# San Antonio Area HIV Health Services Planning Council

Historical Robert B. Green, 903 W Martin St. Care Link Administration 5th floor, San Antonio, TX 78207 (210) 358-3215 FAX (210) 702-6952



### NOTICE OF PUBLIC MEETING

Executive Committee
Historical Robert B. Green, 903 w Martin St,
San Antonio TX, 78207
Dr. Mac's Conference Room
Thursday, April 19, 2018
10:00 am to 11:30 am
AGENDA

I. Call to Order

Steven Manning, Co-Chair Enrique Flores, Co-Chair

II. Welcome and Introductions

### **III.** Mission Statement

The San Antonio Area HIV Health Services Planning Council's mission is to create a broad-based community response to the HIV epidemic affecting people within the Transitional Grant Area and to ensure the availability and coordination of high quality, comprehensive health and social services to people living with or affected by HIV.

- IV. Approval of the Agenda
- V. Approval of the Minutes from March 15, 2018
- VI. Grantee Report C. Doria-Ortiz

### VII. Committee Reports

### A. Executive Committee

Steven Manning, Co-Chair

- i. Report from the Executive Committee
  - a. Discussion and appropriate action regarding the transferring of the UHS Robert B. Green Campus FFACTS Clinic to the East Side Campus.
  - b. Discussion and appropriate action regarding the Planning Council's monthly expenditure report.
  - c. Discussion and appropriate action regarding the report from the Planning Council Representatives appointed to the HIV/Syphilis Testing Taskforce.

## B. Comprehensive Planning/Continuum of Care

Cynthia Nelson, Chair

- Discussion and appropriate action regarding the Comprehensive Planning / Continuum of Care report.
  - a. Discussion and appropriate action regarding the Integrated HIV Prevention and Care Plan.
  - b. Discussion and appropriate action regarding the report from the Planning Council Representatives appointed to the Quality Management Committee.
  - Discussion and appropriate action regarding the Standards of Care comments requested from DSHS.

### C. Membership, Nominations and Elections

Carlos Carmona, Chair

- Discussion and appropriate action regarding the Membership, Nominations and Elections report.
  - a. Discussion and appropriate action regarding Attendance Compliance, as stated in Section 5.4 of the Planning Council Bylaws.

## For meeting information, please call (210) 358-3215

This meeting is wheelchair accessible. The accessible entrance is located at the front entrance of 903 W Martin St. CareLink Administration. Accessible parking spaces are also available. Interpreters for the deaf must be requested forty-eight (48) hours prior to the meeting by calling (210) 358-3215 or by calling Texas Relay at 7-1-1 for assistance.

- b. Discussion and appropriate action regarding the networking and filling open Planning Council positions.
- c. Discussion and appropriate action regarding resignations/applications/representative changes received regarding Planning Council Positions.

### D. Needs Assessment

Mary Helen Gloria, Chair

- i. Discussion and appropriate action regarding the Needs Assessment report.
  - Discussion and appropriate action regarding the Needs Assessment: Non-Virally Suppressed PLWH

## E. Fiscal Monitoring and Reallocations

Frederic Courtois, Chair

- i. Discussion and appropriate action regarding the Fiscal Monitoring and Reallocations report.
  - a.. Discussion and appropriate action regarding the service category expenditure reports FY 2017-2018.

# F. People's Caucus

Glenda Small, Co-Chair

- i. Discussion and appropriate action regarding the People's Caucus Report.
- a) The People's Caucus met on March 21, 2018 at Guillermo's Restaurant and received a presentation on:
- Fast-Track Cities—Where are we now? (Community Input Survey)
   Presented by: Barbara Taylor, MD, Assistant Dean for the MD/MPH Program, UT Health San Antonio
- HIV Medication Resistance

Presented by: Dr. Stanley Lewis

b) The meal was sponsored by Samuel Alvarado, Jannsen Infectious Diseases There were a total of 47 people that attended the meeting.

The People's Caucus meeting for April 2018 is cancelled due to Battle of the Flowers festivities and will meet again May 25, 2018 at 12:00 pm at the Metropolitan Community Church (MCC).

