



**SMART CITY THIRUVANANTHAPURAM LIMITED (SCTL)**  
(A SPV for the implementation of Smart City Mission in Thiruvananthapuram)

**NOTIFICATION**

**15/9/2022**

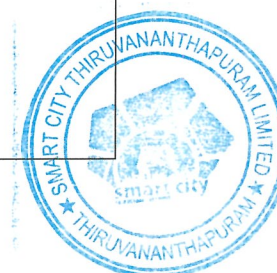
The Smart City Thiruvananthapuram Limited, a Special Purpose Vehicle (SPV) constituted under the Companies Act for the implementation of Smart City Mission in Thiruvananthapuram, invites application from qualified and competent candidates for appointment to various posts, on contract basis for a period of one year. Interested candidates may apply via **ONLINE** mode only by filling the prescribed application form given in the career section in website of Smart City Thiruvananthapuram Limited ([www.smartcitytvm.in](http://www.smartcitytvm.in)). The online application submission link will open from 15.09.2022 (6.00 am) to 21.09.2022 (6.00 pm).

*Note: Candidates will have to upload their passport size photograph (taken within six months) signature and copies of certificates proving qualification and experience while submitting the application. The photograph and signature must be in JPEG format. The copies of certificates shall be either in JPEG format or in PDF format. The details of the post are as follows:*

Sl. No	Post	No. of Posts	Minimum qualification	Experience	Age Limit (As on 31 Aug 2022)	Per Month Salary in Rs.
1	Finance Officer	1	Graduation in any discipline	Retired Government Officials from Kerala State Finance department who have held the post of Deputy Secretary or above. or Retired Government Officials from AG's office not below the rank of Senior Accounts Officer or Retired Government Officials from PSUs not below the rank of Senior Finance Officer. Prior experience in Centrally funded mission mode projects is desirable.	65	100000
2	Manager (Urban Design)	1	M. Arch in Urban Design	M. Arch in Urban Design Post qualification experience of 5 years. Experience in Design and Report preparation, Good for construction drawings, AS Built drawings. Knowledge of KMBR is a must Prior experience working in Centrally funded projects would be given preference.	40	60000



3	Manager (Contracts & Projects)	1	B. Tech (Civil) MTech/MBA (preferable)	Minimum 5 years' experience of working on Civil works. 1.Experience in procurement and management of tender documents 2. Experience in contracts management and bid management. 3. Knowledge in procurement guidelines of Central & State Govt 3. Preparation and maintenance of quality documents and conducting quality checks. 4. Overseeing work supervision and ensuring the project meets agreed specifications, budgets and timescales. 5.. Experience in Govt./Semi Govt. organizations preferable	40	50000
4	Manager (Accounts)	1	CA/CMA/ICWAI/MBA Finance	CA/ ICWAI/CMA with 2 years post qualification exp or MBA Finance with 5 years of post-qualification experience. Candidates should have experience in handling finance matters of Infrastructure projects and high level of written and oral communication skills. Candidates should have good proficiency in financial/accounting software. Prior experience in Centrally funded projects would be given preference	40	50000
5	Assistant Manager (Accounts)	1	M.Com/CA Inter/CMA Inter	Minimum 5 years' experience for M. Com and 3 years' experience for CA/CMA Inter as Accountant in any Govt./PSU or reputed Private Sector Units. Should be well versed in Tally Accounting, Computerized Accounting Software. 1. Accounts Management and finalization of accounts. 2. Liasoning with Audit agencies. 3. Validation of Contractors bill based on M Book. 4. Payroll Management etc. 5. PFMS Portal Management (Preferable) 6. Experience in Govt./Semi Govt. organizations (Preferable)	35	40000
6	Sr. Site Engineer (Civil)	6	B. Tech (Civil) or Diploma in Civil.	Minimum 4 years Site Experience (B. Tech) Or Minimum 8 years Site Experience (Diploma) 1. Understand the civil engineering drawings and executing work as per tender specifications. 2. Checking plan, drawings and quantities prior to execution. 3. Preparation and maintenance of quality documents and conducting quality checks. 4. Overseeing work supervision and ensuring the project meets agreed specifications, budgets and timescales. 5. Preparing measurement books with contractor/PMC and necessary registers. 6. Conducting regular site meetings with contractors with regard to progress. 7. Safety assurance at site.	40	40000



