

**Minutes of a Regular Council Meeting of the Rural Municipality of Willowdale No.153
held in the Municipal Office in Whitewood, Saskatchewan 20Mar2019**

The meeting was called to order at 0840hrs by Reeve Ken Aldous

Present:	Reeve: Ken Aldous	Division No.4 - Eva Davis
	Division No.1 – Elizabeth Domoslai	Division No.5 – Richard Schellenberg
	Division No.2 - Larry Sippola (0841-1651hrs)	Division No.6 - Denis Firkola
	Division No.3 - Allan Stratton	A Administrator – Andrea Smyth

Delegates:	0900-0930 hrs	Carmel Jorgensen	TS Employee	Shop Debriefing
	0930-1010 hrs	Eric Bowman	RFNOW	Fibre optic installation

Minutes

Approve Minutes 2019-47	E Davis: THAT the Minutes of the Meeting of Council held 13Feb2019 be approved as circulated.	CARRIED
----------------------------	-----------------------------------------------------------------------------------------------	----------------

**Business Arising From
The Minutes**

2018 SARM Convention 2019-48	A Stratton: THAT Ken Aldous and Denis Firkola be the official voting delegates to the Saskatchewan Association of Rural Municipalities (SARM) 2019 Annual Convention in Saskatoon, SK on March 11-14, 2018, with all other members of Council and the Administrator being authorized to attend.	CARRIED
------------------------------------	-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	----------------

2018 SMHI Annual Mtg 2019-49	E Davis: THAT Denis Firkola be the official voting delegate to the 2019 Annual Meeting of the Saskatchewan Municipal Hail Insurance Association (SMHI) in Regina, Saskatchewan on 12Mar2019.	CARRIED
------------------------------------	----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	----------------

Financial Reports

Bank Reconciliation 2019-50	D Firkola: THAT the Bank Reconciliation for the month of February 2019 be accepted as presented.	CARRIED
--------------------------------	--------------------------------------------------------------------------------------------------	----------------

TS hours of Service 2019-51	E Domoslai: THAT the Transportation Services (TS) employee hours be set to average 8 hours per day until such a time as box grading, pulling shoulders and/or grading is needed as authorized by the reeve.	CARRIED
--------------------------------	-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	----------------

Financial Statement 2019-52	D Firkola: THAT the Statement of Financial Activities for the month of February 2019 be accepted as presented.	CARRIED
--------------------------------	----------------------------------------------------------------------------------------------------------------	----------------

March Midmonth Direct Deposit 2019-53	R Shellenberg: THAT the direct deposit for the March Midmonth payments be accepted as presented.	CARRIED
---------------------------------------------	--------------------------------------------------------------------------------------------------	----------------

Accounts

Accounts for Approval 2019-54	E Domoslai: THAT the accounts as presented, being cheques No.10374-10390, EFT payments 755-772, and on-line cheques No. 100-104 totalling \$65,534.47 be approved for payment.	CARRIED
----------------------------------	--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	----------------

**Minutes of a Regular Council Meeting of the Rural Municipality of Willowdale No.153
held in the Municipal Office in Whitewood, Saskatchewan 20Mar2019**

Safety Initiative 2019-55	E Davis: THAT the RM support the Whitewood Fire & Rescue Safety Initiative Project by sponsoring 20 children at \$15 per child plus applicable taxes.	CARRIED
Sask 4-H Funding 2019-56	E Domoslai: THAT the RM donate \$50.00 to the current 4-H Program of the Saskatchewan 4-H Foundation.	CARRIED
Proposed Payments 2019-57	L Sippola: THAT the List of Proposed Payments dated 15Jan2018 in the amount of \$16,144.38 plus those added by Council in the amount of \$4,612.95 be hereby approved for payment.	CARRIED
Old Business		
Payroll Authorization 2019-58	E Domoslai: THAT the RM authorize the administrator to direct deposit midmonth and month end payroll to employees accounts with authorization given from the Reeve signing the pre-register direct deposit form. Furthermore, that the payroll direct deposit must be passed by council the Council Meeting in the month following the payroll.	CARRIED
Reports		
Organic Farming ROW 2019-59	L Sippola: THAT the RM will not give authorization for the municipal right of ways (ROW) to be used as the buffer zone for organic farming or organic certification. Further, that the RM reserves the right to spray the ROWs as policy dictates.	CARRIED
Organic Farming 2019-60	E Davis: THAT the RM recommend that Organic Farmers or transition to Organic Farmers, register their farmed lands on a yearly basis with the RM office.	CARRIED
Whitewood Vet Board 2019-61	E Domoslai: THAT the RM request that the Whitewood and District Vet Services Board charge rent to the resident veterinarian of at least \$500.00 per month effective for 2020.	CARRIED
Recess (1206 hrs) 2019-62	E Domoslai: THAT we recess for Lunch. Meeting resumed at 1308 hrs.	CARRIED
Employee Hours 2019-63	E Domoslai: THAT the RM. ratify the hours of work and vacation leave for Phil Phayre, Carmel Jorgensen, Aaron Redpath, Andrea Smyth and Jennalee Beutler for the month of February 2019 as presented in the Administrator's report.	CARRIED
Reports 2019-64	D Firkola: THAT the Administrators' written report and all other reports be accepted as presented to Council.	CARRIED

