

Application for Allotment of Permanent Account Number
**[In the case of Indian Citizens/Indian Companies/Entities incorporated in India/
 Unincorporated entities formed in India]**

Under section 139A of the Income Tax Act, 1961

To avoid mistake(s), please follow the accompanying instructions and examples before filling up the form

Only 'Individuals'
to affix recent
photograph
(3.5 cm x 2.5 cm)

Only 'Individuals'
to affix recent
photograph
(3.5 cm x 2.5 cm)

Sign/left Thumb impression across
this photo

Signature/Left Thumb Impression

Assessing officer (AO code)

Area code	AO type	Range code	AO No.

Sir, I/We hereby request that a permanent account number be allotted to me/us.

I/We give below necessary particulars :

1 Full Name (Full expanded name to be mentioned as appearing in proof of identity/address documents: initials are not permitted)

Please select title, ☒ as applicable ☐ Shri ☐ Smt. ☐ Kumari ☐ M/s

Last Name / Surname

First Name

Middle Name

2 Abbreviation of the above name, as you would like it, to be printed on the PAN card

3 Have you ever been known by any other name?

☐ Yes

☐ No

(Please tick as applicable)

If yes, please give that other name

Please select title, ☒ as applicable ☐ Shri ☐ Smt. ☐ Kumari ☐ M/s

Last Name / Surname

First Name

Middle Name

4 Gender (for Individual applicants only)

☐ Male

☐ Female

(Please tick as applicable)

5 Date of Birth/Incorporation/Agreement/Partnership or Trust Deed/Formation of Body of individuals or Association of Persons

Day

Month

Year

6 Father's Name (Only 'Individual' applicants : Even married women should fill in father's name only)

Last Name / Surname

First Name

Middle Name

7 Address

Residence Address

Flat/Room/Door/Block No.

Name of Premises/Building/Village

Road/Street/Lane/Post Office

Area / Locality / Taluka / Sub-Division

Town / City / District

State / Union Territory

Pincode / Zip code

Country Name

Office Address

Name of office

Flat/Room/Door/Block No.

Name of Premises / Building / Village

Road/Street/Lane/PostOffice

Area / Locality / Taluka / Sub-Division

Town / City / District

State / Union Territory

Pincode / Zip code

Country Name

8 Address for Communication

Residence

Office

(Please tick as applicable)

9 Telephone Number & Email ID details

Country code	Area/STD Code	Telephone / Mobile number
<input type="text"/>	<input type="text"/>	<input type="text"/>

Email ID

10 Status of applicant

Please select status, ☒ as applicable

<input type="checkbox"/> Individual	<input type="checkbox"/> Hindu undivided family	<input type="checkbox"/> Company	<input type="checkbox"/> Partnership Firm	<input type="checkbox"/> Government
<input type="checkbox"/> Trusts	<input type="checkbox"/> Body of Individuals	<input type="checkbox"/> Local Authority	<input type="checkbox"/> Artificial Juridical Persons	<input type="checkbox"/> Association of Persons
				<input type="checkbox"/> Limited Liability Partnership

11 Registration Number (for company, firms, LLPs, etc.)

12 In case of a citizen of India, then

Please mention your AADHAAR number (if allotted)

13 Source of income

Please select status, ☒ as applicable

<input type="checkbox"/> Salary	<input type="checkbox"/> Capital Gains
<input type="checkbox"/> Income from Business / Profession	<input type="checkbox"/> Income from Other sources
<input type="checkbox"/> Income from House property	<input type="checkbox"/> No income

Business / Profession code (For Code: Refer instructions)

14 Representative Assessee (RA)

Full name, address of the Representative Assessee, who is assessable under the Income Tax Act in respect of the person, whose particulars have been given in the column 1-13.

Full Name (Full expanded name: initials are not permitted)

Please select title, ☒ as applicable ☐ Shri ☐ Smt. ☐ Kumari ☐ M/sLast Name / Surname First Name Middle Name

Address

Flat/ Room/ Door/ BlockNo.

Name of Premises/ Building/ Village

Road/ Street/ Lane/ PostOffice

Area/ Locality/ Taluka/ Sub-Division

Town/ City/ District

State/ Union Territory

Pincode

15 Documents submitted as Proof of Identity (POI) and Proof of Address (POA)

I/We have enclosed as proof of identity and as proof of address.

[Please refer to the instructions (as specified in Rule 114 of I.T.Rules, 1962) for list of mandatory certified documents to be submitted as applicable]

16 I/We , the applicant, in the capacity of

do hereby declare that what is stated above is true to the best of my/our information and belief.

