

**Minutes of a Regular Council Meeting of the Rural Municipality of Willowdale No.153
held in the Municipal Office in Whitewood, Saskatchewan 08Nov2018**

The meeting was called to order at 0809hrs by A Administrator Andrea Smyth

Present:	Reeve: Ken Aldous	Division No.4 - Eva Davis
	Division No.1 – Elizabeth Domoslai	Division No.5 – Richard Schellenberg
	Division No.2 - Larry Sippola	Division No.6 - Denis Firkola
	Division No.3 - Allan Stratton	A Administrator – Andrea Smyth

Delegates:	0830 -0908 hrs	Bruce Dodds	APAS Field Rep	Report on APAS
	0910-0920 hrs	Alden Fredlund	Gravel Pit Owner	Discussion regarding crushing costs.
	0930-1000hrs	Phil Phayre	TS Supervisor	Personnel and equipment update
				Winter Hours Discussion
	1259-1316 hrs	Aaron Redpath	TS Employee	Winter Hours Discussion
	1322-1346 hrs	Carmel Jorgenson	TS Employee	Winter Hours Discussion

Minutes

Approve Minutes 2018-284	E Davis: THAT the Minutes of the Meeting of Council held 10Oct2018 be approved as circulated.	CARRIED
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Financial Reports

Bank Reconciliation 2018-285	E Domoslai: THAT the Bank Reconciliation for the month of October 2018 be accepted as presented.	CARRIED
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Financial Statement 2018-286	D Firkola: THAT the Statement of Financial Activities for the month of October 2018 be accepted as presented.	CARRIED
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Accounts

Accounts for Approval 2018-287	E Davis: THAT the accounts as presented, being cheques No.10274-10304, EFT payments 634-682, and on-line cheques No. 73-81 totalling \$230,062.67 be approved for payment.	CARRIED
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Whitewood Handi-Van 2018-288	R Schellenberg: THAT the RM donate \$1000.00 to the Town of Whitewood in care of the Whitewood Handi-Van for 2018.	CARRIED
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Proposed Payments 2018-289	D Firkola: THAT the List of Proposed Payments dated 06Nov2018 in the amount of \$67,026.79 plus those added by Council in the amount of \$2,614.60 be hereby approved for payment.	CARRIED
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Old Business

Bylaw 2018-02 First reading 2018-290	L Sippola: THAT Bylaw No. 2018-02, being a bylaw to Provide for the Closing and Selling of a Municipal Road or Street be introduced and read the first time.	CARRIED
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Bylaw 2018-02 Second reading 2018-291	E Davis: THAT Bylaw No. 2018-02, be now read the second time.	CARRIED
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Bylaw 2018-02 Consent for 3rd Reading 2018-292	R Schellenberg: THAT Bylaw No. 2018-02, be given three readings at this meeting. CARRIED UNANIMOUSLY
Bylaw 2018-02 Third Reading 2018-293	E Domoslai: THAT Bylaw No. 2018-02, being a bylaw to Provide for the Closing and Selling of a Municipal Road or Street, be read and approved this third time. CARRIED
Bylaw 2018-03 First reading 2018-294	R Schellenberg: THAT Bylaw No. 2018-03, being a bylaw to Provide for the Closing and Selling of a Municipal Road or Street be introduced and read the first time. CARRIED
Bylaw 2018-03 Second reading 2018-295	E Davis: THAT Bylaw No. 2018-03, be now read the second time. CARRIED
Bylaw 2018-03 Consent for 3rd Reading 2018-296	L Sippola: THAT Bylaw No. 2018-03, be given three readings at this meeting. CARRIED UNANIMOUSLY
Bylaw 2018-03 Third Reading 2018-297	E Domoslai: THAT Bylaw No. 2018-03, being a bylaw to Provide for the Closing and Selling of a Municipal Road or Street, be read and approved this third time. CARRIED
<i>Recess 1146 hrs 2018-298</i>	<i>E Domoslai: THAT we recess for Lunch.</i> CARRIED
<i>Meeting resumed at 1254 hrs</i>	<i>Meeting resumed at 1254hrs</i>
TS Winter Vacation 2018-299	L Sippola: THAT transportation employees must take ten days of their allotted vacation days during the months of December through March. Further, that if they use four consecutive allotted vacation days they are awarded the fifth day as paid time off. CARRIED
TS Winter Regular Hrs 2018-300	E Davis: THAT transportation employee's work week for the winter months of December through March be set as thirty five hours per week to be allocated as needed. Further, that if necessary they will use banked hours to allow for one hundred and sixty hours per month. CARRIED
Fredlund Gravel Crush 2018-301	L Sippola: THAT the RM enter into an agreement to crush gravel for the cost of \$2.00 per yard when crushed paid to Alden Fredlund or his designate. Further, to stockpile the gravel for a period of two years on location NW 31-17-02 W2. CARRIED
Fredlund Gravel Stockpile 2018-302	E Davis: THAT the RM except Alden Fredlund's offer of extending the time to stockpile on the top of the hill, listed as Fredlund #2 pit to the end of 2021. CARRIED

