For the month of

DAY

1 8:00

4 8:00

5 Sat 6 Sun 7 8:00

8 8:00

9 8:00

10 8:00

11 8:00

12 Sat 13 Sun

14 8:00

15 8:00

16 8:00

17 8:00

18

19 Sat 20 Sun 21

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25

26 Sat 27 Sun 28

29

30

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8:00 8:00

8:00

and departure

Arrival

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Departure

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DAILY TIME RECORD

DAILY TIME RECORD

Official hours for arrival (regular days

Arrival

1:00

1:00

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July 1-31, 2022

(Saturdays ______

Departure

5:00

5:00

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UNDERTIME

WFH

ARBYN ACOSTA

ARBYN ACOSTA

For the month of July 1-31, 2022 Official hours for arrival (regular days and departure (Saturdays

DAY	A.M.		P.M.			UNDERTIME		1
	Arrival	Departure	Arrival	Departure		Hours	Minutes	
1	8:00	12:00	1:00	5:00				WFH
2	8:00	12:00	1:00	5:00				WFH
3	8:00	12:00	1:00	5:00				WFH
4	8:00	12:00	1:00	5:00				WFH
5	Sat							
6	Sun							
7	8:00	12:00	1:00	5:00				WFH
8	8:00	12:00	1:00	5:00				WFH
9	8:00	12:00	1:00	5:00				WFH
10	8:00	12:00	1:00	5:00				WFH
11	8:00	12:00	1:00	5:00				WFH
12	Sat							
13	Sun							
14	8:00	12:00	1:00	5:00				WFH
15	8:00	12:00	1:00	5:00				WFH
16	8:00	12:00	1:00	5:00				WFH
17	8:00	12:00	1:00	5:00				WFH
18	8:00	12:00	1:00	5:00				WFH
19	Sat							
20	Sun							
21	8:00	12:00	1:00	5:00				WFH
22	8:00	12:00	1:00	5:00				WFH
23	8:00	12:00	1:00	5:00				WFH
24	8:00	12:00	1:00	5:00				WFH
25	8:00	12:00	1:00	5:00				WFH
26	Sat							
27	Sun							
28	8:00	12:00	1:00	5:00				WFH
29	8:00	12:00	1:00	5:00		,		WFH
30	8:00	12:00	1:00	5:00				WFH
31	8:00	12:00	1:00	5:00				WFH

I CERTIFY on my honor that the above is a true and correct report of the hours of work performed, record of which was made daily at the time of arrival and departure from office.

TOTAL

VERIFIED as to the prescribed office hours.

I CERTIFY on my honor that the above is a true and correct report of the hours of work performed, record of which was made daily at the time of arrival and departure from office.

TOTAL

VERIFIED as to the prescribed office hours.

MA. BERNADETH B. LIM

MA. BERNADETH B. LIM