

# San Antonio Area HIV Health Services Planning Council

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## NOTICE OF PUBLIC MEETING

**Planning Council Meeting  
Metropolitan Community Church  
611 E Myrtle St. San Antonio, TX 78212  
Thursday, September 26, 2019  
12:30 pm to 3:00 pm  
AGENDA**

### **I. Call to Order**

**Enrique Flores, Co-Chair  
Mary Helen Gloria, Co-Chair**

### **II. Welcome and Introductions**

### **III. Mission Statement**

The San Antonio Area HIV Health Services Planning Council's mission is to create a broad-based community response to the HIV epidemic affecting people within the Transitional Grant Area and to ensure the availability and coordination of high quality, comprehensive health and social services to people living with or affected by HIV.

### **IV. Approval of the Agenda**

### **V. Approval of the Minutes from August 22, 2019**

### **VI. Recipient Report**

**L. Meraz / AA Staff**

### **Committee Reports**

**Enrique Flores, Co-Chair  
Mary Helen Gloria, Co-Chair**

#### **A. Executive Committee**

##### **i. Report from the Executive Committee**

- a. Discussion and appropriate action regarding the Planning Council's monthly expenditure report.
- b. Discussion and appropriate action regarding the Assessment of the Administrative Mechanism.
- c. Discussion and appropriate action regarding the requested Planning Council HRSA Technical Assistance
- d. Discussion and appropriate action regarding the Priority Setting and Resource Allocations final report for 2020/21
- e. Discussion and appropriate action regarding representation on the Recipient's Clinical Quality Management committee.
- f. Discussion and appropriate action regarding representation on the HIV/Syphilis Testing Taskforce.

#### **B. Comprehensive Planning/Continuum of Care**

**Cynthia Nelson, Chair**

- i. Discussion and appropriate action regarding the Comprehensive Planning / Continuum of Care report.
  - a. Discussion and appropriate action regarding the Integrated HIV Prevention and Care Plan Monitoring Tool.
  - b. Discussion and appropriate action regarding the report from the Planning Council Representatives appointed to the Clinical Quality Management (CQM) Committee.

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**For meeting information, please call (210) 644-1362:** This meeting is wheelchair accessible. Accessible parking spaces are also available. Interpreters for the deaf must be requested forty-eight (48) hours prior to the meeting by calling (210) 644-1362 or by calling Texas Relay at 7-1-1 for assistance.

**C. Membership, Nominations and Elections**

**Carlos Carmona, Chair**

- i. Discussion and appropriate action regarding the Membership, Nominations and Elections report.
  - a. Discussion and appropriate action regarding Attendance Compliance, as stated in Section 5.4 of the Planning Council Bylaws.
  - b. Discussion and appropriate action regarding the networking and filling open Planning Council positions.
  - c. Discussion and appropriate action regarding resignations/applications/representative changes received regarding Planning Council Positions.

**D. Needs Assessment**

**Glenda Small, Chair**

- i. Discussion and appropriate action regarding the Needs Assessment report.
  - a. Discussion and appropriate action regarding the requested Planning Council HRSA Technical Assistance

**E. Fiscal Monitoring and Reallocations**

**Frederic Courtois, Chair**

- i. Discussion and appropriate action regarding the Fiscal Monitoring and Reallocations report.
  - a. Discussion and appropriate action regarding the 2020/21 Priority Setting and Resource Allocations report.
  - b. Discussion and appropriate action regarding the service category expenditure reports FY 2019-2020.
  - c. Discussion and appropriate action regarding the Unduplicated Client and Units of Services Report FY 2019-2020

**F. People's Caucus**

**Glenda Small, Co-Chair**

- i. Discussion and appropriate action regarding the People's Caucus Report.

**VII. Public Comment**

*Note: This part of the agenda is designed to provide Non-Planning Council members the opportunity to address the Planning Council and its Committees with issues related to the Council's legislative mandates as stated in the re-authorized Ryan White HIV/AIDS Treatment Modernization Act. **Fifteen (15) minutes of time** will be set aside for public comment at each meeting. No speaker will be allowed more than five (5) minutes, and depending on the number of speakers, the amount of time allocated per speaker may be less than five (5) minutes. Persons wishing to provide comments may do so by signing up on the "Public Comment" sign-in sheet prior to the call to order.*

**VIII. Scheduling of Next Meeting: October 24, 2019**

**IX. Announcements**

**X. Adjournment**

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