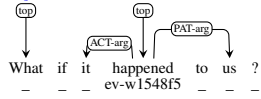
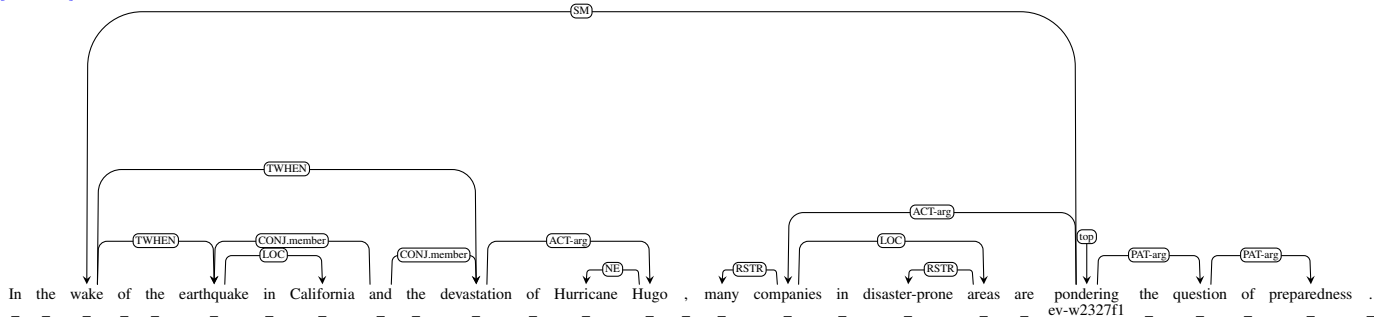