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Gravel Crushing
2018-303 A Stratton: THAT the RM hire Russell Redi-Mix Concrete Ltd. To crush 15,000 yards of gravel at \$3.50 per yard crushing fees. Further, that at the call of the Reeve, Russell Redi-Mix Concrete Ltd. May extend to crush up to 20,000 yards at \$3.50 per yard.

CARRIED

Sale of V-Plow
2018-304 K Aldous: THAT the RM except the offer from the RM of Rocanville No 151 of \$2000 for the purchase of the V-Plow and A frame.

CARRIED

Reports

Employee Hours
2018-305 L Sippola: THAT the RM. ratify the hours of work and vacation leave for Phil Phayre, Carmel Jorgensen, Aaron Redpath, Andrea Smyth and Jennalee Beutler for the month of October 2018 as presented in the Administrator's report.

CARRIED

Reports
2018-306 D Firkola: THAT the Administrators' written report and all other reports be accepted as presented to Council.

CARRIED

Correspondence
2018-307 A Stratton: THAT the correspondence/concerns/complaints/queries & follow-up items as listed, read and dealt with, be filed.

CARRIED

New Business

Tax Abatement
2018-308 A Stratton: WHEREAS in accordance with the Repayment Proposal by the Farm Land Security Board received from Ken Gamble on 29Mar2018 regarding the Provincial Mediation Board Investigation on the property of SW 10-17-01 W2, be it noted that the RM abate the following taxes owing:

<u>Roll No.</u>	<u>Land Description</u>	<u>Municipal Tax</u>	<u>School Tax</u>	<u>Total Tax Abated</u>
522 000	SW 10-17-01 W2	\$617.14	\$0.00	\$617.14

CARRIED

Deputy Reeve
2018-309 L Sippola: THAT Councillor Elizabeth Domoslai be appointed as Deputy Reeve for the 2018-2019 Council year.

CARRIED

Signing Authority
2018-310 E Davis: THAT the Acting Administrator, Andrea Smyth and Reeve Kenneth Aldous shall sign all cheques and agreements on behalf of the RM of Willowdale No.153. Furthermore, in the absence of the Reeve, the Deputy Reeve, Elizabeth Domoslai shall sign.

CARRIED

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Council Remuneration L Sippola: THAT Council's remuneration for 2019 be set at:

2018-311

Duty	2019	17-18	14-16	12-13
Council Meetings / Day	200	200	180	150
Committee Meetings / Day	30	30	30	25
Seminar Or Convention / Day	180	180	180	150
Supervision / Hr	30	30	30	25
Convention or Seminar Meal Allowance / Day	50	50	50	41
Private Vehicle Usage / KM	0.50	0.50	0.50	0.42
Communication Expense / Month	25	25	25	25

CARRIED

Ken Aldous declared a conflict on Reeve's remuneration and left the meeting at 1536 hrs

Reeve Remuneration A Stratton: THAT The Reeve's remuneration for supervising the work of the Municipality be set at:

2018-312

Duty	2012 - 2019
Supervision / Month	250
Communication Expense / Month	50

CARRIED

Ken Aldous rejoined the meeting at 1538 hrs.

Regular Meetings D Firkola: THAT regular meetings of the RM of Willowdale Council be held on the second Wednesday of each month commencing at 0800 hrs and be held in the Rural Municipality of Willowdale No. 153 Council Chambers, Whitewood. Furthermore, that the Regular meeting hours commence at 0830 hrs from December to March.

2018-313

CARRIED

Custom Rates
2018-314

L Sippola: THAT the compensation for custom work for 2019 be:

Equipment	Year	Ratepayers rate /Hr	Non-Ratepayers rate /hr	Basic Charge	Moving Charge
Grader	2011-19	\$125	\$150	\$25	No
Tractor & Mower	2011-19	\$100	\$100	No	HRate
Tractor & Rd Boss	2011-19	\$85	\$85	No	HRate
D6N Cat Dozer	2011-19	\$150	\$175	No	Yes
Terex TS14 G Scraper	2011-19	\$200	\$225	No	HRate
Hitachi Excavator	2011-19	\$150	\$175	No	Yes
Semi-tractor	2011-19	\$100	\$100	No	Yes

Minimum rate for graders is Basic Charge **Plus** ¼ hr.