### **VIII. Public Comment**

Note: This part of the agenda is designed to provide Non-Planning Council members the opportunity to address the Planning Council and its Committees with issues related to the Council's legislative mandates as stated in the re-authorized Ryan White HIV/AIDS Treatment Modernization Act. Fifteen (15) minutes of time will be set aside for public comment at each meeting. No speaker will be allowed more than five (5) minutes, and depending on the number of speakers, the amount of time allocated per speaker may be less than five (5) minutes. Persons wishing to provide comments may do so by signing up on the "Public Comment" sign-in sheet prior to the call to order.

- IX. Set Planning Council Agenda for April 26, 2018 at 12:30pm located at Historical Robert B. Green, 5<sup>th</sup> floor Care Link Administration Conference Room.
- X. Review Planning Council Related Grievances (if necessary) NONE
- XI. Scheduling of Next Meeting: May 17, 2018
- XII. Announcements

## XIII. Adjournment

**Mission**: to create a broad-based community response to the HIV epidemic affecting people within the Transitional Grant Area and to ensure the availability and coordination of high quality, comprehensive health and social services to people living with or affected by HIV.

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# THE SAN ANTONIO AREA HIV HEALTH SERVICES PLANNING COUNCIL



Historical Robert B. Green, CareLink Administration, 903 W Martin St. San Antonio, TX 78207 210.358.3215 (phone) 210.702.6952 (fax)

The San Antonio Area HIV Health Services Planning Council's mission is to create a broad-based community response to the HIV epidemic affecting people within the Transitional Grant Area and to ensure the availability and coordination of high quality, comprehensive health and social services to individuals infected with or affected by HIV.

## **EXECUTIVE COMMITTEE MINUTES**

10:00 am - 11:30 am, Thursday, March 15, 2018

Meeting Locations: 903 W Martin, Historical Robert B. Green, Dr. Mac's Conference

MEMBERS PRESENT	MEMBERS ABSENT	OTHERS PRESENT		
C. Carmona				
E. Flores				
S. Manning		STAFF PRESENT		
G. Small		R. Villarreal		
		Ryan White Grantee / Administrative Agent Staff		
		C. Doria-Ortiz A, Taranova		
		Planning Council Staff		
		C. Johnson		
Call to order	E. Flores called the meeting to ord	er at 10:01 am		
Approval of the Agenda	The agenda was approved as prese	ented.		
Approval of the Minutes from February 8, 2018	The minutes were approved as pre			
Grantee Report		the Grantee Report. Highlights of the report include:		
	Updates and Announcem			
		pated in eleven (11) trainings and meetings throughout the month		
		continuing education policy. Training and meeting topics included		
	items such as program clarification, Lawson, payroll, Ryan White contracting, Medicaider			
	(centralized eligibility program), office tour, Management Development Academy, and software training.			
	<ul> <li>The Director and Program Planner attended a presentation on February 2, 2018 with The</li> </ul>			
	Health Collaborative on an evidence-based model that is proposed to be piloted and			
		Bexar County called the Grow Healthy Together Pathways Community		
		del works with one community care coordinator per family who assesses		
		clients for a wide variety of social needs and links them to the appropriate services until		
		each individual need is met. The sole community care coordinator per family sets this		
	model apart by preventing families from working with multiple staff specialists for each of			
	their unique needs. Needs are prioritized by the client in order to develop an individualized			
	coordinators is tracked in detail to better understand the efforts that are made to address			
	these social needs, as well as to capture data on how this model is improving the			
	community's health.			
	goals and objectives.			
		neld three planning meetings in the month of February to discuss		
	care plan that will increase including their health, far coordinators is tracked in these social needs, as well community's health.  • The Director participated Black Women's Initiative 2018. The mission of the communities to address Frelated to HIV prevention  • The committee called Enteronth of February. The AWay for the committees/t goals and objectives.	eeds are prioritized by the client in order to develop an individualized rease the client's efficacy and chances for success in all areas, family, and environment. The work of the community care d in detail to better understand the efforts that are made to address		

