

**Minutes of a Regular Council Meeting of the Rural Municipality of Willowdale No.153
held in the Municipal Office in Whitewood, Saskatchewan 12Dec2018**

The meeting was called to order at 0837hrs by Reeve Ken Aldous

Present:	Reeve: Ken Aldous Division No.1 – Elizabeth Domoslai Division No.2 - Larry Sippola Division No.3 - Allan Stratton	Division No.4 - Eva Davis Division No.5 – Rick Schellenberg (Left @ 1529hrs) Division No.6 - Denis Firkola A Administrator – Andrea Smyth
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Delegates:	0910 -0936hrs Aaron Redpath Transportation Services Personnel and equipment update 1018-1053hrs Dale Howes Seasonal Employee Year End Debriefing 1055-1123hrs Tyler Fewings Lower Souris Watershed Yearly Update
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Minutes

Approve Minutes 2018-338	A Stratton: THAT the Minutes of the Meeting of Council held 08Nov2018 be approved as circulated.	CARRIED
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Approve Minutes 2018-339	R Schellenberg: THAT the Minutes of the Meeting of Council held 06Dec2018 be approved as circulated.	CARRIED
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Labour Laws 2018-340	E Davis: THAT the RM follow the recommended Labour Standards of Saskatchewan regarding Designated Holidays and earned holiday time.	CARRIED
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Quarry Lease Gravel 2018-341	L Sippola: THAT the RM haul gravel from Crown Quarry Leases: Lease Numbers 400746 and 411565 for future maintenance projects.	CARRIED
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Domres Stockpile 2018-342	A Stratton: THAT the RM stockpile gravel, as weather permits, on SW 17-16-03 W2 and pay the yearly property taxes on the quarter for each year that gravel is stockpiled on the property. Further, that the RM pay an initial \$200.00 to John Domres for this use.	CARRIED
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Financial Reports

Bank Reconciliation 2018-343	E Davis: THAT the Bank Reconciliation for the month of November 2018 be accepted as presented.	CARRIED
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Financial Statement 2018-344	D Firkola: THAT the Statement of Financial Activities for the month of November 2018 be accepted as presented.	CARRIED
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Accounts

Accounts for Approval 2018-345	E Domoslai: THAT the accounts as presented, being cheques No.10305-10322, EFT payments 683-697, and on-line cheques No. 698-706 totalling \$187,951.84 be approved for payment.	CARRIED
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Recess (1155 hrs) 2018-346	R Schellenberg: THAT we recess for Lunch.	CARRIED
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Meeting Resumed	Meeting Resumed at 1313 hrs.
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Southeast Regional Library 2018-347	D Firkola: THAT the Administrator be hereby authorized to renew the 2019 membership in the Southeast Regional Library in the amount of \$3,357.77. <i>1321 hrs – K Aldous declared a conflict of interest regarding APAS membership and left the meeting during discussion.</i>	CARRIED
APAS Membership 2018-348	A Stratton: THAT the R.M. renew its membership for 2019 in the Agricultural Producers Association of Saskatchewan (APAS) for \$7,051.71. <i>1326 hrs – K Aldous returned to the meeting.</i>	CARRIED
RDARM Membership 2018-349	A Stratton: THAT the R.M. renew its membership for 2019 in the Regina District Association of Rural Municipalities (RDARM) for \$150.00.	CARRIED
FCM Membership 2018-350	L Sippola: THAT the R.M. renew its membership for 2019 in the Federation of Canadian Municipalities for \$163.35	CARRIED
Beaver Bounty 2018-351	E Domoslai: THAT the R.M. pay Wayne Kalaman, \$90.00 for three beaver tails.	CARRIED
Beaver Bounty 2018-352	A Stratton: THAT the R.M. pay John Domres, as per policy, for three beaver tails.	CARRIED
Proposed Payments 2018-353	E Domoslai: THAT the List of Proposed Payments dated 11Dec2018 in the amount of \$165,989.67 plus those added by Council in the amount of \$4,898.24 be hereby approved for payment.	CARRIED
Old Business		
Gravel Pit Stripping 2018-354	D Firkola: THAT the RM hire Russel Redi-Mix to strip and push gravel for the gravel crushing enterprise on NW 31-17-02 W2 for the quote of 40-50hrs paid at \$225.00/hr for a total within the range of \$9,000-11,250 plus applicable taxes.	CARRIED
Reports		
Employee Hours 2018-355	R Schellenberg: THAT the RM. ratify the hours of work and vacation leave for Phil Phayre, Carmel Jorgensen, Aaron Redpath, Andrea Smyth and Jennalee Beutler for the month of November 2018 as presented in the Administrator's report.	CARRIED
Reports 2018-356	D Firkola: THAT the Administrators' written report and all other reports be accepted as presented to Council.	CARRIED
Correspondence 2018-357	E Domoslai: THAT the correspondence/concerns/complaints/queries & follow-up items as listed, read and dealt with, be filed.	CARRIED