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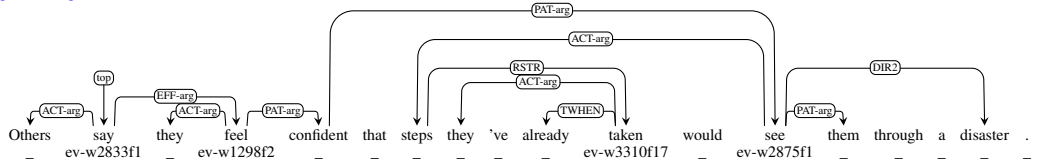
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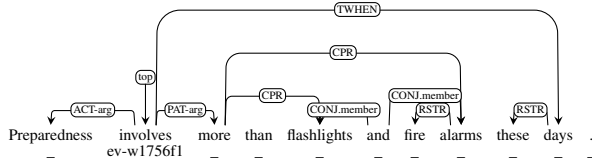
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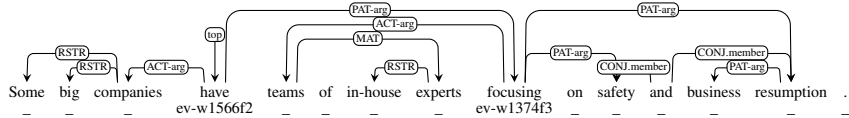
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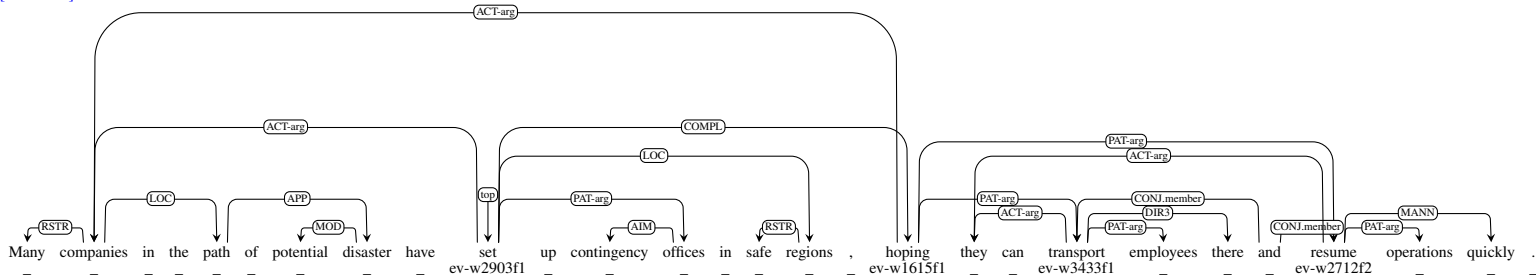
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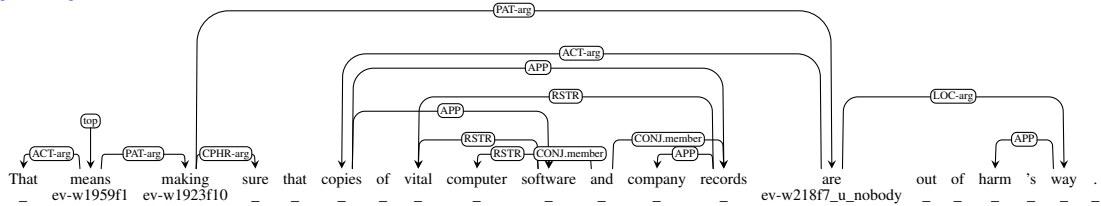
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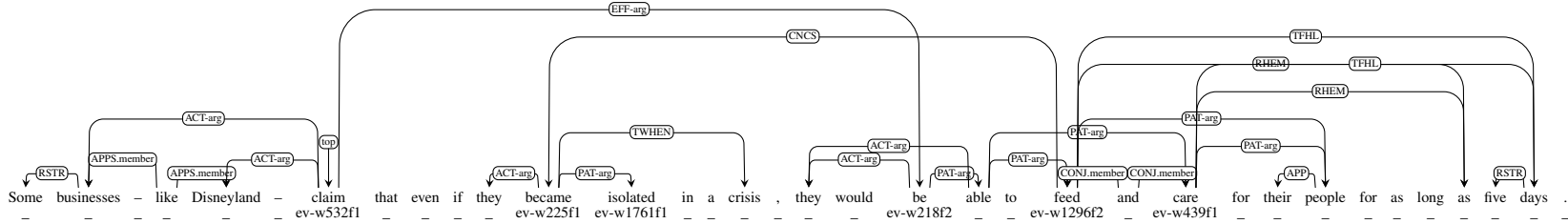
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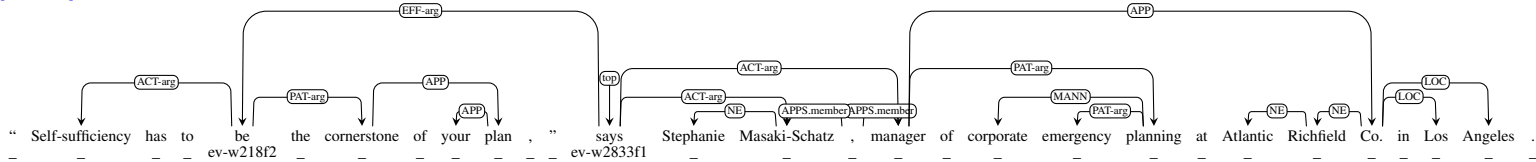
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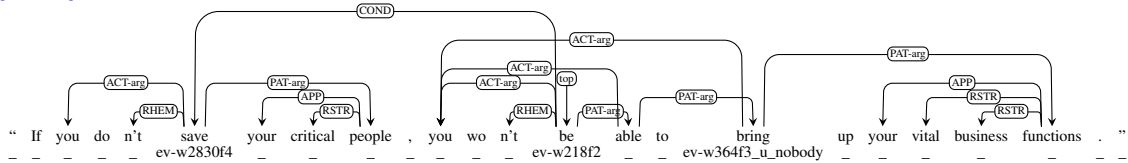
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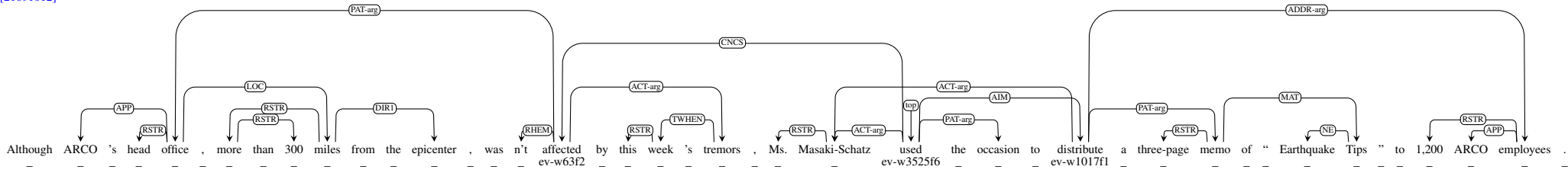
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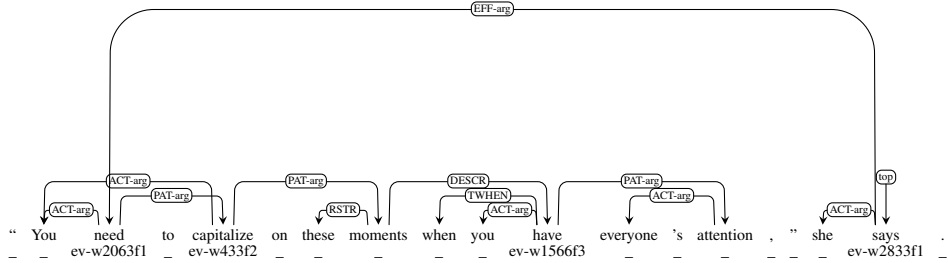
[21691011]



