

Position Guidelines			
Job Title	Assistant Manager – Loss Prevention	Department	Operations
Reporting Manager	AGM - Operations	Location	Hyderabad
Position Summary			
<ul style="list-style-type: none"> Responsible to undertake all aspects of security management including liaising with Law and Order authorities, department budget and forecasts preparation, as well as development of internal control policies and procedures 			
Position Details			
<ul style="list-style-type: none"> Audit sites to ensure inventory is processed, handled, and monitored appropriately, and document any errors or failures. Develop policies and train staff in loss prevention, reduce shrinkage, and use tagging and/or report mechanisms. Minimize the financial losses of a retail operation related to theft, vandalism, accident, and injury. Develop ways to detect safety issues and security violations and to put programs in place to prevent repeat occurrences. Knowledge of various Fire Fighting Systems installed in the Mall, carry out fire drills and Emergency Evacuation Exercises. Disaster planning and maintenance of all Fire and Safety Equipment. Management of parking spaces for effective utilization. Liaising with local authorities like Police, Fire and Hospitals. 			
<u>Additional Skills:</u>			
<ul style="list-style-type: none"> Fluency in English. Independent, self-motivated & multi-tasker. Attention to detail and accuracy in work product. Proficiency in MS Office. Experience in handling emergency evacuation processes. 			
Experience			
Qualification	Any Graduate/Post-Grauate	Overall Experience	Graduate with minimum 5-7 years of experience as a Security in-charge, preferably from retail background to ensure normal functioning of operations in the premises and resolve problems and emergency situations related to casualties, hazards, theft etc. arrangements for patrolling and guarding.
Type of industry	Shopping Mall/Retail Property Management/ Big set-up	Essential Experience	Training in Security Management, Basic Safety, Rescue Operations & First Aid will be an added advantage