Place

Date

D	D	M	M	Y	Y	Y	Y
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Signature/Left Thumb Impression of Applicant (insidethebox)

10. Status of Applicant			
This field is mandatory for all categories of applicants. In case of 'Limited Liability Partnership' the PAN will be allotted in 'Firm' status.			
11. Registration number			
Not applicable to Individuals and HUFs. Mandatory for 'Company'. Company should mention registration number issued by the Registrar of Companies. Other applicants may mention registration number issued by any State or Central Government Authority			
12. In case of a citizen of India? AADHAAR number, if allotted, has to be quoted (Supported by copy of AADHAAR Letter/Card)			
13. Source of Income: It is mandatory to indicate at least one of the sources of incomes, as mentioned in the form. In case, the income from Business/profession is selected by the applicant then an appropriate business/profession code should be mentioned. Please refer the table given below to select the business/profession code:			
Code	Business/Profession	Code	Business/Profession
1	Medical Profession and Business	11	Films, TV and such other entertainment
2	Engineering	12	Information Technology
3	Architecture	13	Builders and Developers
4	Chartered Accountant/Accountancy	14	Members of Stock Exchange, Share Brokers and Sub-Brokers
5	Interior Decoration	15	Performing Arts and Yatra
6	Technical Consultancy	16	Operation of Ships, Hovercraft, Aircrafts or Helicopters
7	Company Secretary	17	Plying Taxis, Lorries, Trucks, Buses or other Commercial Vehicles
8	Legal Practitioner and Solicitors	18	Ownership of Horses or Jockeys
9	Government Contractors	19	Cinema Halls and Other Theatres
10	Insurance Agency	20	Others
14. Name and address of Representative Assessee			
Section 160 of Income Tax Act, 1961 provides that any person (assessee) can be represented through Representative Assessee. Therefore this column should be filled in by representative assessee only as specified in Section 160 of the Income-Tax Act, 1961, such as, an agent of the non resident, guardian or manager of a minor, lunatic or idiot, Court of Wards, Administrator General, Official Trustee, receiver, manager, trustee of a Trust including Wakf. This field will contain particulars of Representative Assessee. This field is mandatory if applicant is minor, deceased, idiot, lunatic or mentally retarded. Column 1 to 13 will contain details of person on whose behalf this application is submitted. Proof of Identity and Proof of address is also required for representative assessee.			
15. Proof of Identity and Proof of Address documents			
It is mandatory to attach proof of identity and proof of address with PAN application. Documents should be in the name of applicant. List of documents which will serve as proof of identity and address for each status of applicant is as given below: ** ** Document acceptable as proof of identity and address as per Rule 114 of Income Tax Rules, 1962 For Individuals and HUF For proof of Identity (Copy of) :- i> School Leaving Certificate Or ii> Matriculation Certificate Or iii> Degree of recognized educational institution Or iv> Depository Account Statement Or v> Bank Account Statement/Passbook Or vi> Credit Card Or vii> Water Bill Or viii> Ration Card Or ix> Property Tax Assessment Order Or x> Passport Or xi> Voter Identity Card Or xii> Driving License Or xiii> Certificate of identity signed by Member of Parliament or Member of Legislative Assembly or Municipal Councillor or a Gazetted Officer. For proof of Address:- (Copy of) i> Electricity Bill Or ii> Telephone Bill Or iii> Employer Certificate Or iv> Depository Account Statement Or v> Bank Account Statement/Passbook Or vi> Credit Card Statement Or vii> Rent Receipt Or viii> Ration Card Or ix> Property Tax Assessment Order Or x> Passport Or xi> Voter Identity Card Or xii> Driving License Or xiii> Certificate of Address signed by Member of Parliament or Member of Legislative Assembly or Municipal Councillor or a Gazetted Officer			
Note	1. In case of Minor, any of the above mentioned documents as proof of Identity and Address of any of parents/guardians of such minor shall be deemed to be the proof of identity and address for the minor applicant. 2. For HUF an affidavit made by the Karta of Hindu Undivided Family stating name, father's name and address of all the coparceners on the date of application and copy of any of the above documents in the name of Karta of Huf is required.		
