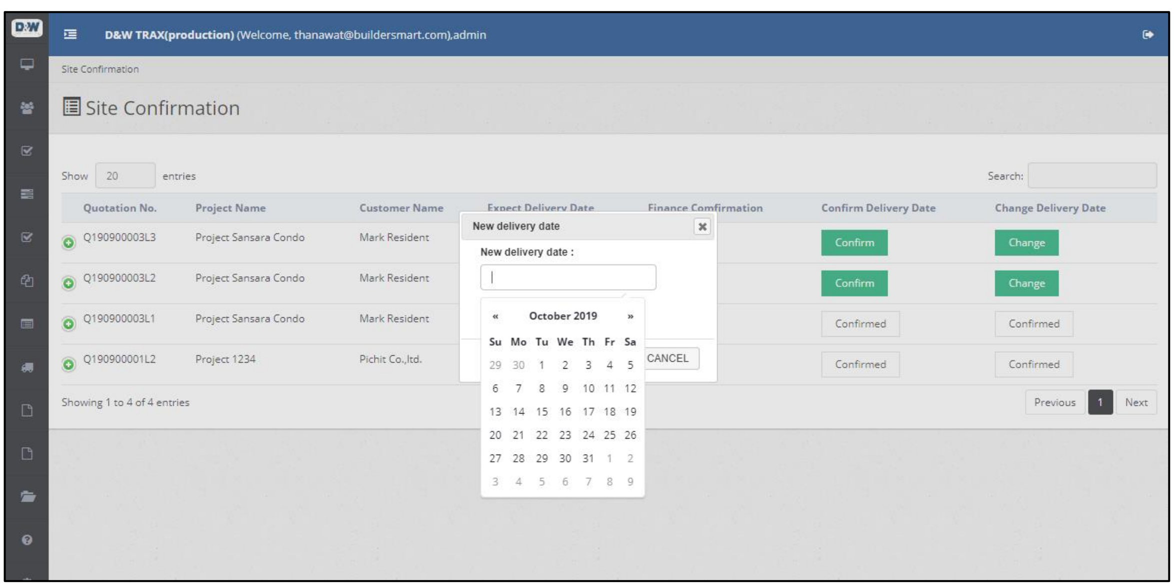
This page for Site Manager to confirms Site is ready Site Manager The steps to be confirmed are as follows

1. Click Confirm button in Confirm Delivery Date column

But if not ready to receive the product Can change the delivery date When the date has been changed, the system will notify the Sales and Logistic to acknowledge the following steps.

1. Click Change button in Change Delivery Date column
2. Enter new date
3. Click submit

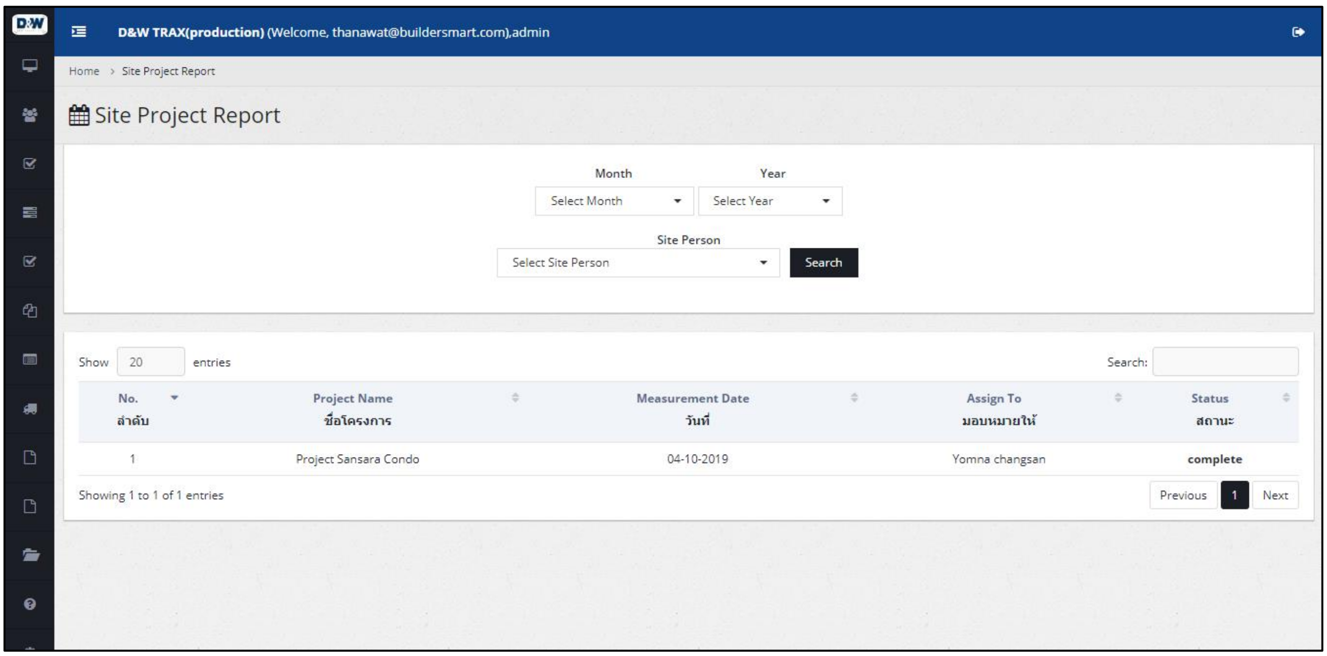




Site report

This page for Site Manager Can see a list of assignments to Site Supervisor With the following information

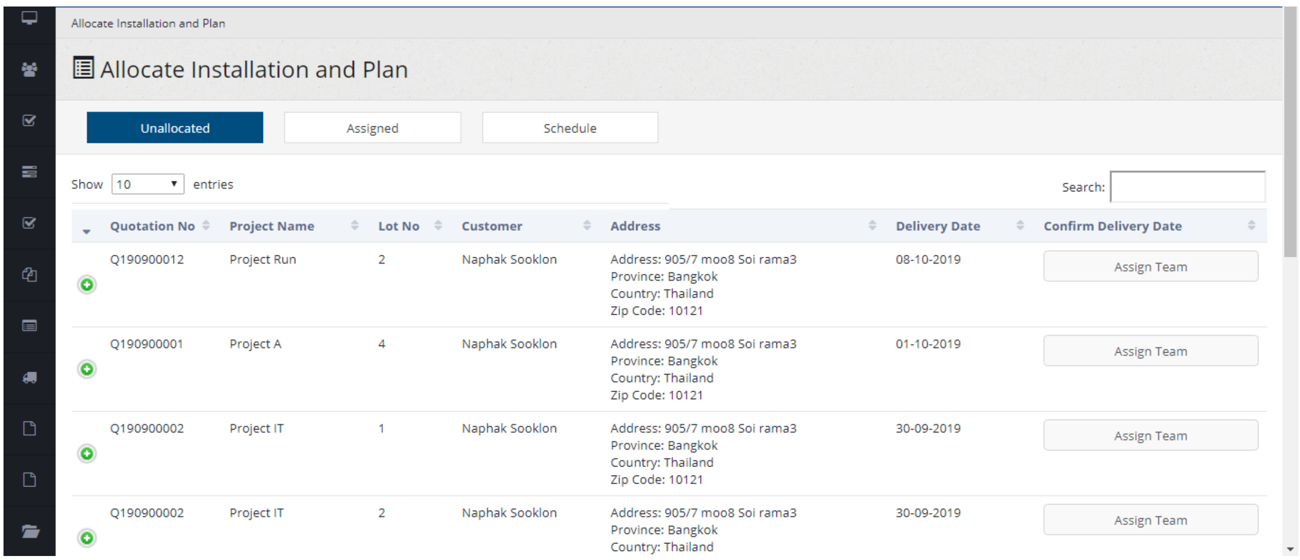
1. Header Is a section for filtering to view by month, year, or by site supervisor
2. The data table Will display the following information
    a. No
    b. Project Name
    c. Measurement Date
    d. Assign To
    e. Status



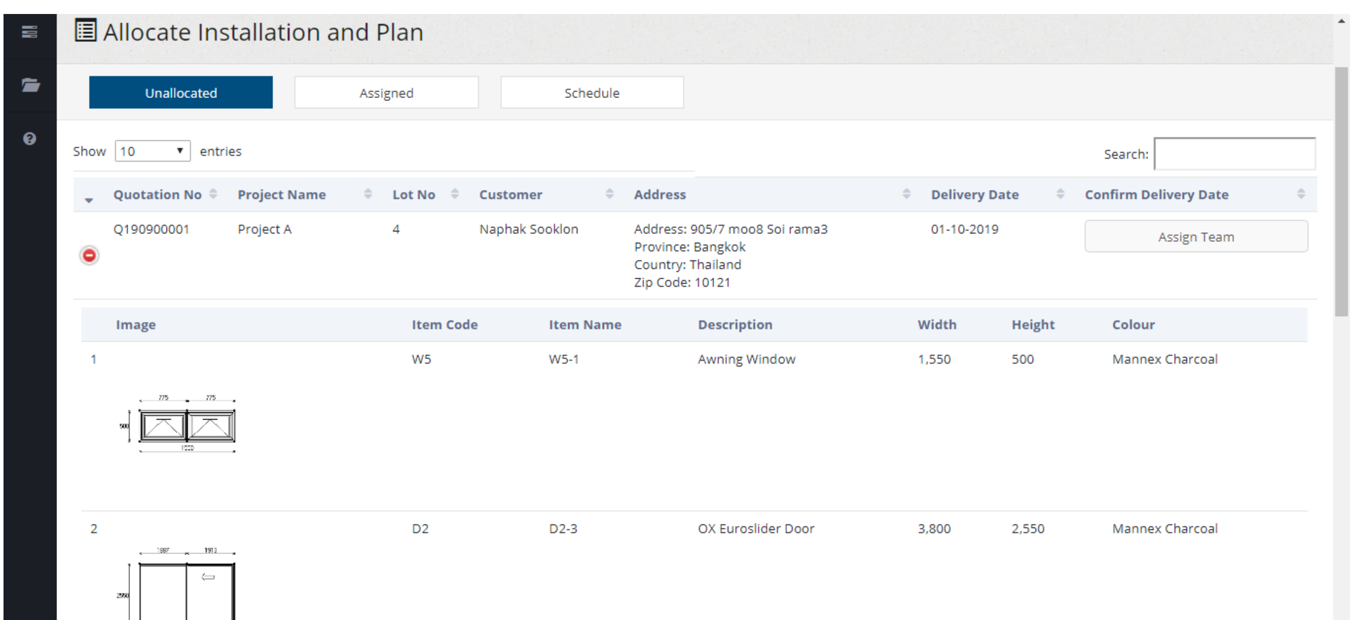
Unallocated Installation and Plan

I. Unallocated Installation and Plan – This is a Site Manager's page to make plans for installation and allocate team to the plan. Go to Site Services -> Unallocated Installation and Plan menu to access this function. There are 3 Tabs in this page, Unallocated, Assigned, Schedule.

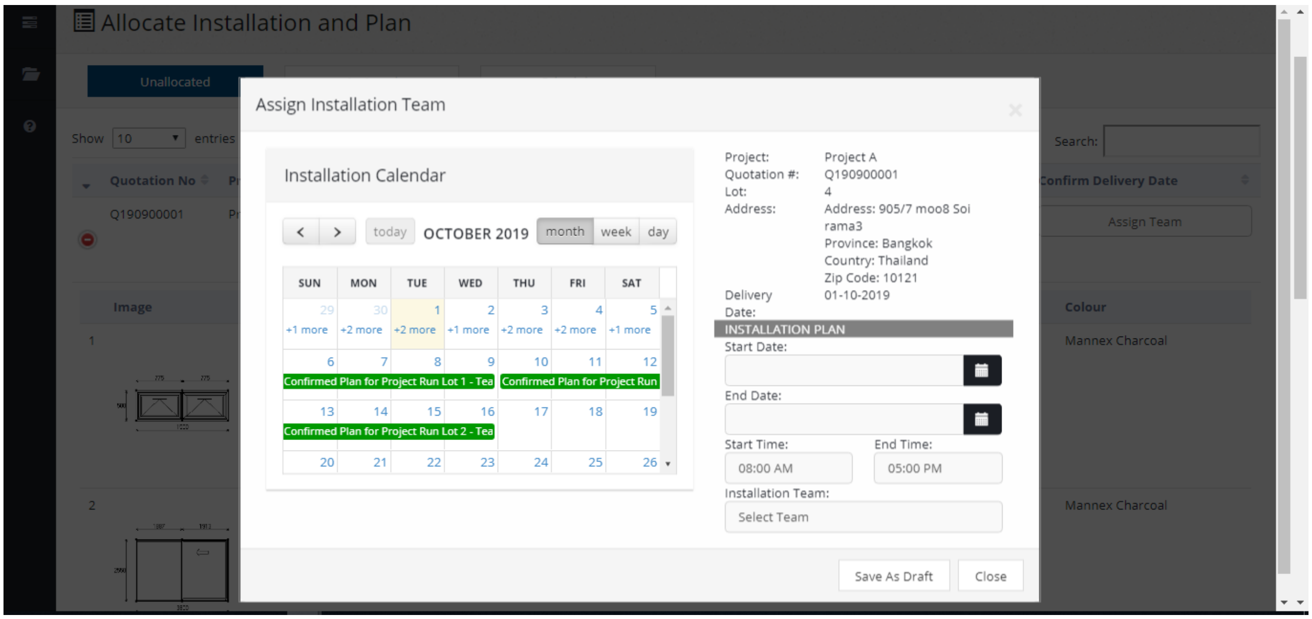
a. Unallocated – This page contains all the projects that already has confirmed delivery date.



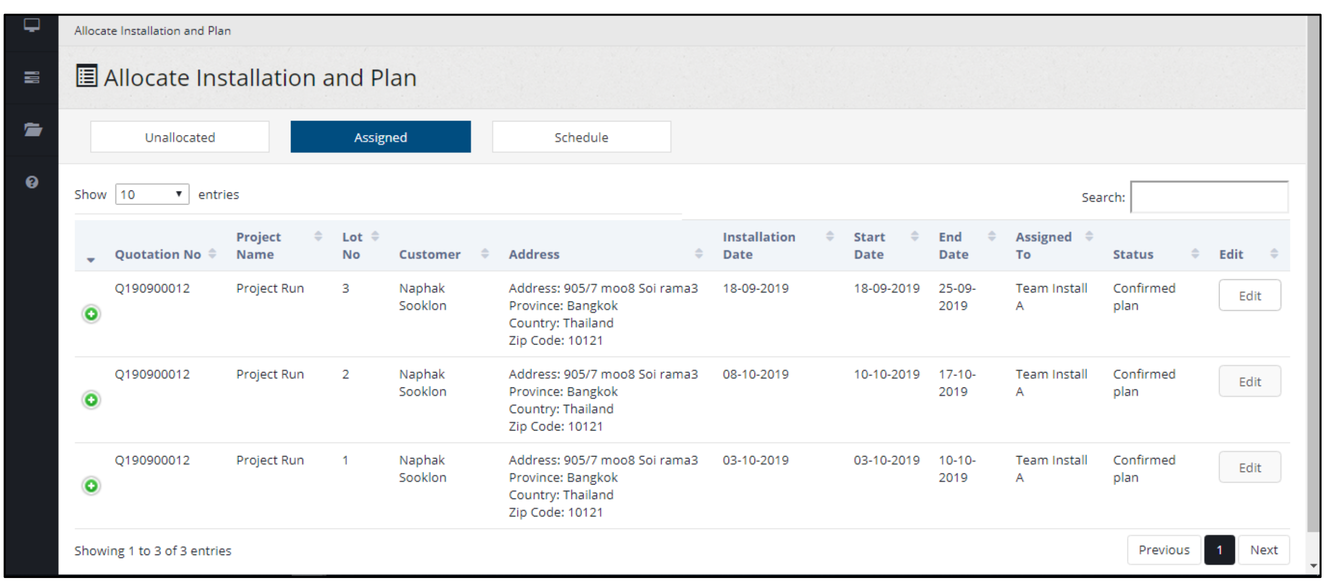
i. View Lot Items – Click on the plus (+) button to view the items under the lot.



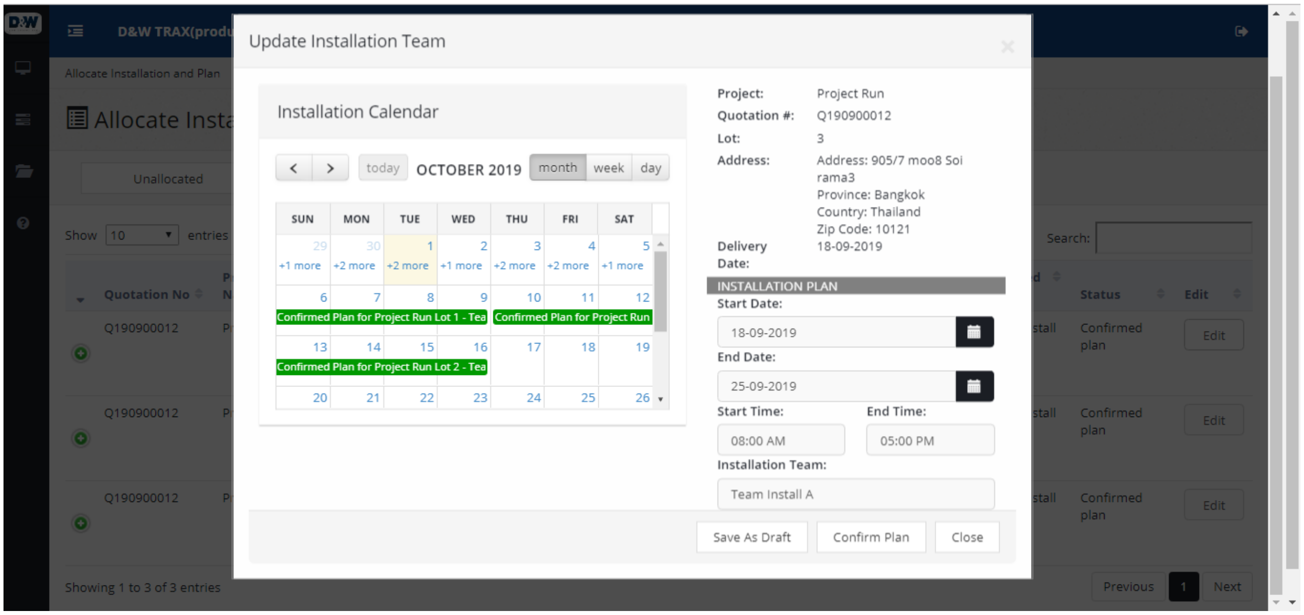
ii. Assign Team – To assign installation team to the project, click on Assign Team button and the pop-up page will show. Provide all the necessary details and save the plan. The plan will appear as "Draft Plan" in the Schedule.



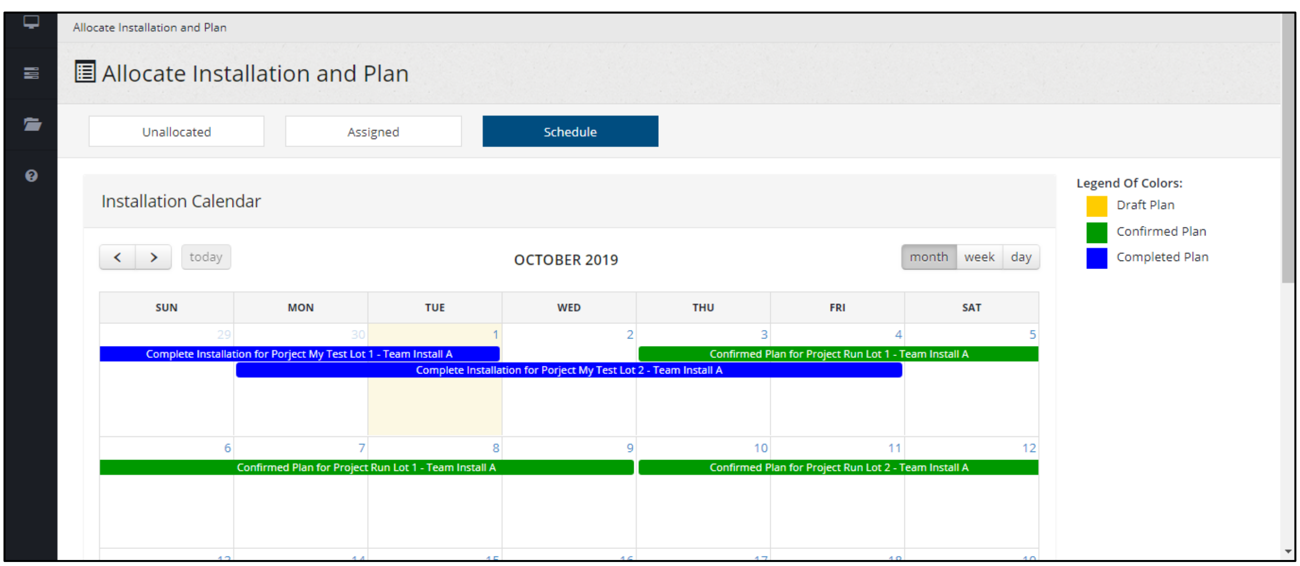
b. Assigned – This page contains all the Lots that were already planned. In this page can be done the updating or confirming of the plan.



i. Update / Confirm Plan –
   1. To update: Provide necessary details and click "Save As Draft" button.
   2. To confirm: Click on "Confirm Plan" button.



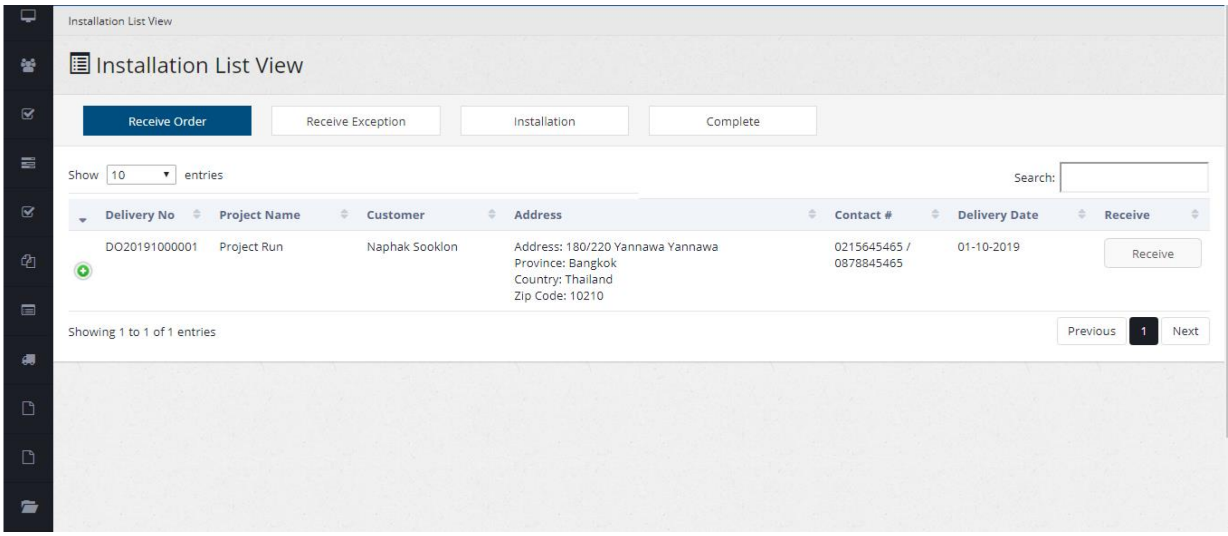
c. Schedule – This page contains the calendar of the Installation. The schedules are color coded depending on the type of the plan: Draft Plan, Confirmed Plan, Completed Plan.



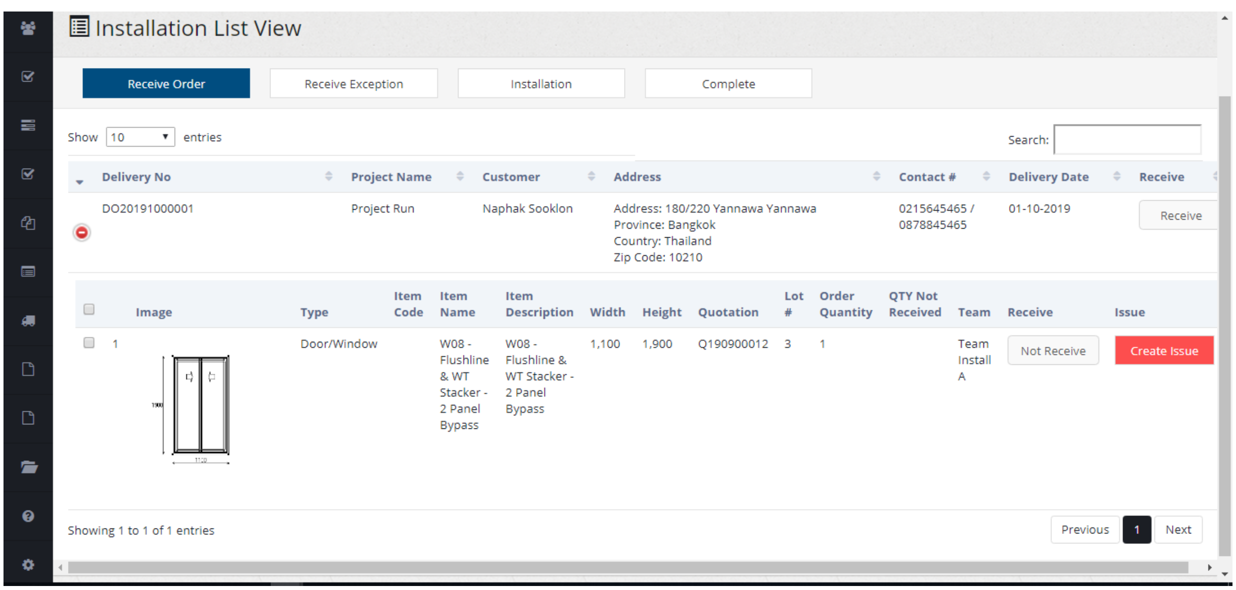
Installation

I. Installation – This page is where Installation job will be monitored. Go to Site Services -> Installation menu to access this function. There are 4 Tabs in this function: Receive Order, Receive Exception, Installation and Complete.

a. Receive Order

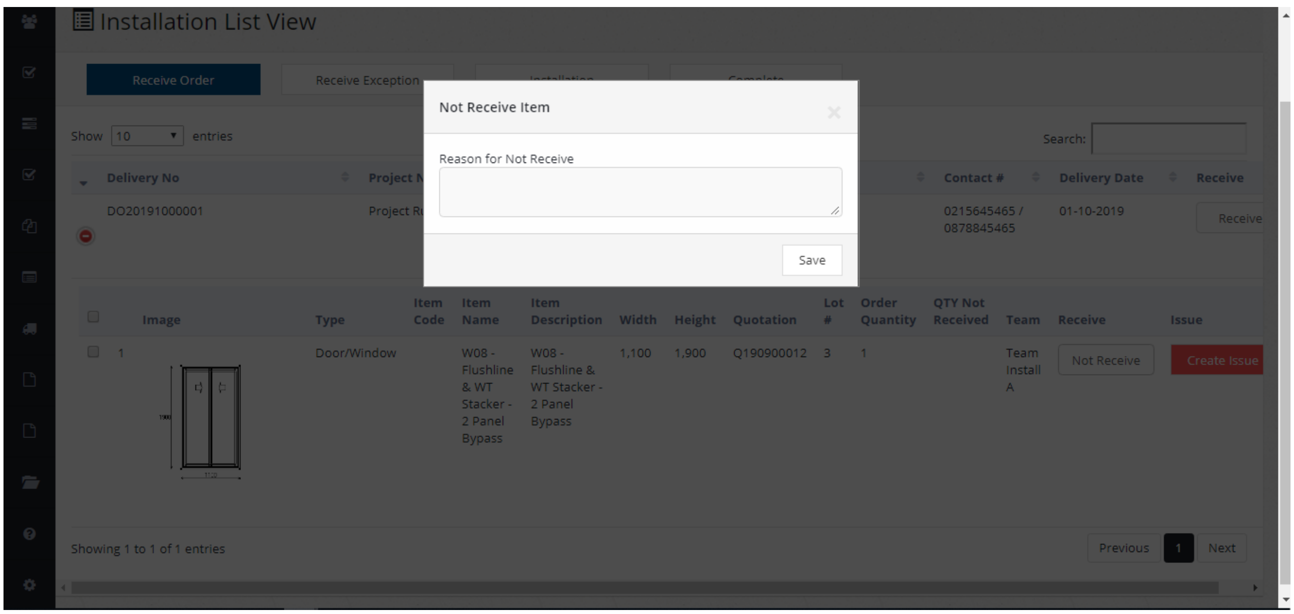


i. To View Items – Click on the plus (+) button.



ii. To Receive Items – Select items to receive by checking the checkbox corresponding to the item and click on Receive button. After items are received, items will go to Installation Tab.

iii. To Not Receive Item – Click "Not Receive" button corresponding to the item. Reason must be provided for not receiving the item. This function will send an email to Site Manager informing of the item not received.