- location, media, resources, and additional details for the celebration/commemoration of National Women and Girls HIV/AIDS Awareness Day (NWGHAAD) on March 10, 2018. In support of NWGHAAD, the Ryan White Part A/B assisted with the planning and will provide educational resources during the event.
- Ryan White staff held a meeting and several conference calls with staff and interns from
  The Health Collaborative (THC) during the month of February to finalize preparations for
  the half day Housing Resources Case Manager Workshop, full day Housing Summit, full
  day Providing Seamless Services Training and updates to the Ryan White Planning
  Council Mini-Resource Guide.
- ½ Day Housing Case Manager Workshop February 15, 2018
- Approximately 35 Ryan White medical and non-medical case managers, consumers, and supportive staff with The Health Collaborative (to include the Spring Learning Team interns from local university) participated in the half day workshop. The agenda consisted of an overview of the local Ryan White Program, a consumer panel discussion on housing successes and barriers for PLWH, development and continued upkeep of the Housing Resource Guide, and an overview of the Special Projects of National Significance (SPNS) Funded Program "Improving HIV Health Outcomes through the Coordination of Supportive Employment and Housing Services."
- Full Day Housing Summit February 16, 2018
- Approximately 45 Ryan White medical and non-medical case managers, consumers, community stakeholders, and supportive staff with The Health Collaborative attended the full day Housing Summit. The theme for the training and summit was "Housing is Healthcare" and featured information on the most up to date housing resources available in Bexar County for PLWH. The information received will strengthen community's knowledge in providing effective referrals for housing services
- Fast Track Cities facilitated the following trainings for identifying key actions, metrics, and responsible parties:
- HIV/Syphilis Testing Taskforce Facilitated Training February 21, 2018
- $\circ$   $\;$  The Taskforce will be focusing on the 90% of people living with HIV know their HIV status
  - Early Intervention Services February 13, 2018
- EIS will be focusing on the 90% of people diagnosed are on treatment
  - Clinical Management Team Facilitated Training February
- CMT will be focusing the 90% of people retained in care are virally suppressed
  - The HIV/Syphilis Testing Taskforce was held on February 7, 2018 with 20 attendees. The San Antonio Metropolitan Health Department addressed the Fast Track Cities 90-90-90 initiative specific to the taskforce responsibilities and described the strategies the Taskforce will be focusing on.
  - On February 6, 2018, Ryan White Program Staff had a conference call with Joseph Santiago from the New Orleans AA regarding Quality Management Process and Structure.
  - Full Day Providing Seamless Services Case Manager Training February 27, 2018
  - More than 60 Ryan White medical and non-medical case managers attended the all-day Providing Seamless Services Case Manager Training. The training provided details on writing an effective care plan, how to provide seamless referrals, an overview of all five Ryan White funded agency referral process and one from a non-Ryan White provider, Part A eligibility requirements, Part B eligibility requirements, Recertification for Ryan White and ADAP, and finally a step-by-step guide on how to upload documents into ARIES. This training was an essential element to continued services as a large majority of case managers have been in their positions for less than a year.
  - Enrollment numbers for the ACA Marketplace for Ryan White Clients in the SATGA/HSDA are as follows:
  - 2017-2018
- o 78 Enrolled
  - 2016-2017
- o 200 enrolled
  - 2015-2016
- o 96 Enrolled

