**SAFI INSTITUTE OF ADVANCED STUDY** (SIAS)

SAFI

# RESERVATION POLICY

## INTERNAL QUALITY ASSURANCE CELL
### (IQAC)

SAFI INSTITUTE OF
ADVANCED STUDY
Affiliated to the University of Calicut, Recognised by UGC 2(f)

Vazhayur East P.O. Malappuram dt.
Kerala, Pin: 673 633

04832880000
www.sias.edu.in

iqac@siasindia.org

# Reservation Policy

SAFI Institute of Advanced Study (SIAS), one of the premier Higher Education Institutions in the state of Kerala was established in 2005 by the Social Advancement Foundation of India (SAFI), a leading Charitable Society. It offers 13 UG and 6 PG programmes in Arts, Science, Commerce, Management and Media studies. SIAS is affiliated to the University of Calicut and recognized by the Government of Kerala and the University Grants Commission (UGC) under 2(f). The National Commission for Minority Educational Institutions, Government of India has granted Minority status to the Institution. SIAS is particularly committed to serve the economically weak, socially underprivileged and needy students. SIAS welcomes students from diverse social, economic, cultural, linguistic, ethnic and geographic backgrounds, and ensures inclusiveness within the campus. The college adopts a reservation policy in tune with the rules and regulations of Government of Kerala and the University of Calicut, regarding the admissions to various programmes. The reservation policy in detail is appended herewith.

*Admission Procedure:*

1. University of Calicut introduces Centralized admission process for admission to UG & PG Programmes in its affiliated colleges.
2. Online registration under CAP is compulsory for both UG & PG admission.
3. Admission is done as per the Guidelines of University of Calicut.
4. The candidate should apply online to the University of Calicut under the single windows system before the notified date. www.cuonline.ac.in
5. For admission under management quota, the candidate should apply online with CAP ID in the Application form of the institute.

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6. College application for admission can be accessed online from the college website after remitting Rs.200/- as application fee.

7. Separate application form is necessary for UG and PG programmes.

8. Attested copies of mark lists of qualifying examinations should be submitted along with the application for admission.

9. All the candidates should produce the CAP print out and allotment memo at the time of admission.

10. The candidates who do not appear for the interview on the day fixed in the allotment memo will not be eligible for admission.

11. Admission will be finalized only after the interview.

12. The parent/guardian should be present at the time of interview.

**Candidates seeking admission to UG/ PG Programmes should produce the following documents at the time of interview.**

- Application Form
- Admit Card (For Merit Seat Only)
- CAP Registration Form – College Copy
- Mandatory Fee Challan
- Qualifying Certificates: SSLC/+2/ Higher Secondary/ Degree  (Original + 3 copies)
- TC from the institution last attended (Original + 3 copies)
- Conduct certificate from the head of the institution last attended
- Genuine Certificate (in case of NIOS)
- Equivalency certificate (For other States / NIOS)
- Migration Certificate (For CBSE/ Other than Kerala HSE)
- Recent Passport size photograph - 3 copies
- Community/ Income Certificate (For Merit Reservation Seat)

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- Certificates for NSS, NCC, Arts, Sports & the dependents of Ex-Servicemen and Freedom fighter, etc. and certificates proving physical disabilities, if any. (Original + 1 Copy)

**RESERVATION POLICY FOR PG PROGRAMMES**

https://admission.uoc.ac.in/downloads/1649245255_Prospectus_entrance8831.pdf (Refer- Table III for Distribution of Seats earmarked for Merit).

**RESERVATION POLICY FOR UG PROGRAMMES**

https://admission.uoc.ac.in/admission?pages=ug (Click this link for more details).

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