

October 2006

**SCHEME REIMBURSEMENT FOR PRINTING COSTS DISSERTATION FACULTY DER  
NATURAL SCIENCES, MATHEMATICS AND COMPUTER SCIENCE,  
Radboud University Nijmegen**

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1. These regulations apply to all persons at Radboud University Nijmegen to promote.
2. The reimbursement must be requested within six months after the costs have been incurred.
3. The following must be submitted with the request for reimbursement of the printing costs:
  - 3.1. the final invoice, showing the amount of the printing costs of the dissertation;
  - 3.2. a statement signed by the beadle that he has prescribed it from the doctoral candidate number of copies of the dissertation.
4. The printing costs will be reimbursed up to a maximum of € 2,200. The total of the compensation is never allowed exceed the total printing costs for the PhD student.
5. This regulation comes into effect on 1 January 2006.

**FNWI IMPLEMENTATION REGULATIONS:**

*The faculty management implements this regulation as follows:*

*- The reimbursement amounts to a maximum of EUR 2200, of which EUR 1360 is charged to the general faculty resources. The additional costs above that amount (up to a maximum of EUR 2,200.00) will be borne by the department and/or the research institute, which must be informed of the costs in advance by the doctoral candidate. Timely consultation with the head of department and the institute director is desirable.*

*- In all cases, this concerns a supplement to the compensation already received from other sources. With regard to funding from other sources, in particular NWO (foundations) and contract funding funds such as collection box funds, etc., the faculty assumes that the compensation available to the relevant body has actually been obtained, unless the person concerned can demonstrate in writing that he/she is not eligible for this, given the conditions that apply to the relevant compensation.*

*The burden of proof for this lies with the applicant. Please enclose supporting documents.*

You can submit your application to the Human Resources Department of the Faculty of Science. When submitting the application, documentary evidence must be submitted from the beadle (concerning the submission of the required number of dissertations) and possibly. fees already received as well as the approval of the manuscript and the date of the defense.

## APPLICATION FORM FINANCIAL ALLOWANCE FNWI PhD students (printing costs thesis)

### DATA TO BE COMPLETED:

Name:

BSN number:

Address:

ZIP code and address:

E-mail address:

IBAN bank account number:

Employed by/financed by:

(fill in: RU, FOM, STW, NWO-CW, NWO-ALW etc.)

Period of employment: from

until

Name of chair group and name of supervisor:

Manuscript Approval Date:

Promotion date:

Requests a contribution towards the printing costs of the dissertation

-> Please enclose the relevant invoices and other supporting documents for verification

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Other compensation received (source, size):

*NB if you later receive fees from third parties, you must report this.*

Date and signature applicant:

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*If the amount to be reimbursed exceeds EUR 1360, a signature of the management of the company is required research institute where you are/were employed.*

Date, name and signature of the management of the research institute for additional costs above EUR 1360:

Additional costs of EUR ..... to be charged to: (cost center no.) .....

Initials P&O FNWI for payment agreement:

Initial settlement incl. charging by Finance & Control (F&C):