# **COMMITTEE REPORTS**

PLANNING COUNCIL	CHAIR: STEVEN MANNING	]
ITEM	MOTION/DISCUSSION	ACTION TAKEN
EXECUTIVE COMMITTEE	CHAIR: ENRIQUE FLORES	
ITEM	MOTION/DISCUSSION	ACTION TAKEN
Discussion and appropriate action regarding the transferring of the UHS Robert B. Green Campus FFACTS Clinic to the East Side Campus.	The Committee will discuss the transferring of the UHS Robert B. Green Campus FFACTS Clinic to the East Side Campus.  Motion: To approve the transferring of the UHS Robert B. Green Campus FFACTS Clinic to the East Side Campus.  *Motion tabled until further discussion with Planning Council and Dr. Villarreal and letter is revised.	No action was taken.
Discussion and appropriate action regarding the Planning Council's monthly expenditure report.	Planning Council support staff will present Planning Council's expenditure report posted through February 28, 2018	No action was taken.
Discussion and appropriate action regarding the report from the Planning Council Representatives appointed to the HIV/Syphilis Testing Taskforce.	Appointed Planning Council Members attended the HIV/Syphilis Testing Taskforce Meeting.  Minutes provided in agenda packet.	No action was taken.
Discussion and appropriate action regarding the approval of sponsorship for the Worth Life SHE Conference held on March 10, 2018.	The Committee discussed approval of sponsorship for the Worth Life SHE Conference held on March 10, 2018.  Motion: To approve the sponsorship for the Worth Life SHE Conference (C. Carmona, E. Flores)	Three (3) votes in favor. Zero (0) opposed. One (1) abstention.
		***Motion carried.
COMPREHENSIVE PLANNING / CONTINUUM OF CARE COMMITTEE	CHAIR: VACANT	
ITEM	MOTION/DISCUSSION	ACTION TAKEN
Discussion and appropriate action regarding the Integrated HIV Prevention and Care Plan.	The CPCC Committee will review and discuss the Integrated HIV Prevention and Care Plan.	No action was taken.
Discussion and appropriate action regarding the report from the Planning Council Representatives appointed to the Quality Management Committee.	Report from the Planning Council Representatives appointed to the Quality Management Committee.  The QM Committee met on December 14. 2017.	No action was taken.
Discussion and appropriate action regarding the Standards of Care comments requested from DSHS.	DSHS has requested that the Planning Council review and provide comments on the SoC they are revising this year; certain SoC are assigned for each month	No action was taken.

	each month to review.	
	The Ad Hoc Committee is scheduled to meet on March 27, 2018 to review and comment on DSHS Early Intervention Services and Referral for Health Care/Support services Service Standards.	
MEMBERSHIP, NOMINATIONS AND ELECTIONS COMMITTEE	CHAIR: CARLOS CARMONA	
Discussion and appropriate action regarding Attendance Compliance, as stated in Section 5.4 of the Planning Council Bylaws.	The MNE Committee reviewed current attendance records of the Planning Council and determine if any members should receive a letter from the Committee regarding his/her attendance requirement.  -Members decided N. Brown and M. Fournier would receive aa attendance	No action was taken.
	notice via email 3/13/18 and 3/26/18.	
Discussion and appropriate action regarding the networking and filling open Planning Council positions.	To fill vacancies according to the categories according to the Ryan White Legislation.	
	<ul> <li>Members reviewed missing categories:</li> <li>Recently released from a correctional facility</li> <li>Youth (i.e. trans)</li> <li>Rural area representative</li> <li>Members would contact local service providers and community partners to seek such representation.</li> <li>Members decided they needed to recruit infected: <ul> <li>White Consumer</li> <li>Women</li> </ul> </li> <li>In order to abide by HRSA guidelines the Planning Council membership should be reflective of the epidemic.</li> <li>MNE Chair and PC support staff will start attending the Reentry Council meeting to potentially recruit recently released from incarceration.</li> </ul>	No action was taken.
Discussion and appropriate action regarding resignations/applications/representative changes received regarding Planning Council Positions.	The MNE Committee reviewed any resignations/applications received regarding Planning Council Positions.  Interviewed 2 Potential Candidates: Hugo Sapien, Infected/Affected Communities Marcos Hernandez, Infected/Affected Communities	Four (4) votes in favor. Zero (0) opposed. Zero (0) abstentions.
	Motion to approve Hugo Sapien and Marcos Hernandez (C. Carmona, S. Manning)	***Motion carried.
FISCAL MONITORING AND REALLOCATIONS COMMITTEE	CHAIR: VACANT	
ITEM	MOTION/DISCUSSION	ACTION TAKEN
Discussion and appropriate action regarding the Fiscal and Reallocations report.	The Committee did not meet in March 2018.	No action was taken.

