



SAFI INSTITUTE OF ADVANCED STUDY (SIAS)



**INTERNAL QUALITY ASSURANCE CELL
(IQAC)**





SAFI INSTITUTE OF ADVANCED STUDY (SIAS)

Rasiya Nagar, Vazhayoor East (P.O.), Malappuram -673633,
Kerala, India

INTERNAL QUALITY ASSURANCE CELL

MEETING MINUTES

VENUE: Principal's chamber

DATE: 25/05/2016

AGENDA:

- Approval of meeting minutes of staff council held on 12th May 2016.
- Constitution of IQAC as recommended by UGC
- Any other matter with the permission of the chair

The principal welcomed all the members to the meeting

ATTENDEES:

Prof. (Dr.) A.A.M. Kunhi	Chairman
Ms. T.T.P. Kaneez Ameer	Administrative Officer
Dr. P.V. Basheer Ahammed	(Asst. Prof. and Head Dept of Commerce)
Mr.Nasrulla P	(Asst. Prof. Dept of Mass communication and Journalism)
Dr Hassan Shareef	(Asst. Prof. and Head, Dept of Islamic Studies)
Dr Sahaya Shibu	(Asst. Prof. and Head, Dept of Biotechnology)
Dr Shonima Govindan	(Asst. Prof. and Head, Dept of Biochemistry)
Mr. Ameer Ahmed	Industrialist
Mr. Moosa Foulad	Panchayath Member
Dr. Shainy N K	Coordinator

DECISIONS:

- The minutes of the Staff Council were approved.
- The composition of IQAC was finalized and the duties were explained by the principal.
- The appointment letter for the members will be provided.
- The first meeting of the IQAC is to be scheduled on 13/07/2016 and it should be intimated to the members.


IQAC Coordinator
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PRINCIPAL
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