

# DANA KEPNER COMPANY, INC. CREDIT APPLICATION

Legal Name of Company: \_\_\_\_\_

dba: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Street Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Federal ID # \_\_\_\_\_ Resale # \_\_\_\_\_ PO Required \_\_\_\_\_

Contractor's License # \_\_\_\_\_ Bonding Company \_\_\_\_\_

Type of Business Engaged In \_\_\_\_\_ Years in Business \_\_\_\_\_

Subsidiary/Affiliate of \_\_\_\_\_

( ) Corporation – State of Incorporation: \_\_\_\_\_ Yrs. Of Incorporation: \_\_\_\_\_

( ) Proprietorship ( ) Partnership

Principals / Partners:

Name	Home Address	SS#	Home Phone
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Credit References:

Name	Account Number	Phone Number	Fax Number
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Financial References: Bank-Checking, Bank Loans, Equipment Loans

Name of Bank	Account #	Contact	Phone	Fax
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Bank Loans

Equipment Loans/Lease

Dana Kepner Company, Inc. shall hereinafter be referred to as DK and the applicant shall be referred to as "Applicant". **TERMS OF SALE:** Our terms of sale are NET 30 DAYS – DATE OF INVOICE. Accounts will receive a reconciling statement of their account each month. All past due balances will be subject to a finance charge of 2% per month (24% per annum.) Accounts with balances of over 60 days or which have exceeded their credit limit may be placed on Credit Hold and may remain on hold until account status is within terms. Deductions for claimed errors in shipping or invoicing deducted from payment is not allowed until credit memo is written. **CREDIT POLICY:** All orders will be shipped COD unless an account has been established with open terms. DK reserves the right to close or cancel a credit account without notice.

I/We declare under penalty of perjury that the foregoing information is true and correct and agree to DK Standard Terms and Conditions printed on the reverse side of this credit application and on the invoices provided to the customer. DK is authorized to obtain credit reports/financial information as necessary to evaluate credit worthiness.

By \_\_\_\_\_ Print Name \_\_\_\_\_ Title \_\_\_\_\_

## GUARANTY OF ACCOUNT

In consideration of the extension of credit to the customer by DK, and as an inducement to DK to continue to extend credit to said applicant, the undersigned jointly and severally, unconditionally guaranty the payment of all sums of money as are now or at any time hereinafter may be owing to DK by said applicant, as a result of DK extension of credit, any undersigned guarantor who is married expressly represents the he/she has been duly authorized by a non-signing spouse for the purpose herein, so as to bind their martial community.

This is intended to be a Continuing Guaranty and shall not be revoked except by written notice to DK not to make any further sales and deliveries on the security of the guaranty and until the expiration of five (5) days after such notice has been received by DK by registered mail, return receipt requested. Any such revocation shall be effective only with respect to merchandise shipped or delivered after the expiration of said five day period, and shall not affect, in any respect liability incurred by the undersigned prior to that time.

By \_\_\_\_\_ Date \_\_\_\_\_ Partner \_\_\_\_\_ Date \_\_\_\_\_

Print \_\_\_\_\_ Print \_\_\_\_\_

Partner \_\_\_\_\_ Date \_\_\_\_\_ Partner \_\_\_\_\_ Date \_\_\_\_\_

Print \_\_\_\_\_ Print \_\_\_\_\_

Altered applications will not be considered.

All sections must be filled out.

Please attach financial statement.

**Dana Kepner Company, Inc.**  
**STANDARD TERMS AND CONDITIONS OF SALE**

TAXES – All Federal, State and Local sales, use or similar taxes will be for buyer's account.

INITIAL \_\_\_\_\_  
DATE \_\_\_\_\_

**PAYMENT TERMS** – The net amount of invoices shall be due and payable in cash 30 days after invoice date. The material is subject to shipment in whole or in part at the option of the seller and each such shipment is subject to immediate invoicing. If at any time seller deems the financial responsibility of the buyer unsatisfactory, it reserves the right to require payment in advance, or other security or guarantee that invoices will be paid promptly when due. If buyer fails to comply with the terms of payment or with any other terms of sale, seller shall have the right to withhold further deliveries or to cancel the unfilled portion of any order. All unpaid accounts shall thereupon become due and payable without prejudice to any claims for damages seller may be entitled to make. The rate of interest shall be that which is charged from time to time by the creditor, but in no event shall it exceed the highest rate allowed by law. If the account is not paid when due buyer agrees to pay all reasonable costs of collection including a reasonable sum of attorney fees.

