

Practical 9: Google Form Quiz with Timer

Aim:

To create a quiz with automatic grading and time limit.

Objectives:

- To automate quiz assessment
- To use time limit add-on

Materials Required:

- Google Forms
- Timer add-on

Procedure:

1. Create Google Form – Open Google Forms and start a new blank form to set up the structure of your activity.
2. Convert to quiz – Enable “Make this a quiz” in the settings so you can assign points and correct answers.
3. Add 5 MCQs + 1 short answer – Insert five multiple-choice questions and one short-answer question, customizing options and points.
4. Enable 1-response limit – Turn on “Limit to 1 response” so each user can submit the form only once.
5. Shuffle questions – Activate the shuffle feature to randomize the order of questions for every respondent.
6. Add timer add-on – Install a timer add-on from the Add-ons menu to set and control the quiz duration.
7. Send link – Use the “Send” button to generate and share the form link with participants.

The screenshot shows a Google Form interface. At the top, there's a header bar with tabs for 'Questions', 'Responses', and 'Settings'. The 'Settings' tab is active, showing 'Total points: 12'. Below the header is a decorative banner featuring school-related icons like a notepad, pencil, and coffee cup. The main content area has a title 'NALS MCQ Test' and a note 'It is compulsory to answer all the questions!!!!!!'. It also mentions 'This form is automatically collecting emails from all respondents. [Change settings](#)'. The first question is displayed: '1. Which of the following best defines a computer?' with two options: 'A device for entertainment' and 'An electronic device that processes data'. On the right side of the form, there's a sidebar with various icons for managing the form.