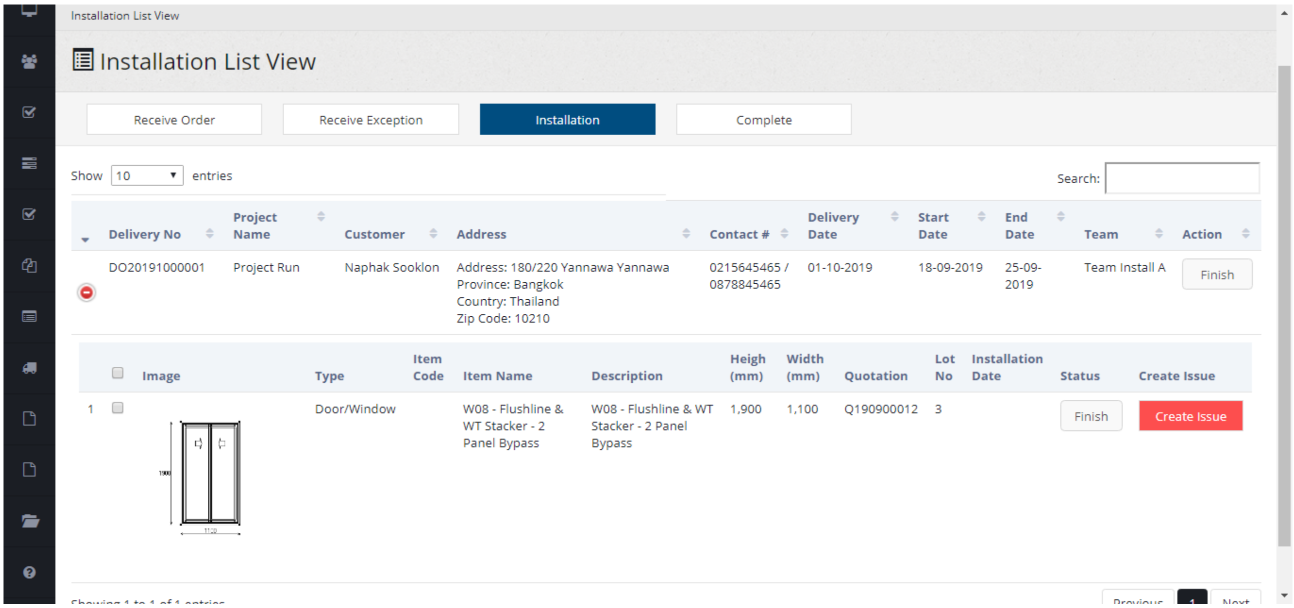
iv. Create Issue – If an item has issue, click on the "Create Issue" button and it will redirect to Issue Tracking function.

b. Receive Exception – This page will show exceptions that were delivered. After receiving exceptions, system will mark item/s as delivered, it doesn't show in the Installation tab.

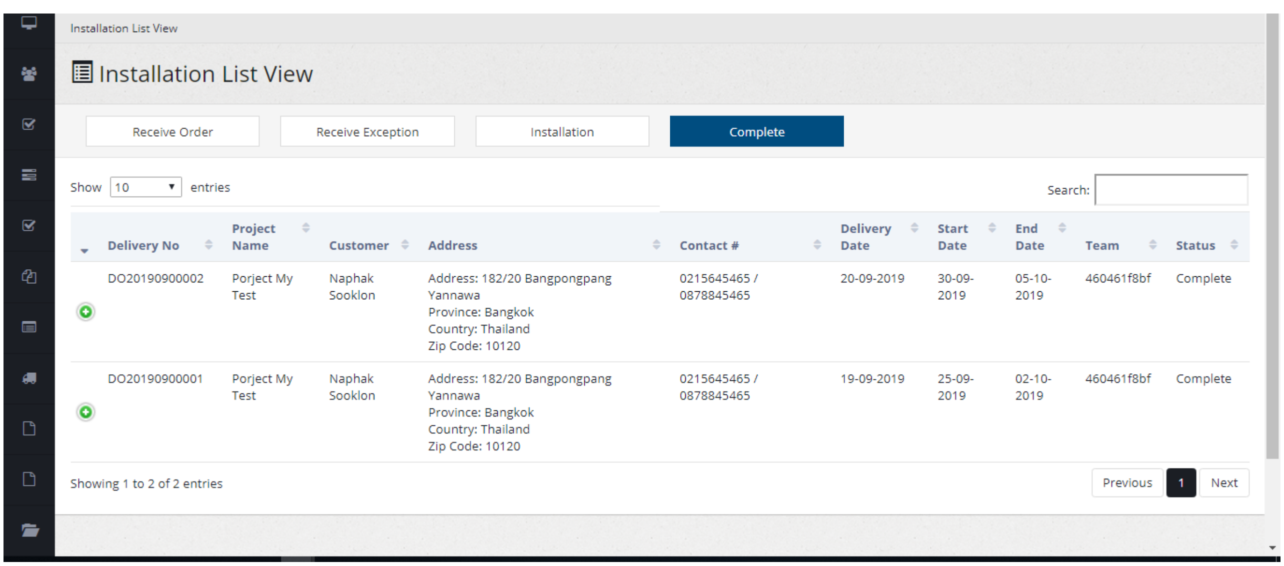
c. Installation – In this page, the Site Supervisor can update the status of the Installation Job.

   i. Finish – The Site Supervisor can select multiple items to mark as Finish or can do one at a time.

ii. Create Issue – If item has issue during Installation, click on the Create Issue button.
iii. Complete – When all items are finished, the Finish button will change into Complete button. Click on the Complete button to complete the Job.

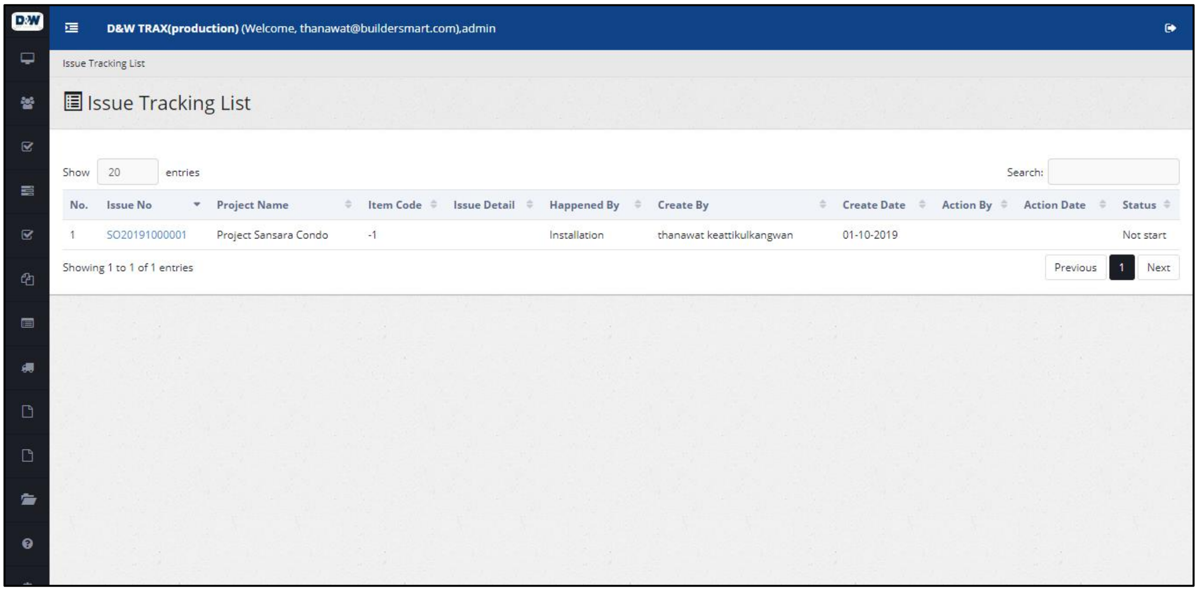


d. Complete – This page will show all the Installation Jobs that were already completed.



Issue Tracking

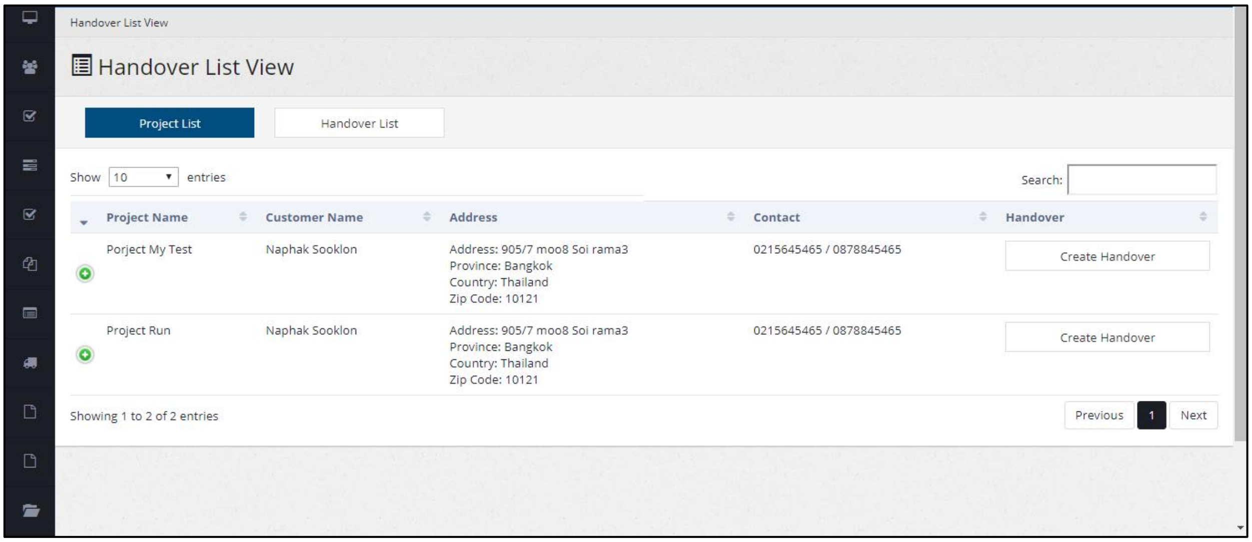
For the site, you can see a list of all Issue Tracking created, and you can see the status. If there is a change, the details of the change can be seen by



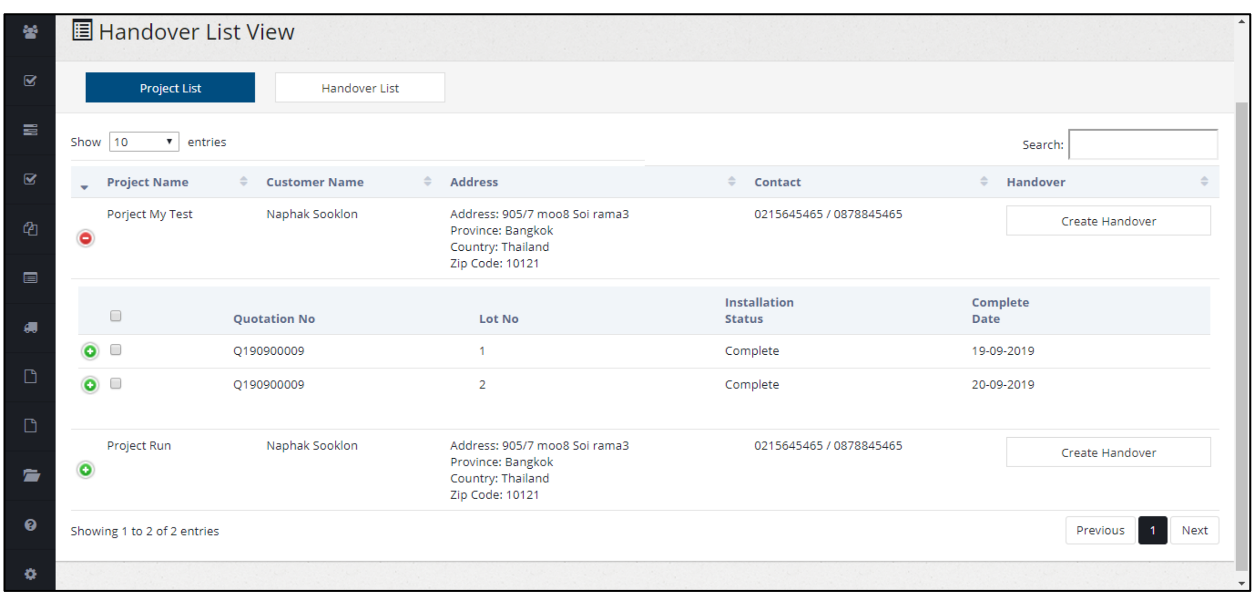
1. Click on Issue No. The system will show the data table which Site opens which is Issue Informaiton.
2. The information which the Planner specifies the solution is in the Action Information section.

Handover

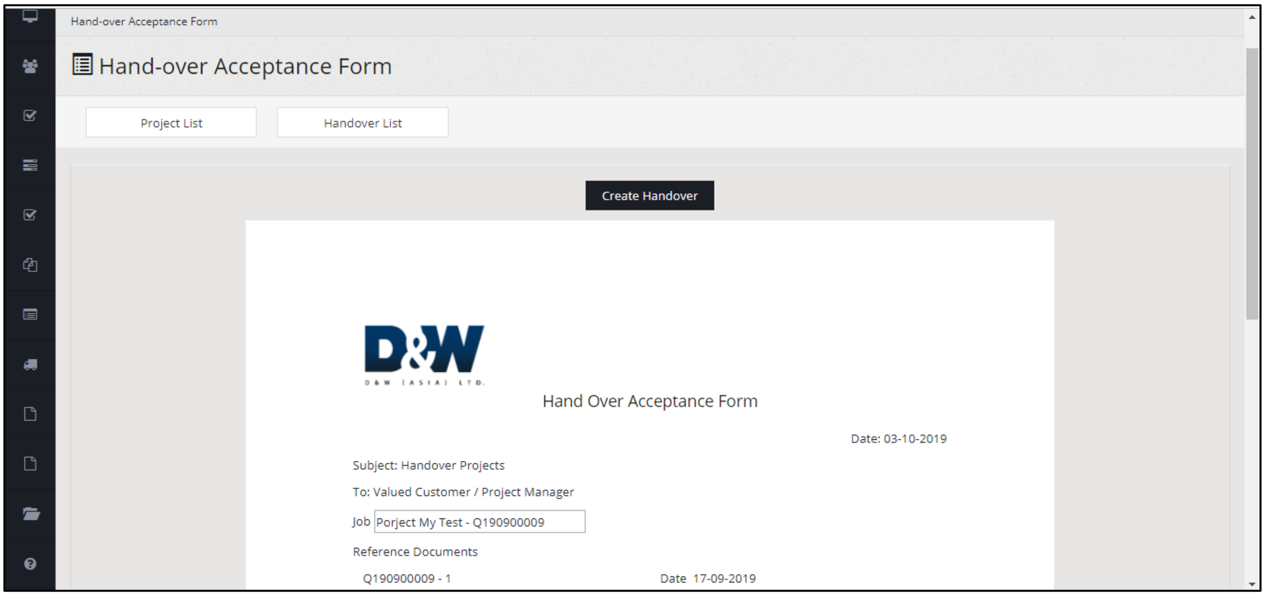
II. Handover – This page contains all the projects that are ready to be handed over to customer. Go to Site Services -> Handover menu to access to function. There are 2 tabs in this function: Project List and Handover List.



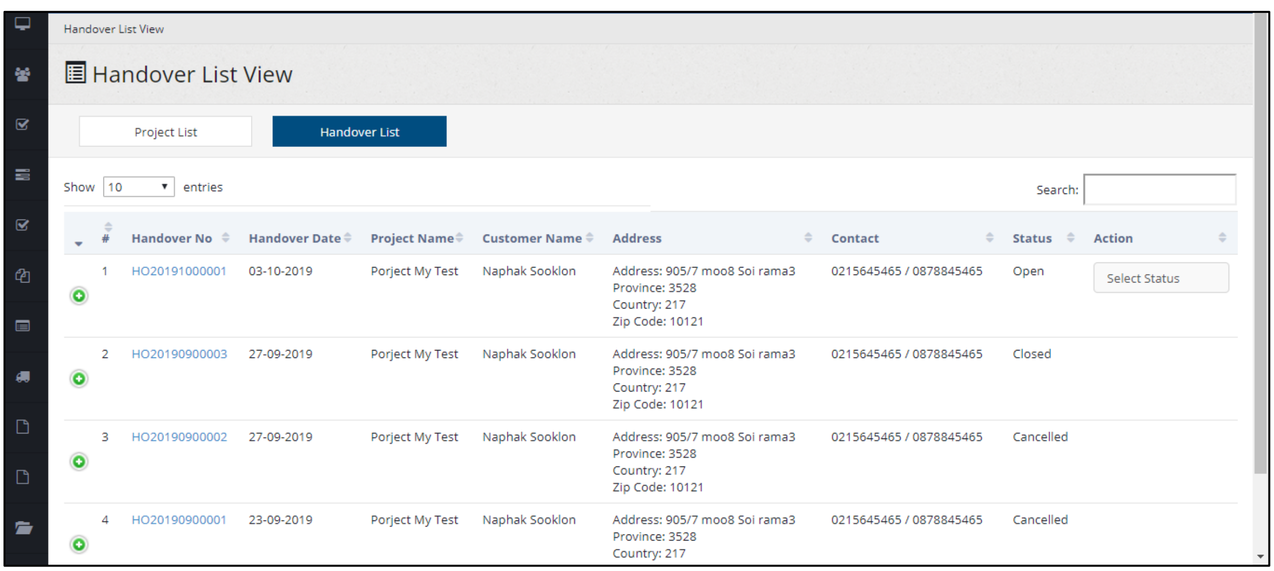
a. Project List – In the Project List page, the quotation lots that has already finished installation will show under each Project.
    i. To view the items under the Lot, click on the plus (+) button.
    ii. To create the Handover, select the quotation lots that you want to include in the handover document by clicking on the checkbox corresponding to the lot, then click "Create Handover" button.



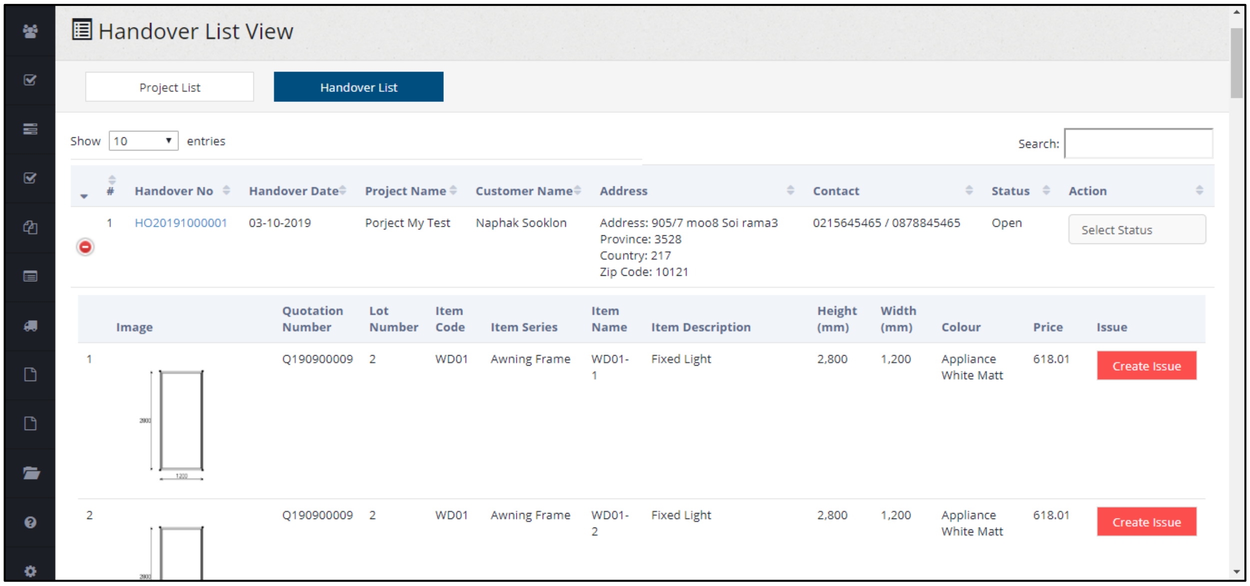
iii. Handover Document – After clicking Create Handover button, it will redirect to this page to create the handover document. Verify the details of the handover document and click on Create Handover button.



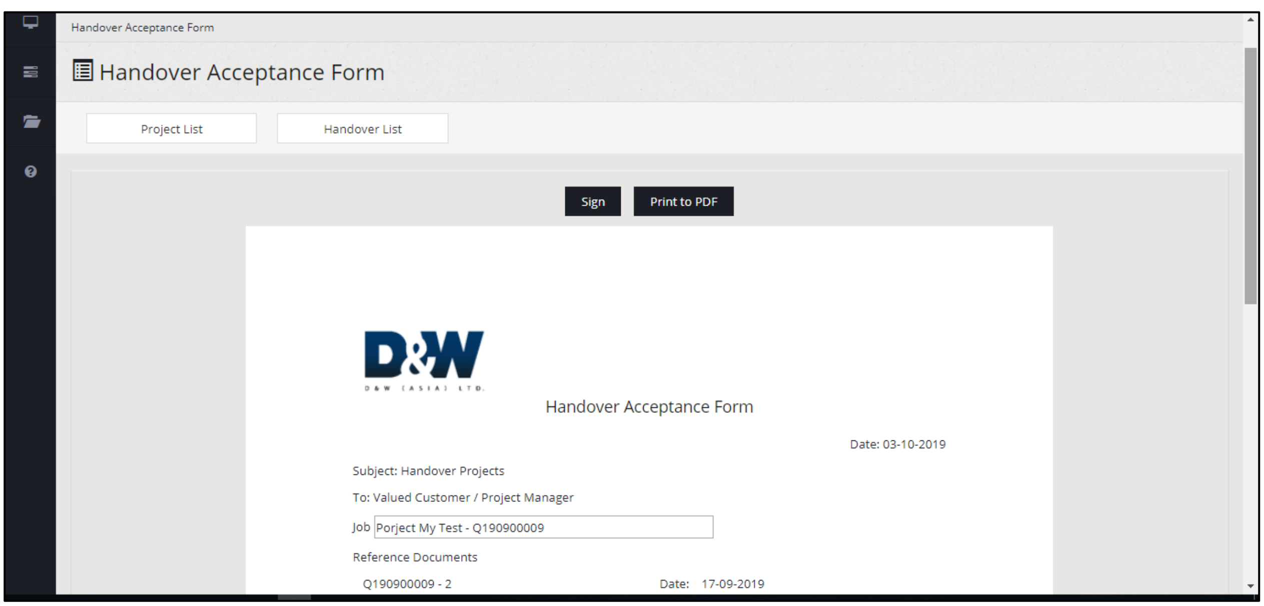
b. Handover List – This page contains all the handover created.



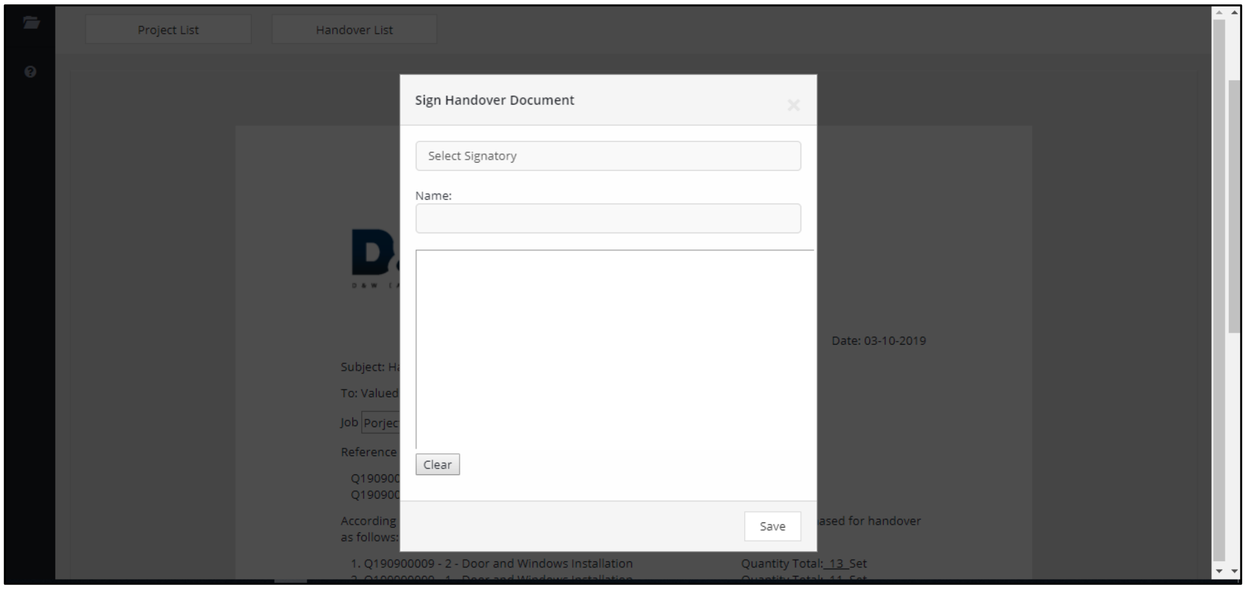
i. To update status of the handover – select status in the action dropdown.
ii. To View the items in handover – click on the plus (+) button.



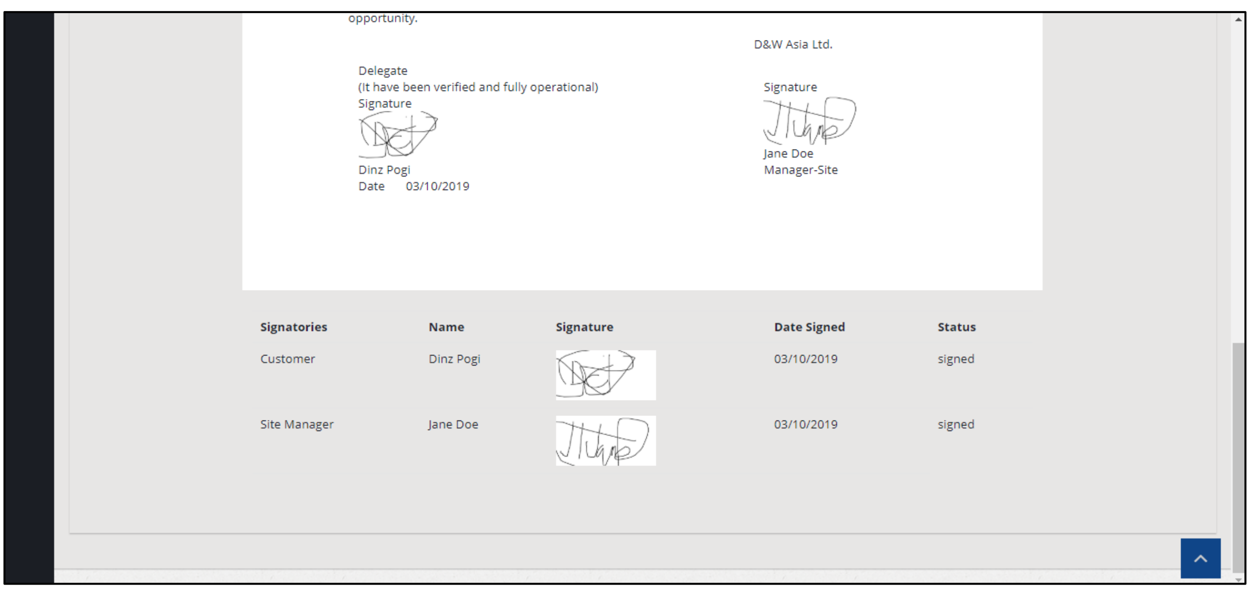
iii. To create issue – click on the Create Issue button.
iv. To view the handover document – click on the handover number link.



v. To sign handover document –
   1. Select the signatory
   2. Enter the name
   3. Provide signature
   4. Save



vi. To view signature –



vii. Print the PDF file

D&W

Handover Acceptance Form

Date: 03-10-2019

Subject: Handover Projects

To: Valued Customer / Project Manager

Job: Porject My Test - Q190900009

Reference Documents
Q190900009 - 2 Date 17-09-2019
Q190900009 - 1 Date 17-09-2019

According to the purchasing order, D&W (Asia) Ltd. hereby submitted the goods purchased for handover as follows:

1. Q190900009 - 2 - Door and Windows Installation Quantity Total 13 Set
2. Q190900009 - 1 - Door and Windows Installation Quantity Total 11 Set

D&W (Asia) Ltd. and customer Porject My Test insisted; certified that the inspection was made, and the installation is completed, test-run on standard performance was successful and satisfactory.

