

CHINEDUM ARANOTU

DATA ANALYST

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----- SUMMARY -----

Dynamic and aspiring data analyst passionate about utilizing data for actionable insights and cloud technology in data management. Combines hard work, charisma, and wit, excelling in both individual and team environments. Deeply committed to volunteering and community engagement, bringing a unique perspective to professional roles. Eager to learn, connect with industry experts, and contribute to innovative, community-focused teams. Aims to develop a career centered around impactful, forward-thinking solutions, and always eager to learn and grow.

----- AREAS OF EXPERTISE -----

PROFESSIONAL SKILLS

Analytical Thinking | Problem Solving | Attention to Detail | Communication
Project Management | Time Management | Teamwork | Adaptability

TECHNICAL SKILLS

Data Visualization | Database Management | Data Cleaning | Excel
Data Validation | Data Archiving | Data Mining | Machine Learning
Quality Assurance | Power Bi | Python | SQL | Tableau | Microsoft Office

----- PROFESSIONAL EXPERIENCE -----

JUNIOR DATA ANALYST, LabourParty.Verify | Enugu, Nigeria

May 2022 - January 2023

- Collected and cleaned data, ensuring accuracy and relevance for analysis.
- Conducted statistical analyses on Big Data under supervision, contributing to larger projects and gaining valuable hands-on experience.
- Designed sophisticated database systems to support various projects, optimizing for efficiency, scalability, and data integrity.
- Created detailed reports and visualizations for internal and external stakeholders, enhancing data comprehension and facilitating data-driven decision-making.
- Actively participated in professional development programs to advance technical skills in data analytics.

CUSTOMER SERVICE REPRESENTATIVE, LabourParty.Verify | Enugu, Nigeria

May 2022 - January 2023

- Addressed customer questions, concerns, and issues related to the Party application via various communication channels.
- Assisted customers with technical support, troubleshooting, and guidance on using the application effectively.
- Resolved customer complaints and issues in a timely and satisfactory manner.
- Updated and maintained a comprehensive knowledge base or FAQ documentation that provided customers with self-service resources and answers to common questions.

IT PERSONNEL, Garden City Premier Business School | Port Harcourt, Nigeria

April 2021 - February 2022

- Provided technical support for virtual classes, troubleshooting hardware, software, and network issues to ensure smooth operations.
- Assisted students in setting up their personal laptops to connect to the school's wireless network, including wireless printing setup.
- Increased engagement by creating compelling copy infographics, hosting a weekly podcast, and organizing skill-up sessions.
- Worked with Microsoft Office Suite, Adobe products, and other common software to facilitate virtual learning and office productivity.

IT PERSONNEL, HAGGAI International | Enugu, Nigeria

June 2016 - June 2022

- Created charts, slides, and spreadsheets for clients and presentations using MS Office, demonstrating proficiency in office productivity software.
- Supported clients with computer-related issues, including troubleshooting Windows and Mac operating systems.
- Tutored clients in media equipment handling and use, highlighting the ability to demonstrate the basic use of various software applications and hardware equipment.

IT PERSONNEL, UNICEF | Enugu, Nigeria

July 2020 - August 2020

- Developed and managed an IT voting system for internal cooperative elections.
- Provided support to users, troubleshooting hardware and software problems.
- Ensured integration of cybersecurity measures into all IT tasks.

----- EDUCATION -----

Graduate Certificate, Internet of Things and Machine Intelligence, Sheridan College, *Brampton, Ontario*
Bachelor of Science, Computer Science, University of Nigeria Nsukka, *Enugu, Nigeria*

----- CERTIFICATIONS -----

Data Analytics and Visualization, Accenture | 2023

Data Analytics Bootcamp 2.0, Lighthall | 2023

Fundamentals of Digital Marketing, Google | 2022

Soft-Skills Training, Jobberman | 2020

Web Development, Emblic Technologies | 2018