



APRINTAN IVE/ICE

B U S S I N E S S O W N E R

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ABOUT ME

My name is Aprintand, but in my business circle I'm known as Ive (or Ice). I have 6 months of experience as a First Hand (FH), and I'm currently looking for an opportunity to work as an admin to stay productive and make use of my free time.

I recently graduated with a diploma (D3) in Information Technology from Politeknik Negeri Malang, Indonesia. I'm a responsible, detail-oriented person, and I'm eager to contribute and grow with a team that values consistency and loyalty.

WORKING HOURS

I'm based in Indonesia (GMT+7) and have flexible availability for online work.

I'm generally available from 8:00 AM to 9:00 PM (GMT+7), which is 5:30 AM to 6:30 PM (IST).

I always make sure to schedule proper rest and daily routines, but I'm committed to meeting deadlines and staying responsive during working hours.

EXPERIENCE

Freelance Business Owner
& Admin (Self-managed) **(2024-2025)**
Indonesia (Remote)

- I manage my own online business, handling customer records and organizing spreadsheets for daily tracking.
- Experienced in using apps for business operations, such as Telegram bots, Google Drive, and payment platforms.
- My business runs smoothly in the background, so it won't affect my performance—I'm fully committed to any admin tasks.
- I'm proactive, quick to learn, and able to work independently or in a team.