



SAFI INSTITUTE OF ADVANCED STUDY (SIAS)
Rasiya Nagar, Vazhayoor East (P.O.), Malappuram -673632, Kerala state, India

SIAS/IEC-UG/2021-2021 /GRF

Complaint No: UG-IEC/GR/.....

GRIEVANCE REDRESSAL FORM FOR INTERNAL EXAMINAION

Name of the Student : _____

Details of the Internal Exam:

(Please Attach Required Documents)

Course and Year : _____

Nature of Grievance : _____

Signature with date : _____

Resolution by

Concerned Subject Faculty:

COMMENTS

H O D : _____

FOR IEC USE ONLY

IEC Conveners Remark:

PRINCIPAL : _____

Convener, IEC



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SIAS/IEC-UG/2020-2021 /GRF

--/--/20...

To,

Ms/Mr

.....UG Programme

Dear

Sub: Response to your grievance letter to IEC (Complaint No: UG-IEC/GR/.....) reg:

This is in response to your grievance letter to SIAS UG IEC-Complaint No: UG-IEC/GR/..... dated --/--/20--. SIAS UG IEC has carefully reviewed your letter and the response from the concerned subject faculty. It has been decided that Decisions, Reasons etc.....
.....

Hence your grievance has been denied/solved/accepted with following instructions*

* Date of RESIT, Revaluation, Approval for RESIT with letter from parents, etc

Ref: MoM , SIAS UG IEC, dated--/--/20—

Convener,
SIAS UG IEC

Copy to,

1. The Principal
2. Head of The Department
3. Dr/Mr/Mrs Faculty
4. IEC file