



**SMART CITY THIRUVANANTHAPURAM LIMITED (SCTL)**  
*(A SPV for the implementation of Smart City Mission in Thiruvananthapuram)*

**NOTIFICATION**

29/05/2024

The Smart City Thiruvananthapuram Limited, a Special Purpose Vehicle (SPV) constituted under the Companies Act for the implementation of Smart City Mission in Thiruvananthapuram, invites application from qualified and competent candidates for appointment to the following posts, on contract basis for a period of 3 years for the upcoming new project on CITIIS 2.0. Interested candidates may apply via ONLINE mode only by filling the prescribed application form given in the career section in the website of Smart City Thiruvananthapuram Limited ([www.smartcitytvm.in](http://www.smartcitytvm.in)). The online application submission link will be open from 29.05.2024 to 04.06.2024.

**Note:** Candidates will have to upload their passport size photograph (taken within six months), signature and copies of certificates proving qualification and experience while submitting the application. The photograph and signature must be in JPEG format. The copies of certificates shall be either in JPEG format or in PDF format. The details of the post are as follows:

Sl. No	Post	No. of Posts	Minimum qualification	Experience	Age Limit (As on 31 <sup>st</sup> May 2024)	Consolidated Salary per month in Rs.*
1.	<b>Assistant Manager (Environmental &amp; Social Safeguards)</b>	1	Postgraduate or equivalent level, preferably with a focus on Environmental Management, Environmental Science, Ecology & Biodiversity Management, Environmental Engineering, Sustainable Development or a related field from a recognized university or institute	<ul style="list-style-type: none"><li>• Minimum 5 years of professional experience with at least 3 years in the assessment and management of environmental and social impacts</li><li>• Familiarity with tools and methodologies for environmental and social risk assessment in the context of project formulation, implementation and monitoring</li><li>• Experience with environmental safeguarding and related aspects of the waste-to-energy/solid waste management sector is an added advantage</li></ul>	45	<b>Upto Rs.45,000/-</b>  <small>* The final salary is subject to qualification, experience and approval of Board of Directors of SCTL.</small>

			<ul style="list-style-type: none"> <li>• Understanding of World Bank E&amp;S Standards (WB ESS) and applicable EHS Guidelines as well as National laws and regulations</li> <li>• Understanding of environmental &amp; social safeguard policies and reporting systems of bilateral /multilateral development agencies such as World Bank, ADB, AFD, KfW.</li> <li>• Ability to synthesize and analyse E&amp;S-related data and information and preparing high-quality, professional and timely reports</li> <li>• Self-driven with a high degree of responsiveness and proactively</li> <li>• Excellent communication and interpersonal skills</li> </ul>	
--	--	--	--	--

Duties & Responsibilities:

The selected candidate shall be directly responsible for overseeing the project's environmental & social safeguard management and related aspects and will be a part of the CITIIS 2.0 city program team and support its activities including programmatic and operational aspects. The responsibilities of the incumbent shall include, but will not be limited to:

- Carrying out the screening of identified project components/sub-projects for environmental and social risks, including gender risks, environmental and social screening and categorization of sub-projects, following due diligence process and ensuring appropriate mitigation measures;
- Identifying the scope of impact assessment and overseeing the preparation of the Environmental and Social Impact Assessment (ESIA), Environmental and Social Management Plan (ESMP), Resettlement Action Plan (RAP), Livelihoods Restoration Plan (LRP), Waste-pickers Integration Plan (WIP) and Gender Action Plan (GAP) as per the National/State/Local regulations as well as the CITIIS 2.0 E&S guidelines;
- Assisting the timely updating and implementation of the CITIIS E&S Management Framework (ESMF) to comply with applicable National/State/Local regulations, World Bank E&S Standards (WB ESS), and applicable EHS Guidelines, at the program and sub- projects levels and ensuring proper management of integrated waste management projects;
- Assisting with proactive identification of potential risks and adverse impacts on environmental sustainability and safeguards and advising the project team on social and environmental aspects, particularly labour issues, mitigation plans, and institutional *development* strategies;
- Ensuring that the ESIA and ESMP project reports confirm the status of regulatory compliance with the World Bank and National regulations/guidelines/laws;
- Establishing and maintaining a Grievance Redressal Committee (GRC) at the city level;
- Obtaining approvals from the CITIIS PMU at NIUA and the required clearances from State governments/local government/any other as necessary prior to the Launch of procurement processes for works and contracts. The ESNO will also ensure that the approved ESIA/ ESMP and RAP annexed to the **procurement** process and contract documents awarded to contractors;

- Ensuring the implementation of the RAP (relocation and full compensation) prior to the initiation of civil works, with special consideration for compensation and assistance to vulnerable groups;
- Ensuring the implementation of the ESMP and GAP during the project cycle;
- Updating information continuously, and as required, on the PAPs, local community and other stakeholders, on the construction works, E&S impacts, and implementation of the mitigation measure, and maintaining the grievance redressal mechanism and committee (GRC);
- Preparing reports (monthly, quarterly, and annual, field monitoring) on the safeguard risks for all sub-projects and ensuring that timely measures are taken;
- Undertaking regular field visits for environmental and social safeguards investigation during the project cycle to assess compliance and report on the same;
- Attending E&S safeguards trainings and workshops conducted by the CITIIS PMU.

**Reporting to:**

The selected candidate shall report directly to the Project Coordinator, under the overall guidance and supervision of the CEO, SCTL. Additionally, the selected candidate will be required to follow the instructions of and attend meetings organized by the Environmental & Social Safeguards Specialists at the CITIIS PMU (National Institute of Urban Affairs). The positions shall be hired for a minimum of 3 years.

**General Instructions**

1. The applicants are required to go through the detailed notification carefully and decide themselves about their eligibility for this opportunity before applying.
  2. SCTL will not be responsible for any discrepancy in the application submitted Online.
  3. Applicants must compulsorily fill-up all relevant fields of applications and submit application through Online mode only.
  4. Incomplete/incorrect application form will be summarily rejected. Applicants should be careful in filling-up the application form at the time of Submission. If any lapse is detected during the scrutiny, the candidature will be rejected.
  5. The applicant should not furnish any false, tampered, fabricated information or suppress any material information while filling up the application form. If the particulars furnished in the Online application form do no confirm with the original documents produced by the applicants his/her application will be rejected.
  6. SCTL reserves the right to fill or not fill the post advertised.
  7. Applicants should have a valid personal email ID and mobile no., which should be kept active till the completion of this appointment. All further intimations to the candidates will be through the registered email id and contact number only.
  8. It shall be noted that admittance to various stages of the recruitment will be provisional only, and will not confer any claim unless various other conditions of selection processes are satisfied. Detailed scrutiny of the applications/credentials will be conducted before interview/appointment. Any discrepancy found during the detailed scrutiny will result in the rejection of the candidature.
  9. SCTL reserves the right to shortlist only a limited number of candidates for test/group discussion/interview, as the case may be for the post, based on marks secured in their qualifying examination and experience. Candidate should clearly mention the marks scored in their qualifying examination in the application. The conversion of grade/CGPA to percentage would be based on the procedure certified by the University from where they have obtained the degree. The onus of proving the conversion from grade/CGPA to percentage of marks would rest with the candidate.
  10. Canvassing in any form will lead to disqualification.
- 

-sd-

(Chief Executive Officer)