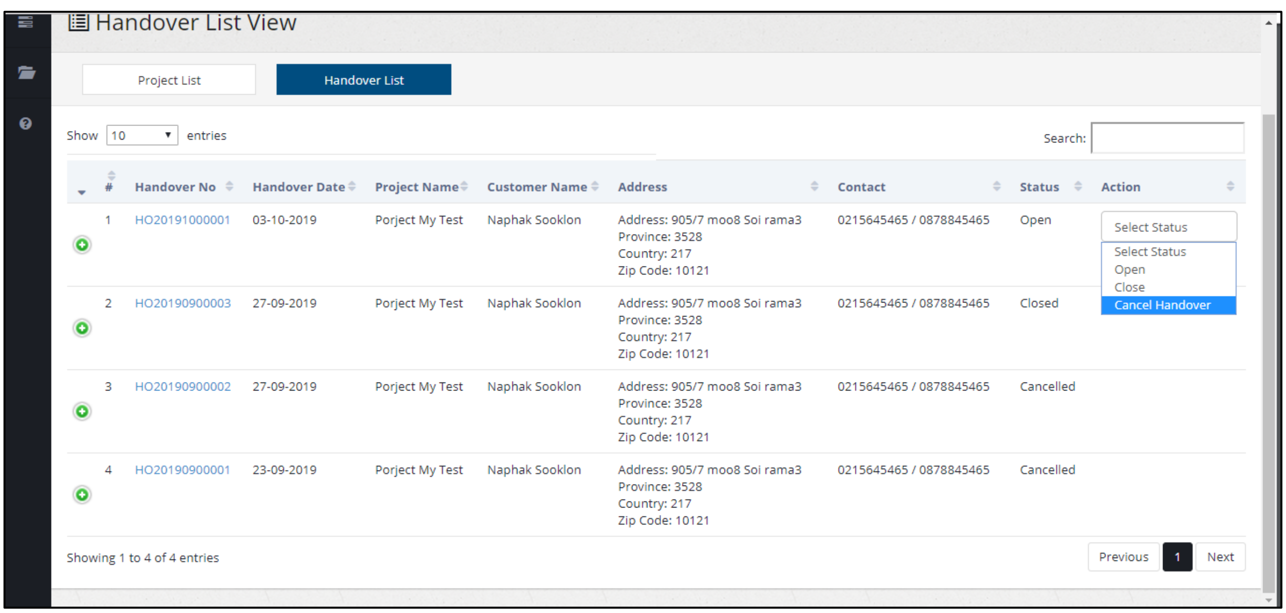
Thank you and we would be most appreciative of your kind cooperation in new project or next opportunity.

Delegate
(It have been verified and fully operational)
Signature
Dinz Pogi
Date 03/10/2019

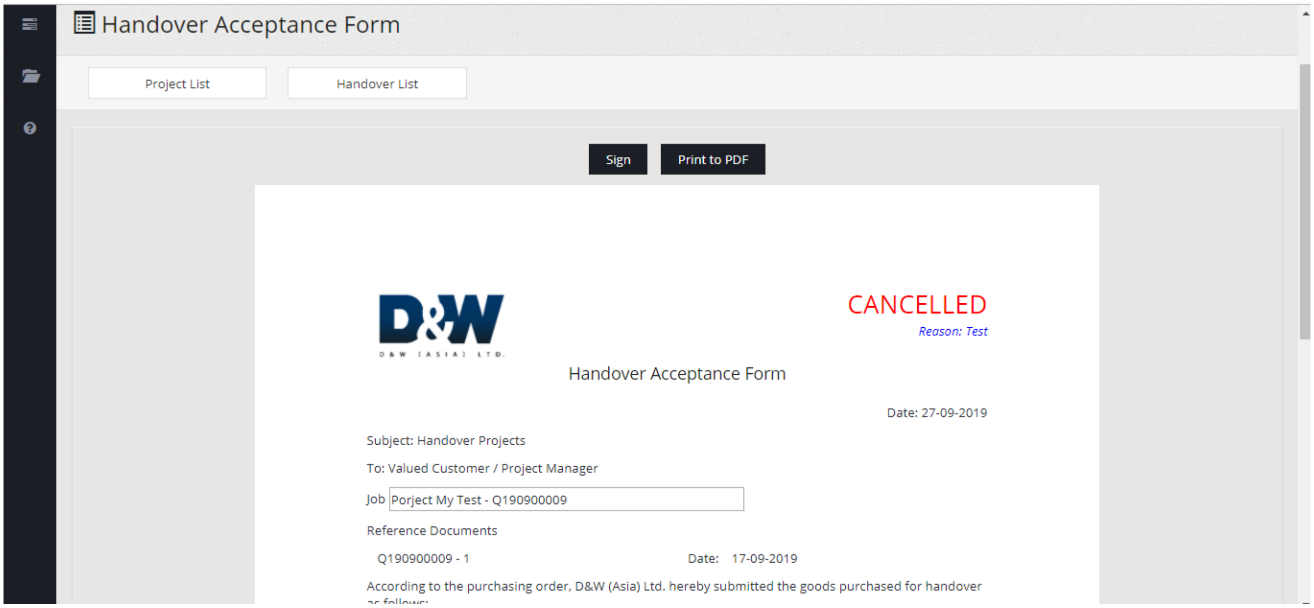
D&W (Asia) Ltd.
Signature
Jane Doe
Manager-Site

1

viii. To cancel handover – select Cancel Handover in the action column

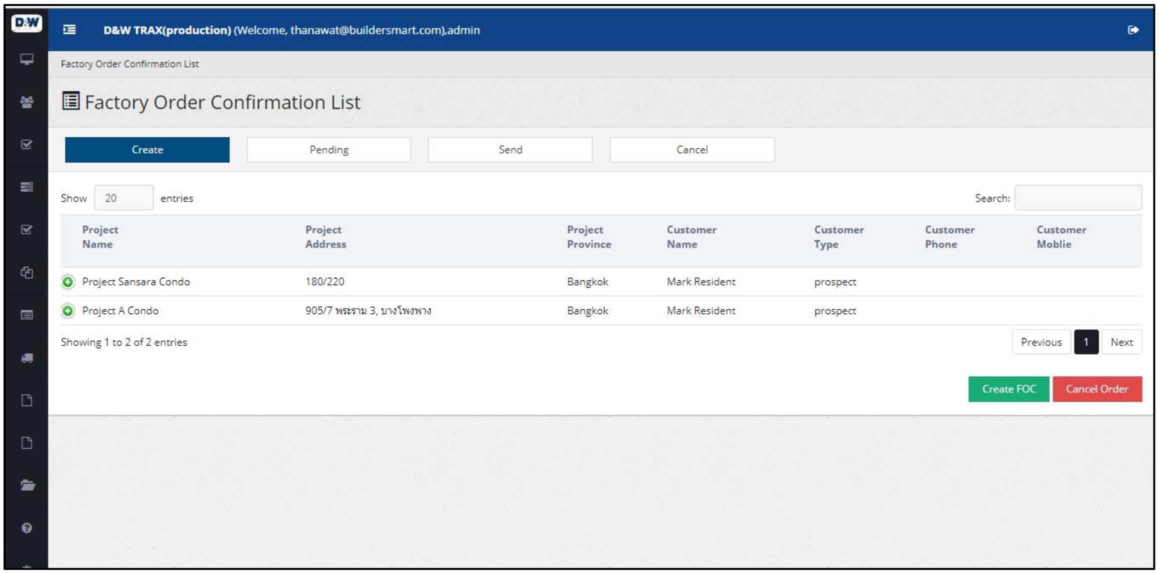


ix. Cancelled handover document –



x. Cancelled PDF document

Factory Order Confirmation



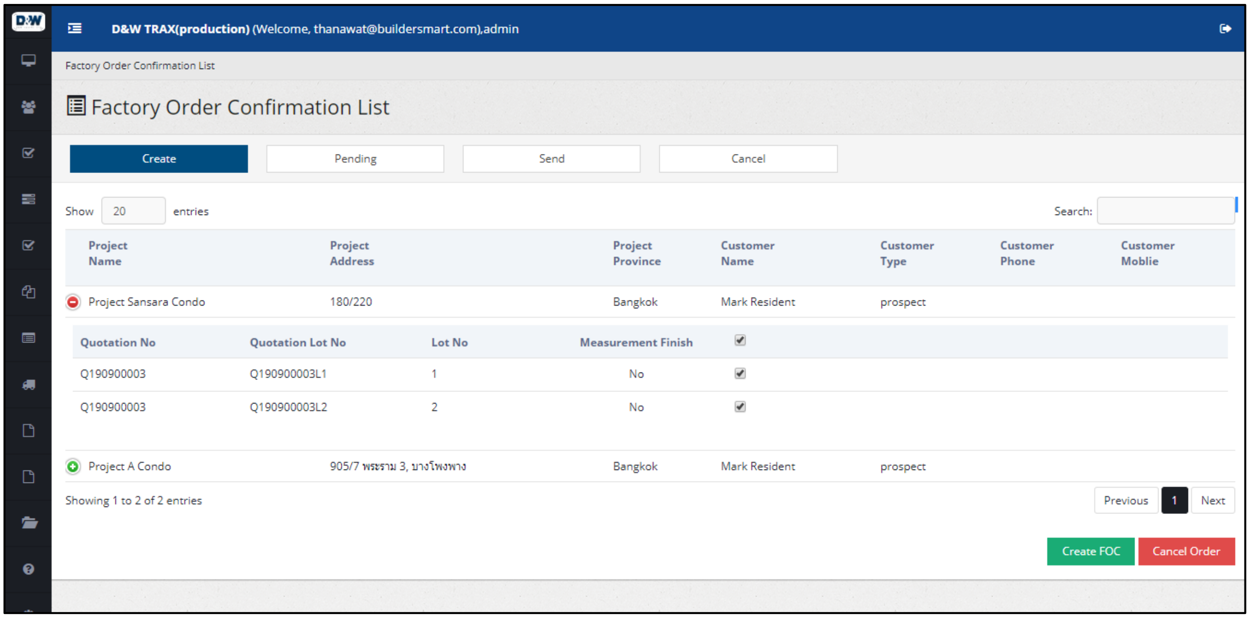
After the planner has completed the Site Survey, the system will display the information on the Factory Confirmation page for Sale. Create a FOC. The system will display the following information

1. Project Name
2. Project Address
3. Project Province
4. Customer Name
5. Customer Type
6. Customer Phone
7. Customer Mobile

Sales can click the + button in front of the Project Name to see the Lot details that you want to open the FOC. When clicking the + button, the system will display the following information.

1. Quotation No.
2. Quotation Lot No.
3. Lot No.
4. Measurement Finish คือ Lot เป็น Final Measurement เรียบร้อยแล้ว

** For opening FOC in the case that each Lot has different Measurement Finish status. Lot can be selected at the same time if the Lot has the same Measurement Finish status.



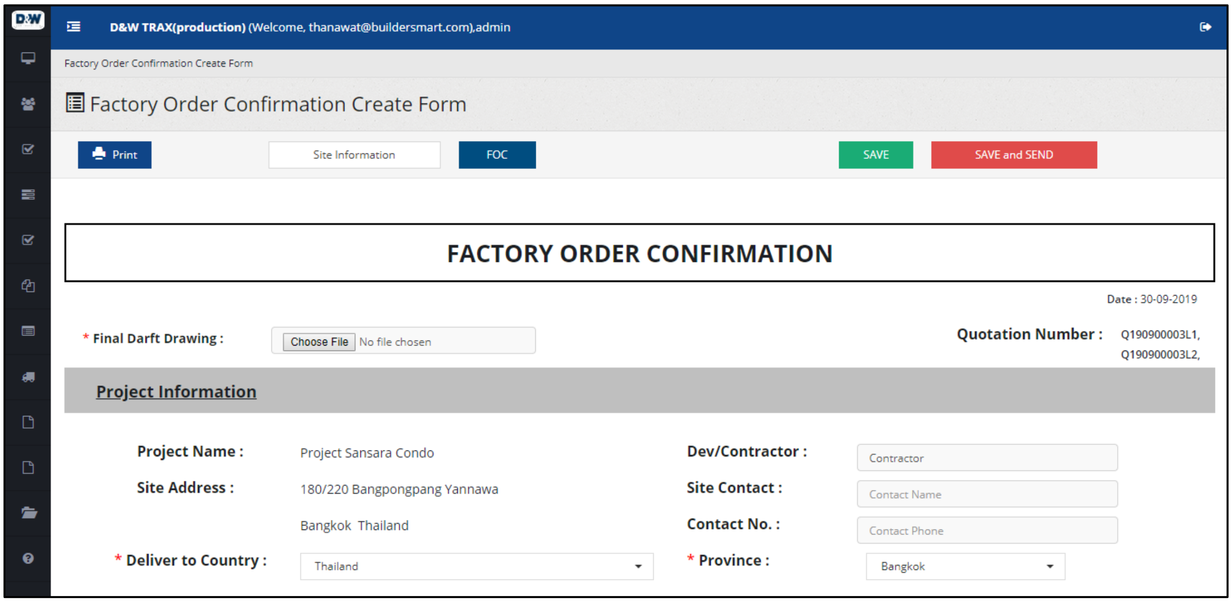
Create FOC button is for creating the FOC.

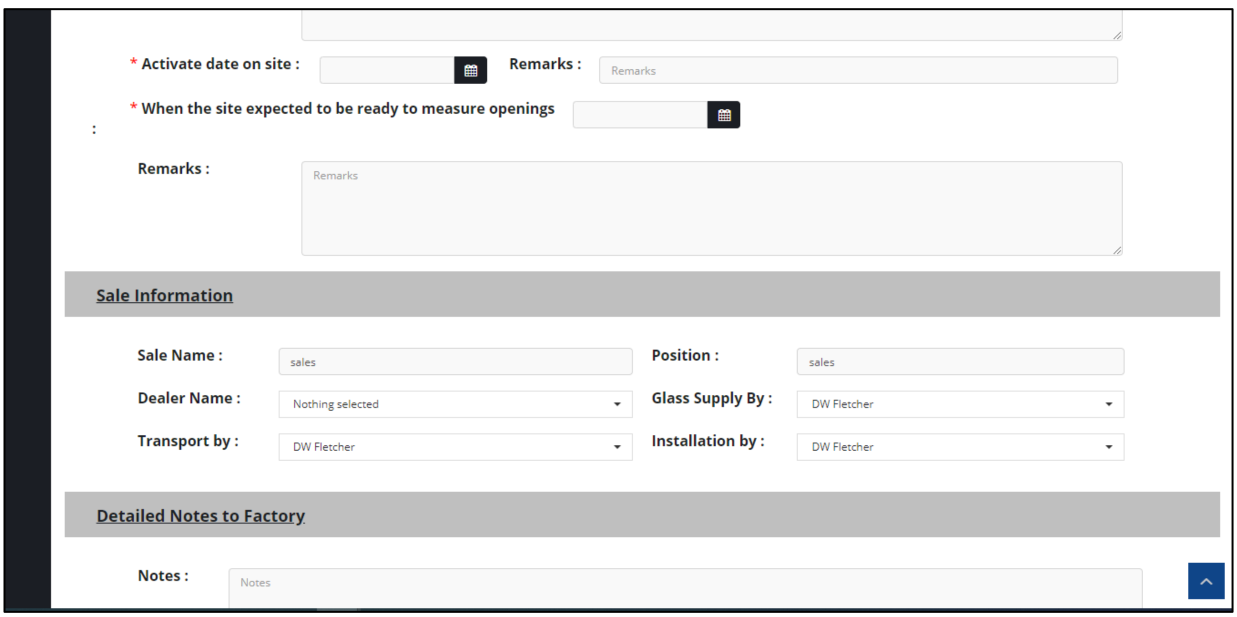
Cancel Order button is for wanting to cancel that lot.

When done selecting the Lot to open the FOC, press the Create FOC button in the bottom right corner.

The system will display a window for entering information to open FOC

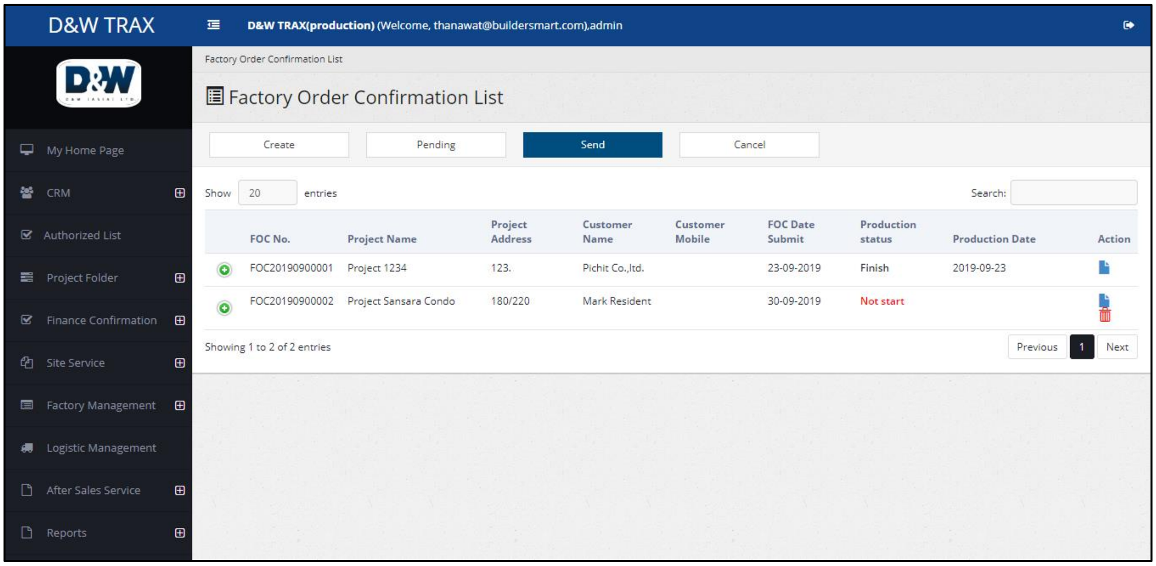
1. Header section have buttons are as follows
    a. Button for Print Preview
    b. Site Report button for see file Site Survey
    c. FOC button
    d. Save button
    e. Save and Send button
2. The section for entering data for opening a FOC. It contains the following required information.
    a. Final Draft Drawing
    b. Activate Date on Site
    c. When the site expected to be ready to measure opening ** In the case of Final Measurement, the system will take the date according to the date of the Site Survey.



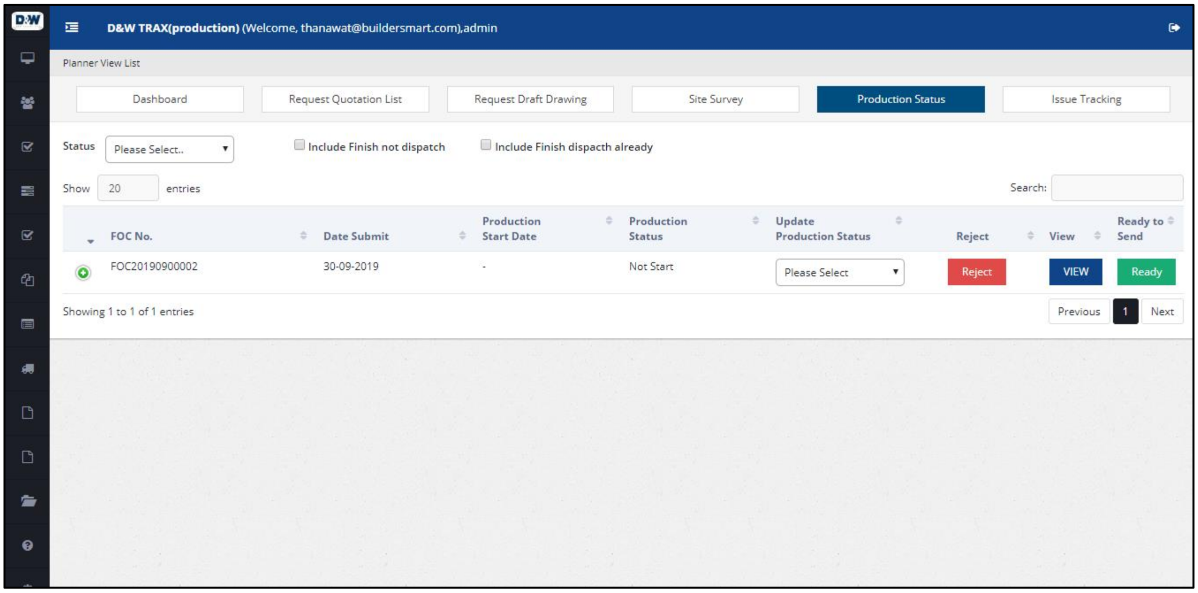


After enter information already can click Save or Save and Send

1. If you click the Save button, it will save first but not yet completed for the next step. Data will be in the Pending tab.
2. If you click the Save and Send button, the system will save and send the data to the next step. The information of that FOC will be shown in the Send tab.

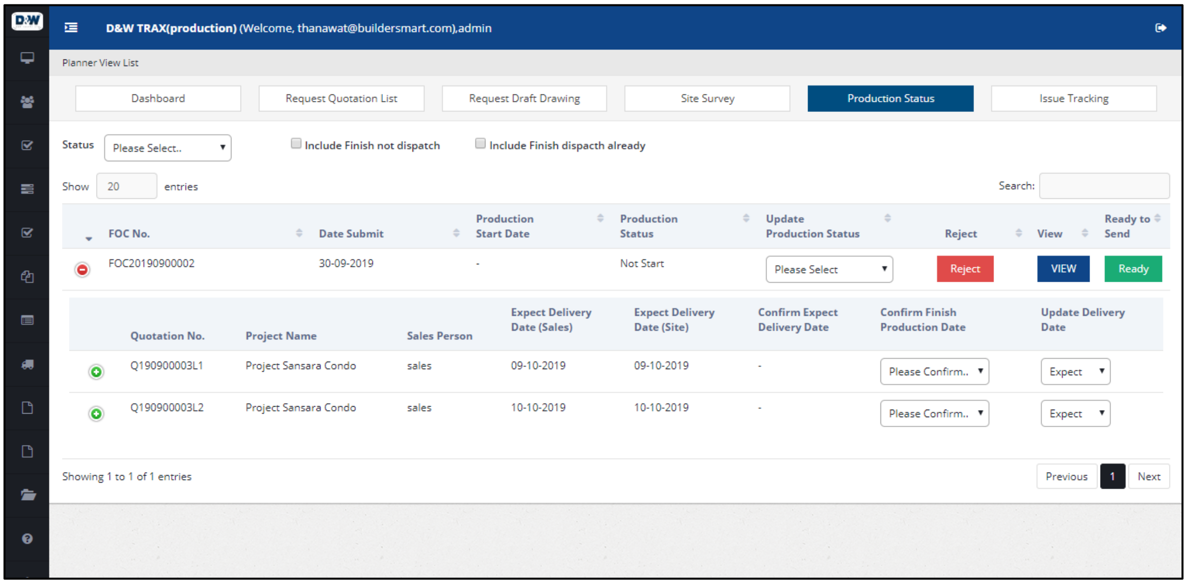

D&W TRAX
D&W TRAX(production) (Welcome, thanawat@buildersmart.com),admin
Factory Order Confirmation List
Factory Order Confirmation List
Create
Pending
Send
Cancel
My Home Page
CRM
Authorized List
Project Folder
Finance Confirmation
Site Service
Factory Management
Logistic Management
After Sales Service
Reports
Show 20 entries
Search:
FOC No.
Project Name
Project Address
Customer Name
Customer Mobile
FOC Date Submit
Production status
Production Date
Action
FOC20190900001 Project 1234 123. Pichit Co.,ltd. 23-09-2019 Finish 2019-09-23
FOC20190900002 Project Sansara Condo 180/220 Mark Resident 30-09-2019 Not start
Showing 1 to 2 of 2 entries
Previous
1
Next

Planner View (Production Status Tab)

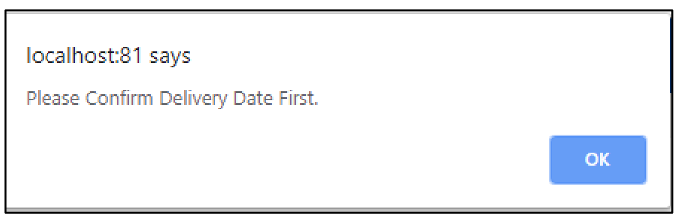


After do Site Measurement finish system will show information in Planner View (Production Status)

1. Header for Filter Data
    1. Status
    2. Include Finish not Dispatch is FOC finish but not ready to Delivery
    3. Include finish dispatch already is FOC finish and ready to Delivery
2. Information section
    1. FOC No
    2. Date Submit
    3. Production Start Date
    4. Production Status
    5. Update Production Status
        i. Start
        ii. Start with Exception
        iii. Rework
        iv. Finish pass QC
        v. On hold
        vi. Cancel
    6. Reject for Reject FOC **before Start Production
    7. View for see file related to this FOC
    8. Ready to Send for change item in this FOC to delivery



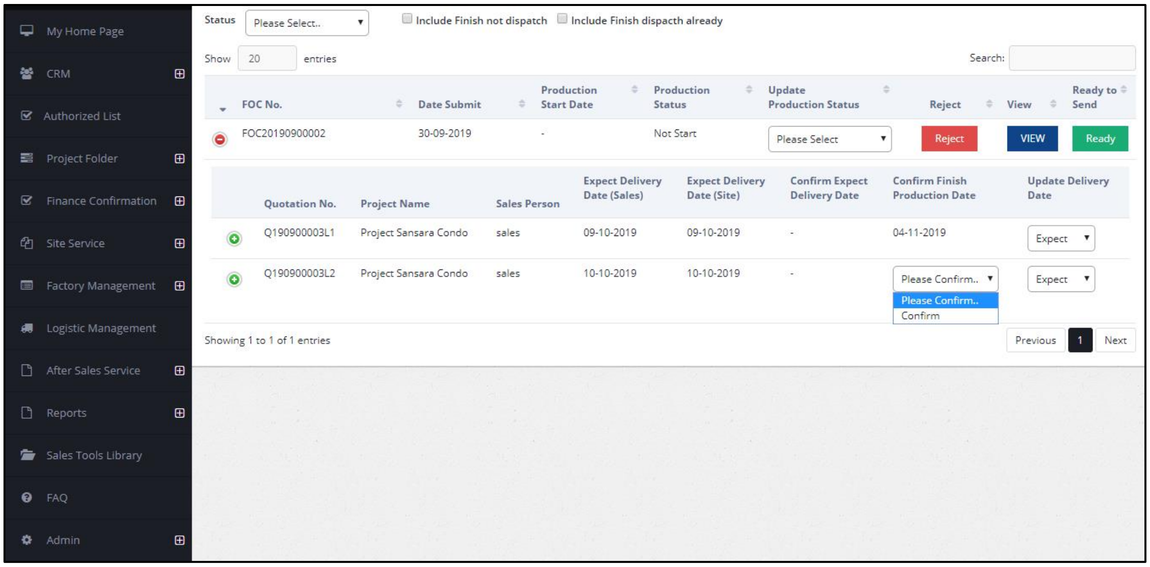
The process of starting production must confirm the date of delivery before you can start production. If not confirmed, production cannot be started. The system will display a warning. 'Please Confirm Delivery Date First !'