**Minutes of a Regular Council Meeting of the Rural Municipality of Willowdale No.153
held in the Municipal Office in Whitewood, Saskatchewan 20Mar2019**

Correspondence 2019-65	D Firkola: THAT the correspondence/concerns/complaints/queries & follow-up items as listed, read and dealt with, be filed.	CARRIED
New Business		
Spring Road Restrictions 2019-66	A Stratton: THAT the RM follow the Ministry of Highways and Infrastructure's Spring Road Restrictions Order regarding Vehicle road weights for the 2019 Spring season. Furthermore, that the RM acknowledge the authorization given to the administrator to validate Permits following Bylaw 2011-01 if temperatures are below -5C.	CARRIED
Budget Meeting 2019-67	L Sippola: THAT Council meet to discuss the 2019 Budget on 09Apr2019 at 0900hrs to finalize recommendations to the Council.	CARRIED
Change of Next Regular Meeting 2019-68	E Davis: THAT the RMs next Regular Council Meeting be moved from 10Apr2019 to 17Apr2019 commencing at 0830hrs at the council Chambers of the RM of Willowdale, 711 Lalonde Street, Whitewood, SK.	CARRIED
Bylaw 2019-01 First reading 2019-69	E Davis: THAT Bylaw No. 2019-01, being a bylaw for the Prevention And Control of Clubroot Disease of Crucifers, be introduced and read the first time.	CARRIED
Bylaw 2019-01 Second reading 2019-70	L Sippola: THAT Bylaw No. 2019-01, be now read the second time.	CARRIED
Bylaw 2019-01 Consent for 3rd Reading 2019-71	R Schellenberg: THAT Bylaw No. 2019-01, be given three readings at this meeting.	CARRIED UNANIMOUSLY
Bylaw 2019-01 Third Reading 2019-72	R Schellenberg: THAT Bylaw No. 2019-01, being a bylaw for the Prevention And Control of Clubroot Disease of Crucifers, be read a third time, adopted and be annexed hereto and form a part of these minutes.	CARRIED
Clubroot Policy 2019-73	R Schellenberg: THAT Policy No. 2019-01, being a Clubroot Policy for the Prevention And Control of Clubroot Disease of Crucifers, be adopted and be annexed hereto and form a part of these minutes.	CARRIED
In camera 2019-74	E Davis: THAT the Council meeting go <i>in camera</i> to discuss Personnel.	CARRIED
Resume Meeting 2019-75	A Stratton: THAT the RM meeting move out of <i>in camera</i> .	CARRIED

**Minutes of a Regular Council Meeting of the Rural Municipality of Willowdale No.153
held in the Municipal Office in Whitewood, Saskatchewan 20Mar2019**

TS Cell Phone 2019-76	E Domoslai: THAT the RM TS cell phone be left on 24 hrs a day, 7 days a week, for emergency purposes. Furthermore, that the TS cell phone be passed to an active worker during work hours if a holder is off work.	CARRIED
TS Banked Time 2019-77	E Davis: THAT the RM pay out banked time of 160 hrs for each TS employee, with all income tax, EI, CPP, and MEPP contributions to be made accordingly.	CARRIED
Weed Inspector Training 2019-78	E Davis: THAT the RM authorize all members of Council to attend the 2019 Weed Inspector Clinic on 10Apr2019 in Regina, SK. Further that the RM pays the fees and mileage as per policy.	CARRIED
TS Shop Maintenance 2019-79	L Sippola: THAT the RM authorize TS workers to address building maintenance issues with the approval of the reeve on a case by case basis.	CARRIED
RF Now Endeavors 2019-80	L Sippola: THAT the RM support RFNow Inc.'s endeavors in placing a Fibre Optic Line on the North side of Hwy #1 in the following Land Locations: SE,SW 6-16-1 W2 SE,SW 1-16-2 W2 SE,SW,NW 2-16-2 W2 NE,NW 3-16-2 W2 NE 4-16-2 W2 SE,SW 9-16-2 W2 SE,NE,NW 8-16-2 W2	CARRIED
TS Safety Clothing 2019-81	E Domoslai: THAT the RM confirm supply of hard hats, ear and eye protection, high visibility vests, gloves and masks to TS Employees as according to OH&S Policy.	CARRIED

Announcements

Budget Meeting	The budget meeting is set for 09Apr2019 @ 0900 hrs in the Council Chambers of the RM of Willowdale Office, Whitewood, Saskatchewan.
Next Meeting	The next Regular Meeting is set for 17Apr2019, commencing at 0830 hrs in the Council Chambers of the RM of Willowdale Office, Whitewood, Saskatchewan.

Adjournment

Adjourn (1651hrs) 2019-82	D Firkola: THAT this meeting adjourn.	CARRIED
------------------------------	---------------------------------------	----------------

Reeve – Ken Aldous

Acting Administrator – Andrea Smyth