

**Surrey Wildlife Trust - Biodiversity**

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**INFORMATION REQUEST FORM**

Surrey Biodiversity Information Centre (SBIC) requests that you complete the following form before we can release data. We receive data from a variety of sources. The data suppliers retain copyright on their data. In the interests of legal protection for all parties concerned we ask that you complete the declaration at the end of this form.

**ENQUIRER'S DETAILS**

Name:	<input type="text"/>		
Organisation:	<input type="text"/>		
Address:	<input type="text"/>		
Tel:	<input type="text"/>	Fax:	<input type="text"/>
Email:	<input type="text"/>		
Your Reference No:	<input type="text"/>	Your Purchase Order No:	<input type="text"/>

**ENQUIRY SPECIFICATIONS**

<b><u>Location</u></b>		
Site Name:	<input type="text"/>	
Ordnance Survey Grid Reference No:	<input type="text"/>	Post Code: <input type="text"/>
Additional Location Details:	<input type="text"/>	
<b><u>Data Required</u></b>		
<i>Guideline charges for commercial searches for an area not exceeding 50km<sup>2</sup>: £100+VAT for any one item; £200+VAT for two or more items from the list below.</i>	YES	NO
Map of enquiry area and designated sites	<input type="checkbox"/>	<input type="checkbox"/>
Protected Species Inventory	<input type="checkbox"/>	<input type="checkbox"/>

Biodiversity Action Plan Species Inventory	<input type="checkbox"/>	<input type="checkbox"/>
Surrey Data Book Species Inventory	<input type="checkbox"/>	<input type="checkbox"/>
Bat records from Surrey Bat Group	<input type="checkbox"/>	<input type="checkbox"/>
Bird records from Surrey Ornithological Society	<input type="checkbox"/>	<input type="checkbox"/>
Other (Please Specify):	<input type="text"/>	

#### DECLARATION

- SBIC disclaim responsibility for the accuracy of the information within its reports.
- Any record is specific to the date of recording and does not imply the continuance of the species at that site.
- I will be entitled to use the data for 12 months and must reapply for permission to use the data thereafter.

☐

By ticking the box, I confirm that the information supplied by SBIC will not be used nor communicated to any other person other than those directly involved. I also agree to provide SBIC, on request, a copy of relevant sections of any report resulting from this enquiry.

Name:

Date: