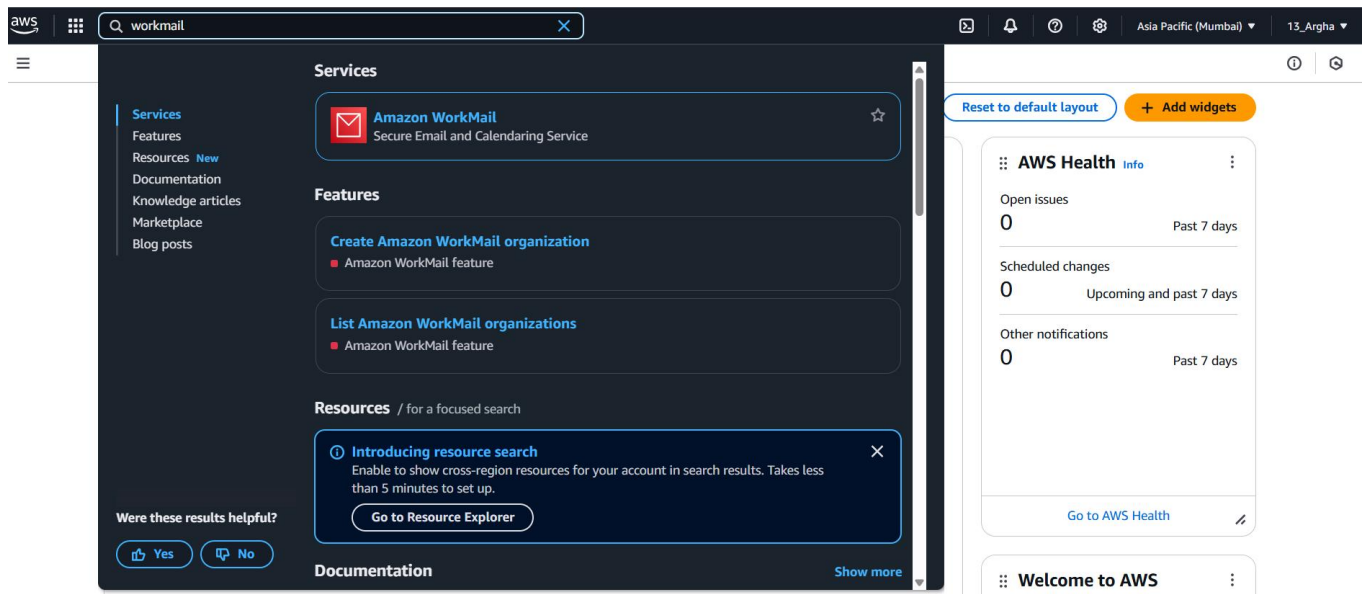


ASSIGNMENT NO :- 13

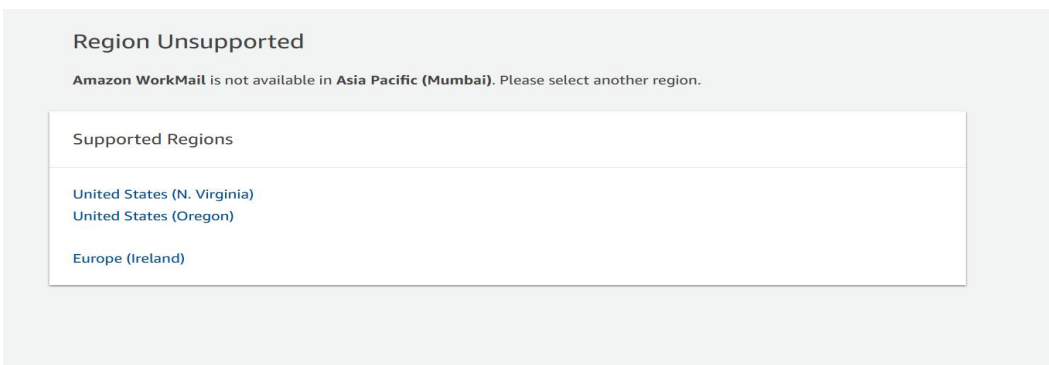
TITLE – Create a workmail for your organization.

To create a organization mail we have to follow some steps :-

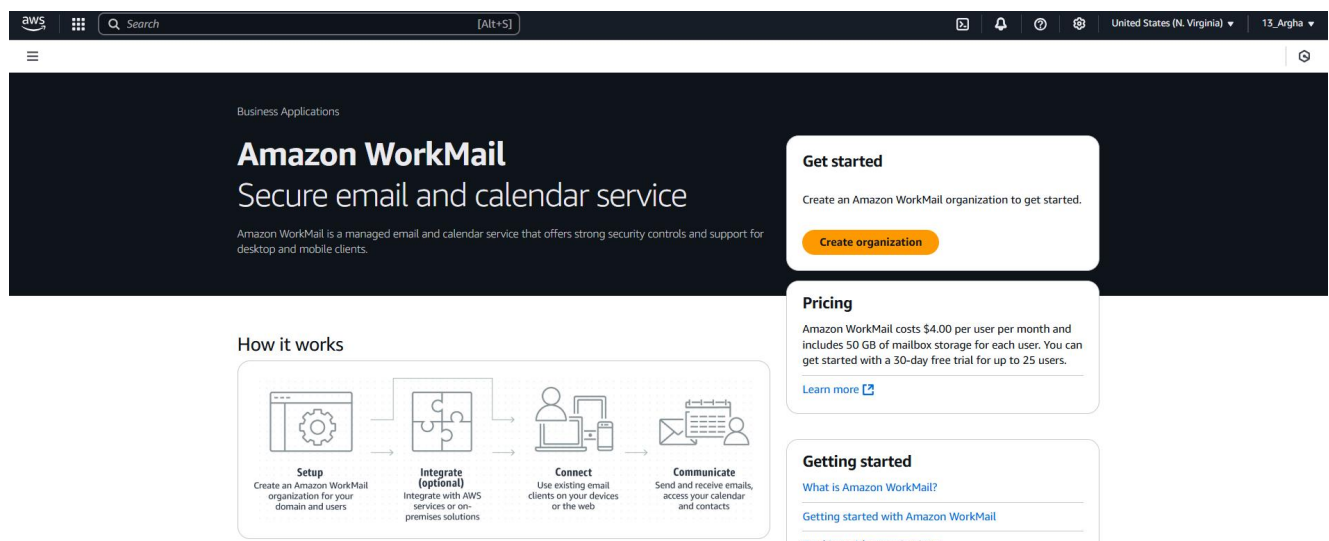
Step1 → Login to the account first. Then at the top left corner of AWS Management Console search **Amazon Workmail** and click on that .