				<p>8. Should track the operations and maintenance of completed projects as per DLP condition or maintenance conditions in the contract</p> <p>8. Experience in Govt./Semi Govt. organizations preferable.</p>		
7	Sr. Site Engineer (Electrical)	2	B. Tech in Electrical Engineering Or Diploma in Electrical Engineering	<p>Minimum 4 years Site Experience (B. Tech) Or Minimum 8 years Site Experience (Diploma)</p> <p>1. Experience in Electrical system HT/LT design, wiring design, hands on experience using any one of the design software like AUTOCAD/Revit/BIM and simulation software like Dialux, and knowledge in estimation and supervision experience of projects as per CPWD/PWD standards,</p> <p>2. Understanding of relevant IEC/IS codes/CPWD works manual/PWD works manual and monitoring of the site to ensure the electrical works are satisfactorily as per priority throughout all the execution stages with respect to milestones and tender specifications and reporting the onsite work progress of all electrical aspects of the project to the General Manager/Execution team.</p> <p>3. Checking multiple projects plan, SLD drawings and BOQ quantities prior to execution and coordinating the same at the site with civil works at site.</p> <p>4. Preparation and maintenance of quality documents and conducting quality checks.</p> <p>5. Preparing measurement books with contractor/PMC and necessary registers and drawings.</p> <p>6. Conducting regular site meetings with contractors with regard to progress evaluation and remedial actions.</p> <p>7. Experience in Govt./Semi Govt. organizations preferable.</p> <p>8. To prepare SLD drawings and verify the applicable statutory documents for Kerala State Inspectorate approvals</p>	40	40000
8	Sr. Site Engineer (MEP)	1	B. Tech in Electrical/ Mechanical Engineering Or Diploma in Electrical/ Mechanical Engineering	<p>Minimum 4 years Site Experience (B. Tech) Or Minimum 8 years Site Experience (Diploma)</p> <p>1. Experience in using design software like AUTOCAD/Revit/BIM and simulation software, and knowledge in estimation and supervision experience of projects as per CPWD/PWD standards.</p> <p>2. Understanding of relevant IEC/IS codes/CPWD works manual/PWD works manual and monitoring of the site to ensure the electrical, mechanical, plumbing, fire safety is working satisfactorily as per priority throughout all the execution stages with respect to milestones and tender specifications and reporting the onsite progress of all MEP aspects to the General Manager/Execution team.</p> <p>3. Checking multiple projects plan, SLD drawings and BOQ quantities prior to execution and Co-ordinating the same at the site along with civil works.</p>	40	40000





				<p>4. Preparation and maintenance of quality documents and conducting quality checks.</p> <p>5. Preparing measurement books with contractor/PMC and necessary registers and drawings.</p> <p>6. Conducting regular site meeting with contractors with regard to progress evaluation and remedial actions.</p> <p>7. Experience in Govt./Semi Govt. organizations preferable.</p> <p>8. To prepare drawings and verify the applicable statutory NOCs documents based on the building projects to Fire department.</p>		
9	Structural Engineer	1	MTech in Structural Engineering	<p>Minimum 3 years relevant experience</p> <p>1. Reviewing the structural models prepared by consultants/contractors.</p> <p>2. Analysing configuration of the basic structural elements of building.</p> <p>3. Liasoning with architects and site engineers to agree on safe design and their fit with the aesthetic concept of construction.</p> <p>4. Drafting the design and modelling using softwares like AutoCAD, Stadpro, Etabs etc.</p> <p>5. Conducting regular site visits and design checks.</p> <p>6. Experience in Govt./Semi Govt. organizations preferable.</p>	40	40000
10	Quantity Surveyor	2	B. Tech in Civil Engineering Or Diploma in Civil Engineering	<p>Minimum 4 years Site Experience (B. Tech) Or Minimum 8 years Site Experience (Diploma)</p> <p>1. Checking running account bills, detailed project reports, preparation of bill of quantity and agreements.</p> <p>2. Preparation of estimates and submission for sanction for approval.</p> <p>3. Maintaining necessary reports to be submitted along with running account bill.</p> <p>4. Well versed with CPWD/Kerala PWD works manual, DSR and analysis of rates.</p> <p>5. Preparation of contract related agreements in accordance with Government statutory rules.</p> <p>6. Experience in Govt./Semi Govt. organizations preferable.</p>	40	40000
11	Jr. Architect	2	B. Arch	<p>B. Arch with 2 years of experience in design preparation, Good for construction drawings, AS Built drawings. Knowledge of KMBR is a must. Expertise in 3D visualization, walk through, infographics, video editing skills is desirable.</p>	35	25000