	1. Proof of Address is required for residence address mentioned in item no. 7 2. In case of an Indian Citizen residing outside India, copy of Bank Account statement in country of residence or copy of Non-resident External (NRE) bank account statement		
Other than Individual and HUF	Company	Copy of Certificate of Registration issued by the Registrar of Companies	
	Partnership Firm	Copy of Certificate of Registration issued by the Registrar of Firms or Copy of partnership deed	
	Limited Liability Partnership	Copy of Certificate of Registration issued by the Registrar of LLPs	
	Trust	Copy of trust deed or copy of certificate of registration number issued by Charity Commissioner	
	Association of Person, Body of Individuals, Local Authority, or Artificial Juridical Person	Copy of Agreement Or Copy of certificate of registration number issued by Charity Commissioner or registrar of co-operative society or any other competent authority or any other document originating from any Central or State Government Department establishing identity and address of such person	
16. Signature/Thumb impression:			
Application must be signed by (i) applicant Or (ii) Karta in case of HUF or (iii) Director of a Company or (iv) Authorized Signatory in case of AOP, Body of Individuals, Local Authority and Artificial Judicial Person Or (v) Partner in case of Firm/LLP, Or (vi) Trustee Or (vii) Representative assessee in case of Minor/deceased/idiot/lunatic/mentally retarded. Applications not signed in the given manner and in the space provided are liable to be rejected.			
GENERAL INFORMATION FOR PAN APPLICANTS			
a. Applicants may obtain the application form for PAN (Form 49A) from any IT PAN Service centers (managed by UTIITSL) Or any other stationary vendor providing such forms or freely downloaded from the Income Tax Department website www.incometaxindia.gov.in / UTIITSL website (http://www.utiitsl.com). b. The fee for processing PAN application is ₹ 85/- (plus service tax, as applicable). In case, the PAN card is to be dispatched outside India then additional dispatch charge of ₹ 850/- will have to be paid by applicant. c. Those already allotted a ten digit alphanumeric PAN shall not apply again as having or using more than one PAN is illegal. However, request for a new PAN card with the same PAN or/and Changes or Correction in PAN data can be made by filling up 'Request for New PAN Card or/and Changes or Correction in PAN Data' form available from any source mentioned in (a) above. The cost of application and processing fee is same as in the case of Form 49A. d. Applicant will receive an acknowledgment containing a 9 digit unique number on acceptance of this form. This acknowledgment number can be used for tracking the status of the application.			
Received ₹ 96/- (Inclusive of applicable Taxes) ACKNOWLEDGEMENT			
Received ₹ / (inclusive of applicable taxes)- With thanks from Shri/Smt/Kum/M/s			
Application form 49 A Sr no		086999001	
Date of Receipt			
Processing Fee Coupon no			
Service- tax Regn no: (ST/BAS/STC/BEL/420/2004-2005) PAN Service Center Code: --- PAN Service Center Name:---			
Authorized Signatory (With date stamp)			
For knowing the PAN you may visit our website: http://www.utiitsl.com . Any query /correspondence in this connection may be addressed by quoting the Application number/ processing fee Coupon Number to the addresses given below:-			
Navi Mumbai UTI Infrastructure Technology & Services Ltd. P. B NO 20, Plot no 3, Sector-11 CBD- Belapur, Navi Mumbai- 400614 Telephone: (022) 67931300 Fax : (022) 67931399 Email ID : utiitsl.gsd@utiitsl.com			
New Delhi UTI Infrastructure Technology & Services Ltd. Ground Floor, Jeevan Tara Building Opp Patel Chowk Metro Station 5, Parliament Street, New Delhi- 110001 Telephone : (011) 23741282-86 Fax: (011) 23741280 Email ID :- pan.delhi@utiitsl.com			
Kolkata UTI Infrastructure Technology & Services Ltd 29, Netaji Subhash Road, Ground Floor, Opp Gilander House & Standard Chartered Bank, Kolkata- 700001 Telephone: (033) 22108959, 2242 - 4774/4810/4783 Fax: (033) 22435217 Email ID : Kolkata@utiitsl.com , pan.kolkata@utiitsl.com			
Chennai UTI Infrastructure Technology & Service Ltd 45, Justice Basheer Ahmed Building, Second Floor Second Line Beach, Chennai- 600001 Telephone:-(044) 25341224/ 1265/ 1356 Fax : (044)- 25341346 Email ID:- chennai@utiitsl.com / isw.chennai@utiitsl.com			
AAYKAR SAMPARK KENDRA (ASK)- Telephone: 0124-2438000			

The fees for processing PAN applications is ₹ 96/- (Inclusive of applicable Taxes). In case the PAN card is to be despatched outside India then additional despatch charge of ₹ 866/- will have to be paid by applicant.