

**Minutes of a Regular Council Meeting of the Rural Municipality of Willowdale No.153
held in the Municipal Office in Whitewood, Saskatchewan November 15, 2017**

The meeting was called to order at 8:12 a.m., by Reeve Ken Aldous

- | | | |
|----------|---|--------------------------------|
| Present: | Reeve: Ken Aldous | Division No.4 - Eva Davis |
| | Division No.1 – Elizabeth Domoslai | Division No.5 – Sarah Mambourg |
| | Division No.2 - Larry Sippola <i>arrived at 9:30 a.m.</i> | Division No.6 - Denis Firkola |
| | Division No.3 - Allan Stratton | |
| | Interim Administrator – Bob Laing | |
- Delegates: Ernie Briggs, Deb Nyczai & Norm Hall, 8:32 a.m. – 9:45 a.m. APAS Reps gave an update on the activities of Agricultural Producers of Saskatchewan (APAS)
- Phil Phayre, 1:35 p.m. – 1:50 p.m. Update on new grader and discussion of snow plow policy.
- Bernard Brule, Sharon Rodgers, Doug Armstrong, Town Fire Department 2:00 p.m. – 2:20 p.m. Gave brief overview and answered questions on billing and fire-fighting procedures.

Minutes

- | | | |
|-----------------------------|---|----------------|
| Approve Minutes
2017-259 | A Stratton: THAT the Minutes of the Meeting of Council held October 11, 2017 be approved as circulated. | CARRIED |
|-----------------------------|---|----------------|

Accounts

- | | | |
|-------------------------------|--|----------------|
| Paid Accounts
2017-260 | E Domoslai: THAT the accounts as presented, being cheques No.10109 to No.10124, EFT payments 381-403 and on-line cheques No. 16-19 totalling \$323,133.35 be approved for payment. | CARRIED |
| SaskTip
2017-261 | A Stratton: THAT the R.M. pay SaskTip the annual membership fee of \$100.00 for 2017. | CARRIED |
| Beaver Bounty
2017-262 | L Sippola: THAT the R.M. pay Wayne Kalaman, \$30.00 for 1 beaver tail. | CARRIED |
| Proposed Payments
2017-263 | D Firkola: THAT the List of Proposed Payments dated November 14, 2017 in the amount of \$23,386.31 plus those added by Council in the amount of \$4,927.50 be hereby approved for payment. | CARRIED |

Reports

- | | | |
|---------------------------------|--|----------------|
| Employee Hours
2017-264 | D Firkola: THAT the R.M. ratify the hours of work and vacation leave for Phil Phayre, Carmel Jorgensen, Aaron Redpath, and Bob Laing for the month of October 2017 as presented in the Administrator's report. | CARRIED |
| Reports
2017-265 | E Domoslai: THAT the Administrators' written report and all other reports be accepted as presented to Council. | CARRIED |
| Recess (12:00 p.m.)
2017-266 | E Davis: THAT we recess for Lunch. | CARRIED |

***Minutes of a Regular Council Meeting of the Rural Municipality of Willowdale No.153
held in the Municipal Office in Whitewood, Saskatchewan November 15, 2017***

The meeting resumed at 1:00 p.m.

Correspondence 2017-267	D Firkola: THAT the correspondence/concerns/complaints/queries & follow-up items as listed, read and dealt with, be filed.	CARRIED
----------------------------	--	----------------

New Business

Deputy Reeve 2017-268	L Sippola: THAT Councillor Sarah Mambourg be appointed as Deputy Reeve for the 2017-2018 Council year.	CARRIED
--------------------------	--	----------------

Appoint Administrator 2017-269	D Firkola: THAT the R.M. appoint Robert (Bob) Laing as Interim Administrator.	CARRIED
-----------------------------------	---	----------------

Signing Authority 2017-270	E Domoslai: THAT the Interim Administrator, Bob Laing and Reeve Kenneth Aldous shall sign all cheques and agreements on behalf of the R.M. of Willowdale No.153. Furthermore, in the absence of the Reeve, the Deputy Reeve, Sarah Mambourg shall sign.	CARRIED
-------------------------------	---	----------------

Council Remuneration 2017-271	S Mambourg: THAT Council's remuneration for 2018 be set at: \$200.00 per day for Council meetings \$30.00 per hour for committee meetings; \$180.00 per day for attending seminars/conventions; \$30.00 per hour for supervision; \$50.00 per day meal allowance while attending conventions/seminars; \$0.50 per kilometer for private vehicle usage; \$25.00 per month for communication expense.	CARRIED
----------------------------------	--	----------------

Ken Aldous declared a conflict on Reeve's remuneration and left the meeting at 2:26 p.m.