NEEDS ASSESSMENT COMMITTEE	CHAIR: VACANT	
1. Discussion and appropriate action regarding the Needs Assessment for Non-	The Committee received an update on the Needs Assessment for Non-virally	
virally Suppressed PLWH.	Suppressed PLWH	
	Consultant Jeff Daniel presented preliminary findings through power point	
	presentation.	
	Highlights:	
	108 surveys completed of Non-virally Suppressed participants	
	50 surveys being completed for Virally Suppressed clients	
	Race/ethnicity, gender and exposure category (MSM, IDU, both) are	
	reflective when comparing the 2017 Epi profile to the survey results.	
	o Participant characteristics:	
	• 33% report NEVER having been tested for HIV before positive test	
	• 52% report education level at high school/GED or below	
	• 3% report CURRENT gender as transgender	
	• 21% report not employed, looking for work	No action was taken
	• 80% report income of \$24,999 or below	was taken
	• 56% report income below \$9,999	
	• 27% report waiting more than a year to access HIV medical care	
	• 35% report no insurance	
	• Oldest survey respondent: 72; youngest 27	
	o Viral Load Undetectable: 41% report no	
	Reasons why your viral load is not undetectable:	
	Newly Diagnosed	
	Out of Care	
	• Forgot	
	Other co-morbidity (Depression/Substance Use)	
	Medicine makes me sick	
	Homeless	
PEOPLE'S CAUCUS	CHAIR: GLENDA SMALL	
Discussion regarding the People's Caucus Meeting held at Metropolitan	People's Caucus met on February 23, 2018 at the Metropolitan Community	
Community Church on February 23, 2018.	Church and received a presentation "Braingasm" an educational trivia game on safe sex practices, HIV and other sexually transmitted infections facilitated by	
	Vanessa Zuniga, Prevention Education Coordinator from San Antonio AIDS	No action
	Foundation.	was taken
	The meal was sponsored by the Ryan White Planning Council.	
	There were a total of 25 people that attended the meeting.	

	The People's Caucus is scheduled to meet again on March 21, 2018 at 6:00 pm. at Guillermo's Restaurant.	
Public Comment	None	
Set Planning Council Agenda for	The Planning Council agenda for March 22, 2018 at 12:30 pm was set by the Executive Committee.	
Review of Planning Council Grievances	There were no Planning Council grievances,	
Scheduling of Next Meeting	The next Executive Committee was scheduled for April 19, 2018 at 10:00 am.	
Announcements	<ul> <li>Viiv- Fresh look at HIV Treatment Meeting on April 16, 2018</li> <li>Men's support group every 1<sup>st</sup> Thursday of the month at CHCS, from 7-8:30pm.</li> <li>Baile de Vida May 5<sup>th</sup>, 2018 at Progreso Hall</li> <li>National Latino HIV/Hep C Conference May 18-20, 2018</li> </ul>	
Adjournment	The meeting was ended at 12:03 pm	

