|  | 5501 Fortunes Ridge Rd, Suite P  Durham, NC, 27713  919-391-7202  drboazak@animosanopsychiatry.com |
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Dear Nikita,  
  
I am writing to you on behalf of my patient, [Patient Name] [DOB], who I am treating for depression (ICD-10: F32.9). I am writing to request that [Patient Name] be allowed to take time off school to attend their appointments with me.   
  
Depression is a serious mental health disorder that requires ongoing treatment and care. As such, it is important that [Patient Name] attend their appointments regularly to ensure that they can receive the best possible care.   
  
I understand that taking time off school can be disruptive, however I believe that it is in the best interests of [Patient Name]’s health and wellbeing that they are able to attend their appointments.   
  
If you have any questions regarding my request, please do not hesitate to contact me.  
  
Sincerely,  
  
Arjun