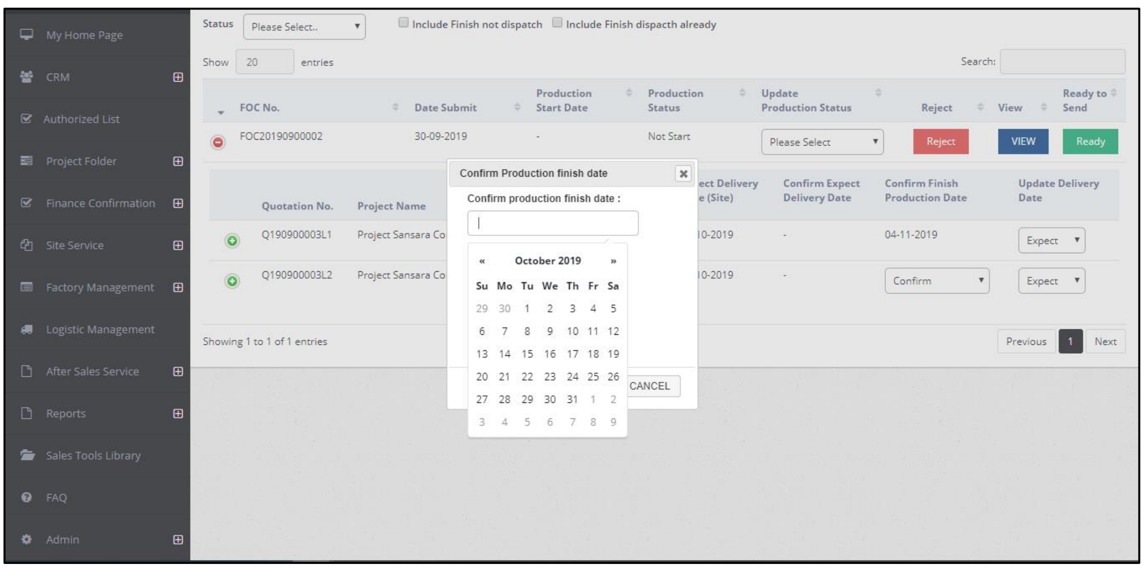


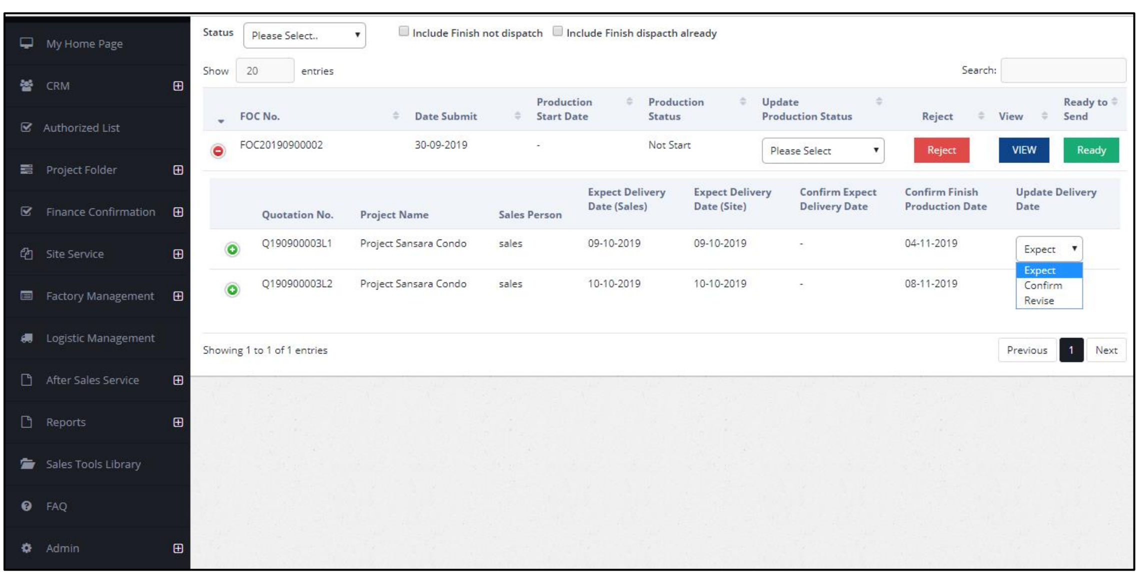
Confirmation of delivery date is as follows

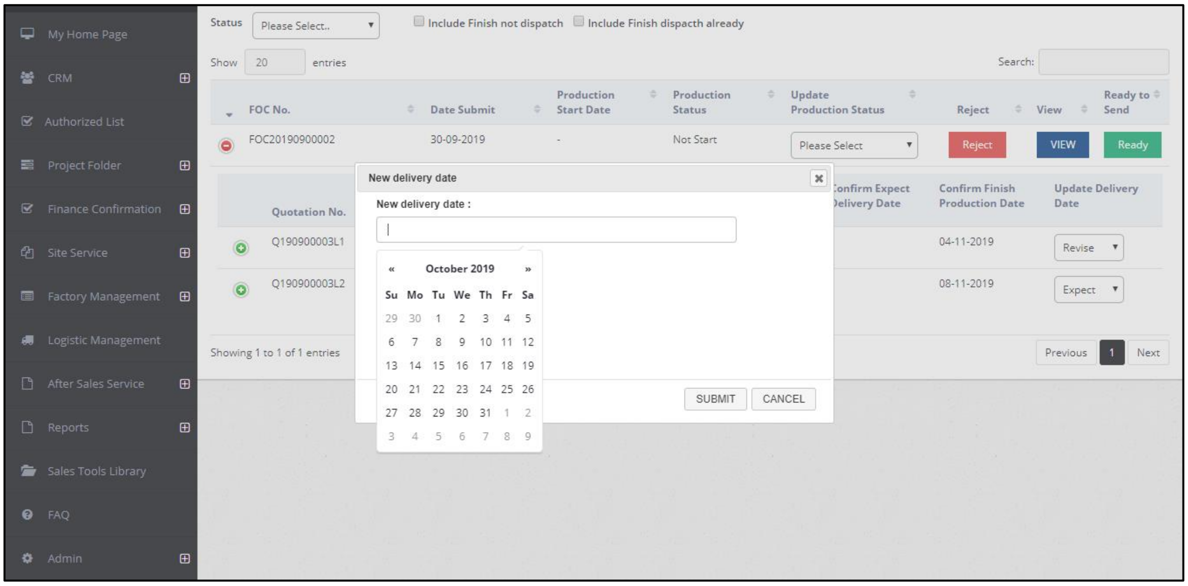
1. Click the + icon in front of FOC. The system will show all Lot details under that FOC. The system will display the following information

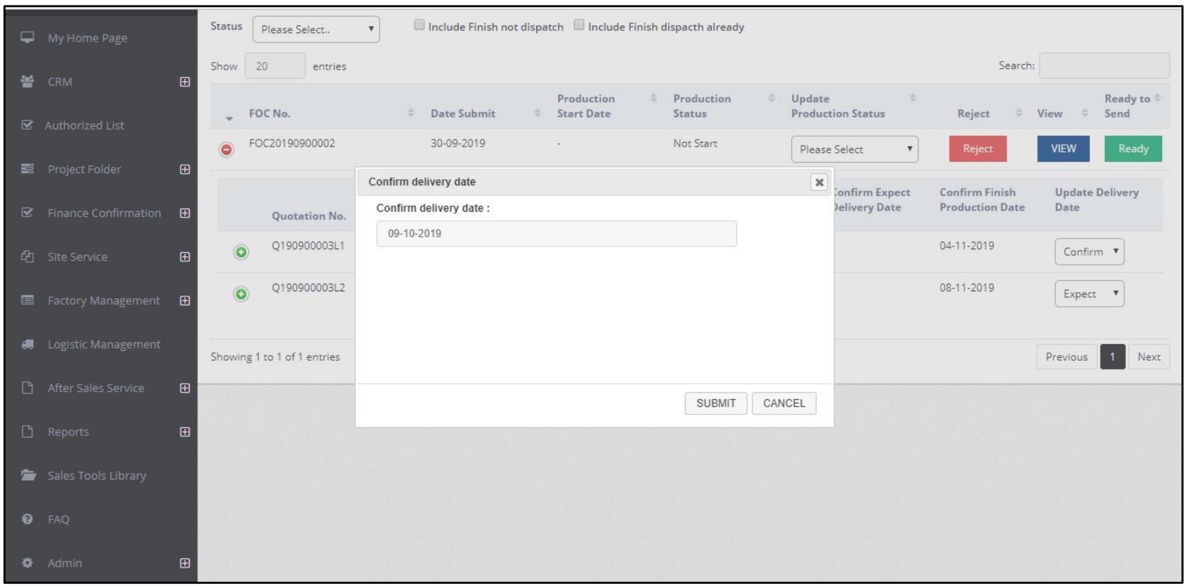
   a. Quotation No.
   b. Project Name
   c. Salesperson
   d. Expect Delivery Date (Sales)
   e. Expect Delivery Date (Site)
   f. Confirm Expect Delivery Date
   g. Confirm Finish production Date for Planner put finish Production date
   h. Update Delivery Date for Planner confirm delivery date **default with Expect


My Home Page
CRM
Authorized List
Project Folder
Finance Confirmation
Site Service
Factory Management
Logistic Management
After Sales Service
Reports
Sales Tools Library
FAQ
Admin
Status
Please Select..
Include Finish not dispatch
Include Finish dispacth already
Show 20 entries
Search:
FOC No.
Date Submit
Production Start Date
Production Status
Update Production Status
Reject
View
Ready to Send
FOC20190900002
30-09-2019
-
Not Start
Please Select
Reject
VIEW
Ready
Quotation No.
Project Name
Sales Person
Expect Delivery Date (Sales)
Expect Delivery Date (Site)
Confirm Expect Delivery Date
Confirm Finish Production Date
Update Delivery Date
Q190900003L1
Project Sansara Condo
sales
09-10-2019
09-10-2019
-
04-11-2019
Expect
Q190900003L2
Project Sansara Condo
sales
10-10-2019
10-10-2019
-
Please Confirm..
Expect
Please Confirm..
Confirm
Showing 1 to 1 of 1 entries
Previous
1
Next


Confirm Production finish date
Confirm production finish date :
October 2019
Su Mo Tu We Th Fr Sa
29 30 1 2 3 4 5
6 7 8 9 10 11 12
13 14 15 16 17 18 19
20 21 22 23 24 25 26
27 28 29 30 31 1 2
3 4 5 6 7 8 9
CANCEL
Confirm
Expect


Q190900003L1
Project Sansara Condo
sales
09-10-2019
09-10-2019
-
04-11-2019
Expect
Q190900003L2
Project Sansara Condo
sales
10-10-2019
10-10-2019
-
08-11-2019
Expect
Confirm
Revise
Showing 1 to 1 of 1 entries





There will be 2 Update Delivery Date cases which are

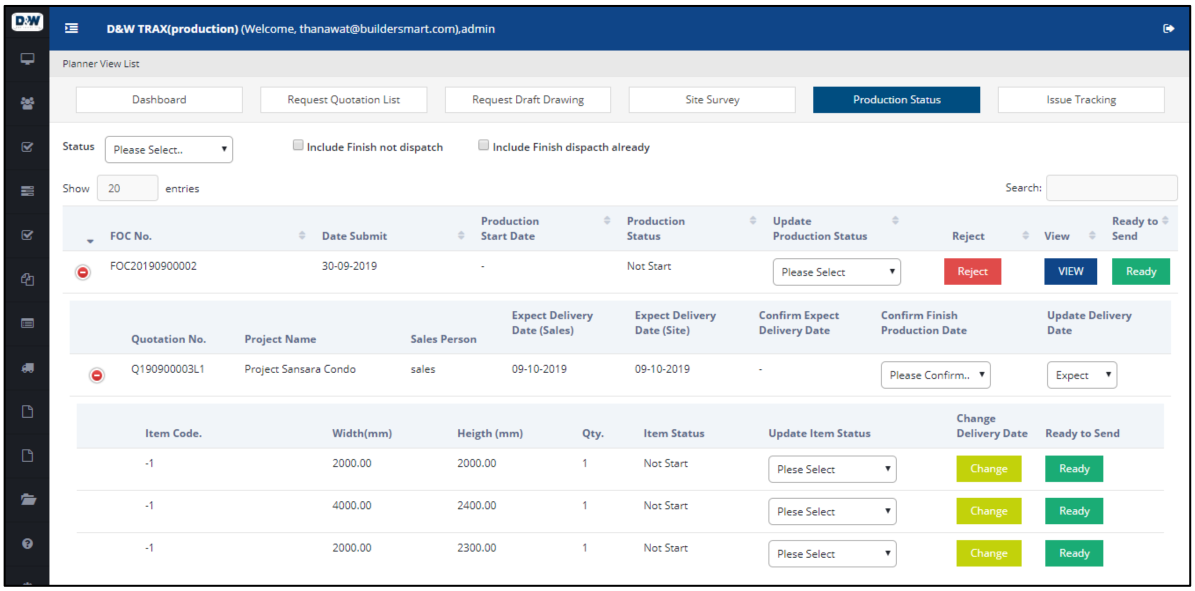
1. Revise is change Expect Delivery Date (Site) to new delivery date
2. Confirm is follow date from Expect Delivery Date (Site)

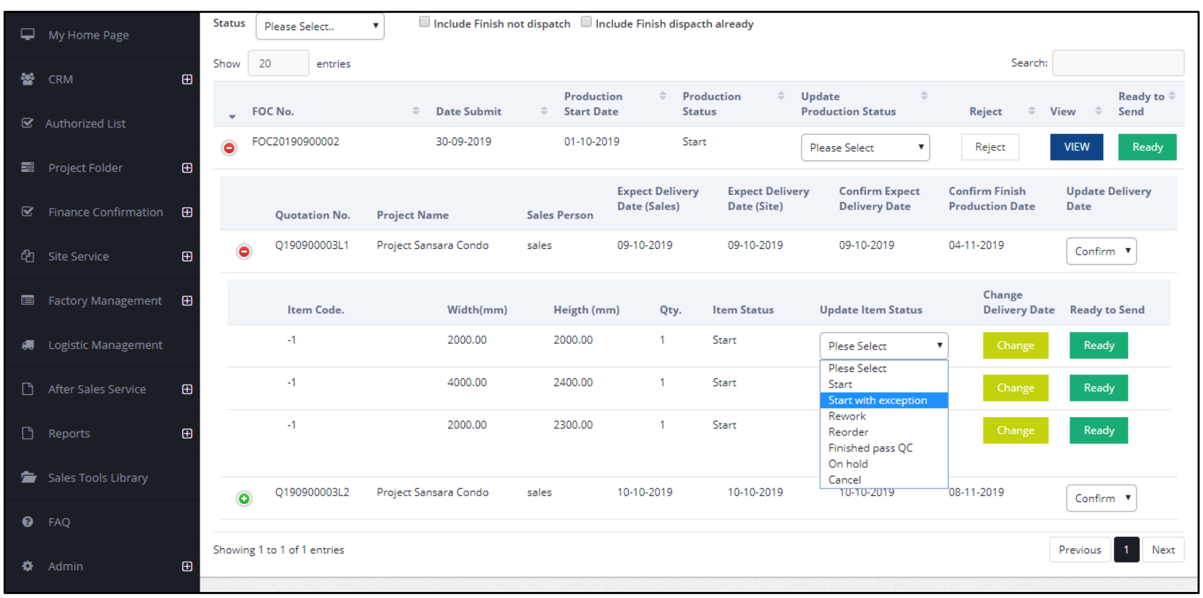
After the start production, in case some products need to wait for the hardware or without of production materials but can still produce products. Planner can update status by product type as follows

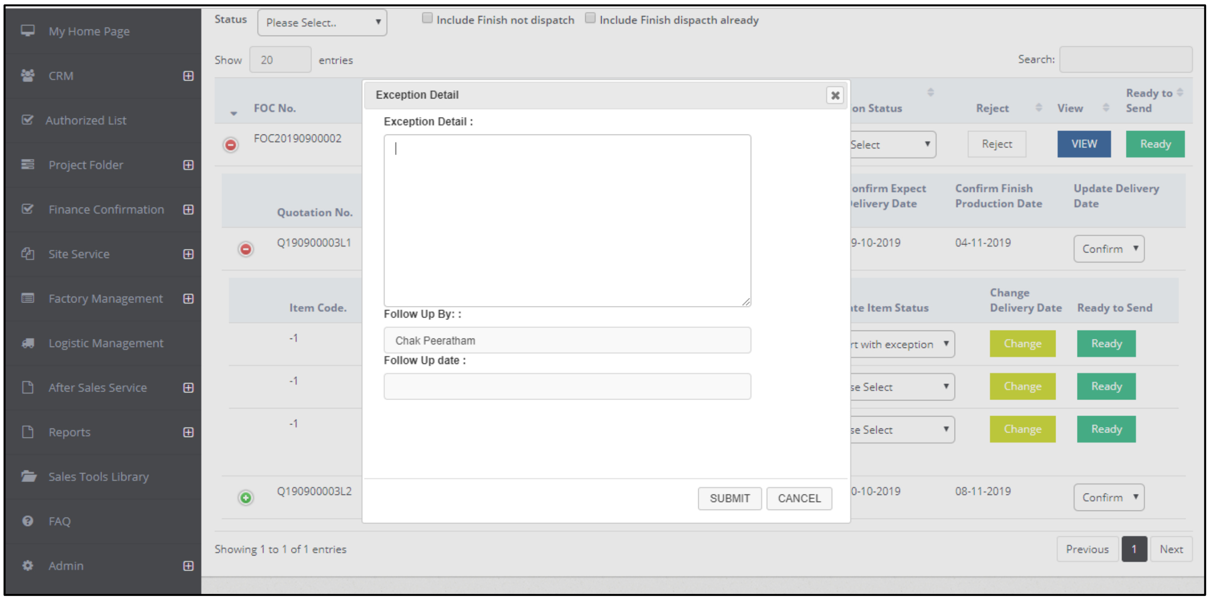
1. Click the + icon next to the Quotation No. The system will display all the products under that quotation lot.
2. Select the Update Item Status box. Select Start with Exception.
3. The system will display a window for entering information

a. Exception Detail
b. Follow up By
c. Follow up date

4. Click Submit. The system will save the Exception information and when you view the product information again, the + icon will appear on the product page with Exception.

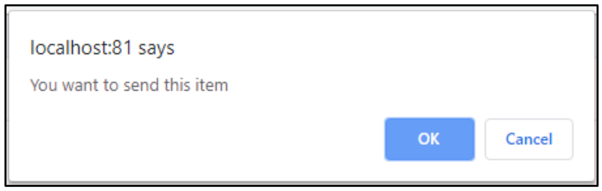






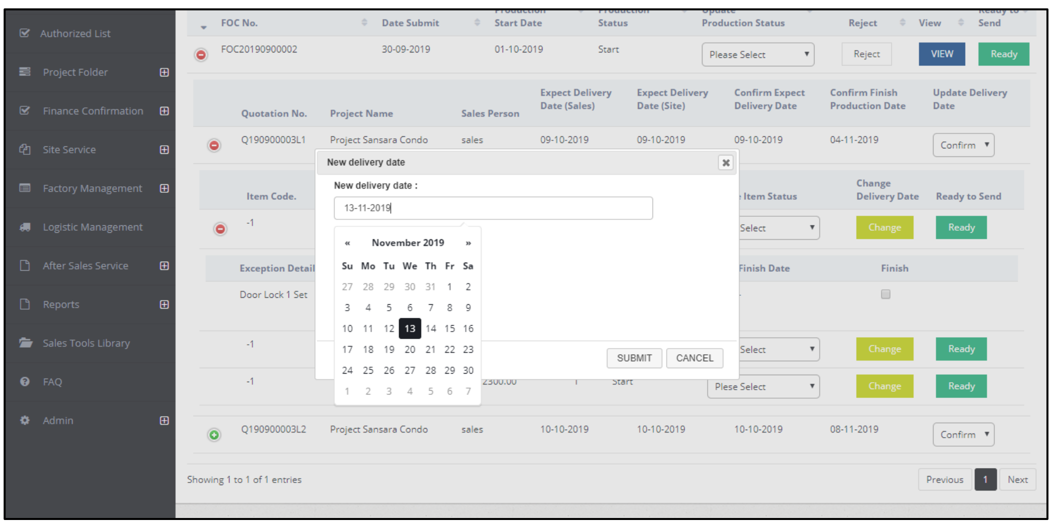
If Production is finished, Planner can update the status of either FOC or Product by selecting Update Production Status or Update Item Status. Once the update is complete, if all products are FOC or FOC is completed, that item will hide from to see the table, click on the Check Box include finish not dispatch for see details.

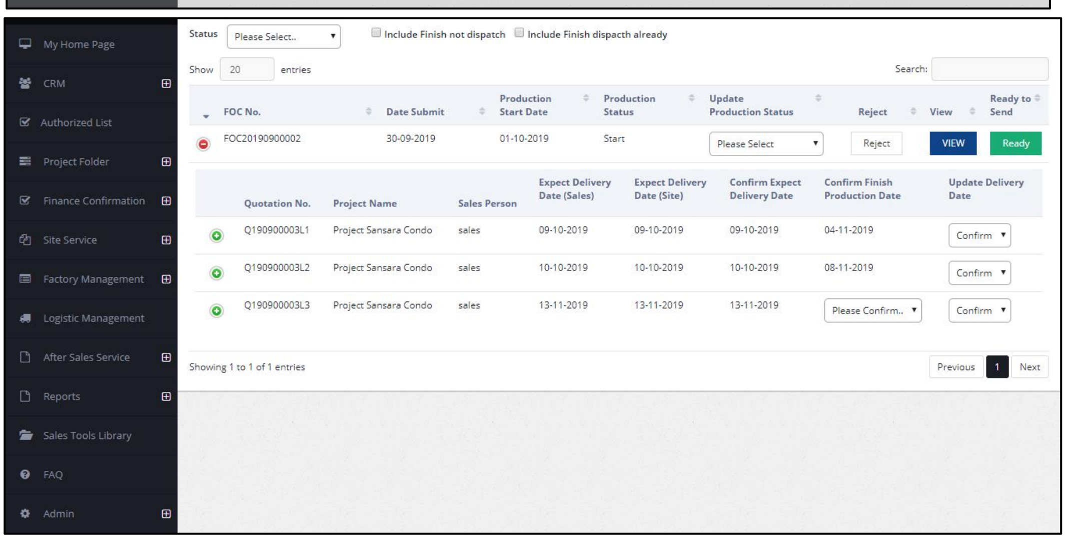
But the products in this FOC will not be delivered to Logistic to deliver the products until the planner has clicked Ready to Send. You can choose from both the header and each product.



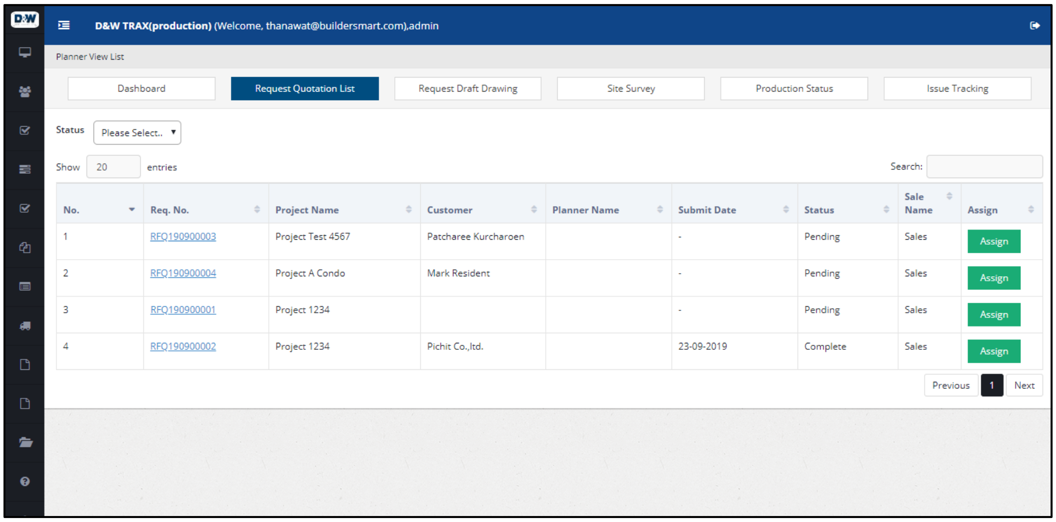
But if the product cannot be delivered within the specified date, Planner can click the Change button by product list to Can change the delivery date the steps are as follows.

1. Click Change button
2. The system will display the new delivery date. And will be divided into 2 cases which are
    a. In case the date of entry is the same as the date of delivery of any Lot under the FOC, that product will be moved to that Lot.
    b. In the case that the entered dates do not match any lot, the system will create a new lot.





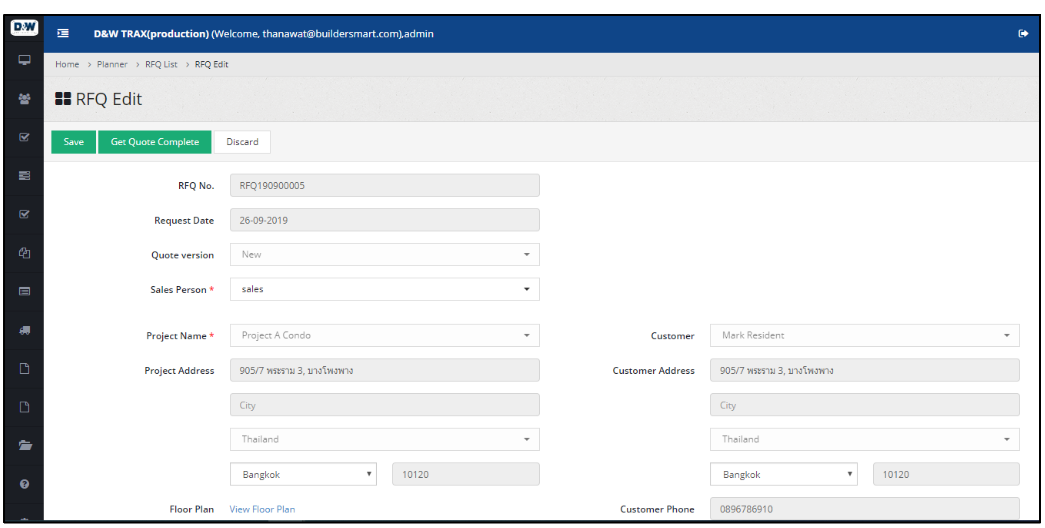
Planner View (Request Quotation List)



After the Sales Create Request Quotation, the system will display the list of Sales Request which will show the details as follows

- Req No.
- Project Name
- Customer
- Planner Name
- Submit Date
- Status
- Sale Name
- Assign (Only the Planner Manager is for those cases where the Planner is not available for that Quotation.)

The process of retrieving data by clicking the Req No. number. The system will display the details page specified by Sale.



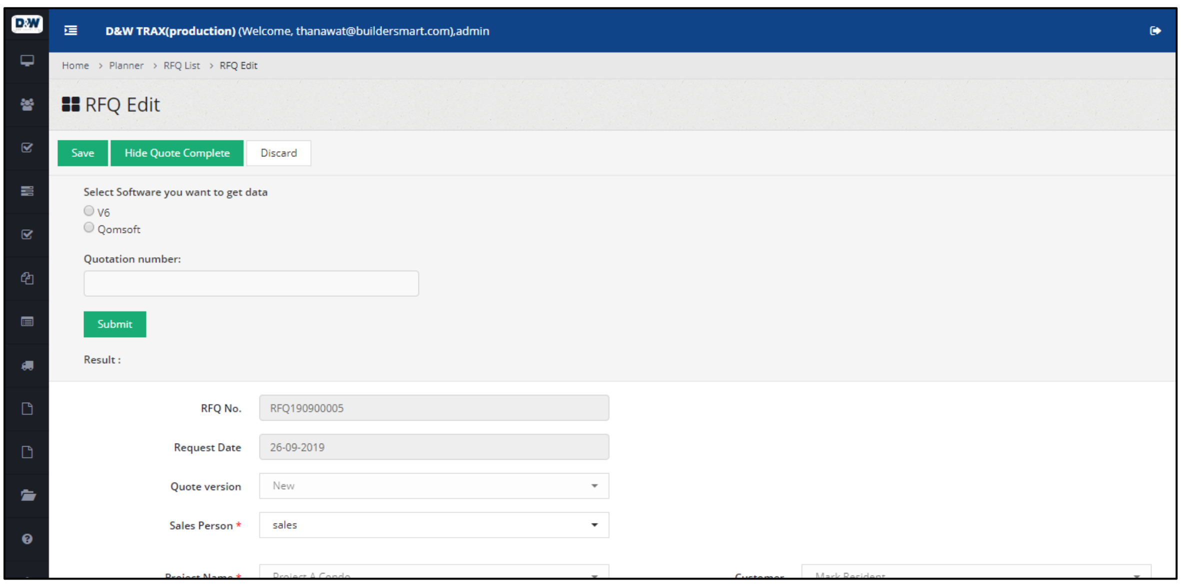
The page shows the information specified by Sales which is divided into 2 parts which are:

1 Button

- Save button
- Get Quote Quotation button
- Discard button

2 Information section

For data retrieval from MRP, click the Get Quote Quotation button. The system will display a field to fill in to retrieve information.