**SHIPMENT** – All risk of loss, damage and other incidence of title and ownership shall pass to the buyer upon delivery to carrier at seller's shipping point and such delivery shall constitute delivery to purchaser. Seller will not guarantee shipping dates or time of arrival of shipment at destination. Seller shall not be liable for any delays or defaults in making shipment where occasioned by any cause of any kind or extent beyond its control, or the control of its suppliers, manufacturers or contractors, which prevent or interfere with seller making shipment on an estimated date. In event of shipment delay, if the buyer and seller do not mutually agree to cancel the order for the item involved, the shipping date shall be automatically extended to the manufacturer's current estimate.

**WARRANTY** – Any warranties expressed or implied are limited to those provided by the manufacturer to the purchaser. Seller expressly warrants title. EXCEPT FOR SUCH EXPRESS WARRANTY, SELLER MAKES NO WARRANTY OF ANY KIND WHATSOEVER, EXPRESS OR IMPLIED, AND ALL WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, AND OTHER WARRANTIES OF WHATEVER KIND, ARE HEREBY DISCLAIMED BY SELLER AND EXCLUDED. Seller assumes no liability for any failure of buyer's specifications to meet buyer's requirements, nor does seller guarantee that materials furnished meet or conform to any specifications except as specifically noted in writing by seller.

**CLAIMS** – Any claims or exceptions by buyer for defective material must be made in writing within 30 days after buyer's receipt of materials, and buyer shall give seller an opportunity to investigate. SELLER IS FURNISHING BASIC MATERIALS AND PRODUCTS OF VARIOUS MANUFACTURERS AT STANDARD PRICES AND IS NOT INSURING BUYER AGAINST POSSIBLE CONSEQUENCES OR ERROR, OMISSION OR NEGLECT IN MANUFACTURE, PRODUCTION OR DELIVERY, EXCEPT FOR BREACH OF THE EXPRESS WARRANTY SPECIFIED ABOVE, SELLER SHALL NOT, UNDER ANY PURPOSE, OF ANY PRODUCT OR MATERIAL SOLD HEREUNDER, WHETHER CAUSED BY SELLER'S NEGLIGENCE OR OTHERWISE, IN NO EVENT SHALL SELLER BE LIABLE FOR CONSEQUENTIAL, SPECIAL OR CONTINGENT DAMAGES, OR ANY OTHER CLAIM OR DEMAND WHATSOEVER, EXCEPT TO THE EXTENT OF THE PURCHASE PRICE OF THE PRODUCT, THE REFUND OF WHICH SHALL BE BUYER'S SOLE AND EXCLUSIVE REMEDY HEREUNDER. BUYER ASSUMES ALL RISK OF LOSS, DAMAGE, OR DELAY INCIDENT TO THE FURNISHING OF ANY PRODUCT BY SELLER HEREUNDER, OR THE UTILIZATION THEREOF, EXCEPT TO THE EXTENT EXPRESSLY ABOVE PROVIDED. Seller shall have no responsibility to make any claim for loss, damage or injury to shipment caused by a carrier or others, after delivery to carrier at seller's shipping point. Any claim by buyer against seller for shortage or damage occurring prior to delivery to carrier must be made within 5 days after receipt of materials and accompanied by original transportation bill signed by carrier noting that carrier received material from shipper in the condition claimed.

**GENERAL** – All prices on seller's quotations are for immediate acceptance and are subject to change without notice. Neither seller's quotation prices or invoice charges for material include any field or service work, or operator training. If buyer requests technical assistance for material furnished seller, (s)he may either arrange for this direct with the manufacturer at the manufacturer's normal charges, or by the seller's representative, in which case such technical assistance shall be at the cost of \$100.00 per day plus expenses.

When seller's quotation prices or invoice charges for material include standard shipping charges, it is understood the method of shipment will be at the seller's option and buyer is responsible for furnishing labor and equipment for unloading within the time limit allowed by the carrier. Seller's quotations do not guarantee to include all material required by a specific project, nor that the material quantities, sizes or specifications noted are correct. Buyer assumes all liability for type and quantity of material ordered. Orders are not subject to cancellation return or back charge, or change in specifications, shipping schedule or other conditions without the seller's written consent. When orders have been filled as specified, no goods may be returned, nor will any credit be allowed, unless consent of seller has first been secured, and only standard stock goods returned will, if accepted, be credited less the cost of handling and the freight costs involved. Materials not normally stocked by seller may not be returned for credit.

All quotations and sales shall be subject to seller's standard terms and conditions and buyer is conclusively presumed to have accepted such terms and conditions unless otherwise agreed in writing.

