



# San Antonio Transitional Grant Area (TGA)

2017 Assessment of the Administrative Mechanism--  
Results

Thursday, July 26<sup>th</sup>, 2018

# What is the Assessment of the Administrative Mechanism and why do we do it?

- ▶ 1) D. Administrative Assessment
- ▶ The Ryan White HIV/AIDS Program mandates that the EMA/TGA Planning Council must assess the efficiency of the administrative mechanism to rapidly allocate funds to the areas of greatest need within the EMA/TGA.
- ▶ (1) Provide a narrative that describes the results of the Planning Council's assessment of the administrative mechanism in terms of:
  - ▶ (a) Assessment of grantee activities to ensure timely allocation/contracting of funds and payments to contractors; and
  - ▶ (b) If any deficiencies were identified by the PC, what were the deficiencies, what was the grantee's response to those deficiencies, and what is the current status of the grantee's corrective actions?

# Assessment Questions

1. Part A funds were expended in a timely manner (net 45)\*
2. Part A contracts with service providers were signed in a timely manner
3. During FY 2017, the TGA had 5% or less in carryover in Part A Formula funds.
4. Part A resources were reallocated in a timely manner to ensure the needs of the community are met.
5. Part A Programs funded in FY 2017 matched the service categories and percentages identified during the Council's Priority Setting and Resource Allocation process
6. Planning Council Directives were reflected in Part A programs funded in FY 2017

*\*Net 45 means that buyer will pay seller in full on or before the 45th calendar day (including weekends and holidays) of when the Goods were dispatched by the Seller or the Services were fully provided*

## Q 1: Part A funds were expended in a timely manner (net 45)\*.

DATE RECEIVED	AGENCY	BUSINESS DAYS TO PROCESS PAYMENT
11/28/17	Provider E	24
4/4/2017	Provider A	22
4/4/2017	Provider A	22
4/17/2017	Provider A	9
4/19/2017	Provider A	23
4/19/17	Provider D	23
4/24/17	Provider B	20
4/27/2017	Provider A	2
5/4/17	Provider B	17
5/4/17	Provider B	27
5/10/2017	Provider A	16
5/10/17	Provider B	22
5/10/17	Provider B	22
5/16/17	Provider D	14
5/16/17	Provider D	17
5/19/2017	Provider A	21
5/23/17	Provider B	12
6/8/2017	Provider C	14
6/8/2017	Provider C	14
6/8/2017	Provider C	15
6/9/17	Provider B	15
6/9/2017	Provider A	11

Overall Average: 17 days

\* Net 45 means that buyer will pay seller in full on or before the 30th calendar day (including weekends and holidays) of when the Goods were dispatched by the Seller or the Services were fully provided

## **Q 1: Part A funds were expended in a timely manner (net 45)\*.**

9/15/2017	Provider C	28
9/15/17	Provider D	24
9/18/2017	Provider A	25
9/19/17	Provider D	22
9/19/17	Provider D	18
9/19/17	Provider D	18
9/19/17	Provider D	17
9/21/17	Provider D	24
9/26/17	Provider E	28
9/26/17	Provider E	19
9/28/2017	Provider A	1
9/28/2017	Provider A	1
9/28/2017	Provider A	15
9/29/2017	Provider A	17
9/29/2017	Provider A	17
9/29/2017	Provider A	21
10/9/2017	Provider B	25
10/9/2017	Provider B	25
10/9/2017	Provider B	25
10/12/2017	Provider A	17

Overall Average: 17 days

*\* Net 45 means that buyer will pay seller in full on or before the 30th calendar day (including weekends and holidays) of when the Goods were dispatched by the Seller or the Services were fully provided*

## Q2: Part A contracts with service providers were signed in a timely manner

AGENCY	GRANT	DATE OF LETTER TO PROCEED	BUSINESS DAYS TO PROCESS LETTER TO PROCEED	DATE OF CONTRACT FULLY EXECUTED	BUSINESS DAYS TO EXECUTE CONTRACT
Provider A	PART A FORMULA PART A SUPPLEMENTAL	2/28/2017	0	5/16/2017	54
Provider A	MAI	2/28/2017	0	6/6/2017	70
Provider B	PART A FORMULA PART A SUPPLEMENTAL	2/28/2017	0	6/6/2017	70
Provider B	MAI	2/28/2017	0	6/6/2017	70
Provider C	PART A FORMULA PART A SUPPLEMENTAL	2/28/2017	0	6/20/2017	79
Provider C	MAI	2/28/2017	0	6/20/2017	79
Provider D	PART A FORMULA PART A SUPPLEMENTAL	2/28/2017	0	6/6/2017	70
Provider D	MAI	4/19/2017	12	6/6/2017	70
Provider E	PART A FORMULA PART A SUPPLEMENTAL	2/28/2017	0	6/20/2017	79
Provider E	MAI	7/10/2017	8	8/8/2017	29

Average: 56 days

## **Q3: During FY 2017 the TGA had less than 5% carryover in Part A formula funds.**

FY 2017 Total Service Dollars: \$ 4,591,921.42

FY 2017 Total Service Dollars Unspent: \$17,676

Percentage of Funds remaining/eligible for Carryover: 0.38%

## Q4: Part A resources were reallocated in a timely manner to ensure the needs of the community are met.

Part A Reallocations - 7/20/17	Allocation	10%	Reallocation	Original Percentages	Percentage with Reallocations	Difference in %
<b>Emergency Financial Assistance (EFA)</b>	\$ 503,223.32	\$ 50,322.33	\$ (251,611.66)	12.25%	6.18%	-6.07%
<b>Health Ins. Prem. &amp; Cost Sharing Asst.</b>	\$ 409,395.30	\$ 40,939.53	\$ 150,967.00	9.96%	13.77%	3.80%
<b>Non-medical Case Management (NMCM)</b>	\$ 71,252.25	\$ 3,293.07	\$ 100,644.66	0.80%	3.28%	2.48%
<b>TOTAL</b>	<b>\$ 4,108,414.62</b>	<b>\$ 410,841.46</b>	\$ -	<b>100.00%</b>	<b>100.00%</b>	0.93%