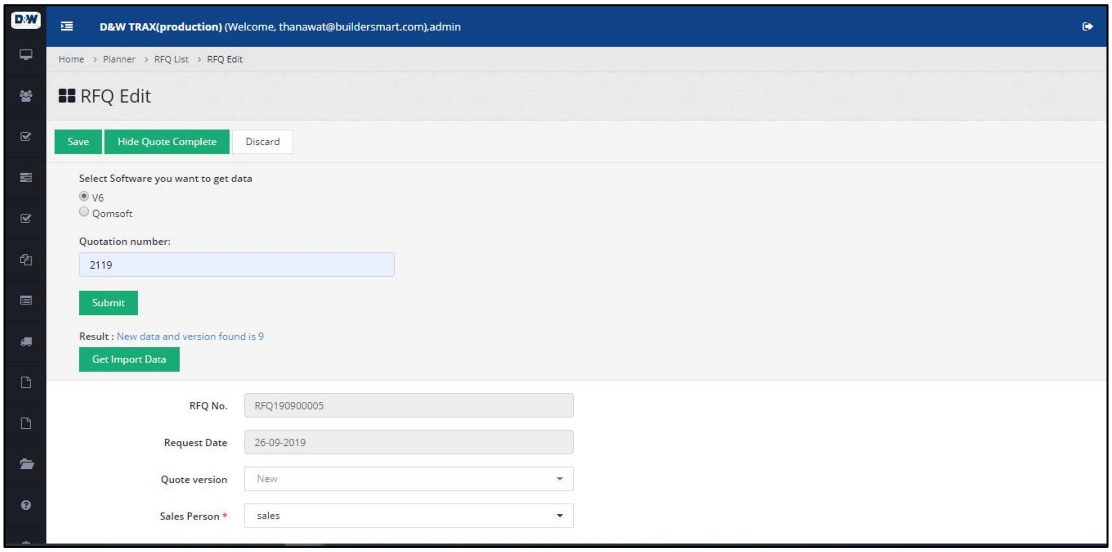
Which will be a box for entering information as follows

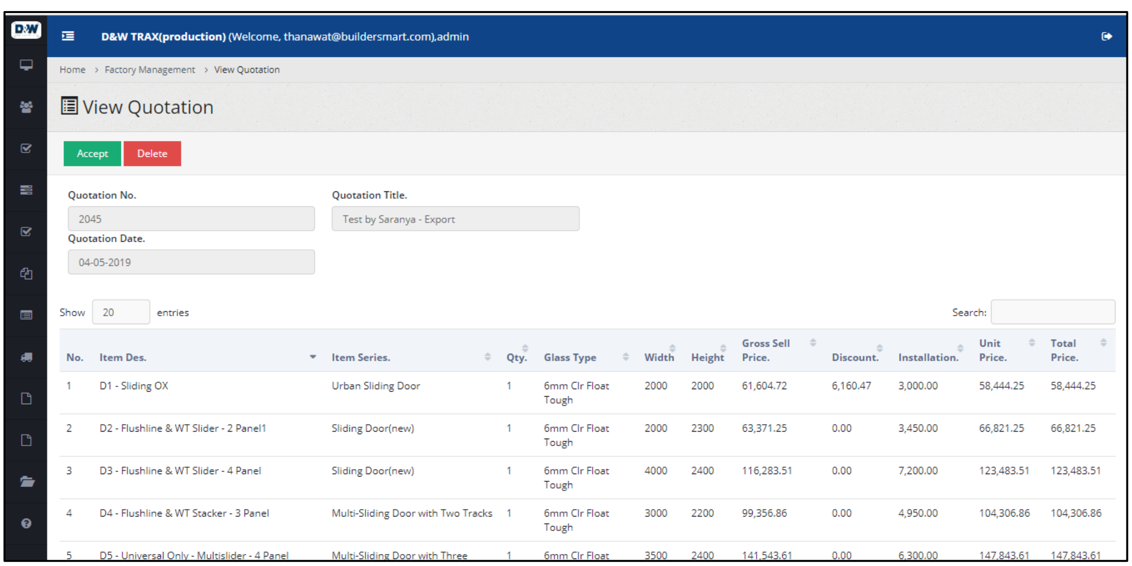
1. Check Box for select MRP between V6 or Qomsoft
2. Quotation Number for put Quotation number That matches in Quotation in MRP
3. Click Submit

When you have submitted your data, the system will display the message in the Result box. There will be a total of 3 cases.

1. In case of finding new data, the button will show "Import Data" and after extracting data, View Quotation button will be displayed.

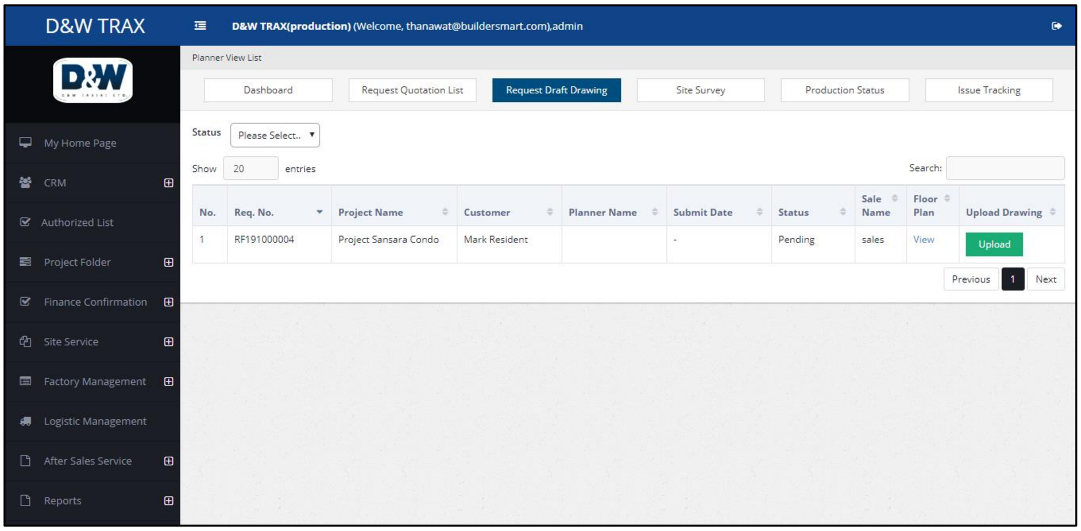
2. In the case that the data that is matched with the old data in the system will display the Update Quotation button and the View Quotation button
3. If the data is not found, the system displays the message Not Found data





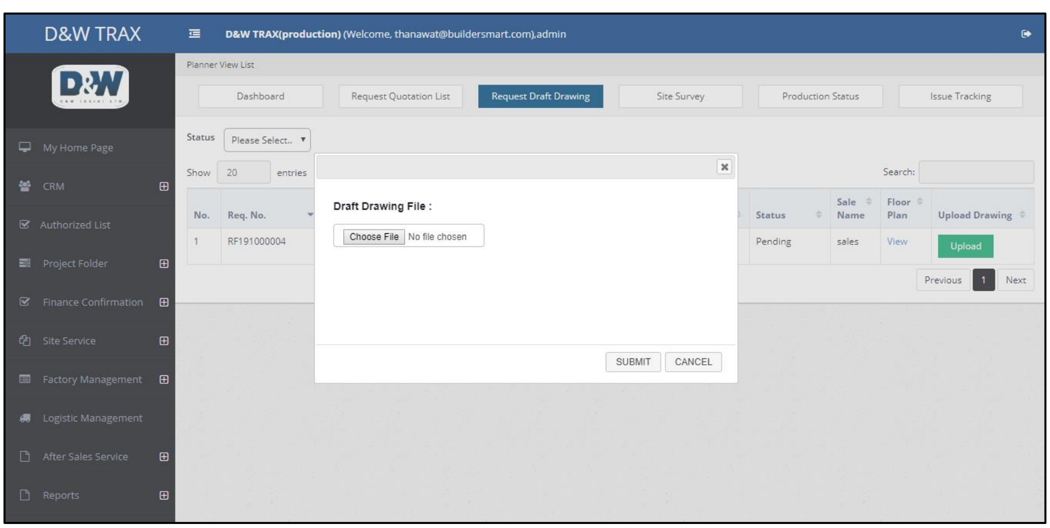
Planner View (Request Draft Drawing)

The page to display the list of Request Draft Drawing that Sales has requested.



1. Req No.
2. Project Name
3. Customer Name
4. Planner Name
5. Submit Date
6. Status
7. Sale Name
8. Floor Plan
9. Upload Drawing button

The upload process by Planner. Click the Upload Drawing button. The system will display a box for attaching the Drawing file.

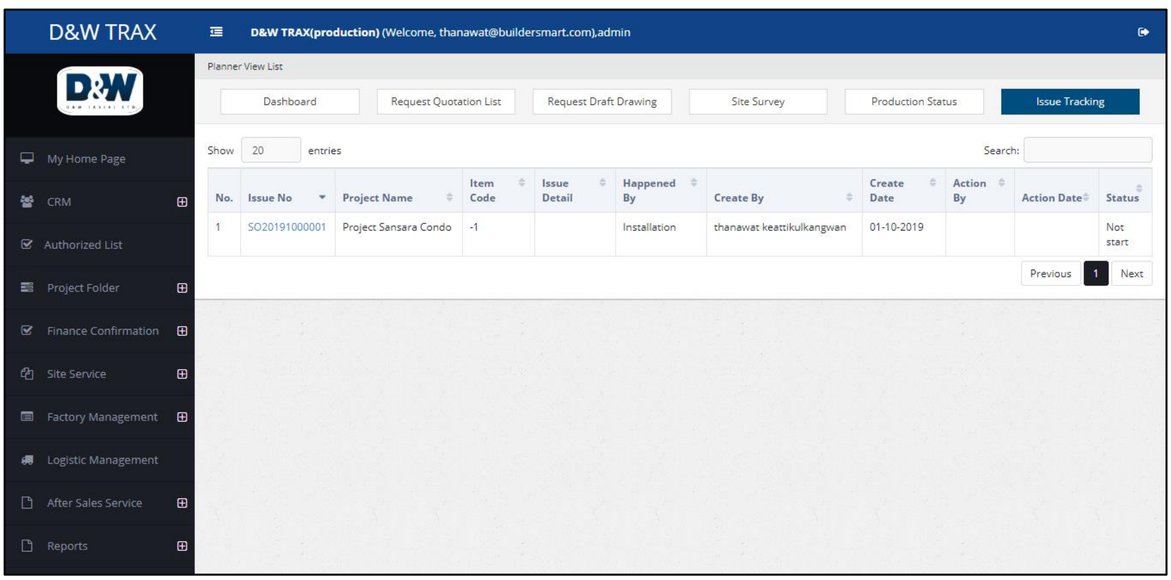


When the file is attached, press the Submit button. The system will save the Drawing file to complete the process.

Planner View (Issue Tracking)

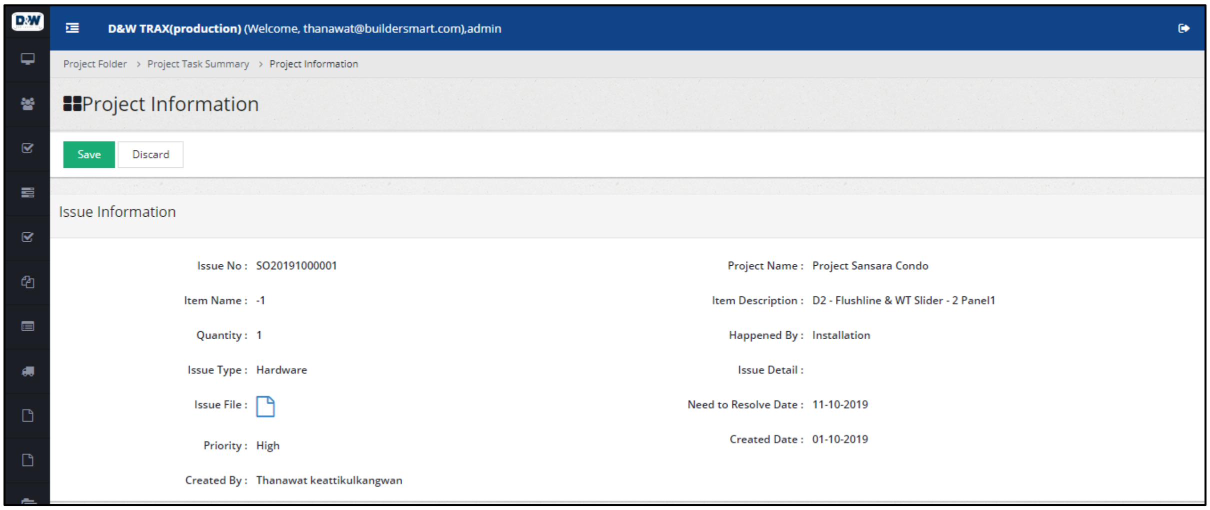
This page for Planer or Production Manager. Issue the item that the site has opened. In order to view and manage the work. The Planner table can be viewed on the Planner View page. The Issue Tracking tab will show the following information

1. No
2. Issue No
3. Project Name
4. Item Code
5. Happened By
6. Create By
7. Create Date
8. Action By
9. Action Date
10. Status



Which the process to do Issue can to by

1. Click on Issue No. The system will show the data table which Site opens which is Issue Informaiton.

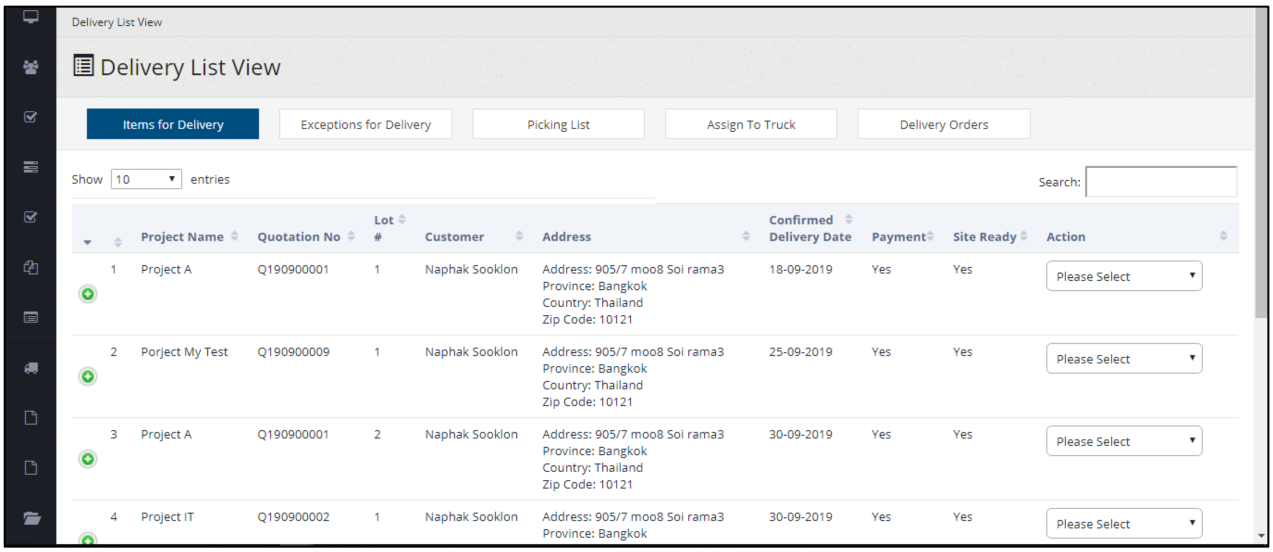


2. Planner can specify the solution in the action Information section.

Logistics

I. Logistics – This function is for Logistics Team to be able to plan the delivery. Go to Logistics menu to access this function. There are 5 Tabs in this page: Items for Delivery, Exceptions for Delivery, Picking List, Assign to Truck, Delivery Orders.

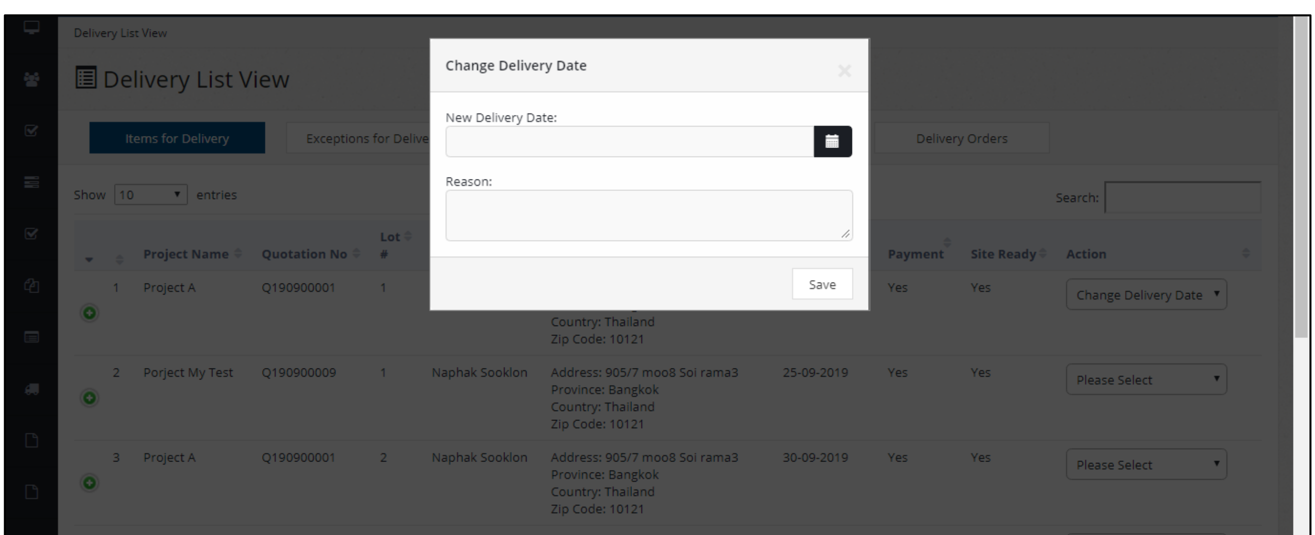
a. Items for Delivery – This page contains the Project Lots that are ready to be delivered.



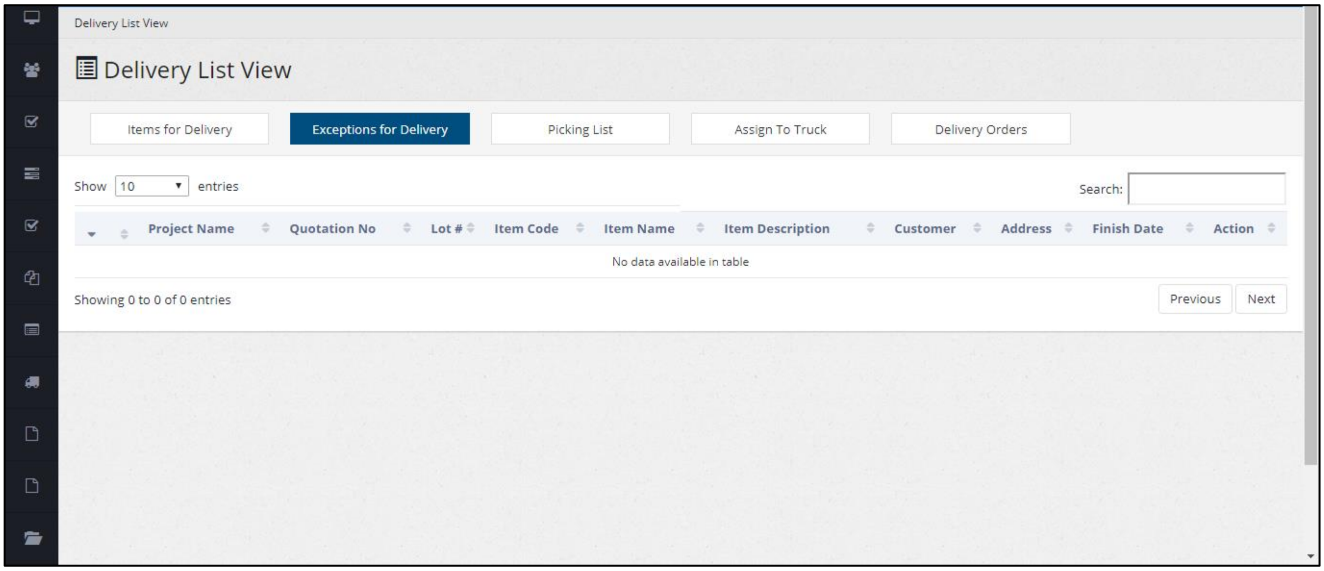
i. To View the Items – click on the plus (+) sign.

ii. To create Picklist – In the Action column, select Create Picklist in the dropdown to create picking list for the lot to be delivered.

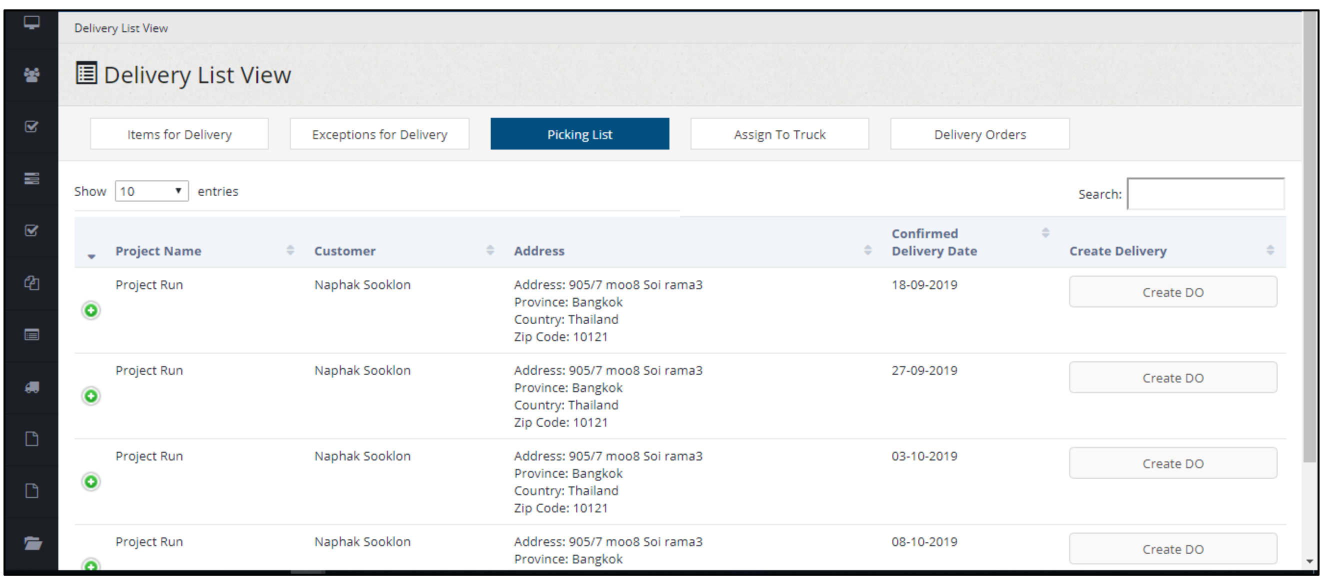
iii. To update the delivery date – Provide reason when delivery date is needed to update. If delivery date is updated, the system will send email to Site Managers, Planners, Production Managers and Sales.



b. Exceptions for Delivery – This page contains all the exception items ready to be delivered.

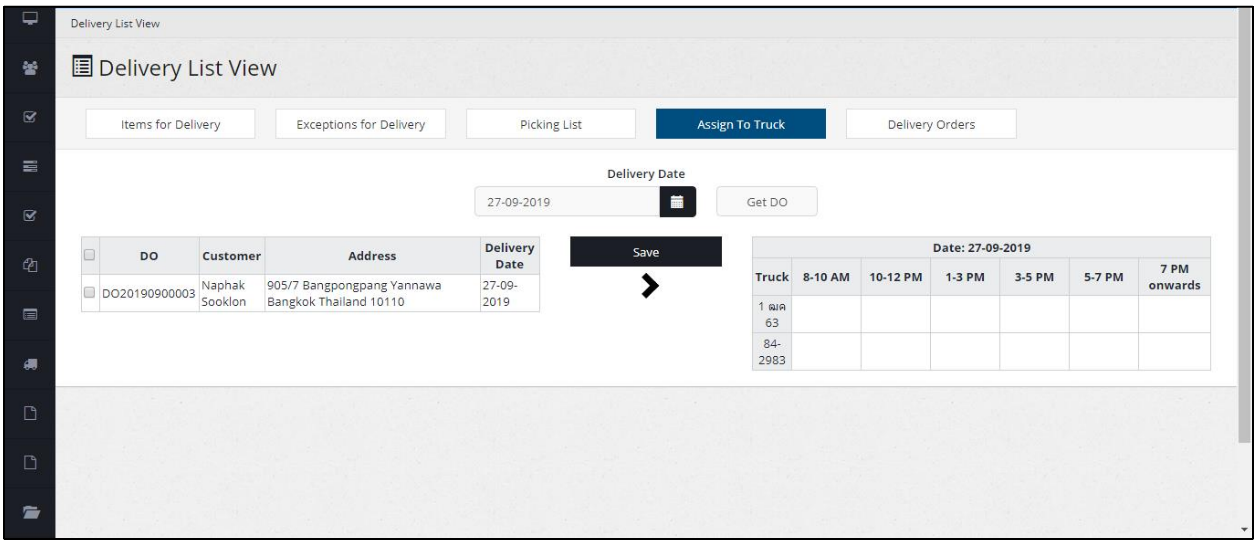


c. Picking List – This page is the picking list page.

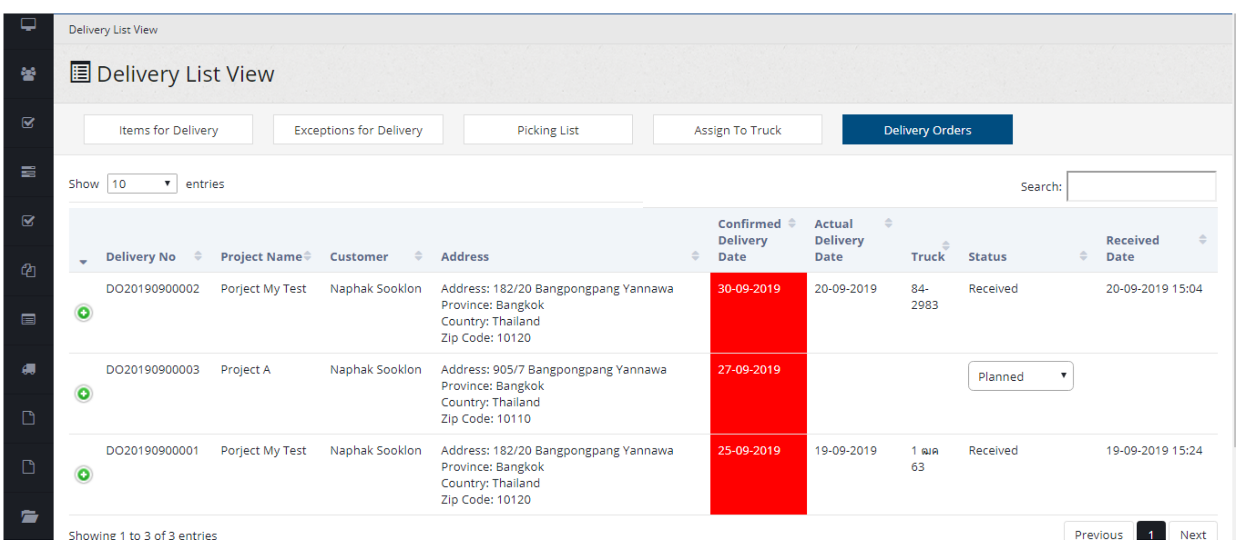


i. To View Items – click on the plus (+) sign
ii. To create Delivery Order – Select the items under the Lot that we want to add to the Delivery Order then click "Create DO" button.

d. Assign to Truck – This is where the DO's will be added to the truck.
   i. Select the delivery date we want to plan.
   ii. Select the DO's the we want to add to the truck on the table on the left side.
   iii. Then select the schedule of the truck on the right side.
   iv. Then click on the Right Arrow button at the middle page.
   v. And lastly, click on Save button.
   vi. To delete DO's from the truck, click on the (x) button.

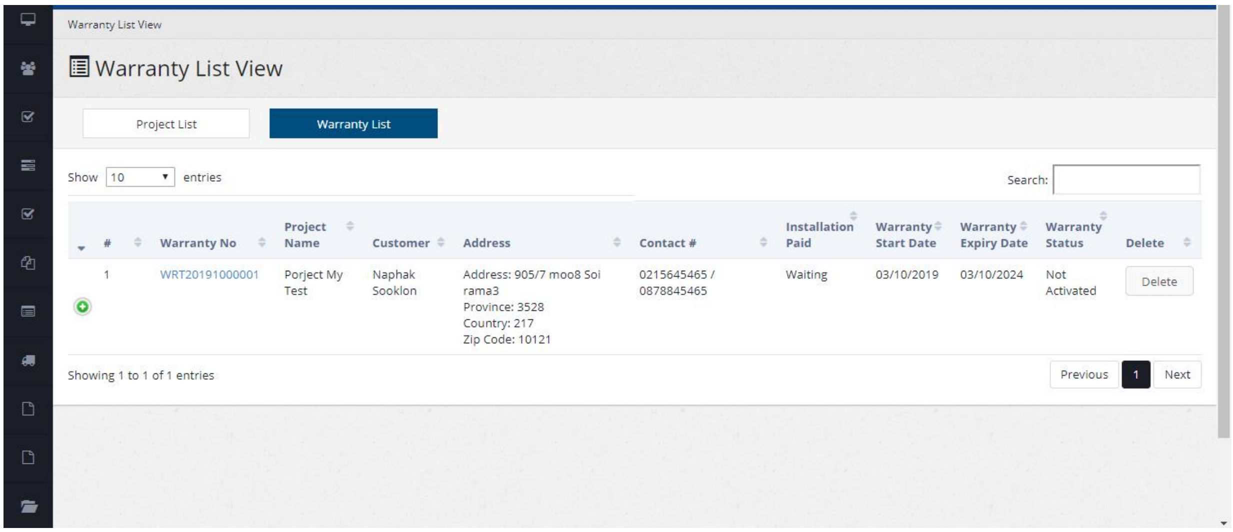


e. Delivery Orders – This page contains all the Delivery Orders created. The Confirmed Delivery Date cell will turn into red if the delivery is already late.
   i. To view Items – Click on the plus (+) button
   ii. To send orders for delivery, select "Delivery" in the status dropdown.

