



DEPARTMENT OF THE ARMY  
CIVILIAN LOGISTICS CAREER MANAGEMENT OFFICE  
2401 QUARTERS ROAD, BUILDING 12500, ROOM A226  
FORT LEE, VA 23801

23 November 2010

To Whom It May Concern:

Thurman Robinson is an exceptional candidate for an internship at your organization. Thurman has worked at the Army Civilian Logistics Career Management Office as a recruiting assistant under the Student Career Experience Program (SCEP) for three months. During this time, he has impressed me by his dedication, outstanding attitude and ability to get the job done with very little guidance after his initial orientation. He is smart, very focused, a natural leader, and eager to commit whatever efforts are needed to see a project to completion.

Mr. Robinson will be graduating from Virginia State University with an outstanding grade point average, having financed the cost of his education through scholarships and a series of jobs. At the same time, he had no less than six internships in management, supervision, communications and public relations. He also held leadership roles at the university and in programs such as the U.S. Olympic Committee, Finding Leaders among Minorities Everywhere (FLAME) and the Thurgood Marshall College Fund Leadership Conference. Most significant are his leadership efforts in his community, his dedication to volunteerism, and his already proven commitment to public service. His work in programs such as Big Brother Big Sister and the Boys and Girls Club speak to his understanding of his community and his desire to improve the lives of those within his community.

Thurman is a young man who already has a focus on what he wants to do in life – to “be a driven philanthropist and a future social entrepreneur”, and he is well on his way to achieving these goals. The qualities and values which he has already demonstrated to this end are the same qualities which will make his potential contributions to your organization as an intern significant.

In summation, I give Thurman Robinson my strongest recommendation for this internship. You will gain much by giving him this opportunity. I am available to discuss my recommendation further at 804-765-0981 or at the address above.

Sincerely,

Barbara G. Mroczkowski  
Director  
U.S. Army Civilian Logistics Career  
Management Office



# YMCA of Greater Richmond

We build strong kids, strong families,  
strong communities.

Southside Virginia Family YMCA

120 N. Madison Street  
Petersburg, VA 23803  
Phone (804) 733-9333  
Fax (804) 862-2585

Dec. 11, 2010

To whom it may concern,

I am writing to you on behalf of Thurman Robinson who will be applying for your White House Internship for 2011. My name is Justin Harris and I am the Program and Operations Director for the Southside Family YMCA in Petersburg, Virginia. Over the course of the past year, Thurman has volunteered as a Virginia State University Intern and as an independent volunteer here at the YMCA in a multitude of different roles. He has assisted as a Sports Management Intern with our Teen Basketball program and acted as a volunteer coach. Through this role, Thurman was able to form relationships with his team that allowed him to demonstrate strong skills as a community role model. He was able to demonstrate his background with both sports and youth development, and focused on using basketball as a building block for individual and group character development. Thurman played a vital role in the marketing of the Teen Basketball program and was able to increase our registration numbers through his ongoing relationships with community organizations. Thurman's commitment to public service was demonstrated in the multiple relationships he has made throughout the Petersburg community. Thurman's knowledge in the area of civic activity and community development was demonstrated through his relationship with the Boys and Girls Club, Virginia State University, Petersburg Parks and Recreation, and the Big Brothers/Big Sisters program. Thurman is known as a personable leader and as a vibrant personality within the community.

Thurman's professional strengths were demonstrated throughout the year in a variety of ways. He showed great promise in the areas of Management, Marketing, Promotions, Communications, and critical thinking and problem solving. While in the office, Thurman was able to increase the work rate of documentation and communication with individual players, coach's, fellow interns, and part-time staff. In the field, Thurman handle daily operations of individual programs, as well as set up, logistics, and clean up of all programs.

Thurman's character has been demonstrated in multiple roles and relationships built through his continued commitment to the YMCA. Not only did he play the role of volunteer coach to the Teen Basketball players, but also worked as a role model helping individual teens with personal dilemmas and advice throughout the season. Thurman demonstrated an excellent ability to work well with others in a team environment. Thurman was well respected by his peers and co workers, and demonstrated his ability to lead a team through his ability to build trust with his co workers.

Thurman has the ability to adapt to any role he is placed in and I fully endorse his application for your program. He is a strong willed young man and exudes confidence while in a work environment. Please feel free to call or email me if you would like additional information, and I hope you will consider Thurman for this position. He will serve you with a commitment and dedication to his position that is rare in individuals his age. His maturity and presence as a leader is demonstrated every day here at the Y, and will be an asset to you and your organization. Thank you for the time and please contact me personally with any questions you may have.

Sincerely,

Justin Harris

Program and Operations Director

Southside Family YMCA

[harrisj@ymcarichmond.org](mailto:harrisj@ymcarichmond.org)

o- 804-733-9789

c- 804-833-9789

**OUR MISSION:** To put Christian principles into practice through programs that build healthy spirit, mind, and body for all.