# Agenda Coordination Form Executive Committee Meeting Thursday, April 19, 2018

	Item# Background		Recommended Motion	Action Taken
	Discussion and appropriate action regarding the transferring of the UHS Robert B. Green Campus FFACTS Clinic to the East Side Campus.	The Committee will discuss the transferring of the UHS Robert B. Green Campus FFACTS Clinic to the East Side Campus.	Motion: To approve the letter of support/ transferring of FFACTS Clinic to the East Side Campus.	
	2.Discussion and appropriate action regarding the Planning Council's monthly expenditure report.	Planning Council support staff will present Planning Council's expenditure report posted through January 31, 2018.	No Motion Necessary	No action is necessary.
Executive Committee	Discussion and appropriate action regarding the report from the Planning Council Representatives appointed to the HIV/Syphilis Testing Taskforce.	Appointed Planning Council Members attended the HIV/Syphilis Testing Taskforce Meeting	No Motion Necessary	No action is necessary.
Comprehensive Planning / Continuum of Care Committee	Discussion and appropriate action regarding the Integrated HIV Prevention and Care Plan.	The CPCC Committee will review and discuss the Integrated HIV Prevention and Care Plan.  -HIV Prevention and Care Plan Monitoring Tool will be reviewed and discussed with Mary Kay Newman, Assistant Director, RW Grants and Compliance at the next CPCC meeting for committee approval.	No Motion Necessary	No action is necessary.
	Discussion and appropriate action regarding the report from the Planning Council Representatives appointed to the Quality Management Committee.	Report from the Planning Council Representatives appointed to the Quality Management Committee.  The QM Committee met on December 14, 2017.	No Motion Necessary	No action is necessary.
	Discussion and appropriate action regarding the Standards of Care comments requested from DSHS.	DSHS has requested that the Planning Council review and provide comments on the SoC they are revising this year; certain SoC are assigned for each month each month to review.	No Motion Necessary	No action is necessary.
Memberships, Nominations, and Elections Committee	Discussion and appropriate action regarding Attendance Compliance, as stated in Section 5.4.	The MNE Committee reviewed current attendance records of the Planning Council and determine if any members should receive a letter from the Committee regarding his/her attendance requirement.  Members decided N. Brown would be asked to resign and Dr. Fournier does not wish to continue serving on the Planning Council as of 3/26/18.	No Motion Necessary	No action is necessary.
	Discussion and appropriate action regarding the networking and filling open Planning Council positions	To fill vacancies according to the categories according to the Ryan White Legislation.  Members reviewed missing categories:  Recently released from a correctional facility,  Youth (i.e. trans),  Rural area representative  Members would contact local service providers and community partners to seek such representation.  Members decided they needed to recruit infected:  White Consumer  Women  In order to abide by HRSA guidelines the Planning Council membership should be reflective of the epidemic.	No Motion Necessary	No action is necessary.
	Discussion and appropriate action regarding resignations/applications/representative changes received regarding Planning Council Positions.	The MNE Committee reviewed any resignations/applications received regarding Planning Council Positions.  Interviewed 2 Potential Candidates:  Wayne Wientjes and Charles Whitehead, Infected/Affected Community	No Motion Necessary	No action is necessary.

# Agenda Coordination Form Executive Committee Meeting Thursday, April 19, 2018

Needs Assessment Committee	Discussion and appropriate action regarding the Viral Suppression Pamphlet and Needs Assessment for Non-Virally Suppressed PLWH.	The Needs Assessment Committee discussed the Mini Needs Assessment on Non-Virally Suppressed PLWH: Questions/Feedback: -Show data regarding number of clients per agency of where the clients receive medical care: 43% FFACTS, 28% Centro Med, 22% AARC, 10% SAAF, 1% VA -Slide #4: Does the gender data presented include transgender if so, under what category M or F? Male -Add transgender data as a separate category under slide #4, suggestion M->F and F->M to be inclusive, if applicableEpi 2017 Profile is this for Ryan White Clients? It is for all PLWH in the SATGA, 6343 in the 4 counties -Epi Profile 2017 does it include any data on transgender? No -Outline reasons why 27% reported they waited 1 year for medical care -Survey respondent characteristics, make slides more visually-friendly and suggest data presentation of actual numbers not only percentages in a table (ex. 12 0f 152 clients,%) to make it simple for the general public to interpretSlide #7-8: Prioritize factors under: Is your Viral Undetectable and Most Important HiV Services, was there a common theme identified? Most Important HIV Services are already rankedZip codes need to be added to map and a legend explaining the colors and number of clients surveyed in each zip code identified -Please interview more youth ages 18-24.	No Motion Necessary	No action is necessary.
	Discussion and appropriate action regarding the service category expenditure reports FY 2017-2018.	The Committee discussed service category expenditure reports FY 2017-2018.	No Motion Necessary	No action is necessary.

# San Antonio Area HIV Health Services Planning Council

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# Committee Reports April 19, 2018

# **Executive Committee**

Report from April 2018.

Please see minutes from March 15, 2018.

## Comprehensive Planning/Continuum of Care (CPCC) Committee

Report from April 5, 2018

The CPCC Committee met on April 5, 2018 at Historical Robert B. Green, to discuss appropriate action regarding the Integrated HIV Prevention and Care Plan, the report from the Planning Council Representatives appointed to the Quality Management Committee and the Standards of Care comments requested from DSHS.

