

Dear Parent:

We would like to thank you for entrusting our office with your baby's health care. We are excited that you have brought your new baby to our practice. We would like to give you some simple instructions to follow as we welcome your new baby to our practice.

First, if you have not already applied for a social security number, please do that as soon as possible and bring in the card to our office when you receive it in the mail.

Second, enroll your baby in your insurance plan. Typically, you have thirty days to notify your insurance of the baby's birth but each insurance company's requirements' vary. It is best to notify your insurance plan shortly after the birth of the new baby.

Again, we are pleased to know that you are bringing your new baby to our practice. If you should have any questions regarding the information in this letter, please ask us.

Thank you

Sincerely,

Dr. Aquino and Staff