[21691012]



[21691013]



[21691014]

" It was a good reminder that we all need to prepare prior to an event . "

ev-w218f2 ev-w2063f1 ev-w2370f4

[21691015]

The ARCO memo urges employees to keep certain supplies at work , such as solid shoes and " heavy gloves to clear debris . "

ev-w3524f1 ev-w17921f2\_u\_nobody ev-w546f4

[21691016]

It also recommends that employees be aware of everyday office items that could be used for emergency care or shelter .

ev-w2550f1 ev-w218f2 ev-w3525f6

[21691017]

Among the suggestions : Pantyhose and men 's ties could be used for slings , while removable wooden shelves might aid in " breaking through office walls . "

ev-w3525f6 ev-w73f1 v-w182\_u\_nobodyf1\_u\_nobody

[21691018]

ARCO maintains an office in Dallas that would take over if payroll operations in Pasadena were disrupted .

ev-w1921f2 v-w28\_u\_nobodyf1\_u\_nobody ev-w1003f1

[21691019]

Two months ago the company set up a toll-free number , based outside California , to handle queries from employees about when they should report back to work after an earthquake or other disaster .

ev-w2903f1 ev-w211f1 ev-w1546f2 ev-w2671f4\_u\_nobody

[21691020]

The ARCO plan takes into account such details as which aspects of business are busier at certain times of the year .

ev-w3310f58\_u\_nobody ev-w218f2

[21691022]

At Hewlett-Packard Co. , the earthquake came just as the company was reviewing its own emergency procedures .

ev-w590f2f1 ev-w2745f1

[21691023]

" We were talking about scheduling a practice drill for November , " says Joan Tharp , a spokeswoman .

ev-w3318f3 ev-w2841f1 ev-w2833f1

[21691024]

" Then we had a real one in the afternoon . "

ev-w1566f3

[21691025]

The Palo Alto , Calif. , computer maker scrambled to set up a special phone line to tell manufacturing and support staff to stay home Wednesday .

ev-w2853f1 ev-w2903f1 ev-w3348f3 ev-w3156f4

[21691026]

Sales and service employees were asked to report to work to help Bay area clients who called with computer problems .

ev-w141f1 ev-w2671f4\_u\_nobody ev-w1581f1 ev-w420f10\_u\_nobody

[21691027]

Hewlett-Packard also called in its systems experts to restore its own computer operations .