Part A Reallocations-9/27/17	Allocation	10%	Reallocation	Original Percentages	Percentage with Reallocations	Difference in %
<b>AIDS Pharmaceutical Assistance (Local) {LPAP}</b>	\$ 95,376.85	\$ 9,537.69	\$ 25,000.00	2.3215%	2.9300%	0.6085%
<b>Emergency Financial Assistance (EFA)</b>	\$ 251,611.62	\$ 25,161.16	\$ (25,000.00)	12.2486%	5.5158%	-6.7328%
<b>Food Bank/Home Delivered Meals</b>	\$ 91,338.27	\$ 9,133.83	\$ (5,000.00)	2.2232%	2.1015%	-0.1217%
<b>Substance Abuse (Outpatient)</b>	\$ 73,383.15	\$ 7,338.32	\$ 5,000.00	1.7862%	1.9079%	0.1217%
<b>TOTAL</b>	<b>\$ 4,108,414.65</b>	<b>\$ 410,841.46</b>	\$ -	<b>100.0000%</b>	<b>100.0000%</b>	0.0000%

Part A Reallocations-12/19/2017	Allocation	10%	Reallocation	Original Percentages	Percentage with Reallocations	Difference in %
<b>AIDS Pharmaceutical Assistance (Local) {LPAP}</b>	\$ 95,376.85	\$ 9,537.69	\$ 38,000.00	2.3215%	3.1800%	0.8585%
<b>Emergency Financial Assistance (EFA)</b>	\$ 251,611.62	\$ 25,161.16	\$ (57,000.00)	12.2486%	4.6400%	-7.6086%
<b>Health Ins. Prem. &amp; Cost Sharing Asst.</b>	\$ 560,362.30	\$ 56,036.23	\$ 25,000.00	9.9648%	13.9563%	3.9915%
<b>Medical Case Management (MCM)</b>	\$ 481,592.64	\$ 48,159.26	\$ (51,006.00)	11.3367%	10.2661%	-1.0706%
<b>Medical Nutrition</b>	\$ 48,577.89	\$ 4,857.79	\$ (15,000.00)	1.1824%	0.8006%	-0.3818%
<b>Mental Health</b>	\$ 239,652.04	\$ 23,965.20	\$ 1,500.00	5.8332%	5.7496%	-0.0836%
<b>Non-medical Case Management (NMCM)</b>	\$ 171,896.90	\$ 17,189.69	\$ (16,800.00)	1.7343%	3.6978%	1.9635%
<b>Oral Health Care</b>	\$ 510,158.28	\$ 51,015.83	\$ 22,000.00	12.4174%	12.6878%	0.2704%
<b>Outpatient Ambulatory Health Services (OAHS)</b>	\$ 1,258,409.29	\$ 125,840.93	\$ 53,306.00	29.5347%	31.2741%	1.7394%
<b>TOTAL</b>	<b>\$ 4,194,248.65</b>	<b>\$ 419,424.86</b>	\$ -	<b>100.0000%</b>	<b>100.0000%</b>	0.0000%

## **Q5: Part A Programs funded in FY 2017 matched the service categories and percentages identified during the Council's Priority Setting and Resource Allocation process**

San Antonio TGA - Ryan White Part A Planning Council FY17-18 Resource Allocations by Service Category					
Service Category (HRSA/DSHS)	Part A (Formula & Supp) Actual Dollar Amount	Part A (Formula & Supp) % of Request	MAI Actual Dollar Amount	MAI % of Request	
AIDS Pharmaceutical (Local)	\$ 95,376.85	2.32%			
Early Intervention Services	\$ 306,249.44	7.45%	\$ 131,032.19	32.00%	
Emergency Financial Assistance	\$ 503,223.28	12.25%			
Food Bank/Home Delivered Meals	\$ 91,338.27	2.22%			
Health Insurance Premium & Cost Sharing Assistance	\$ 409,395.30	9.96%			
Medical Case Management	\$ 465,758.64	11.34%			
Medical Nutrition Therapy	\$ 48,577.89	1.18%			
Medical Transportation	\$ 80,639.96	1.96%			
Mental Health Services	\$ 239,652.04	5.83%	\$ 53,231.83	13.00%	
Non-Medical Case Management	\$ 71,252.24	1.73%	\$ 188,358.78	46.00%	
Oral Health Services	\$ 510,158.28	12.42%			
Outpatient Ambulatory Health Services	\$ 1,213,409.29	29.53%			
Substance Abuse Services - Outpatient	\$ 73,383.15	1.79%	\$ 36,852.80	9.00%	
<b>Total</b>	<b>\$ 4,108,414.65</b>	<b>100%</b>	<b>\$ 409,475.60</b>	<b>100%</b>	

## **Q6: Planning Council Directives were reflected in Part A programs funded in FY 2017**

- ▶ None



# San Antonio Transitional Grant Area (TGA)

2017 Assessment of the Administrative Mechanism--  
Results

Thursday, July 26<sup>th</sup>, 2018