JIYEON LEE

236.818.1960 | DLWLDUS12341234@GMAIL.COM | SQUAMISH, BC | LINKEDIN

"Just like technology, I'm evolving everyday!"

SUMMARY OF QUALIFICATIONS

- 1+ years of experience in front-end development with expertise in HTML/CSS, JavaScript, and JQuery to deliver exceptional user experiences
- Proven ability to work collaboratively in a team environment and contribute to a highly collaborative work environment with excellent attention to detail
- Demonstrated ability to provide satisfactory solutions to clients with excellent problem-solving skills and exceptional interpersonal and organizational skills
- Proficient in project management methodologies, including Agile, Waterfall, Scrum, and Kanban, and experience working with tools such as Trello.
- Excellent verbal and written communication skills

TECHNICAL SKILLS

- *Languages: HTML, CSS, JavaScript, JQuery, Python*
- *Frameworks: ReactJs, Bootstrap*
- *Tools: Git, VS code, Photoshop, Figma*
- *Operating Systems: Windows, Android, iOS, Mac OS, Linux*

EDUCATION & CERTIFICATIONS

Junior IT Analyst Program
NPower Canada Vancouver | Sept.2022 – Dec.2022

Bachelor's Degree in French Language and Literature & Tourism Management
Kongju National University | Kongju, South Korea | Mar.2013 - Feb.2019

Business Management Co-op Program
Arbutus College | Vancouver, BC | Aug.2017 - Dec.2017

- Google IT Support Professional Certificate, Jan 2023

WORK EXPERIENCE

FRONT END DEVELOPER

InComms / Chuncheon, South Korea / Dec 2020 - Jul 2022
- Collaborated closely with 20+ web designers, web service developers, and project managers to develop 40+ responsive web applications using JavaScript and JQuery in conjunction with HTML and CSS
- Specialized in web content search projects and worked on Korea's 20th presidential election and Korea's 8th local election projects
- Created a web font component website to improve employee's efficiency in the team

OTHER EXPERIENCE

DATA ENTRY CLERK / DOCUMENT PREPARATION CLERK
Data Repro Com / Etobicoke, Ontario / Jul 2019 - Dec 2019
- Performed 500+ daily completed work for spelling, grammar, punctuation, and format maintaining 99% accuracy
- Prepared source data for computer entry by compiling and sorting information
- Typed text and other written material from rough drafts, corrected copies using a typewriter

FREIGHT FORWARDER
Gihon Networks – Pantos Logistics / Toronto, Ontario / Jan 2019 - Jun 2019
- Reduced the daily tracking of goods report creation time by 50% using Microsoft Excel effectively
- Prepared invoices or cost quotations for freight transportation
- Completed shipping documentation, such as including bills of lading, packing lists, dock receipts, and certificates of origin

BANQUET SERVER
Vancouver club / Vancouver, British Columbia / Oct 2017 - Dec 2017
- Demonstrated genuine hospitality while greeting and establishing rapport with guests and delivering high quality dining experiences in a fast paced environment
- Assisted with food, beverage and table prep for various events, including corporate events, weddings or family reunions
- Served plated dinner to guests and Cleaned up plates communicating with banquet supervisors and other servers

RESERVATION AGENT
Buyeo Lotte Resort / Buyeo, South Korea / Jun 2016 - Sep 2016
- Managed 100+ daily customer calls; make, alter, or cancel reservations
- Updated reservation status via CRS(Central Reservation System)
- Promptly responded to customer inquiries and requests by phone

SPECIAL PROJECTS

NAVER Content Search Election day projects / Korea's 20th presidential election & Korea's 8th local election
InComms | Chuncheon, South Korea | Oct 2022 - Jun 2022
- Collaborated with project designers to optimize the user experience
- Worked with QA team to simulate the election day and to make any needed adjustments

VOLUNTEER EXPERIENCE

Parkview Neighbourhood Garden | Toronto, Ontario | 2019
- Prepared soil by adding amendments such as compost and manure
- Assisted in building simple garden structures such as trellises
- Removed weeds and watered plants

Greyhaven Exotic Bird Sanctuary | Vancouver, British Columbia | 2017
- Cleaned Cages, Fed and watered and interacted with parrots

RCY(Red Cross Youth) | Kongju, South Korea | 2014 - 2016
- Assisted with nurses who operate a health check booth at Kongju local festival
- Coordinated summer camp program and assist in keeping students focused during each activity