Reeve Remuneration 2017-272	L Sippola: THAT The Reeve's remuneration for supervising the work of the Municipality be \$250.00 per month. Furthermore the communication expense for the Reeve be \$50.00 per month.	CARRIED
--------------------------------	--	----------------

Ken Aldous rejoined the meeting at 2:28 p.m.

Regular Meetings 2017-273	L Sippola: THAT regular meetings of the R.M. of Willowdale Council be held on the second Wednesday of each month commencing at 8:00 a.m. and be held in the Rural Municipality of Willowdale No. 153 Council Chambers, Whitewood.	CARRIED
------------------------------	---	----------------

**Minutes of a Regular Council Meeting of the Rural Municipality of Willowdale No.153
held in the Municipal Office in Whitewood, Saskatchewan November 15, 2017**

Custom Rates
2017-274

L Sippola: THAT the compensation for custom work for 2018 be:

Equipment	Ratepayers rate per hour	Non- Ratepayers rate per hour	Basic Charge	Moving Charge
Grader	\$125.00	\$150.00	\$25.00	No
Tractor & Mower	\$100.00	\$100.00	No	Applicable hourly rate
Tractor & Road Boss	\$85.00	\$85.00	No	Applicable hourly rate
D6N Cat Dozer	\$150.00	\$175.00	No	Yes
Terex TS14G Scraper	\$200.00	\$225.00	No	Applicable hourly rate
Hitachi Excavator	\$150.00	\$175.00	No	Yes
Semi-Tractor	\$100.00	\$100.00	No	Yes

Minimum rate for graders is Basic Charge **Plus** ¼ hr.

Minimum rate for tractor and mower is ¼ hr.

Semi moving charge be \$5.00 per loaded mile

CARRIED

Moving Rate for
Equipment
2017-275

D Firkola: THAT moving charge is \$50.00 loading charge plus \$5.00 per loaded mile for D6N Cat Dozer and Hitachi Excavator.

CARRIED

Cleaning Equipment
Rate
2017-276

L Sippola: THAT any cleaning of equipment deemed necessary as a result of custom work performed be charged at \$35.00 per man hour.

CARRIED

Screened Rock and
Gravel Rates
2017-277

D Firkola: THAT requests from ratepayers for gravel for their lanes are to be directed to the R.M. Senior Operator, who is to notify the office of the persons who were provided with gravel and the respective quantity. Furthermore, the R.M. will invoice for the loading and hauling of screened rock or crushed gravel at \$0.65/yd. for loading, \$0.32/yd./mile hauling with a minimum charge of four miles plus \$8.50 per cubic yard to cover the costs of gravel royalty, processing costs and administration costs for the gravel provided.

CARRIED

Pit Run Gravel Rates
2017-278

L Sippola: THAT the Municipality charge a fee of \$0.65/yd. for loading, \$0.32/yd. hauling with a minimum charge of four miles if the R.M. delivers it, plus \$3.00 per cubic yard over the costs for Pit Run Gravel. Further, a written request is required, and 400 yards maximum per request is allowed.

CARRIED

Pit #2 Gravel Rates
2017-279

E Domoslai: THAT for the gravel stockpiled on Alden Fredlund's property, at the top of the ravine (known as Pit#2) the Municipality charge a fee of \$0.65/yd. for loading, \$0.32/yd. hauling with a minimum charge of four miles, plus \$6.50 per cubic yard to cover the costs of gravel royalty, processing costs and administration costs for the gravel provided.

CARRIED

**Minutes of a Regular Council Meeting of the Rural Municipality of Willowdale No.153
held in the Municipal Office in Whitewood, Saskatchewan November 15, 2017**