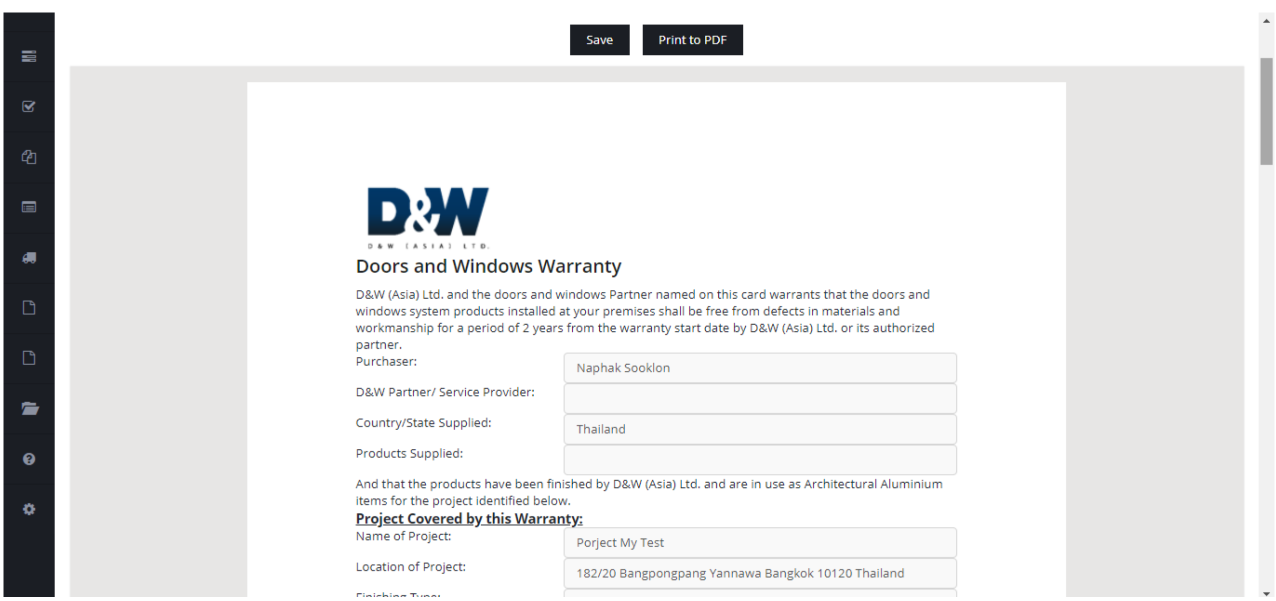


Warranty

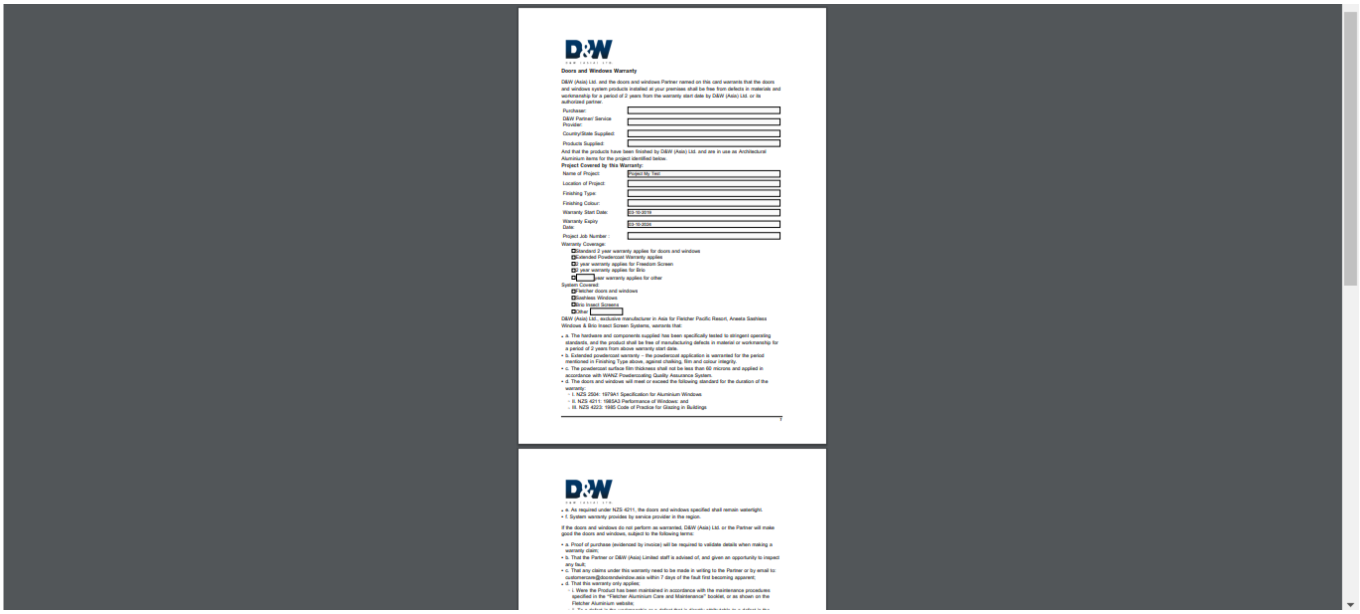
I. Warranty – This page is where sales create the warranty document of the product. Go to After Sales Service –> Warranty menu. Warranty is automatically created after all the project lots has been handed over to the costumer.



a. To view handover document under the warranty – click plus (+) button.
b. To view warranty document – click on the warranty number link.



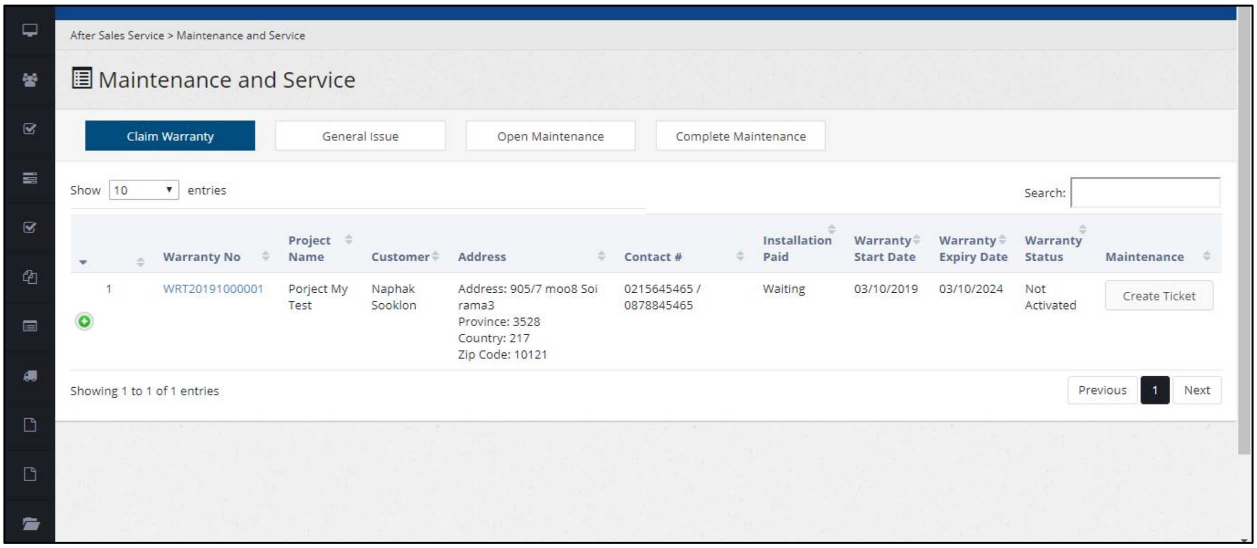
c. To delete warranty document – click on delete button
d. To print warranty PDF file – click on the Print PDF Button



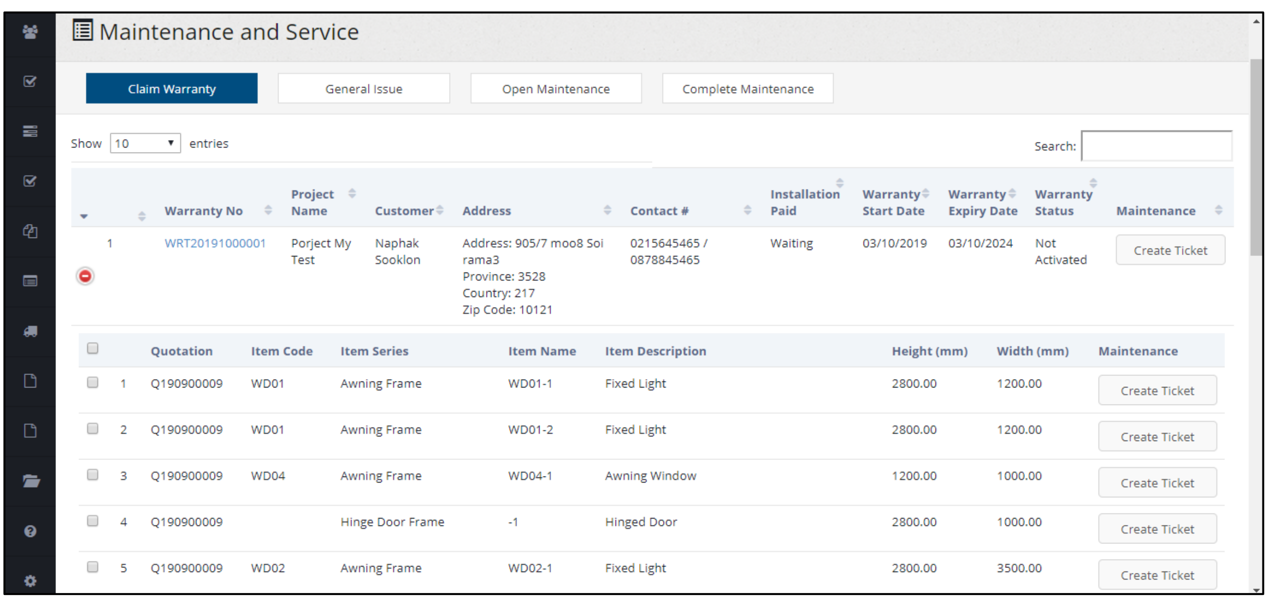
Maintenance and Service

II. Maintenance and Service – This page is for the customer service to create warranty and maintenance services. Go to After Sales -> Maintenance and Service to access this function. There are four (4) tabs in this function: Claim Warranty, General Issue, Open Maintenance, Complete Maintenance.

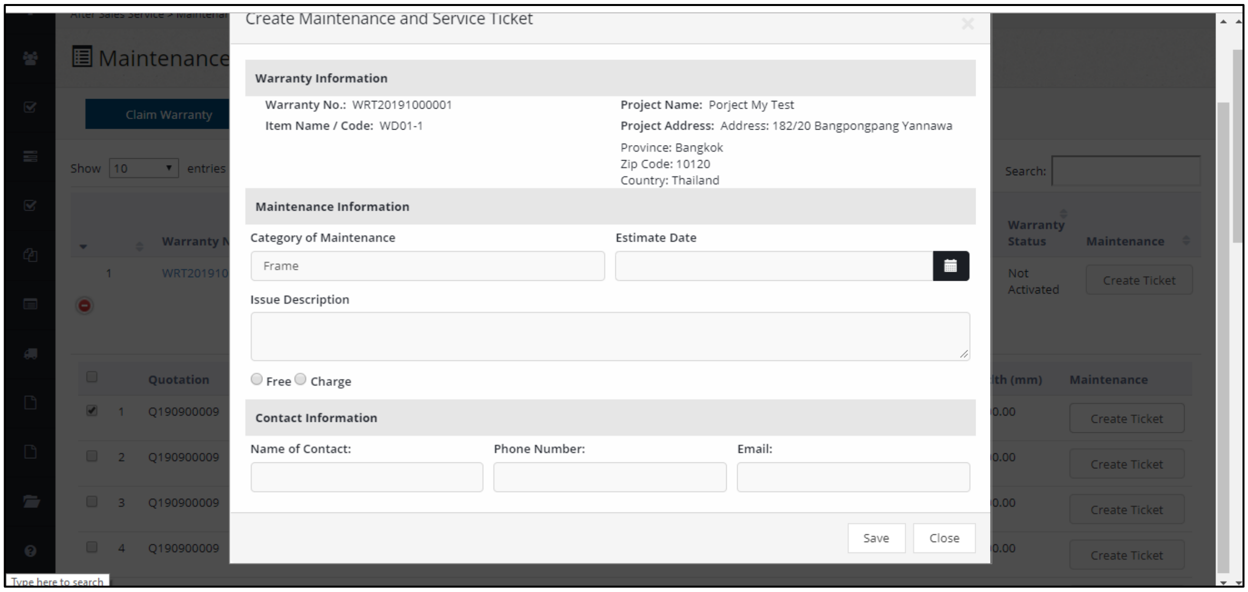
a. Claim Warranty – This page is where they create the maintenance and services under the warranty.



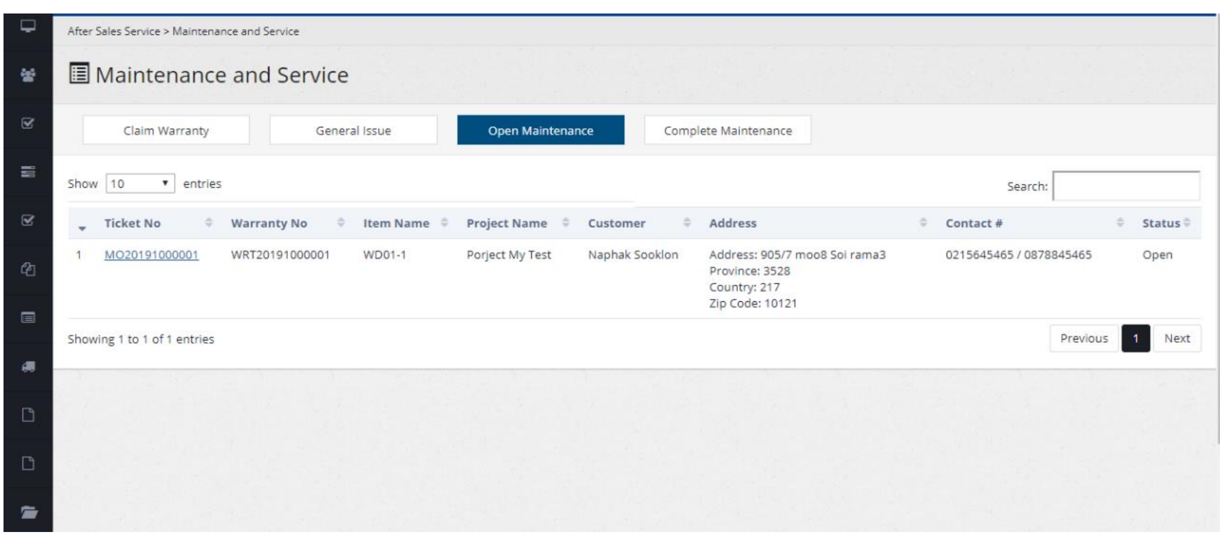
i. To view items of the warranty – click on the plus (+) button.



ii. To create ticket – click Create Ticket button, Create Maintenance and Service Ticket page will pop up. Fill up all necessary details then save. The new ticket will go to open maintenance tab. Once the ticket is created, the system will send email to the site manager.

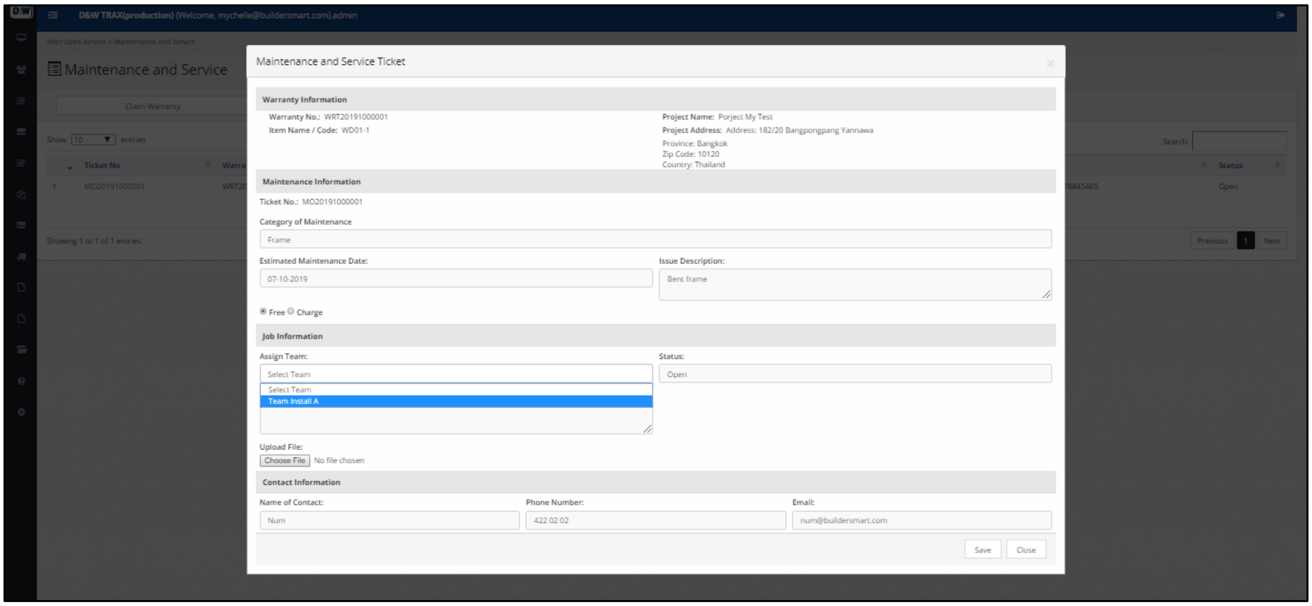


b. Open Maintenance tab – This page contains all the Open Maintenance ticket.

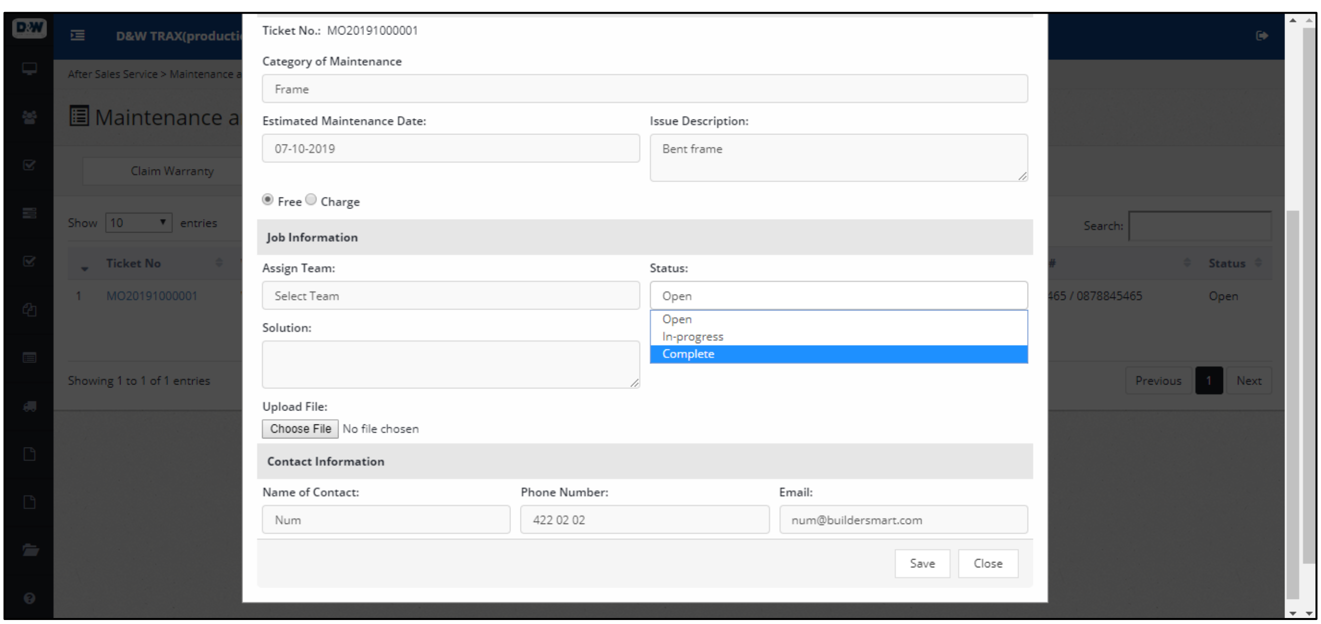


i. To view Maintenance Ticket – click on the ticket number.

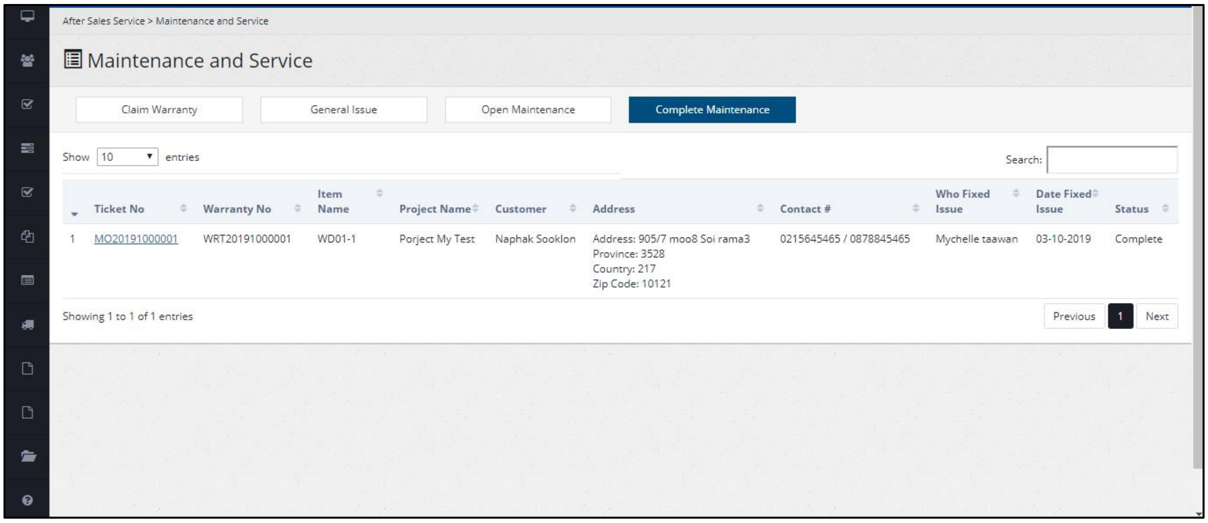
ii. To assign team to do the maintenance – the site manager should select the team to do the maintenance and update status to In-progress and then save.



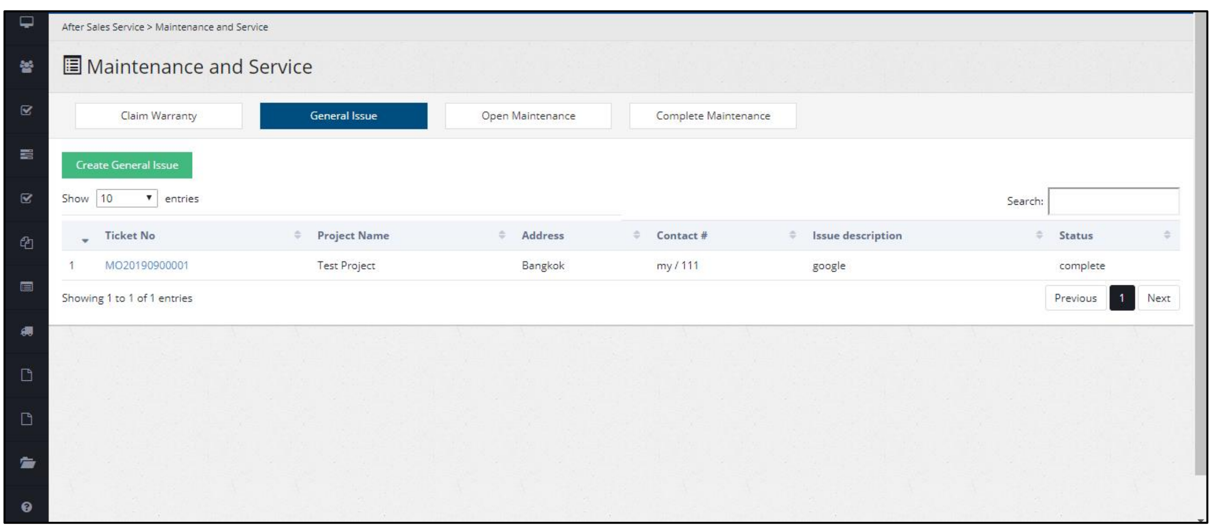
iii. To close the maintenance ticket – the maintenance person will go to the system and open the maintenance page and describe the solution and update status to Complete.



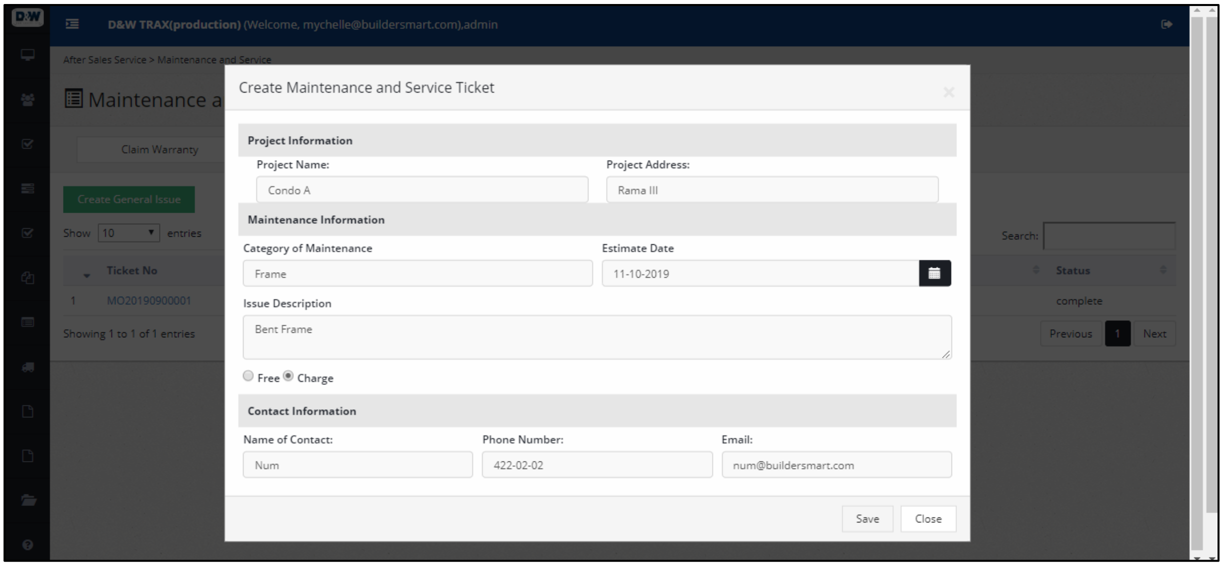
c. This page contains all the completed maintenance.



d. General Issue – this page is where they create maintenance and services that are not under the warranty or general issues.

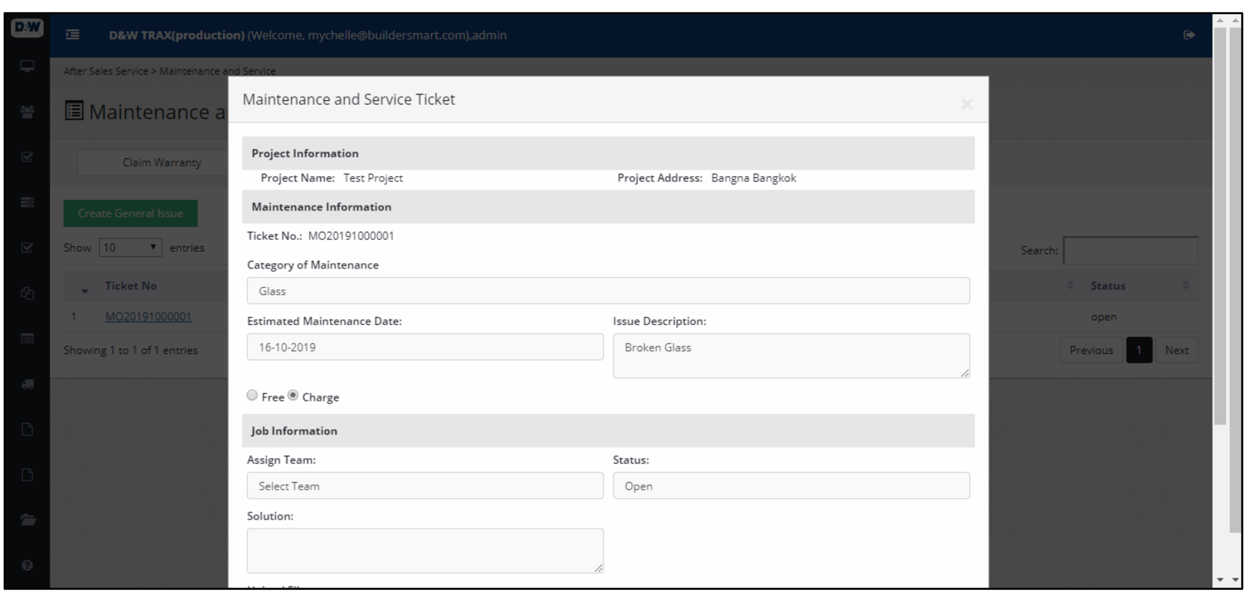


i. To create general issue – click on Create General Issue button and fill up all necessary details then save. Once the ticket is created, the system will send email to the site manager.



