



SAFI INSTITUTE OF ADVANCED STUDY (SIAS)
Rasiya Nagar, Vazhayur East (P.O), Malappuram – 673633, Kerala State, India

Under Graduate Internal Examination Committee - 2022-2023

SIAS/UGIEC/2022/1/6-7-2022

CIRCULAR

6-7-2022, Wednesday

A Meeting of the members of UG IEC will be convened at 1.15 pm today (6.7.2022, Wednesday). The representatives from corresponding departments should brief the status of the ongoing Centrally Monitored Internal Examination before the committee chaired by the Principal.

Venue:- Conference Hall

Time :- 1.15 pm – 2.15 pm

Agenda:

1. Introduction of the Members
2. Formation of the Sub Committees and Allocation of the Duties
3. Discussion on the progress of the 2 Semester Internal Exams
4. Absentees
5. Resit
6. Prevention of Malpractice
7. NAAC , Grievance Redressal
8. Other matters, If any

Pranav K

Convener

To,

1. HoDs
2. IEC Representatives

Prof. E.P. Imbichikoya

Chairman – Principal



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LIST OF MEMBERS (as on 1-7-2022)

Sl No	Name	Position	Signature
1.	Mr. Pranav K	Convener	
2.	Mr. Vaisakh Kizhuveettil	Joint Convener	

Members

Serial No	Department	Signature of the HoD	IEC Representative	Signature of the IEC Representative
1.	Department of Statistics		Ms. Radhika P.K.	
2.	Department of Biochemistry		Ms. Anjana M.	
3.	Department of Chemistry		Mr. Rahul P	
4.	Department of Food Technology		Ms. Archana P	
5.	Department of Biotechnology		Ms. Tancia Rosalin	
6.	Department of Languages		Mr. Bineesh NK	
7.	Department of Mathematics		Ms. Sneha N P	
8.	Department of Microbiology		Ms. Aswathi A	
9.	Department of Islamic Finance		Mr. Shaheer Anaz T V	
10.	Department of Commerce		Dr. Haris M	
11.	Department of English		Dr. Umar Farooq MC	
12.	Department of Psychology		Ms. Keerthana	
13.	Department of Economics		Ms. Zanoobiya K	
14.	Department of Management		Ms. Shana Wahab	
15.	Department of Physics		Dr. P.Muhammed Razi	
16.	Department of Computer Science		Ms. Safeena C	

Pranav K

Convener

Prof. E.P. Imbichikoya

Chairman



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6-7-2022, Wednesday

SUB COMMITTEE

SERIAL NUMBER	SUB COMMITTEE	NAME & SIGNATURE
1	Circular, IEC Meeting Arrangements	1. 2.
2	Meeting Minutes	1. 2.
3	Exam Timetable	1. 2. 3.
4	Resit	1. 2. 3. 4. 5 6.
5	Grievance Redressal	1. Mr.Pranav K - Convener 2. Mr. Vaisakh K - Joint Convener
6	Result / Website / Social Media	1. 2. 3. 4.
7	Squad	1. Mr.Pranav K - Convener 2. Mr. Vaisakh K - Joint Convener
8	NAAC / IQAC	1. 2.