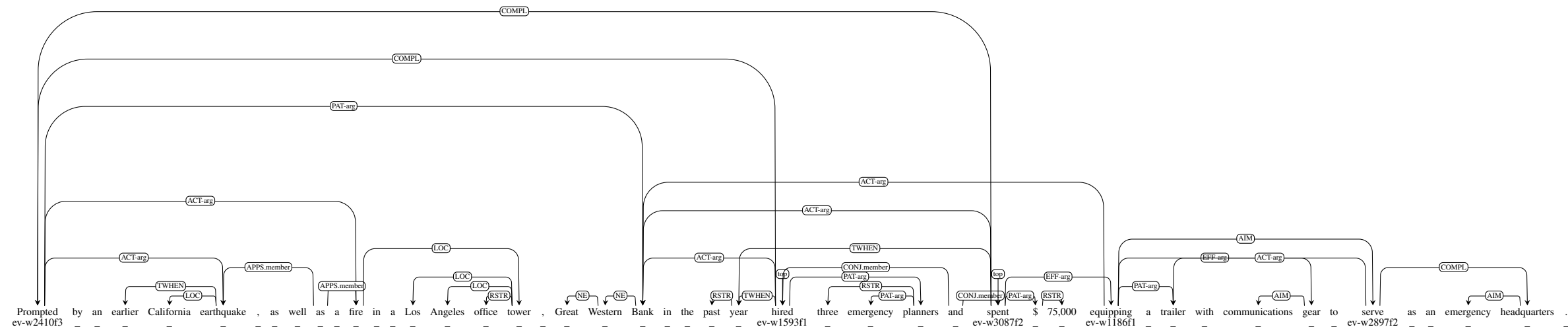
ev-w421f1 ev-w2706f2

[21691028]

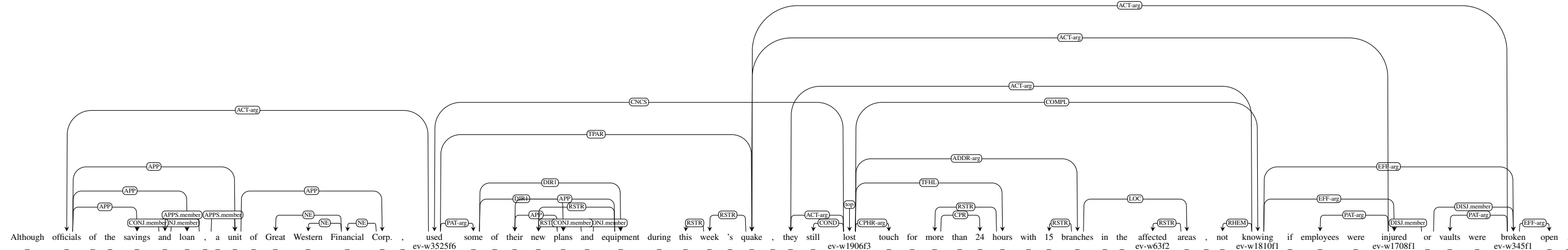
" That means we can accept orders " and begin getting back to normal , says Ms. Tharp .

