Resume

Maryam O. Ibrahim

E-mail: zimabee4@gmail.com Tel: 08138822810, 07054099674

Career:

Skills Acquisition:

Science Laboratory Technology

Computer Literate

• Proficient in the use of Microsoft Office

• With Internet Surfing

(Fast in Typesetting) with over 10 years working experience in a private organization

Professional Objectives

Enjoys working, result oriented, personable and relate passionately with people. Cheerful and determined lady with excellent communication skills, strength and character that aims for the best in any field of endeavours.

Profile

Organized, very receptive, hardworking, possesses sound leadership qualities, managerial ability and a high level maturity with a burning desire to learn quickly and be dependable. Able to work independently with little or no supervision. Exude self-confidence and high intellectual ability to effectively meet the challenges of the times.

Recreational Activities

Research works, creative, travelling to meet people for new ideas, exercising

Education/Qualifications 2003-2004

Chezterre Computers School & Business Centre

National Centre for Women Development Central Business District - Abuja Computer Operations Certificate Course

1991-1995

Federal University of Technology

Yola-Adamawa State

Science Lab. Tech. Intermediate Diploma (ND Equivalent)

1991

Federal University of Technology

Yola-Adamawa State

Lab. Assistant Proficiency Certificate (LAPC), Certificate Course

1990

Federal Polytechnic (Yola Campus) Yola-Adamawa State

Food Technology Certificate Course

1986-1990

Saint Monica's College Kabba-Kogi State

General Certificate of Education (GCE) O/L

1981-1986

LSMB/Nurul Islamic School Okene-Kogi State

Certificate of Primary Education

Student Industrial Work Experience Scheme (SIWES/ITF) July-September 1994

Ahmadu Bello Merchandize Nigeria Limited Kaduna-Kaduna State Personal Assistant to the Director-General

September 1992-1993 (Compulsory one (1) year ITF)

Specialist Hospital, Yola-Adamawa State Laboratory Section

July 1992

Savannah Sugar Company Limited, Numan-Yola, Adamawa State

May 1991

Dawa'u Clinic Limited, Yola-Adamawa State Laboratory Section

Administrative Experience 2005-to Date

Chezterre Comupters School & Business Centre National Centre for Women Development Suite 1.04, Oyibo Odinamadu Block Central Business District-Abuja

Work Schedule General Manager

2003-2004

Phaidha Nigeria Limited NCWD, Suite 0.22 Garki-Abuja

Secretary/PA to Chairman/CEO

2000-2002

U-Maedique Group Laboratory Services Usman Dam-Abuja

Laboratory Technician

1997-1999

Kalo Medics Diagnostics Services Kaduna-Kaduna State

Laboratory Technician

1996-1997

Federal Polytechnic (Yola Campus)

Yola-Adamawa State

Chemistry Department Assistant Technologist

Bio Data

Gender

Female

Date of Birth

April 26, 1976

Religion

Muslim

Nationality

Nigerian

Languages Spoken

Hausa, Yoruba, Ebira, English

Reference

Alhaji Ibrahim Yah'ya

Chairman/CEO Phaidha Nigeria Limited NCWD, Suite 0.22 Garki-Abuja

E-mail: ibrojnr@yahoo.com

Mrs. Ekuma Victoria

Asokoro General Hospital Laboratory Department Haematology Section Abuja

Mr. I. B. Chimbekujwo

HOD Biological Science Department Federal University of Technology Yola-Adamawa State