Sales of Services and Supplies 2017-280	<p>S Mambourg: THAT the Municipality charge fees for services and supplies as follows:</p> <table border="1"> <tr> <td>R.M. Maps</td><td>\$10.00 per map with the first map of the year free for ratepayers. \$2.00 extra to cover postage and handling when necessary.</td></tr> <tr> <td>Meeting Minutes</td><td>\$5.00 per month or \$60.00 for the full year.</td></tr> <tr> <td>Photocopying</td><td>R.M. related material – no charge. Other copies \$0.30 per copy</td></tr> <tr> <td>Tin Signs</td><td>\$10.00 per sign</td></tr> <tr> <td>Cardboard Signs</td><td>\$3.50 per sign.</td></tr> <tr> <td>Mouse and Rat Poison</td><td>no charge to ratepayers \$2.00 per package for non-ratepayers</td></tr> <tr> <td>SAMA Records</td><td>\$15.00 per record</td></tr> </table>	R.M. Maps	\$10.00 per map with the first map of the year free for ratepayers. \$2.00 extra to cover postage and handling when necessary.	Meeting Minutes	\$5.00 per month or \$60.00 for the full year.	Photocopying	R.M. related material – no charge. Other copies \$0.30 per copy	Tin Signs	\$10.00 per sign	Cardboard Signs	\$3.50 per sign.	Mouse and Rat Poison	no charge to ratepayers \$2.00 per package for non-ratepayers	SAMA Records	\$15.00 per record
R.M. Maps	\$10.00 per map with the first map of the year free for ratepayers. \$2.00 extra to cover postage and handling when necessary.														
Meeting Minutes	\$5.00 per month or \$60.00 for the full year.														
Photocopying	R.M. related material – no charge. Other copies \$0.30 per copy														
Tin Signs	\$10.00 per sign														
Cardboard Signs	\$3.50 per sign.														
Mouse and Rat Poison	no charge to ratepayers \$2.00 per package for non-ratepayers														
SAMA Records	\$15.00 per record														
	CARRIED														
Crop Damage Rates 2017-281	<p>L Sippola: THAT payments be made to land owners for entrance on their land during road construction at \$600.00 per acre for seeded crop/forage damages or \$400.00 per acre for land damages, based on acres as approved by the Councillor and engineer of the road project. Clay used for the project will be paid for at \$0.20 per cubic yard.</p>														
	CARRIED														
Fence Removal Rates 2017-282	<p>S Mambourg: THAT landowners be offered \$600.00 per mile for removal of a fence by a specified date.</p>														
	CARRIED														
Fence Reconstruction Rates 2017-283	<p>E Domoslai: THAT landowners be offered \$4,000.00 per mile for the reconstruction of a traditional 3 or 4 wire fence. Furthermore that the fence shall be constructed within two years of the commencement of the project for which it was removed.</p>														
	CARRIED														
Electric Fence Reconstruction Rates 2017-284	<p>L Sippola: THAT landowners be offered \$2,000.00 per mile for the reconstruction of an electrical fence. Furthermore that the fence shall be constructed within two years of the commencement of the project for which it was removed.</p>														
	CARRIED														
Caretaker Appointment 2017-285	<p>S Mambourg: THAT the Municipality appoint Jean Green, Whitewood, as the Caretaker for the R.M. Office building for 2018 at a rate of \$25.00 per hour.</p>														
	CARRIED														
Board Appointments and Standing Committees 2017-286	<p>S Mambourg: THAT the list of 2017-2018 Board and Committee Appointments be accepted as amended, and attached hereto and forming a part of these minutes.</p>														
	CARRIED														
Subdivision of land 2017-287	<p>E Domoslai: THAT Council approve the proposed subdivision of approximately 11 acres of land from the NE of 9-18-01-W2. Further, that we ask for \$200.00 in lieu of Municipal Reserve.</p>														
	CARRIED														

***Minutes of a Regular Council Meeting of the Rural Municipality of Willowdale No.153
held in the Municipal Office in Whitewood, Saskatchewan November 15, 2017***

Subdivision of land 2017-288	S Mambourg: THAT Council has no concerns about the proposed subdivision of approximately 11 acres of land from the NE of 9-18-01-W2.	CARRIED
Subdivision of land 2017-289	E Domoslai: THAT Council approve the proposed subdivision of approximately 1 acre of land from the NW 08-16-02-W2.	CARRIED
Subdivision of land 2017-290	E Davis: THAT Council has no concerns about the proposed subdivision of approximately 1 acre of land from the NW 08-16-02-W2.	CARRIED
Bale Fire 20017-291	D Firkola: THAT the R.M. submit a claim to our Property Self Insurance Program for the cost of the bale fire on NW 21-16-01-W2.	CARRIED
Snowmobile Trail Authorization 2017-292	A Stratton: THAT the R.M. authorize the signing of the Land Use permission forms for the Crossroads Sno-Diggers and Esterhazy branch of the Saskatchewan Snowmobile Association Inc for 3 seasons from November 1, 2017 to April 30, 2020.	CARRIED

Announcements

Next Meeting	The next meeting is set for December 13, 2017, commencing at 8:00 a.m. in the Council Chambers of the R.M. of Willowdale office, Whitewood, Saskatchewan.
--------------	---

Adjournment

Adjourn (3:55 p.m.) 2017-293	S Mambourg: THAT this meeting adjourn.	CARRIED
---------------------------------	--	----------------

Reeve – Ken Aldous

Interim Administrator – Robert Laing