In the event buyer's purchase order states terms additional to or different from these terms and conditions of sale, then seller's acknowledgement in accordance with the terms herein shall be deemed a notification of objection to such additional or different terms. In the event such purchase order expressly limits acceptance to its terms the seller's acknowledgement in accordance with the terms herein shall be deemed a rejection of buyer's offer to purchase, and in either event seller's acknowledgement shall constitute an offer to sell which may be accepted only in accordance with its terms and conditions without modification, addition or alteration. Under those circumstances the failure of buyer to deliver notification of objection to these terms and conditions of sale within a reasonable time shall be deemed an acceptance thereof and a contract shall be formed only upon such terms and conditions of sale.

This agreement constitutes the sole and entire agreement between buyer and seller and none of the terms and conditions contained herein may be added to, deleted, modified or altered except by written instrument signed by seller. There are no oral understandings, representations or agreements relative to this agreement, which are not fully expressed herein. The laws of the State of Colorado shall govern the validity, interpretation and enforcement hereof, and venue for any litigation involving this agreement or transaction shall be proper in the City and County of Denver, Colorado. All orders are received subject to approval and acceptance by an officer of the Company and seller reserves the right to reject any orders as well as the right to select its own customers.

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# Arizona Department of Revenue

## Transaction Privilege Tax Exemption Certificate

**ARIZONA FORM****5000**

This form replaces earlier forms: 5000, 5001, 5002.

This exemption Certificate is prescribed by the Department of Revenue pursuant to ARS § 42-5009. The purpose of the certificate is to document tax-exempt transactions with qualified purchasers. It is to be filled out completely by the purchaser and furnished to the vendor. The vendor shall retain this Certificate for single transactions or for specified periods as indicated below. Incomplete Certificates are not considered to be accepted in good faith. Only one form of exemption can be claimed on a certificate.

<b>Purchaser's Name and Address</b>  _____  _____  _____  Vendor's Name _____	<b>Check Applicable Box:</b>  <input type="checkbox"/> Single Transaction Certificate  <input type="checkbox"/> Period From: _____ Through: _____  (You must choose specific dates for which certificate will be valid)
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**Choose one transaction type per Certificate**

<input type="checkbox"/> <b>Transactions with a Business</b> (Please check appropriate item from numbers 1 - 19)  Arizona Transaction Privilege Tax License Number _____  SSN / EIN _____  Other Tax License Number _____  Tax number for another tax agency _____  If no license number, provide reason: _____  Precise Nature of Purchaser's Business _____	<input type="checkbox"/> <b>Transactions with Native Americans &amp; Native American Businesses</b> (Please check item number 24 or 24a)  Tribal Business License # _____ <b>OR</b> Tribal ID# _____ Name of Tribe _____  <input type="checkbox"/> <b>Transactions with a Government entity or certain Health Care Institutions</b> (Please check appropriate item from numbers 1 - 23)	<input type="checkbox"/> <b>Transactions with nonresidents</b> (Please check appropriate item from numbers 25 - 26)  State of residence _____  Driver's License# _____  Driver's License State _____  SSN/ID _____  30 day Drive out permit # _____
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**Reason for Exemption - check as applicable**

- ☐ 1. Tangible personal property to be resold in the ordinary course of business.
- ☐ 2. Tangible personal property to be leased or rented in the ordinary course of business.
- ☐ 3. Tangible personal property to be incorporated into a taxable contracting project.
- ☐ 4. Food, drink, or condiments purchased by a restaurant business.
- ☐ 5. Motor vehicle fuel and use fuel subject to tax under ARS § 28-5606 or 5708.
- ☐ 6. Use fuel to a holder of a valid single trip use fuel tax permit issued under ARS § 28-5739.
- ☐ 7. Aviation fuel subject to the tax imposed under ARS § 28-8344.
- ☐ 8. Pipes or valves four inches in diameter or greater to be used for transportation of oil, natural gas, artificial gas, water or coal slurry.
- ☐ 9. Neat animals, horses, asses, sheep, ratites, swine or goats used as breeding or production stock (including ownership shares in such animals).
- ☐ 10. Aircraft, navigational and communication instruments and related accessories sold or leased to:
  - ☐ Airlines holding a federal certificate of public convenience and necessity; or ☐ Airlines holding a foreign air carrier permit for air transportation; or
  - ☐ Any foreign government or nonresidents of Arizona who will not use such property in Arizona other than in removing such property from this state.
- ☐ 11. Railroad rolling stock, rails, ties and signal control equipment used directly to transport persons or property for hire.
- ☐ 12. Buses or urban mass transit vehicles used directly to transport persons or property for hire or pursuant to a government mass transit program.
- ☐ 13. Central office switching equipment, switchboards, private branch exchange equipment, microwave radio equipment and carrier.  
Equipment including optical fiber, coaxial cable and other transmission media which are components of carrier systems sold or leased to persons engaged in the telecommunications business.
- ☐ 14. New machinery and equipment, used for commercial production of agricultural, horticultural, viticultural and floricultural crops and products in this state, consisting of tractors, tractor-drawn implements, self-powered implements, drip irrigation lines, and machinery and equipment necessary for extracting milk and for cooling milk and livestock.
- ☐ 15. Machinery, equipment or transmission lines used directly in producing or transmitting electrical power, but not including distribution.

