

Elevate Dashboard

Summary

Elevate consists of three dashboards providing visibility into team productivity, employee adherence, and self-service timesheet review. It enables leadership to track projects, time spent across brands, and adherence to reporting requirements.

The dashboards are powered by **weekly timesheet data filled by 250+ employees across countries**, ensuring leadership has a real-time view of productivity and workload distribution.

Problem Statement

Previously, there was no structured tracking of the number of projects, hours spent, or brand-level effort allocation. This made it difficult to assess productivity and ensure balanced workload distribution.

Role & Duration

Senior developer, led the project in Power BI (data stored in a Power App developed by another team).

Stakeholders

All company leads, group leads, and senior leadership..

Data Sources

Multiple SharePoint sources.

Tech Stack

Power BI, SharePoint.

Key Features

- **Productivity Dashboard:**
 - total projects by function, subfunction, market, and brand with monthly/weekly views.
 - Visibility into hours spent by brand, product, or pillar
 - Assessment of projects and resource allocation per brand/stakeholder
- **Adherence Dashboard:** Monitor employee compliance in filling timesheets, with admin-level views
- **Employee Dashboard:** Self-service view for employees to check their submitted weeks and data accuracy

Approach

Mapped multiple SharePoint data sources and created robust Power BI transformations to clean and standardize messy input from 250+ employees across countries.

KPIs & Metrics Tracked

- Hours spent
- Number of projects
- Adoption (% teams onboarded)
- Adherence rate of employees filling timesheets

Impact

Enabled leadership with clear visibility of productivity and workload distribution. Improved accountability and ensured data-driven resourcing decisions.

Challenges & Solutions

- Employees not filling timesheets: created automated alerts to prompt completion
- Highly inconsistent data from 250+ employees: solved with Power BI data transformations

Future Enhancements

Planned addition of multiple ad-hoc reports to further support leadership insights.