

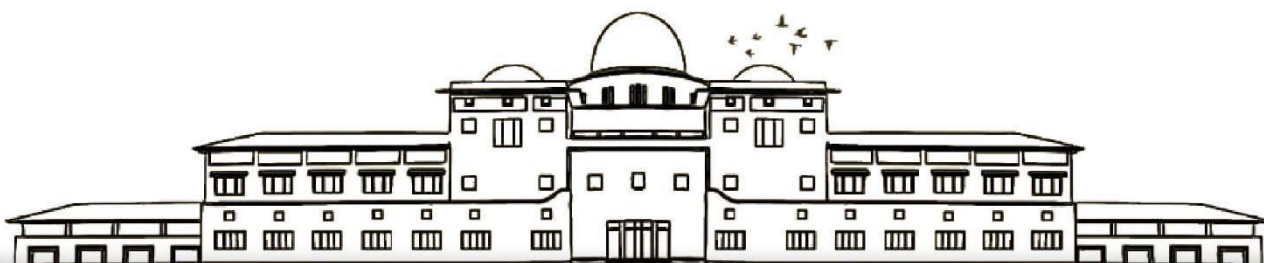


SAFI INSTITUTE OF ADVANCED STUDY (SIAS)



INTERNAL COMPLAINTS COMMITTEE (ICC)

INTERNAL QUALITY ASSURANCE CELL (IQAC)





ANTISEXUAL HARASSMENT CELL

MEETING MINUTES

Date: 13th June 2016

Time: 2.00pm

Venue: Principal's Chamber

Agenda:

1. Constitution of Anti-sexual harassment Cell
2. To decide the action plan of the Cell for the academic year 2016-2017 **Members**

of the Cell:

- | | |
|--------------------------|--------------------------|
| 1. Prof. (Dr.) AAM Kunhi | (Chairman) |
| 2. Muhsina M | (Convener) |
| 3. Ms. Farha Baramy | (Member) |
| 4. Ms. Ranjini K.M | (Member) |
| 5. Dr. Shonima Govindan | (Member) |
| 6. Reshma M | (Student representative) |
| 7. Shaheen K | (Student representative) |
| 8. Musthana P.K | (Student representative) |
| 9. Sruthi O.S | (Student representative) |

Discussions and decisions:

The first meeting of Anti-sexual harassment cell was held on 13th June 2016 at the principal's chamber. A Cell consist of 9 members was formed as per the government rule. The Anti-sexual harassment Cell of the institute promotes measures aimed at achieving gender equality, removal of gender bias or discrimination, sexual harassment, and other acts of gender-based violence by organizing awareness programmes and trainings for the benefit of all members of the college. Prof. (Dr.) AAM Kunhi (Principal, Chairman) gave a brief introduction about the Cell, its duties and working procedure. All members of the cell are requested to follow the rules of the Cell. The cell decided to conduct programs related to women empowerment and gender equity.



ANTISEXUAL HARASSMENT CELL

MEETING MINUTES

Date: 10th January 2017 **Time:**
3.30pm

Venue: Principal's chamber

Agenda:

1. To discuss about the setting up of grievance box
2. To discuss about sexual harassment act 2013

Members of the Cell:

- | | |
|----------------------------|--------------------------|
| 1. Dr. P.V Basheer Ahammed | (Principal) |
| 2. Muhsina M | (Convener) |
| 3. Ms. Farha Baramy | (Member) |
| 4. Ms. Ranjini K.M | (Member) |
| 5. Dr. Shonima Govindan | (Member) |
| 6. Reshma M | (Student representative) |
| 7. Shaheen K | (Student representative) |
| 8. Musthana P.K | (Student representative) |
| 9. Sruthi O.S | (Student representative) |

Discussions and decisions:

The convener welcomed all members to the meeting and briefed about the Cell and its objectives to the new principal. Ms. Farha Baramy, assist. Prof. Department of microbiology explained the Sexual harassment of Women at Workplace act- 2013. All faculty members and students of the college is requested to report if they face any kind of grievances or verbal or non-verbal abuses inside the campus. The convener

ensured prompt redressal of such cases if any. The cell also decided to place a grievance box inside the campus for students and faculty members.