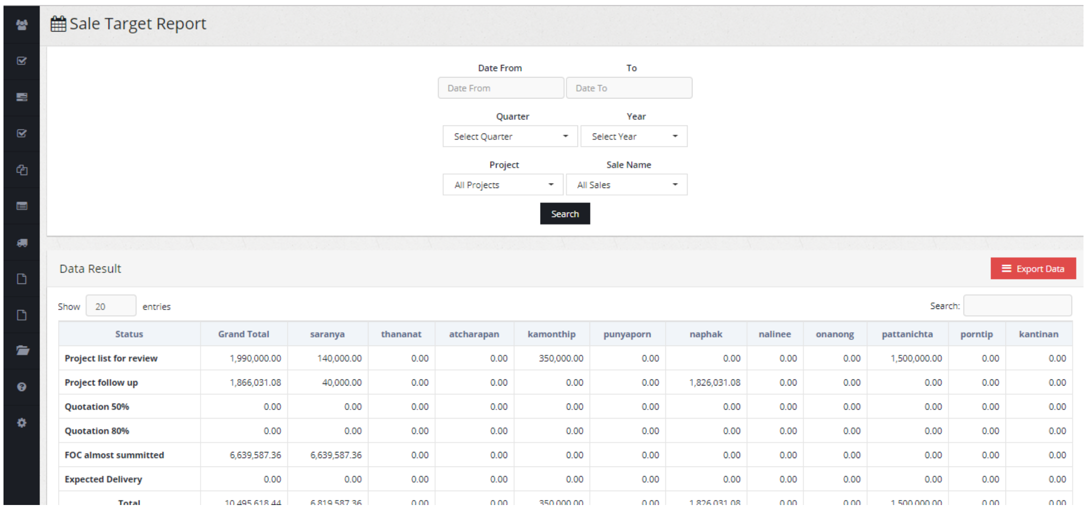
ii. To Assign Team – Site Manager will assign team and update status to In-progress

iii. To complete the issue – Site Technician needs to provide details of the solution and update status to complete.



Reports

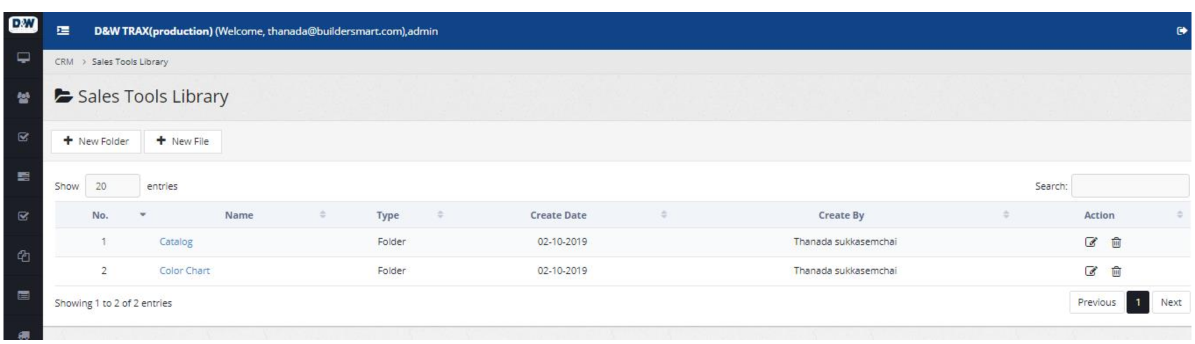
- Sale Target Report
  This page is report for sales or manager to see amount or total by status base with sales. Can filter by date, quarter and year, project, sales and can export the data to excel file.



(Sales target report)

Sales Tools Library

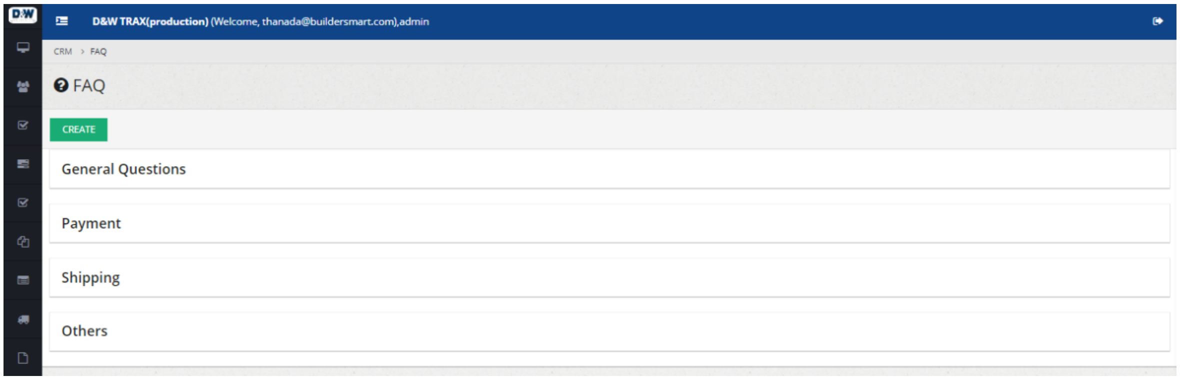
This page for upload file, image, catalog all user can see this page. Can create folder or upload file.



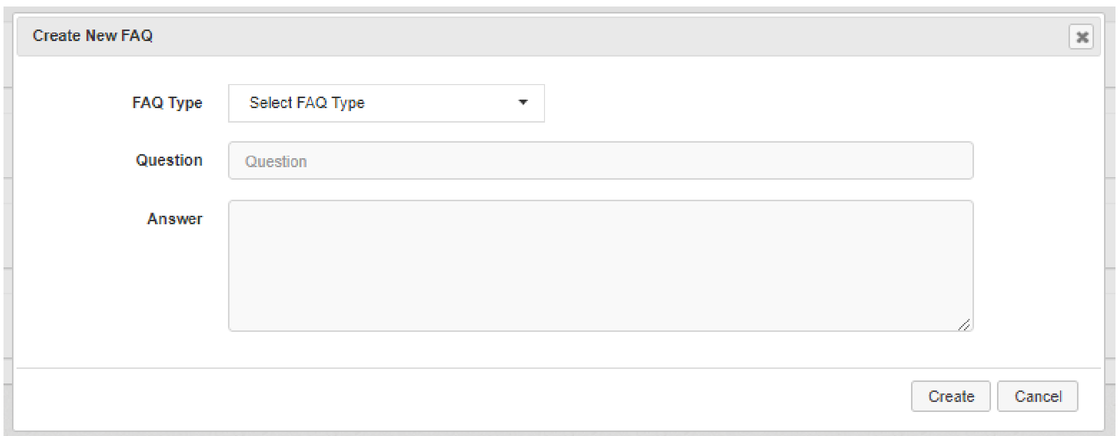
(Sales tools library)

FAQ

This page for any question for user. Separate by header of FAQ. Can manage FAQ that create will show to another user or not by admin.



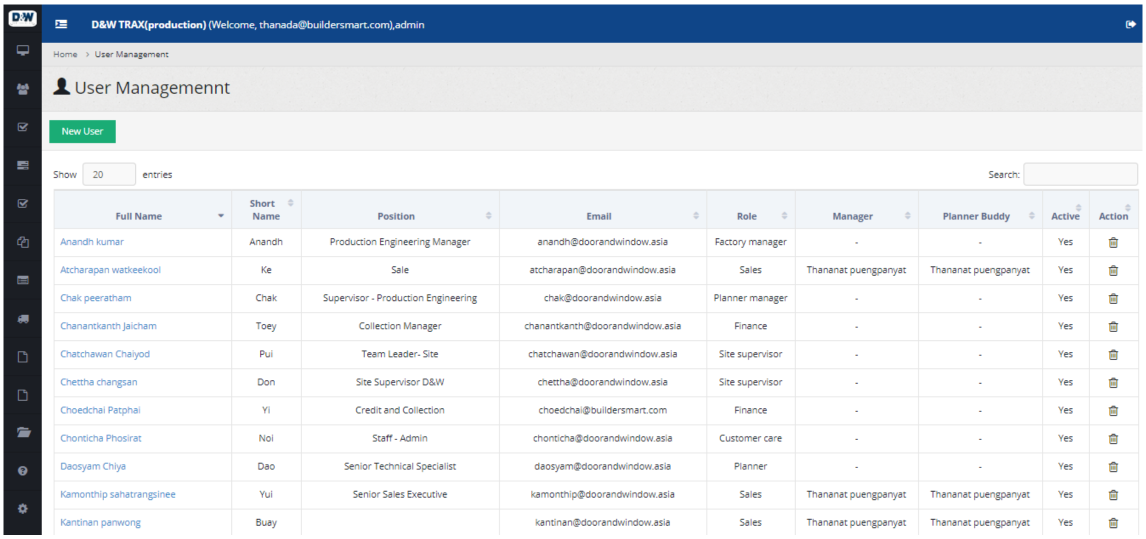
(FAQ List)



(Dialog to create new FAQ)

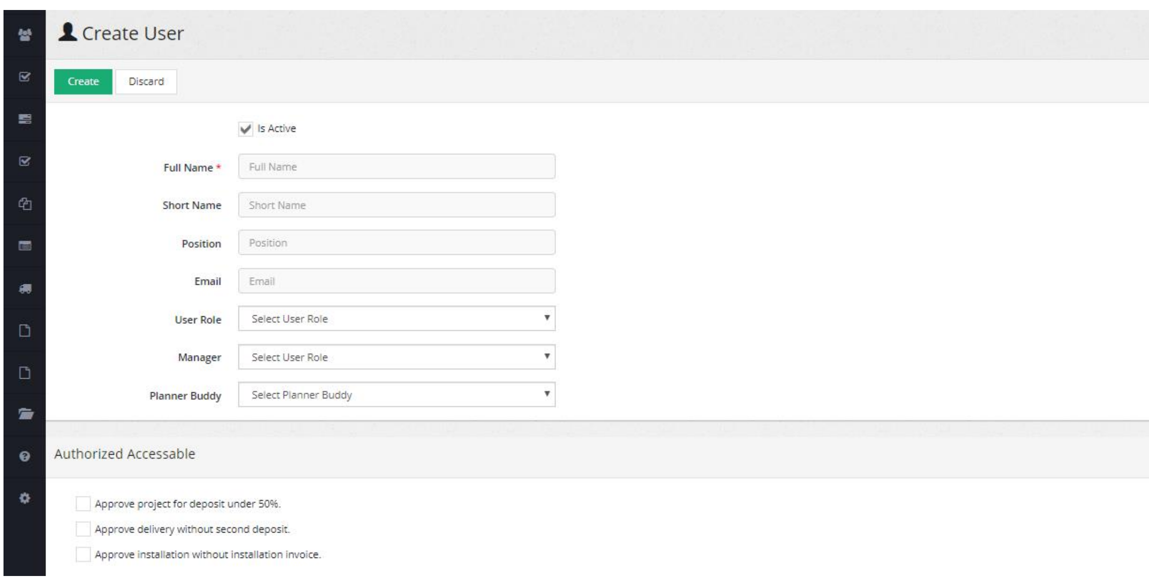
Admin

- User Management
  This page for admin to create, update for user to access to TRAX. For create sales must select planner buddy, for approver must select authorized access able.


D&W TRAX(production) (Welcome, thanada@buildersmart.com),admin
Home > User Management
User Managemennt
New User
Show 20 entries
Search:

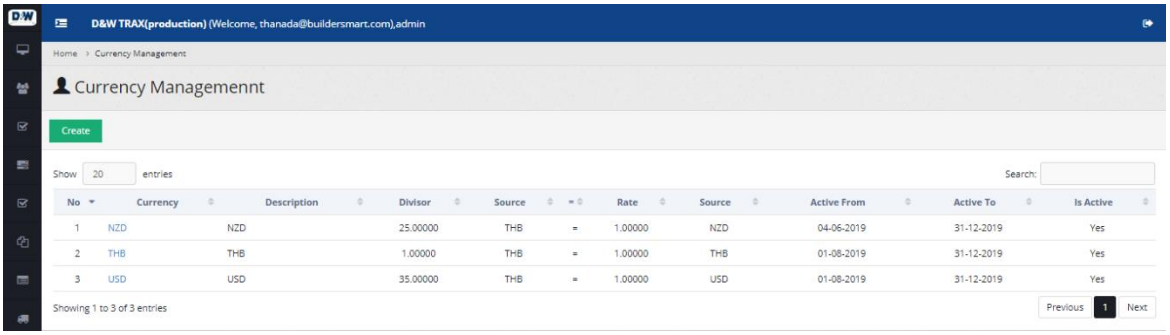
Full Name	Short Name	Position	Email	Role	Manager	Planner Buddy	Active	Action
Anandh kumar	Anandh	Production Engineering Manager	anandh@doorandwindow.asia	Factory manager	-	-	Yes	
Atcharapan watkeekool	Ke	Sale	atcharapan@doorandwindow.asia	Sales	Thananat puengpanyat	Thananat puengpanyat	Yes	
Chak peeratham	Chak	Supervisor - Production Engineering	chak@doorandwindow.asia	Planner manager	-	-	Yes	
Chanantkanth Jaicham	Toey	Collection Manager	chanantkanth@doorandwindow.asia	Finance	-	-	Yes	
Chatchawan Chaiyod	Pui	Team Leader- Site	chatchawan@doorandwindow.asia	Site supervisor	-	-	Yes	
Chettha changsan	Don	Site Supervisor D&W	chettha@doorandwindow.asia	Site supervisor	-	-	Yes	
Choedchai Patphai	Yi	Credit and Collection	choedchai@buildersmart.com	Finance	-	-	Yes	
Chonticha Phosirat	Noi	Staff - Admin	chonticha@doorandwindow.asia	Customer care	-	-	Yes	
Daosyam Chiya	Dao	Senior Technical Specialist	daosyam@doorandwindow.asia	Planner	-	-	Yes	
Kamonthip sahatrangsinee	Yui	Senior Sales Executive	kamonthip@doorandwindow.asia	Sales	Thananat puengpanyat	Thananat puengpanyat	Yes	
Kantinan panwong	Buay		kantinan@doorandwindow.asia	Sales	Thananat puengpanyat	Thananat puengpanyat	Yes	

(User management list)

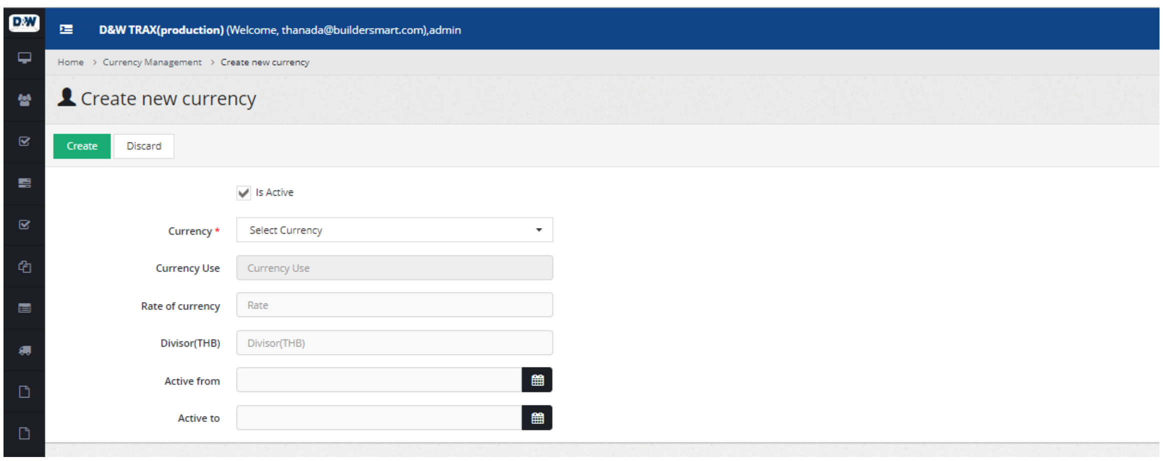

Create User
Create
Discard
Is Active
Full Name * : Full Name
Short Name : Short Name
Position : Position
Email : Email
User Role : Select User Role
Manager : Select User Role
Planner Buddy : Select Planner Buddy
Authorized Accessable
Approve project for deposit under 50%.
Approve delivery without second deposit.
Approve installation without installation invoice.

(Create user page)

- Currency Setup
  This page for set up currency (for convert when get data from Qomsoft and V6)
  Can select active date and set is active or not.

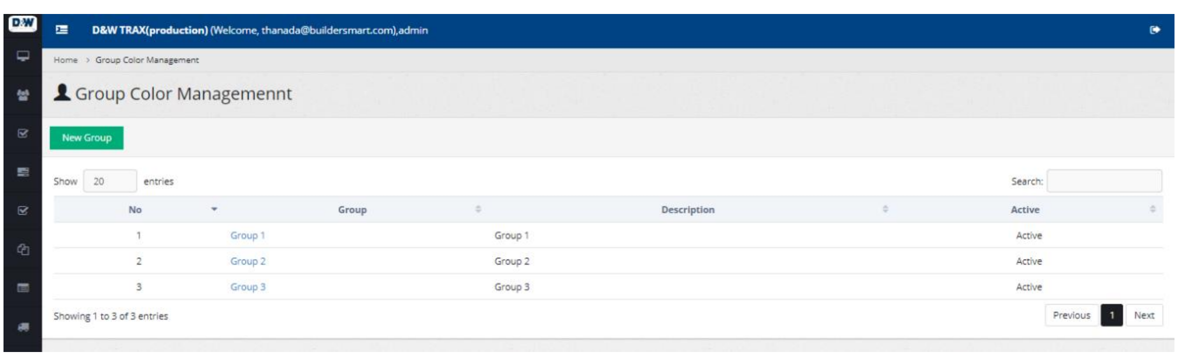


(Currency List)

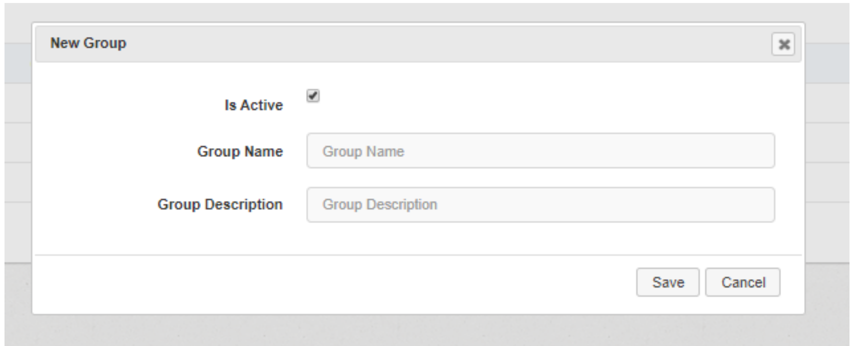


(Currency create page)

- Group Color Management
  For create group color to keep color in the group.

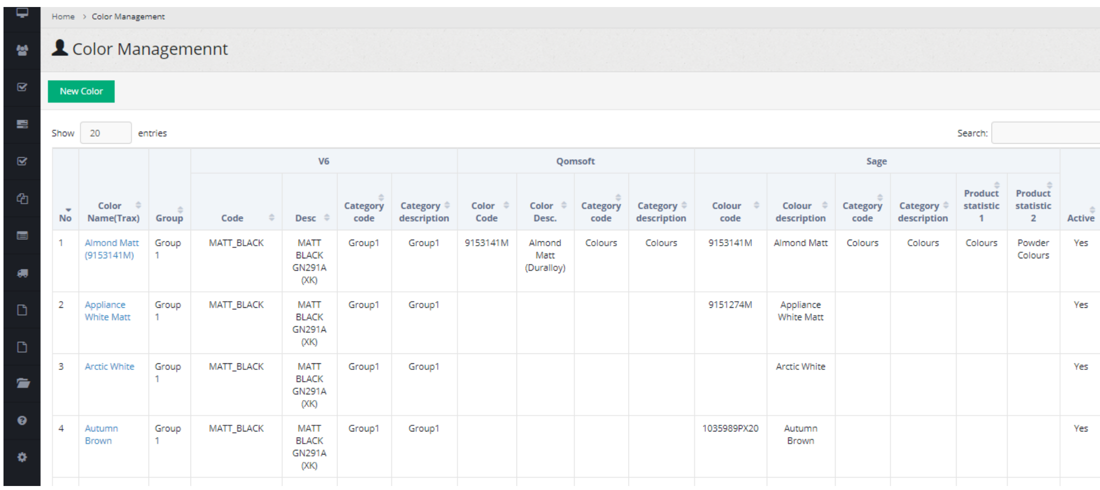


(Group color management)

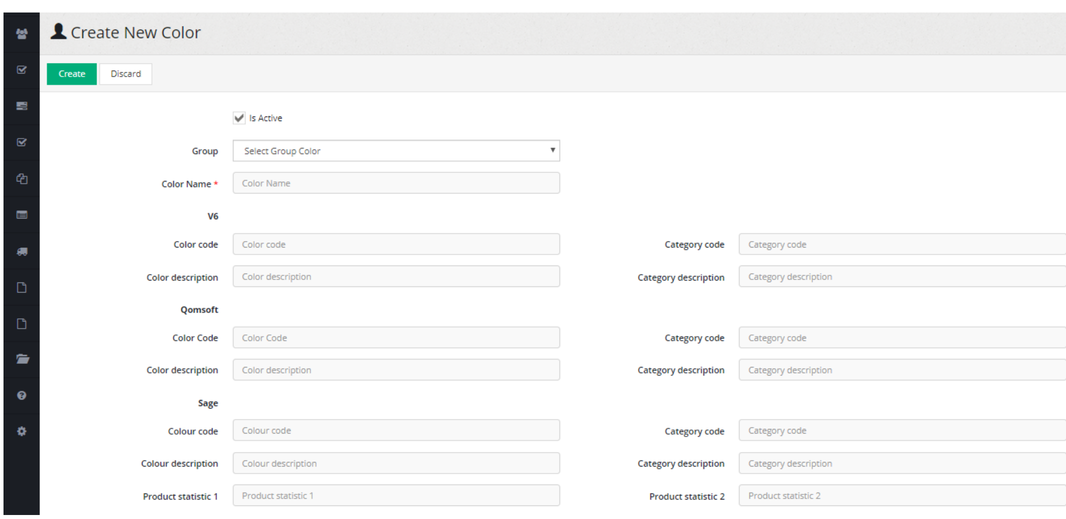


(Dialog to create new group)

- Color Management
  This page for manage color in Trax to show in RFQ (request for quotation)

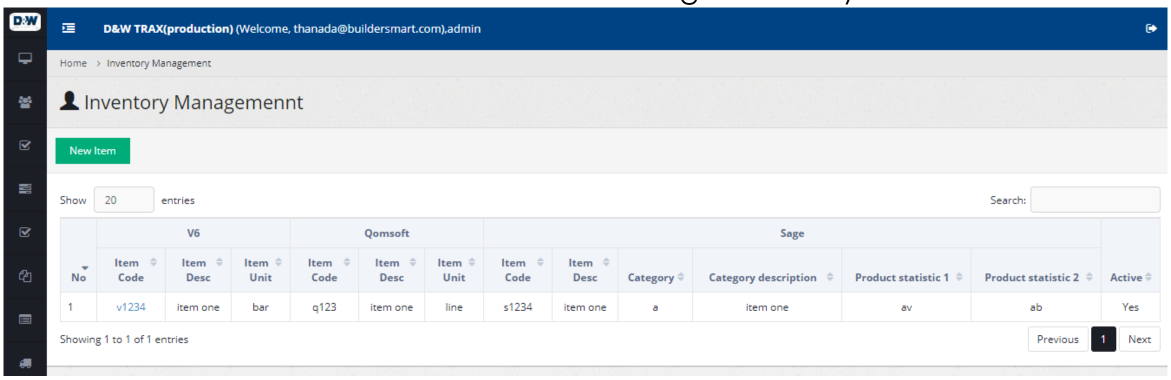


(Color Management)

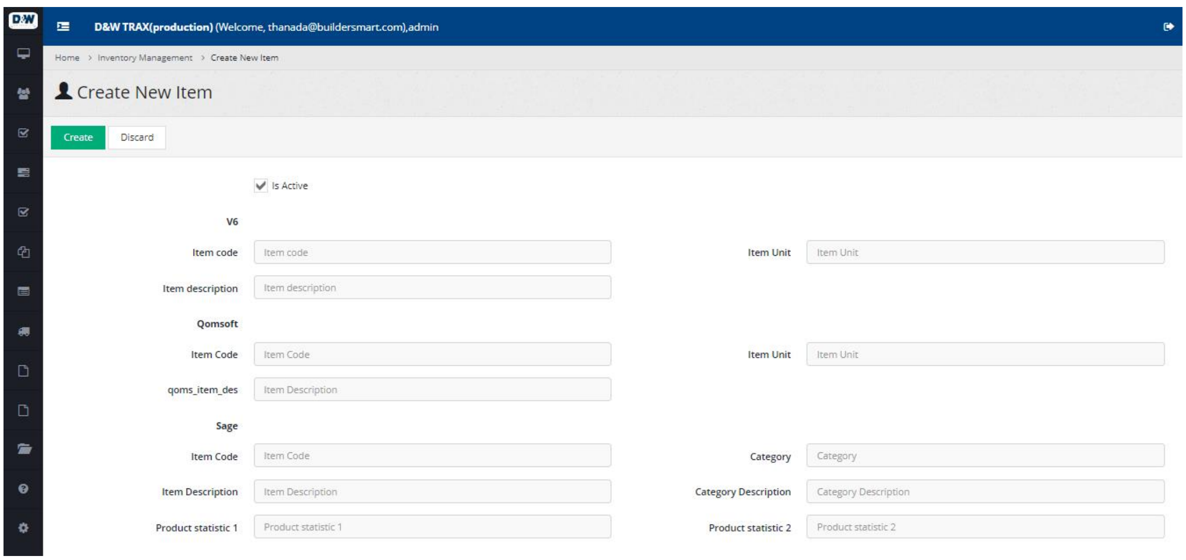


(Create color page)

- Inventory Management
  This will use for Trax connect with SAGE to manage inventory code.



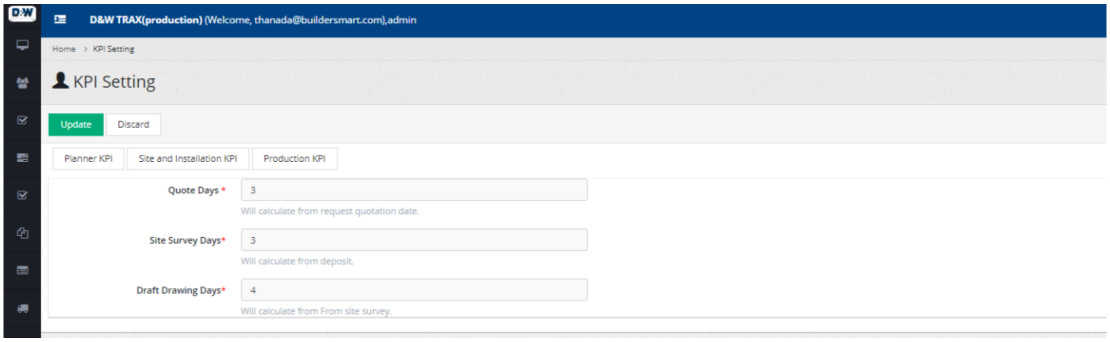
(Inventory List)



(Inventory create item)

- Create new inventory item, separate by V6, Qomsoft and sage this will be integrate when send BOM to sage.