(OVER)

- ☐ 16. Groundwater measuring devices required under ARS § 45-604.
- ☐ 17. Machinery or equipment used directly in the following processes:
- ☐ Manufacturing, processing or fabricating. ☐ Job printing. ☐ Refining or metallurgical operations.
- ☐ Extraction of ores or minerals from the earth for commercial purposes. ☐ Extraction of, or drilling for, oil or gas from the earth for commercial purposes.
- ☐ 18. Printed, photographic, electronic media or digital media materials purchased by or for publicly funded libraries including school district libraries, charter school libraries, community college libraries, state university libraries or federal, state, county or municipal libraries for use by the public.
- ☐ 19. Other: Cite specific statutory authority for the exemption of the tangible personal property. \_\_\_\_\_

**Exemptions based on the purchaser being a government entity, public school, or a qualifying health care institution.**

- ☐ 20. Food, drink or condiments for consumptions within the premises of any prison, jail or other institution under the jurisdiction of the state department of corrections, the department of public safety, the department of juvenile corrections or a county sheriff. Food, drink, condiments or accessories purchased by a school district for consumption at a public school within the district during school hours.
- ☐ 21. Tangible personal property sold or leased directly to the United States Government or its departments or agencies by a manufacturer, modifier, assembler or repairer.
- ☐ 22. Fifty percent of the gross proceeds or gross income from the sale of tangible personal property directly to the United States Government or its departments or agencies, which is not deducted under number 21 above. This exemption does not apply to leases.
- ☐ 23. Tangible personal property sold or leased directly to a qualifying non profit hospital, health care organization, community health center, or rehabilitation program for mentally or physically handicapped persons (an exemption letter for these entities must accompany this form).

**Transactions with Native Americans & Native American Businesses**

- ☐ 24. Sale or lease of tangible personal property including Motor Vehicles to affiliated Native Americans if the solicitation for the sale, signing of the contract, delivery of the goods and payment for the goods all occur on the reservation.
- ☐ 24a. Sale of a Motor Vehicle to an enrolled member of a tribe who resides on the reservation established for that tribe.

**Transactions with nonresidents**

- ☐ 25. Sales of tangible personal property to nonresidents of Arizona who are temporarily within Arizona, for their use outside of Arizona, when the vendor ships the property out of Arizona by common carrier or United States mail or delivers such property out of Arizona via the vendor's own conveyance.
- NOTE:** The vendor shall retain adequate documentation substantiating the shipment of the property out of Arizona.
- ☐ 26. Sale of a motor vehicle (vehicle must be self-propelled) to a nonresident of Arizona whose state of residence does not allow a use tax exemption for transaction privilege taxes paid to Arizona and who has secured a special 30-day nonresident registration for the vehicle (please see Arizona Form 5010).

**Describe the tangible personal property or service purchased or leased and its use below. (Use additional pages if needed)**

**Certification**

**A vendor that has reason to believe that the certificate is not accurate or complete will not be relieved of the burden of proving entitlement to the exemption. A vendor that accepts a certificate in good faith will be relieved of the burden of proof and the purchaser may be required to establish the accuracy of the claimed exemption. If the purchaser cannot establish the accuracy and completeness of the information provided in the certificate, the purchaser is liable for an amount equal to the transaction privilege tax, penalty and interest which the vendor would have been required to pay if the vendor had not accepted the certificate. Misuse of this Certificate will subject the purchaser to payment of the ARS § 42-5009 amount equal to any tax, penalty or interest. Willful misuse of this Certificate will subject the purchaser to criminal penalties of a felony pursuant to ARS § 42-1127.B.2.**

I, (print full name) \_\_\_\_\_, hereby certify that these transactions are exempt from Arizona transaction privilege tax and that the information on this Certificate is true, accurate and complete. Further, if purchasing or leasing as an agent or officer, I certify that I am authorized to execute this Certificate on behalf of the purchaser named above.

Signature of purchaser \_\_\_\_\_ Date \_\_\_\_\_

Title \_\_\_\_\_