ev-w1959f1 ev-w20f1 ev-w234f4 ev-w1458f1 ev-w2833f1

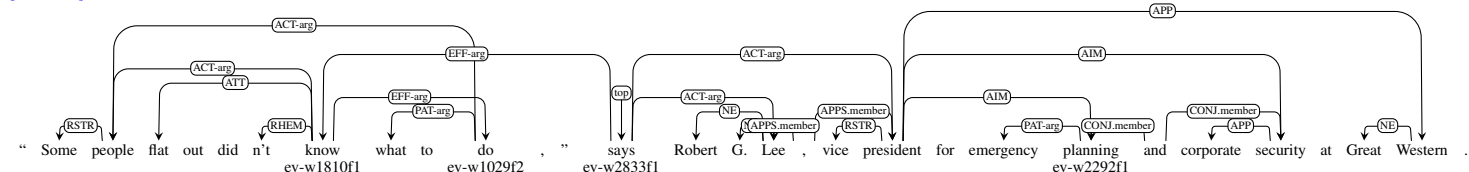
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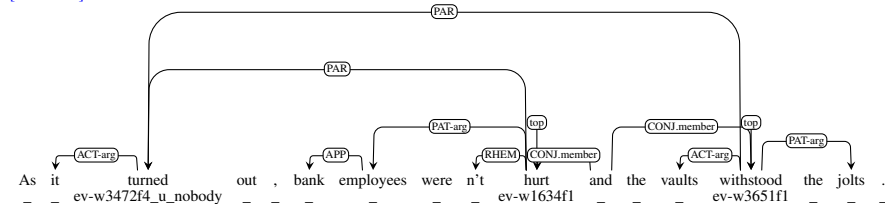
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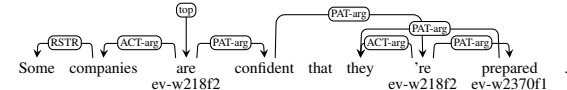
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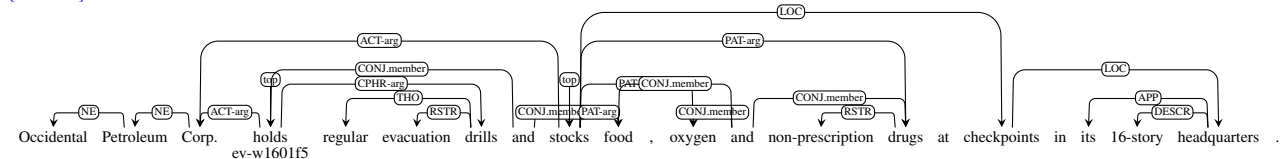
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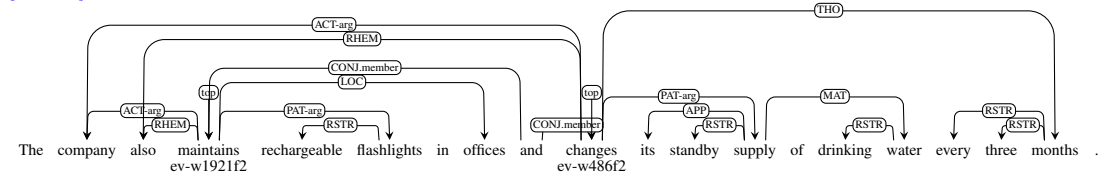
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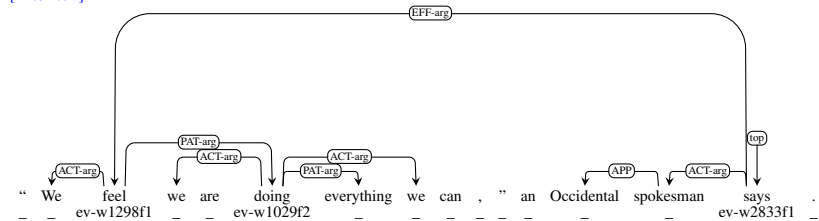
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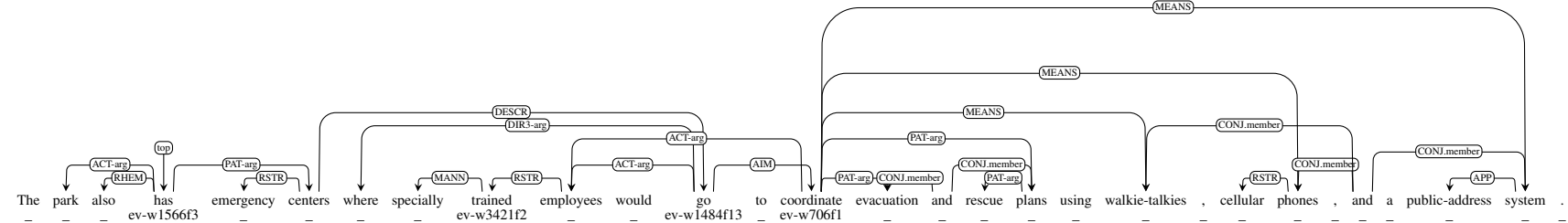
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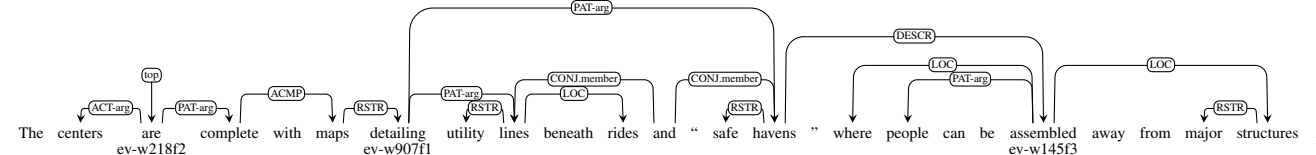