-HIV Prevention and Care Plan Monitoring Tool will be reviewed and discussed with Mary Kay Newman, Assistant Director, RW Grants and Compliance at the next CPCC meeting for committee approval.

The CPCC Committee will meet again on May 3, 2018 at 2:30 pm at the Historical Robert B. Green Building.

## Membership, Nominations and Elections (MNE) Committee

Report from April 5, 2018

The MNE Committee met on April 5, 2018 at Historical Robert B. Green, to discuss the appropriate action regarding Attendance Compliance, as stated in Section 5.4 of the Planning Council Bylaws, appropriate action regarding the networking and filling open Planning Council positions, appropriate action regarding resignations/applications/representative changes received regarding Planning Council Positions.

- -Members decided N. Brown would be asked to resign from Planning Council and Dr. M. Fournier does not wish to continue serving on the Planning Council as of 03/26/18.
- -Members reviewed missing categories:
- Recently released from a correctional facility,
- Youth (i.e. trans),
- Rural area representative

Members would contact local service providers and community partners to seek such representation. Members decided they needed to recruit PLWH:

- White Consumer
- Women

In order to abide by HRSA guidelines the Planning Council membership should be reflective of the epidemic.

-The Committee interviewed 2 applicants: Wayne Wientjes and Charles Whitehead, Affected Community both recommended for membership.

The MNE Committee will meet again on May 3, 2018 at 1:00 pm at the Historical Robert B. Green Building.

## **Needs Assessment (NA) Committee**

Report from April 5, 2018

The NA Committee met on April 5, 2018 at Historical Robert B. Green, to discuss Needs Assessment for Non-Virally Suppressed PLWH.

The Needs Assessment committee provided feedback and questions to consultant Jeff Daniel regarding Needs assessment preliminary results.

Questions/Feedback:

- -Show data regarding number of clients per agency of where the clients receive medical care:
- 43% FFACTS, 28% Centro Med, 22% AARC, 10% SAAF, 1% VA
- -Slide #4: Does the gender data presented include transgender if so, under what category M or F? Male
- -Add transgender data as a separate category under slide #4, suggestion M->F and F->M to be inclusive, if applicable.
- -Epi 2017 Profile is this for Ryan White Clients? It is for all PLWH in the SATGA, 6343 in the 4 counties
- -Epi Profile 2017 does it include any data on transgender? No
- -Outline reasons why 27% reported they waited 1 year for medical care
- -Survey respondent characteristics, make slides more visually-friendly and suggest data presentation of actual numbers not only percentages in a table (ex. 12 0f 152 clients, ...%) to make it simple for the general public to interpret.
- -Slide #7-8: Prioritize factors under: Is your Viral Undetectable and Most Important HiV Services, was there a common theme identified? *Most Important HIV Services are already ranked.*
- -Zip codes need to be added to map and a legend explaining the colors and number of clients surveyed in each zip code identified
- -Please interview more youth ages 18-24.

The NA Committee will meet again on May 3, 2018 at 11:00 am at the Historical Robert B. Green Building.

## Fiscal Monitoring and Reallocations (FMRA) Committee

Report from April 5, 2018

The FMRA Committee discussed the service category expenditure reports FY 2017-2018.

The FMRA Committee will meet again on June 7, 2018 at 4:00 pm at the Historical Robert B. Green Building.

### The People's Caucus

Report from March 21, 2018

The People's Caucus met on March 21, 2018 at Guillermo's Restaurant and received a presentation on:

Fast-Track Cities—Where are we now? (Community Input Survey)

Presented by: Barbara Taylor, MD, Assistant Dean for the MD/MPH Program, UT Health San Antonio

HIV Medication Resistance Presented by: Dr. Stanley Lewis

The meal was sponsored by Samuel Alvarado, Jannsen Infectious Diseases

There were a total of 47 people that attended the meeting.

The People's Caucus meeting for April 2018 is cancelled due to Battle of the Flowers events and will meet again May 25, 2018 at 12:00 pm at the Metropolitan Community Church (MCC).