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New Business

Seismic Operations 2018-358	L Sippola: THAT the RM give consent for the seismic operations by Clayridge 3D on Townships 16-18 Range 01 through the municipality.	CARRIED
Seismic Operations 2018-359	L Sippola: THAT the RM allow CAGC a permit to conduct Geophysical Operations and to reduce the set back from the school house on SW 03-17-01 W2M to 64 metres. Further, that the RM authorize CAGC to haul water from the RM water well located on SW 03-17-01 W2 for the amount of \$1,000.00.	CARRIED
Mocon Construction 2018-361	E Domoslai: THAT the RM enter into a road maintenance agreement with Macon Construction Ltd. To haul gravel as per Agreement No. 2018-02.	CARRIED
Town of Whitewood 2018-361	L Sippola: THAT the RM grant the Town of Whitewood easement on Blk/Par G, Plan 77R31243, Extension 0, for the directional drilling and construction of a new force main that will run parallel to the old force main, Further that the Town of Whitewood will be responsible to return the property to its original state if there are any damages due to this easement and construction.	CARRIED
Fence Reconstruction 2018-362	L Sippola: THAT the RM pay Lydia Ber for fence reconstruction of $\frac{3}{4}$ mile at the price of \$4,000.00 per mile, for reconstruction of a 4 wire fence as per resolution 2018-324.	LOST
Fence Reconstruction 2018-363	A Stratton: THAT the RM pay Lydia Ber for fence reconstruction of 1 mile at the price of \$4,000.00 per mile, for reconstruction of a 4 wire fence as per resolution 2018-324.	CARRIED
PCO Wages for 2019 2018-364	E Davis: THAT the R.M. appoint Doug Shepherd as Pest Control Officer (PCO) and pay him \$30.00 per inspection.	CARRIED
PCO Conference 2018-365	A Stratton: That the RM authorize Doug Shepherd and all members of Council to attend the PCO conference in Kipling on 08Jan2018 and reimburse attendees as per policy.	CARRIED
	<i>Elizabeth Domoslai declared a conflict of interest in Weed Control Officer wages and left the meeting at 1611 hrs.</i>	
Weed Control Officer Wages for 2019 2018-366	E Davis: THAT for 2019, the R.M. pay the Weed Control Officer \$30.00 per hour and \$0.50 per km travelled for weed control activities up to a limit of \$600.00.	CARRIED
	<i>Elizabeth Domoslai returned to the meeting at 1614 hrs.</i>	
Custom Work and Accounts Receivable 2018-367	A Stratton: THAT, pursuant to Sections 369 and 405 of <i>The Municipalities Act</i> , any amount of outstanding accounts receivables at year end be added to and form part of the taxes for the ratepayer.	CARRIED

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Year-end Accounts Payable 2018-368	E Davis: THAT the Reeve and Acting Administrator be hereby authorized to pay any 2018 accounts that are received in the office to clear up year-end accounts payable, with this resolution being Council's approval. CARRIED
RDARM Meeting 2018-369	D Firkola: THAT all members of Council and the Administrator be authorized to attend the Regina District Association of Rural Municipalities 2019 Annual Meeting being held 03-04Jan2019 in Regina, Saskatchewan. Further, that they be reimbursed as per policy. CARRIED
SARM Liability Insurance 2018-370	D Firkola: THAT the RM renew the 2019 Liability Insurance with SARM for the basic three million dollars liability coverage. CARRIED
SARM Employee Benefits 2018-371	D Firkola: THAT the RM renew SARM employee benefit plans as level 2: Health and Dental, and Level 5: Dental for \$1,711.58 and \$1,075.54 respectfully. CARRIED
Christmas Gift 2018-372	E Davis: THAT the RM gift a Christmas Bonus to Phil Phayre, Carmel Jorgensen, Aaron Redpath, Dale Howes and Andrea Smyth of \$100.00. CARRIED
Munisoft Easypay 2018-373	E Davis: THAT the RM purchase Easypay from Munisoft for the use as of 01Jan2019. CARRIED

Announcements

Next Meeting	The next meeting is set for 09Jan2019, commencing at 0830 hrs in the Council Chambers of the RM of Willowdale Office, Whitewood, Saskatchewan.
Office Closed	The Office will be closed 20-28Dec2019 and 01Jan2019.

Adjournment

Adjourn (1739 hrs) 2018-374	E Davis: THAT this meeting adjourn. CARRIED
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Reeve – Ken Aldous

Acting Administrator – Andrea Smyth