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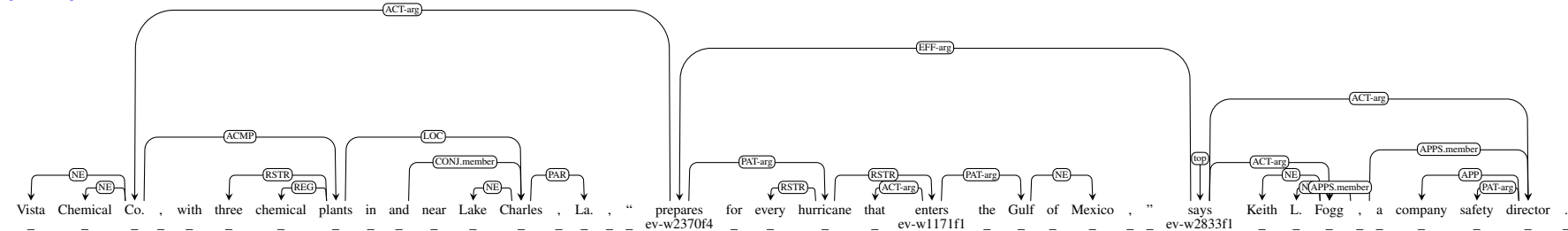
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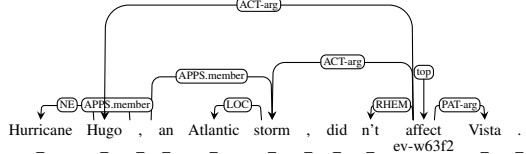
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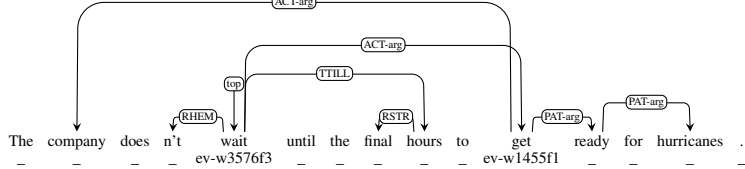
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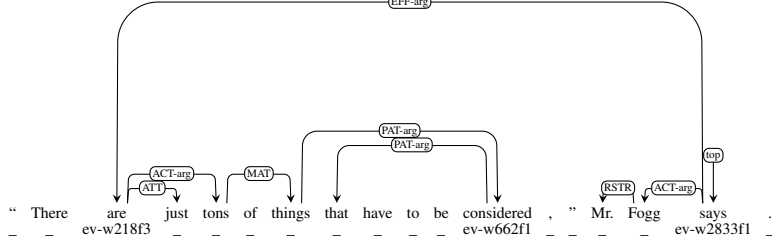
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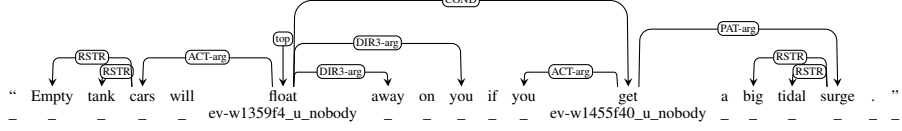
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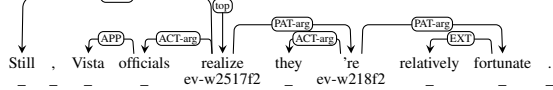
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[21691047]



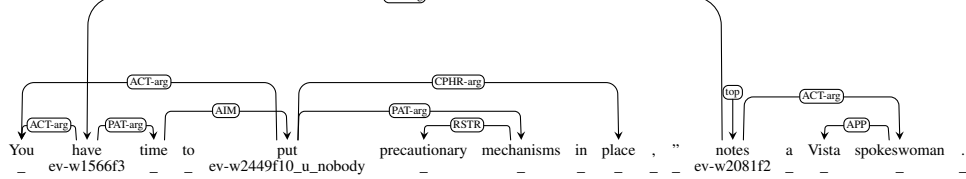
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[21691049]



[21691050]



[21691051]

