

# San Antonio Area HIV Health Services Planning Council

Corporate Square 8th floor Conference room, 4801 NW Loop 410, San Antonio, TX 78229. 210-358-3215 FAX 210-702-6952



## NOTICE OF PUBLIC MEETING

### Fiscal Monitoring and Reallocations Committee

Thursday, July 18, 2019

Metropolitan Community Church (MCC)

611 E Myrtle St. San Antonio, TX 78212

10:00 am – 11:00 am

### AGENDA

#### I. Call to Order

**Frederic Courtois, Chair**

#### II. Welcome and Introductions

#### III. Approval of the Agenda

#### IV. Approval of Minutes from June 20, 2019

- I. **Item:** Discussion and appropriate action regarding the Planning Council Committee Overview.
- Item:** Discussion and appropriate action regarding the service category expenditure reports FY 2019-2020.
- Item:** Discussion and appropriate action regarding the Unduplicated Client and Units of Services Report FY 2019-2020

#### V. Public Comment

*Note: This part of the agenda is designed to provide Non-Planning Council members the opportunity to address the Planning Council and its Committees with issues related to the Council's legislative mandates as stated in the re-authorized Ryan White HIV/AIDS Treatment Modernization Act. Fifteen (15) minutes of time will be set aside for public comment at each meeting. No speaker will be allowed more than five (5) minutes, and depending on the number of speakers, the amount of time allocated per speaker may be less than five (5) minutes. Persons wishing to provide comments may do so by signing up on the "Public Comment" sign-in sheet prior to the call to order.*

#### VI. Announcements

#### VII. Scheduling of next meeting – August 15, 2019 at 10:00 am at Metropolitan Community Church (MCC)

#### VIII. Adjournment

**Mission:** to create a broad-based community response to the HIV epidemic affecting people within the Transitional Grant Area and to ensure the availability and coordination of high quality, comprehensive health and social services to people living with or affected by HIV.

**For meeting information, please call (210) 644-1362**

This meeting is wheelchair accessible. The accessible entrance is located at the front entrance of Corporate Square 4801 NW Loop 410, 8th Floor. Accessible parking spaces are also available. Interpreters for the deaf must be requested forty-eight (48) hours prior to the meeting by calling (210) 358-3215 or by calling Texas Relay at 7-1-1 for assistance..



# THE SAN ANTONIO AREA HIV HEALTH SERVICES PLANNING COUNCIL

Corporate Square, Suite 200, 4801 NW Loop 410, San Antonio, TX 78212  
210.644.1362 (phone) 210.702.6952 (fax)

*The San Antonio Area HIV Health Services Planning Council's mission is to create a broad-based community response to the HIV epidemic affecting people within the Transitional Grant Area and to ensure the availability and coordination of high quality, comprehensive health and social services to individuals infected with or affected by HIV.*

## FISCAL MONITORING AND REALLOCATIONS COMMITTEE MINUTES

10:00 am, Thursday, June 20, 2019

**Meeting Location: Metropolitan Community Church  
611 E. Myrtle St., San Antonio, TX 78212**

MEMBERS PRESENT		MEMBERS ABSENT		OTHERS PRESENT	
C. Carmona					
F. Courtois				STAFF PRESENT	
E. Flores				Ryan White Grantee / Administrative Agent Staff	
M. Gloria				V. Avalos	C. Felix
C. Nelson				A. Johnson	S. Martinez
				M. Newman	
				Planning Council Staff	
Call to order		F. Courtois, Committee Chair, called the meeting to order at 10:08 am			
Approval of the Agenda		The agenda was approved as presented.			
Approval of the Minutes from May 20, 2019.		The minutes were approved as amended..			
ACTION ITEMS					
ITEMS		DISCUSSION/MOTION			ACTION
Discussion and appropriate action regarding the service category expenditure reports FY 2019-2020.		The FMRA Committee reviewed the service category expenditure reports for FY 2019-2020  Committee requested the following formatting items for the report: 1. Add header to the reports the include the FY and the begin and end dates 2. Add a legend at the bottom regarding colors, etc. 3. Changed the title of “Substance Abuse Services” to “Substance Use Services” due to stigma			No action necessary
Discussion and appropriate action regarding the Unduplicated Client and Units of Services Report FY 2019-2020		The FMRA Committee reviewed the Unduplicated Client and Units of Services Report FY 2019-2020  Committee requested the following formatting items for the report: 1. Add header to the reports the include the FY and the begin and end dates 2. Add a legend at the bottom regarding colors, etc. 3. Changed the title of “Substance Abuse Services” to “Substance Use Services” due to stigma 4. Add the monthly expenditures report to the bottom of the report to allow for comparisons			No action necessary

Discussion and appropriate action regarding restructuring FMRA Committee.	<p>The FMRA Committee reviewed restructuring FMRA Committee.</p> <p>The Committee reported that materials presented by the AA are allowing the committee to be informed, see trends, and understand monthly expenditures and usages by Ryan White PLWH.</p> <p>The Committee requested information regarding Health Insurance; Mary Kay, Assistant Director, informed the Committee that Rhonda, Program Planner, is finishing a comparison report for the AA and that as soon as it is final we will share the report with the Committee.</p>	No action necessary
Public Comment	There was no public comment offered.	
Scheduling of Next Meeting	Next Committee meeting scheduled for July 18, 2019 at 10:00 am	
Announcements	<ul style="list-style-type: none"> <li>Local AETCE Training June 26-28, 2019</li> <li>People's Caucus June 26, 2019 at 6:00 pm</li> </ul>	
Adjournment	The meeting was adjourned at 10:39 pm	

**Agenda Coordination Form**  
**Fiscal Monitoring and Reallocations Committee**  
**Thursday, July 18, 2019**

<b>Item #</b>	<b>Background</b>	<b>Recommended Motion / Task</b>	<b>Action Taken</b>
Discussion and appropriate action regarding the Planning Council Committee Overview	The FMRA Committee will review and discuss the Planning Council Committee Overview.		
Discussion and appropriate action regarding the service category expenditure reports FY 2019-2020.	The FMRA Committee will review the service category expenditure reports for FY 2019-2020.		
Discussion and appropriate action regarding the Unduplicated Client and Units of Services Report FY 2019-2020	The FMRA Committee will review the Unduplicated Client and Units of Services Report FY 2019-2020		