

How to Plan Your Own Video Presentation

(with text, images, sound and video)

What are you going to make?

You will not make many separate slides.

You will make **one video** (one movie) that has:

- pictures or short videos (what we **see**)
- your voice or music (what we **hear**)
- short text on the screen (for example: titles, key words)

We call each part of the video a **scene**.

Step 1 – Choose your topic and goal

On the top of your paper, write:

1. **Topic:** (What is your video about?)

Examples:

- *My Favourite Animal – Dog*
- *My Hobby – Riding a Bike*
- *Planets in Our Solar System*

2. **Goal:** (What should people understand after your video?)

Use a simple sentence:

After my video, I want people to know...

Examples:

- *After my video, I want people to know why dogs are good pets.*
- *After my video, I want people to know three facts about Mars.*

Write your own topic and goal on your paper.

Step 2 – Decide how long your video will be

For this project, your video can be:

- **about 30–60 seconds** (half a minute to one minute)

You will make **3–5 scenes**.

Each scene can be about **5–15 seconds**.

On your paper, write:

I plan to have ____ scenes.

My video will be about ____ seconds long.

Step 3 – Draw your scenes on paper

On your paper, draw **3–5 big rectangles**.
These are your **scenes**.

Under each rectangle, write the name:

- Scene 1 – Beginning
 - Scene 2 – Main part
 - Scene 3 – Main part
 - Scene 4 – Ending
- (You can have 3 or 5 scenes, this is only an example.)
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Step 4 – For each scene answer 4 questions

For **every scene**, you answer these 4 questions:

1. **WHAT WE SEE**
 - What pictures, photos, drawings or short video will we see?
 - Example: *photo of my dog; short video of my dog running; drawing of Earth.*
2. **WHAT WE HEAR**
 - What sound will we hear?
 - Your voice? Music? Animal sounds?
 - Example: *my voice: “This is my dog.”; quiet happy music; dog barking sound.*
3. **TEXT ON SCREEN**
 - What short text will be on the screen? (Not too long.)
 - Use 1–2 short sentences or key words.
 - Example: *“Dogs are friendly animals.” or “Mars is a red planet.”*
4. **TIME**
 - How many seconds will this scene be?
 - Example: *7 seconds, 10 seconds.*

You can write it like a small table under each rectangle.

Step 5 – Check your plan

When you finish your scenes, check:

1. Do you have **3–5 scenes**?
2. In each scene, did you write:
 - WHAT WE SEE
 - WHAT WE HEAR
 - TEXT ON SCREEN
 - TIME
3. Is your **goal** clear? (Will people learn what you want them to learn?)
4. Do you use **different media**? (not only text; also pictures, sound, maybe short video)

If all answers are “yes”, you have a good **scenario (script)** for your video presentation.
Later you can use this paper to create the real video on a computer or in Canva.

Example 1 – Video: *My Favourite Animal – Dog*

Scene 1 – Beginning

- **WHAT WE SEE:**
Title on the screen “My Favourite Animal – Dog” + big photo of a dog.
- **WHAT WE HEAR:**
Quiet happy music in the background.
- **TEXT ON SCREEN:**
“My Favourite Animal – Dog”
- **TIME:**
about 7 seconds

Scene 2 – Where my dog lives

- **WHAT WE SEE:**
Short video of my dog in the garden.
- **WHAT WE HEAR:**
My voice: “This is my dog. He lives with me in my house.”
- **TEXT ON SCREEN:**
“My dog lives with me.”
- **TIME:**
about 10 seconds

Scene 3 – What my dog likes

- **WHAT WE SEE:**
Photos of my dog playing with a ball and sleeping.
- **WHAT WE HEAR:**
My voice: “He likes playing with a ball. He likes sleeping on the sofa.”
- **TEXT ON SCREEN:**
“He likes playing.”
- **TIME:**
about 10 seconds

Scene 4 – Ending

- **WHAT WE SEE:**
Photo of me and my dog together + simple “Thank you” text.
- **WHAT WE HEAR:**
My voice: “I love my dog. Thank you for watching.”
Music slowly becomes quieter.
- **TEXT ON SCREEN:**
“Thank you for watching!”
- **TIME:**
about 5–7 seconds

Example 2 – Video: *Planets in Our Solar System*

Scene 1 – Title

- **WHAT WE SEE:**
Picture of space + text “Planets in Our Solar System”.
- **WHAT WE HEAR:**
Soft space-style music (slow, calm).
- **TEXT ON SCREEN:**
“Planets in Our Solar System”
- **TIME:**
6–8 seconds

Scene 2 – The Sun

- **WHAT WE SEE:**
Big picture of the Sun.
- **WHAT WE HEAR:**
My voice: “The Sun is a star. It is in the centre of our Solar System.”
- **TEXT ON SCREEN:**
“The Sun is a star.”
- **TIME:**
8–10 seconds

Scene 3 – The Earth

- **WHAT WE SEE:**
Picture or short video of Earth rotating.
- **WHAT WE HEAR:**
My voice: “The Earth is our planet. We live here.”
- **TEXT ON SCREEN:**
“We live on Earth.”
- **TIME:**
8–10 seconds

Scene 4 – Ending

- **WHAT WE SEE:**
All planets in one picture + text “Thank you”.
- **WHAT WE HEAR:**
My voice: “Now you know some facts about our Solar System. Thank you for watching.”
- **TEXT ON SCREEN:**
“Thank you for watching!”
- **TIME:**
6–8 seconds