Minimum rate for tractor and mower is ¼ hr.

Semi moving charge be \$5.00 per loaded mile

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Moving Rate for Equipment 2018-315 D Firkola: THAT the moving charge is \$50.00 loading charge plus \$5.00 per loaded mile for D6N Cat Dozer and Hitachi Excavator.
CARRIED

Cleaning Equipment Rate 2018-316 L Sippola: THAT any cleaning of equipment deemed necessary as a result of custom work performed be charged at \$35.00 per man hour.
CARRIED

Screened Rock and Gravel Rates 2018-317 D Firkola: THAT requests from ratepayers for gravel for their lanes are to be directed to the RM Senior Operator, who is to notify the office of the persons who were provided with gravel and the respective quantity. Furthermore, the RM will invoice for the loading and hauling of screened rock or crushed gravel set as:

Loading Charge	Hauling Charge	Min Mileage Charge	Processing Charge
\$0.65/yd	\$0.32/yd/mile	4 Miles	\$8.50/Cubic Yard

CARRIED

Pit Run Gravel Rates 2018-318 L Sippola: THAT the Municipality charge fees as below for the cost of Pit Run Gravel. Further, that a written request is required.

Loading	Hauling	Min Mileage if Hauled by RM	Processing	Maximum Request
\$0.65/yd	\$0.32/yd/mile	4 Miles	\$3.00/Cubic Yard	400 Yards

CARRIED

Pit #2 Gravel Rates 2018-319 _____: THAT for the gravel stockpiled on Alden Fredlund's property, at the top of the ravine (known as Pit#2) the Municipality charge fees set as:

Loading Charge	Hauling Charge	Min Mileage Charge	Processing Charge
\$0.65/yd	\$0.32/yd/mile	4 Miles	\$6.50/Cubic Yard

CARRIED

Sales of Services and Supplies 2018-320 L Sippola: THAT the Municipality charge fees for services and supplies as follows:

R.M. Maps	\$10.00 /map – with the first map of the year free for ratepayers. \$2.00 / sale – Shipping charge when necessary
Meeting Minutes	\$5.00 / month or \$60.00 / year
Photocopying	R.M. related material – no charge. Other copies \$0.30 per copy
Tin Signs	\$10.00 per sign
Cardboard Signs	\$3.50 per sign.
Mouse and Rat Poison	no charge to ratepayers \$2.00 per package for non-ratepayers
SAMA Records	\$15.00 per record

CARRIED

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Crop Damage Rates 2018-321 L Sippola: THAT payments be made to land owners for entrance on their land during road construction at the set rate of:

	Amount / acre
Seeded crop / forage damage	\$600.00
Land damages	\$600.00

CARRIED

Clay Purchase 2018-322 L Sippola: THAT the RM pay for clay at \$0.25 per cubic yard unless otherwise authorized by Council. **LOST**

Clay Purchase 2018-323 A Stratton: THAT the RM pay for clay at \$0.50 per cubic yard unless otherwise authorized by Council. **CARRIED**

Fence Removal and Construction Rates 2018-324 D Firkola: THAT the RM compensate landowners as listed below. Furthermore that the fence shall be reconstructed within two years of the commencement of the project for which it was removed.

Removal Offer with Specified Date	3 or 4 Wire Fence Reconstruction Offer	Electric Fence Reconstruction Offer
\$600.00 / Mile	\$4,000.00 / Mile	\$2,000.00 / Mile

CARRIED

Caretaker Appointment 2018-325 D Firkola: THAT the Municipality appoint Jean Green, Whitewood, as the Caretaker for the R.M. Office building for 2019 at a rate of \$25.00 per hour. **CARRIED**

Grader Loan Payout 2018-326 L Sippola: THAT the RM payout in full the remaining balance owing on the CAT 140M Grader. **CARRIED**

Council Training 2018-327 L Sippola: THAT the RM authorize all members of Council and Administrator to attend the MLDP Human Resources Module on 19Nov2018 in Melville, SK. Further that the RM pays the fees and mileage as per policy. **CARRIED**

SARM Mid-Term Convention 2018-328 A Stratton: THAT the Municipality appoint Ken Aldous and Denis Firkola as the two voting delegates to the Saskatchewan Association of Rural Municipalities (SARM) Mid-Term Convention, 14-15Nov 2018 in Saskatoon **CARRIED**

Announcements

Next Meeting The next meeting is set for 12Dec2018, commencing at 0830 hrs in the Council Chambers of the RM of Willowdale Office, Whitewood, Saskatchewan.

Adjournment

Adjourn (1646hrs) 2018-329 D Firkola: THAT this meeting adjourn. **CARRIED**

Reeve – Ken Aldous

Acting Administrator – Andrea Smyth