

10-Week Scrum Implementation Schedule:

Week	Activity	Description
1	Sprint Planning	Define the project vision, identify the product backlog items, and prioritize the first sprint backlog.
	Sprint 1 Begins	Start the first sprint (typically 2 weeks).
	Daily Stand-ups	Conduct brief daily meetings to discuss progress, impediments, and plans for the day.
2	Sprint Review	Demo the completed work to stakeholders and gather feedback.
	Sprint Retrospective	Reflect on the sprint to identify improvements for the next sprint.
	Sprint Planning for Sprint 2	Plan the next sprint based on feedback and remaining backlog items.
	Sprint 2 Begins	Start the second sprint.
3	Daily Stand-ups	Continue daily stand-ups for Sprint 2.
4	Sprint Review	Demo completed work for Sprint 2 and gather feedback.
5	Sprint Retrospective	Reflect on Sprint 2 and identify improvements.
	Sprint Planning for Sprint 3	Plan the next sprint.
	Sprint 3 Begins	Start the third sprint.
	Daily Stand-ups	Continue daily stand-ups for Sprint 3.
6	Sprint Review	Demo completed work for Sprint 3 and gather feedback.
	Sprint Retrospective	Reflect on Sprint 3 and identify improvements.
	Sprint Planning for Sprint 4	Plan the next sprint.
	Sprint 4 Begins	Start the fourth sprint.

7	Daily Stand-ups	Continue daily stand-ups for Sprint 4.
8	Sprint Review	Demo completed work for Sprint 4 and gather feedback.
	Sprint Retrospective	Reflect on Sprint 4 and identify improvements.
	Sprint Planning for Sprint 5	Plan the final sprint.
	Sprint 5 Begins	Start the fifth and final sprint.
9	Daily Stand-ups	Continue daily stand-ups for Sprint 5.
10	Sprint Review	Demo completed work for Sprint 5 and gather feedback.
	Sprint Retrospective	Reflect on the project as a whole and identify long-term improvements.
	Release Planning	Prepare for product release, including deployment and user training.
	Project Close-Out	Finalize documentation, conduct final stakeholder meeting, and discuss next steps or future work.

Key Points

- **Sprints:** Each sprint lasts two weeks, allowing for rapid development and feedback.
- **Daily Stand-ups:** Short meetings help the team stay aligned and identify issues early.
- **Reviews and Retrospectives:** These ceremonies allow the team to demonstrate their work and continuously improve their processes.
- **Flexibility:** Adjust the activities based on the team's progress and feedback received during reviews and retrospectives.