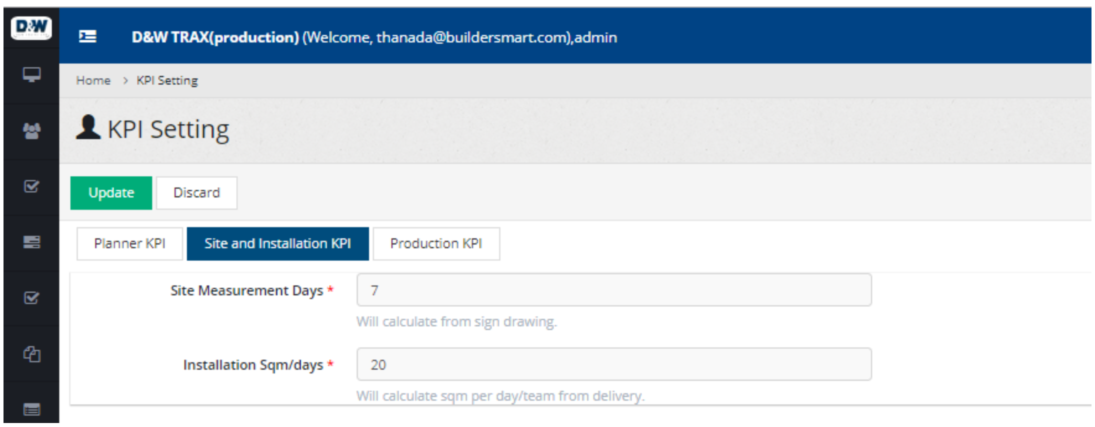
- KPI Settings
  This page is setting for planner, site, production for calculate KPI - Planner KPI
  Quote days: will calculate after sales submit request for quotation
  Site Survey days: Will calculate from first deposit received.
  Draft Drawing days: Will calculate from after site survey.



(Planner KPI)

- Site and installation KPI

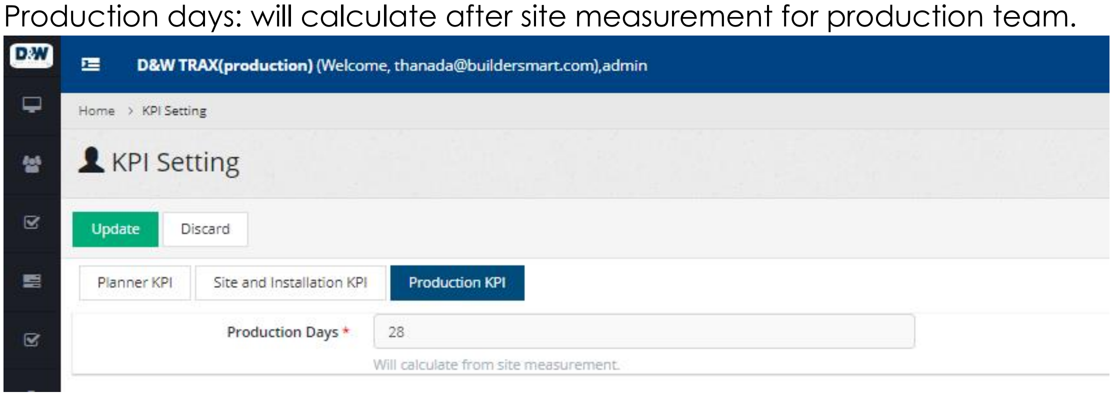
Site Measurement days: Will calculate after sign draft drawing.
Installation sqm/days: To calculate for team.



(Site and Installation KPI)

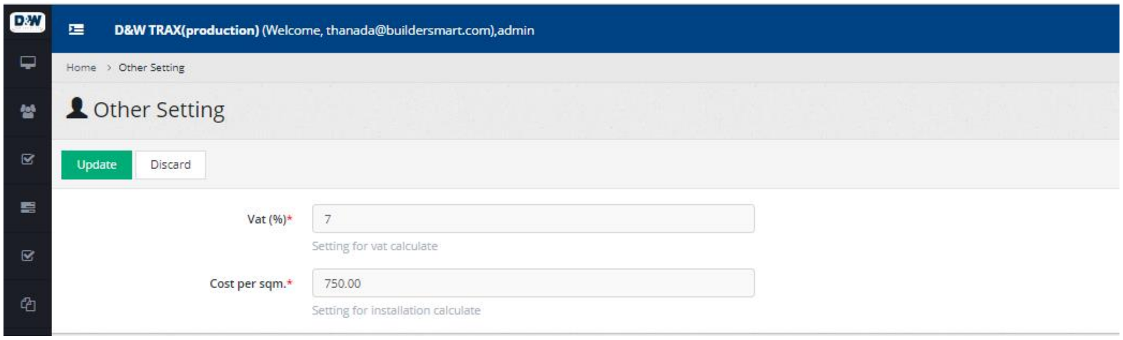
- Production KPI

Production days: will calculate after site measurement for production team.



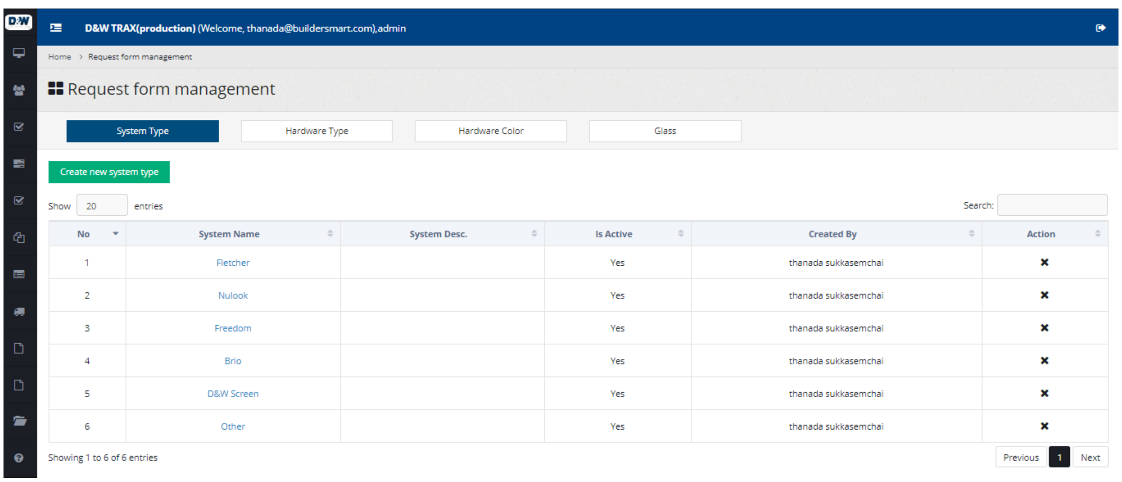
(Production KPI)

- Other Settings
  This page for setup vat (%) and cost per sqm, this will calculate in quotation.

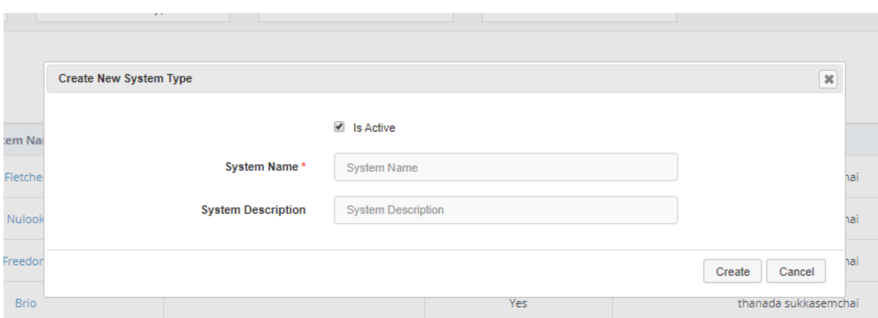


(Other Setting)

- Request Form Management
  This for mange list in request form page, can add, edit, delete or dis-active the item in the list.
  System type: list for system, can add, edit, delete and deactivate the list.

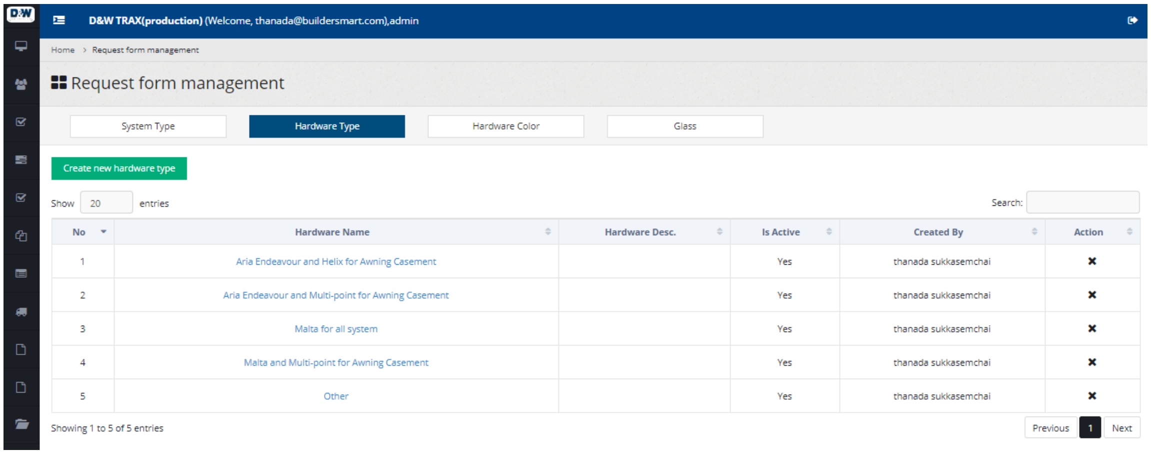


(System Type List)

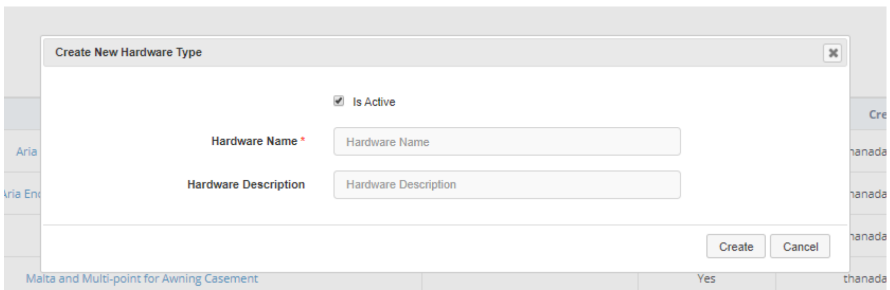


(Dialog to create system)

Hardware type: list for hardware type, can add, edit, delete and deactivate the list.

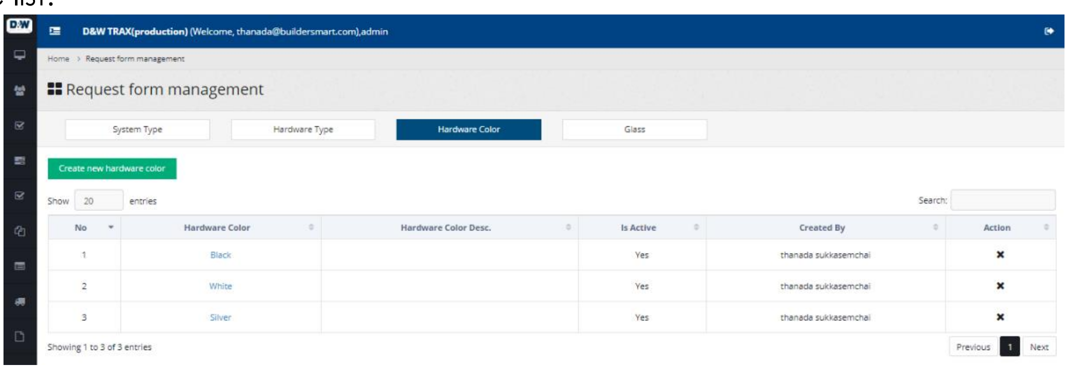


(Hardware Type List)

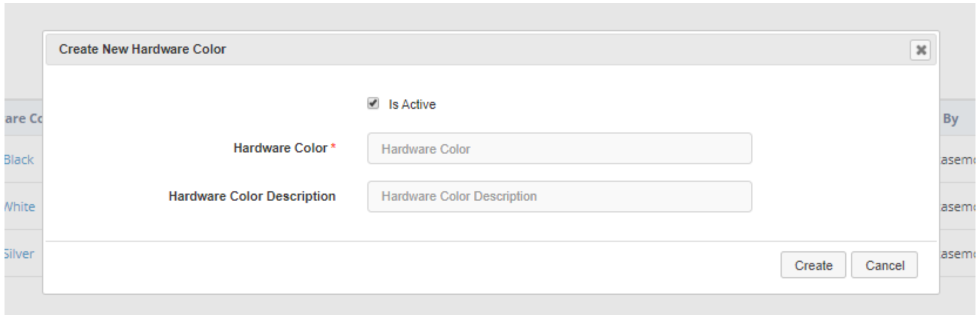


(Dialog to create new hardware type)

Hardware color: list for hardware color, can add, edit, delete and deactivate the list.

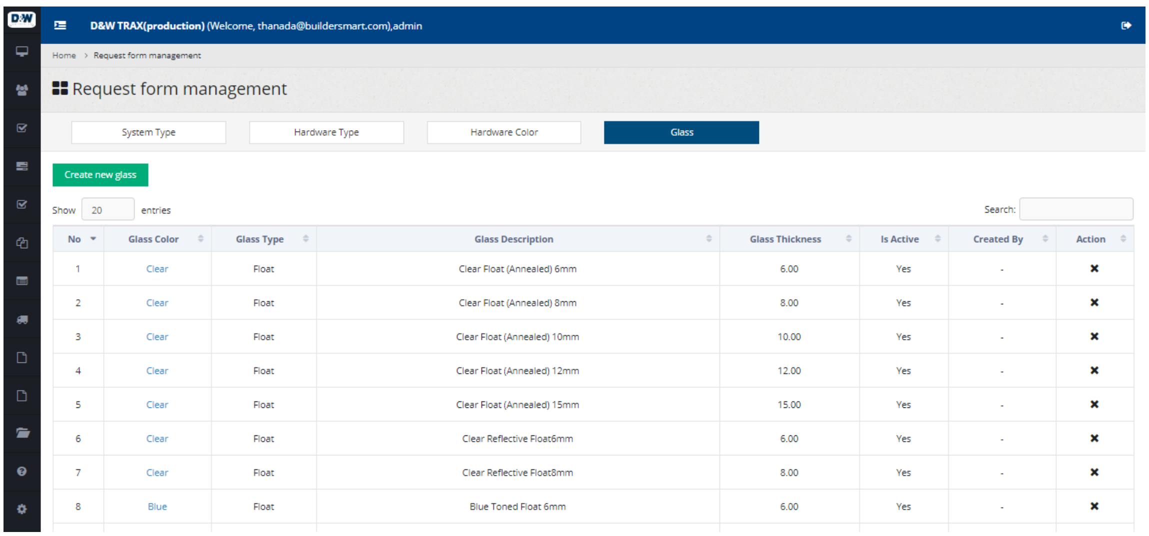


(Hardware Color List)

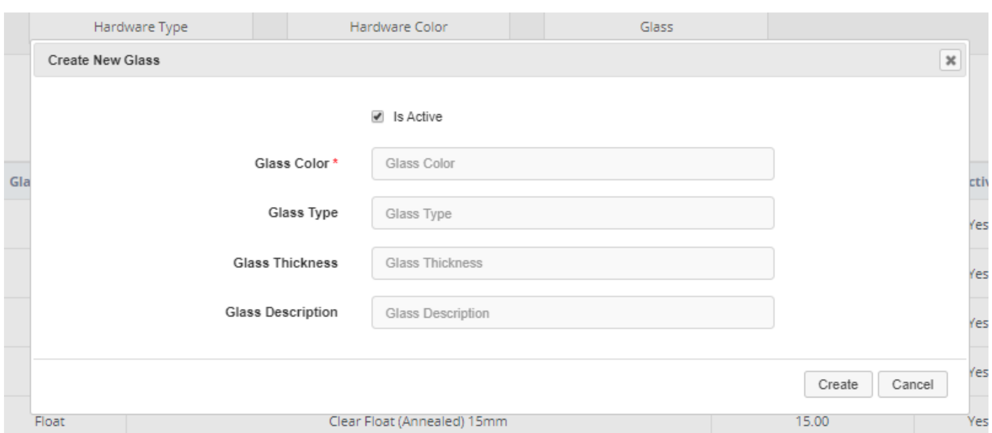


(Dialog to create new hardware color)

Glass: list for color, thickness, type and description for glass, can add, edit, delete and deactivate the list.



(Glass List)

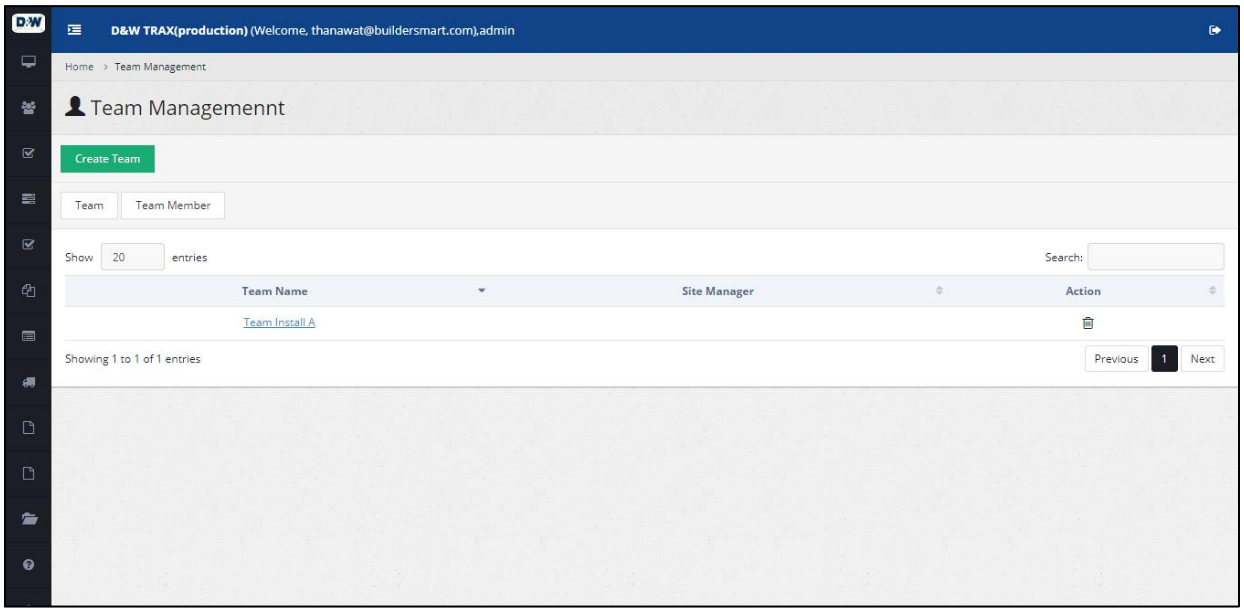


(Dialog to create glass list)

- Team Management
  This page for managing the team for installation, the system will display the information divided into 2 tabs which are

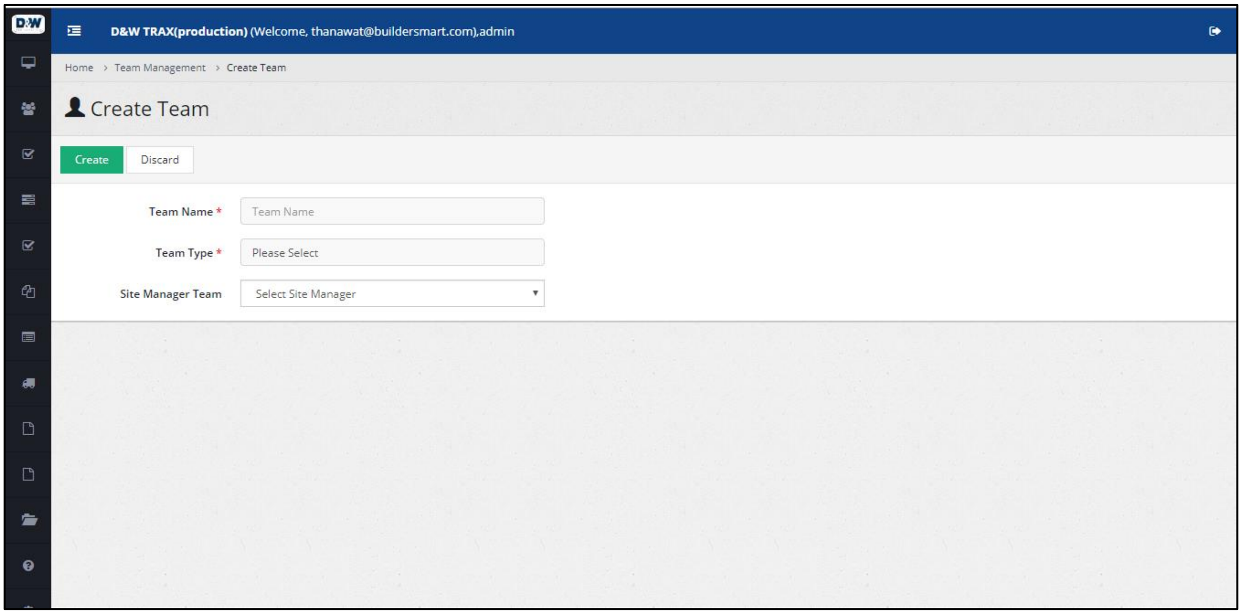
Team Is a list of all installation teams that exist within the system Which will display information

a. Team Name
b. Manager Name



How to build a team

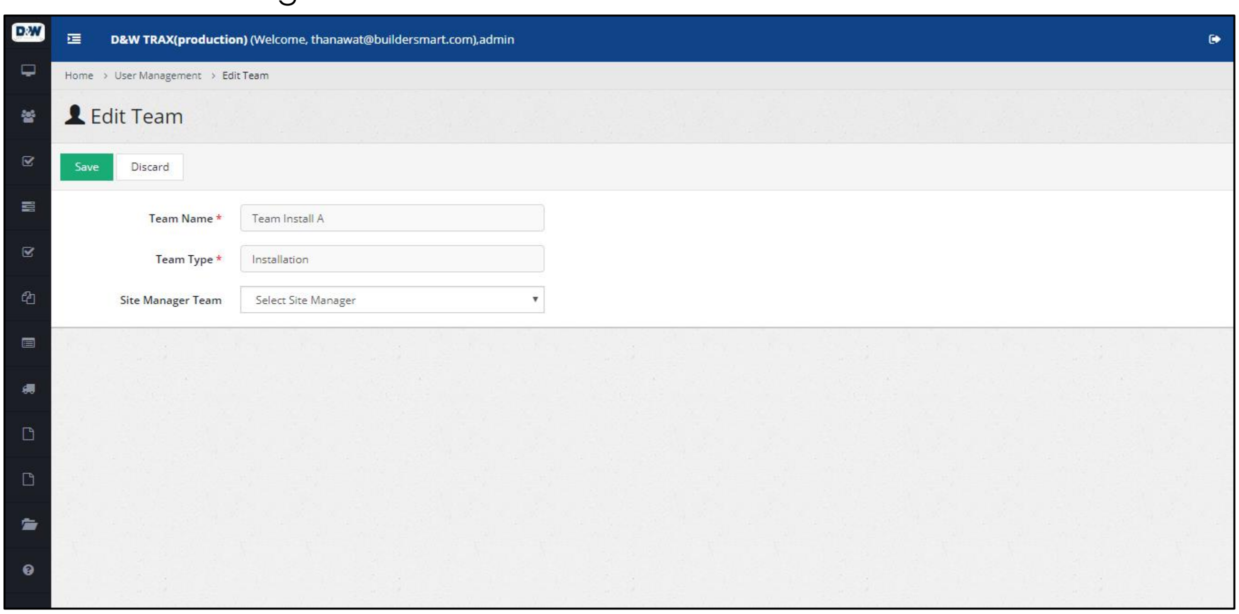
1. Click Create Team
2. The system will display the following input fields:
   2.1 Team Name
   2.2 Team Type
   2.3 Manager



3. When all the information is filled in, click Create to save the information

Edit Team

1. Click om team name
2. The system will display a window to edit the team name, team type and team manager name.

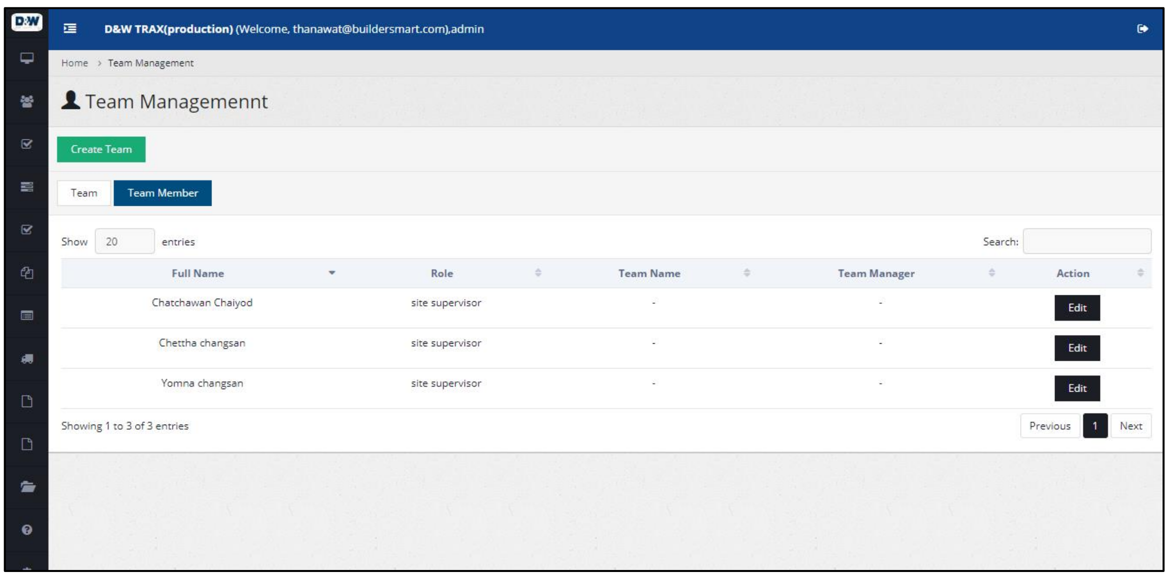


Delete Team

1. Click on thash icon
2. System will show confirm box ' Are you sure you want to disactive this team?'

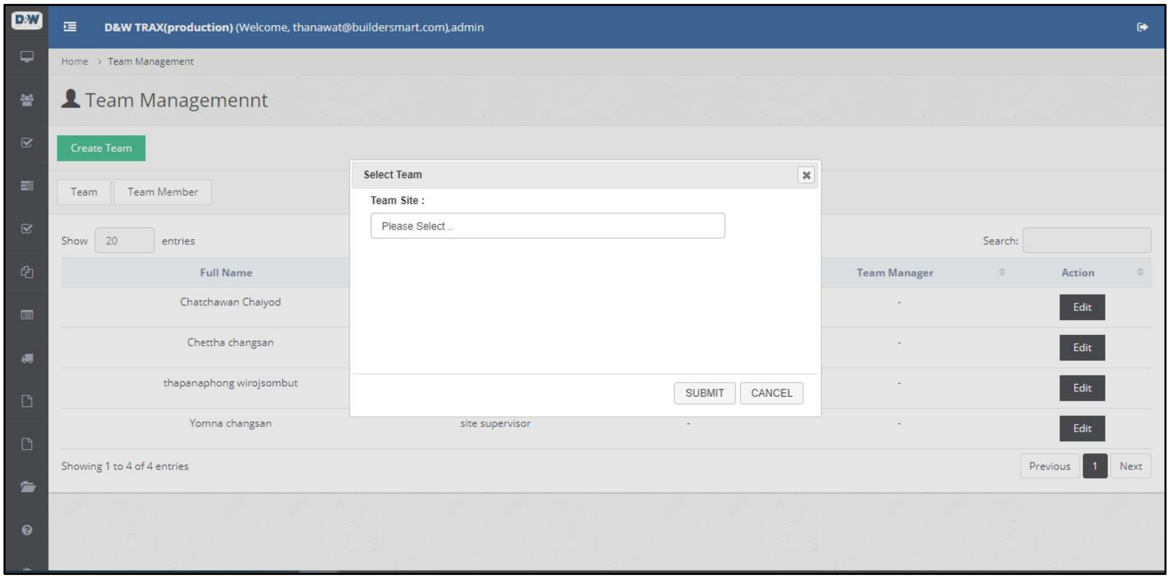
Team Member Which will show the list of all technicians And can fix which team the mechanic is on Which will display information

a. Fullname
b. Role
c. Team Name
d. Team Manager
e. Action



How to identify teams

1. Click Edit
2. The system will display a box to choose team
3. Specify the team
4. Click Submit button. The system will save the information. If you don't want to save, press Cancel or the cross icon.


D&W TRAX(production) (Welcome, thanawat@buildersmart.com),admin
Home > Team Management
Team Managemennt
Create Team
Team
Team Member
Show 20 entries
Search:
Full Name
Team Manager
Action
Chatchawan Chaiyod
Chettha changsan
thapanaphong wirojsombut
Yomna changsan
site supervisor
Edit
Showing 1 to 4 of 4 entries
Previous
1
Next
Select Team
Team Site :
Please Select ..
SUBMIT
CANCEL