Step 2 → Amazon Workmail does not support in Asia Pacific region so we chose the region United State (N. virginia)



Step 3 → Click on Create Organization



Step 4 → Select Free test domain in Organization Setting and give Organization name in Alias. And then click on Create Organization.

Create an Amazon WorkMail organization

Create an Amazon WorkMail organization to provide email addresses to groups of users in your company. The email addresses include the domains that you select for your organization.

Organization settings

Email domain [Info](#)
Select the domain to use for email addresses in your organization.

- ☐ Existing Route 53 domain
Select a domain name that you manage with a Route 53 hosted zone.
- ☐ New Route 53 domain
Register a new Route 53 domain name to use with Amazon WorkMail.
- ☐ External domain
Enter a domain name that you manage with an external DNS provider.
- ☒ Free test domain
Use a free testing domain provided by Amazon WorkMail. You can add a domain later.

Alias [Info](#)
Enter the alias to use for your organization.

abdomain

Your alias can have up to 45 characters. Aliases can only include lowercase letters (a-z), numbers (0-9), and dashes (-). This determines the login URL for the web application: abdomain.awsapps.com/mail

► **Advanced settings**

Cancel Create organization

Step 5 → Click on the underlined URL

Organizations (1) [Info](#)

Find organizations

abdomain

Organization ID
m-c27c811f1bf449918f6c93253c723cb5

Default domain
abdomain.awsapps.com

State
Active

abdomain.awsapps.com/mail

Step 6 → Then on the left side Click on the user and give the details after that add user.

abdomain

Find email address Delete organization

You are using the test domain as your default domain. We recommend that you add a custom domain and set it as the default domain: [Manage domains](#)

► **User setup guide**

Organization details [Info](#)

Organization ID m-c27c811f1bf449918f6c93253c723cb5	State Active	Directory type WorkMail directory
ARN arn:aws:workmail:us-east-1:194722440244:organization/m-c27c811f1bf449918f6c93253c723cb5	Date created April 19, 2025 at 10:19 (UTC+5:30)	Directory ID d-9067ce4e78
Default domain Info abdomain.awsapps.com		

User login

Desktop or mobile apps
[WorkMail documentation for setting up email clients](#)

Amazon WorkMail web application
<https://abdomain.awsapps.com/mail>

aws [Search] [Alt+S] United States (N. Virginia) 13_Argha

Amazon WorkMail > Organizations > abdomain > Users > Add user

Add a user [Info](#)

Add a user to your Amazon WorkMail organization.

User details

Username
The username enables the user to login to the Amazon WorkMail webmail.
newuserab
Username can only contain the following characters: a-z, A-Z, 0-9, _ (underscore) - (hyphen) and . (dot); or it has to be a valid email address.

First name - optional
Argha

Last name - optional
Biswas

Display name
The name by which the user is presented in the system.
Argha Biswas

Email address
Primary email address to be used for this user.
newuserab @ abdomain.awsapps.com

► **Advanced - optional**

aws [Search] [Alt+S] United States (N. Virginia) 13_Argha

Amazon WorkMail > Organizations > abdomain > Users

Amazon WorkMail <

- Organizations
- What's new
- Organization
 - Users**
 - Groups
 - Resources
 - Identity Center [New](#)
- Domains
- Mobile policies
- Organization settings
- Tags
- Access control rules
- Retention policies
- Impersonation roles

Successfully added Argha Biswas.

Users (1) [Info](#) [Delete](#) [Disable](#) [Enable](#) [Reset password](#) [Add user](#)

Select search column
Find users Username

<input type="checkbox"/>	Username	Display name	Primary email address	State
<input type="checkbox"/>	newuserab	Argha Biswas	newuserab@abdomain.awsapps.com	Enabled

Step 7 → Login in the Amazon Workmail credentials with your user name and password .



Please log in with your abdomain credentials

Username (not email address)

newuserab

☒ Remember username

Password

••••••••

Sign In

By continuing, you agree to the [AWS Customer Agreement](#) or other agreement for AWS services, and the [Privacy Notice](#). This site uses essential cookies. See our [Cookie Notice](#) for more information.

ARGHA BISWAS
CSE-DS/22/013

Step 8 → Send a mail From your workmail to your own email and vice-versa.

