

# PROCUREMENT

## **Grantee's responsibility**

- No Planning Council involvement
- Involves:
  - » Publicizing the availability of funds
  - » Writing requests for proposals (RFPs)
  - » Using a fair and impartial review process to choose providers
  - » Contracting with providers and requiring that they follow standards of care (SOC) and meet reporting and quality management (QM) requirements
- Contract amounts by service category must be consistent with Planning Council allocations and directives

# CONTRACT MONITORING

## **Grantee's responsibility**

- No Planning Council involvement, except that it develops the standards of care that are included in contracts and used as a basis for monitoring
- Involves site visits and document review for monitoring of:
  - » Program quality and quantity of services
  - » Finances, including expenditure patterns and adherence to HRSA/HAB and county regulations in use of funds
- Aggregate findings are shared with the Planning Council as input to decision making