

BREAKDOWN/CALLOUT WORKORDER

DATE:

Work Permit No:

History No:

PLANT:

EQUIPMENT :

ISSUED TO:

REQUESTED BY:

TAG NUMBER:

MAINTENANCE TYPE:

Hazard Identification (TICK APPROPRIATE BOX). If a Hazard is identified then a risk must be assessed and given a rating

STOP, THINK and LOOK – JOB HAZARD OBSERVATION CHECK

Hazard Type

<i>Human factors</i>	Tick if Applicable	Risk H M L	<i>Plant</i>	Tick if Applicable	Risk H M L
Manual Handling? Sprain Strain	<input type="checkbox"/>		Has the correct plant been isolated?	<input type="checkbox"/>	
Slips, trips, falls?	<input type="checkbox"/>		Can I be?	<input type="checkbox"/>	
Is PPE required?	<input type="checkbox"/>		- Struck	<input type="checkbox"/>	
Has production been informed of work?	<input type="checkbox"/>		- Cut	<input type="checkbox"/>	
Does the work impact on others?	<input type="checkbox"/>		- Burnt	<input type="checkbox"/>	
Product/Chemical Exposure	<input type="checkbox"/>		- Crushed	<input type="checkbox"/>	
Inhale, ingest, contact with chemicals?	<input type="checkbox"/>		- Moving plant	<input type="checkbox"/>	
Can Product/chemicals harm me	<input type="checkbox"/>		Portable Electrical Equipment	<input type="checkbox"/>	
Can product/chemicals leak from job?	<input type="checkbox"/>		(eg: inspect tag & condition)	<input type="checkbox"/>	
Are there energy sources?	<input type="checkbox"/>		Any other Hazards identified?	<input type="checkbox"/>	
Electricity, gas, compressed air, noise, steam	<input type="checkbox"/>		Please list		

Hazard controls are required for all identified hazards greater than Low

Hazard Control (or circle below)

JSA

Hot Works

Working at Heights

PPE

Confined Space

Maintenance Issue

Work done

Parts Used

Main Trade Name:

Trade 1 Name

Trade 2 Name

Trade 3 Name

Time:

Time:

Time:

Time:

OT

OT

OT

OT

Is Follow up required?

Y / N

All isolations removed?

Y / N

Work area inspected and clean?

Y / N

Has equipment been tested for correct operation?

Y / N

WORK PERMIT MUST BE COMPLETED AND SIGNED OFF

Approved Date:

07 Sep 2016

Supersedes:

New

Prepared By:

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Checked By:

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