

# Kevin Tanner

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## SKILLS

- Learning HTML, CSS, JavaScript, jQuery, C# and using the language to write websites accordingly
- Working in the Windows, Windows Server 2008-2012, and Mac OS X environment
- Understanding basic processes of SQL Server 2008, 2012
- Working with Microsoft Active Directories and Group Policies
- Troubleshooting computer software and hardware problems
- Developing and maintaining websites for clients and myself (Visit [www.tracysofmedina.com](http://www.tracysofmedina.com) or [www.libertyhealthshare.org](http://www.libertyhealthshare.org))
- Designing layout and graphics for personal website and for a client's website
- Coding in the Visual Studio 2008, 2010, 2012, and Eclipse atmosphere
- Administrating, editing, and using various aspects of Salesforce.com
- Utilizing Word, Excel, PowerPoint, Access, Pages, Keynote, and Numbers in work, school, and personal situations
- Using various types of sound equipment and software for recording artists, and for live performances
- Using professional quality photography and video cameras in a professional and recreational setting
- Creating and editing with Adobe Photoshop, Illustrator, Premiere Pro, and Soundbooth for recreation and work projects
- Managing and delegating tasks to other employees
- Installing wireless network software, hardware, and printers
- Learning discipline from over fifteen years of Kenpo Karate and seven years of pre-professional dance training

## EDUCATION

**Medina County Career Center, Medina, OH** - Graduated from a two year college level Software Engineering & Web Development program in May 2010

**Malone University, Canton, OH** - Completed freshman year 2010-2011

**Home Schooled, Medina, OH** - Graduated from Christian Home Educators of Ohio in June 2010

## EXPERIENCE

### **Systems Administrator - Liberty HealthShare, North Canton, OH**

Duties Include: Setting up new computer workstations; setting up a new Windows Server 2008; working with IIS 7; creating, editing, and updating various aspects of the website; documenting new or existing processes; custom development in Salesforce.com; general computer support; network maintenance; VOIP phones set up, troubleshooting, and maintenance. October 2013-Present

### **Database Administrator - SelectCare Connect, Avon, OH**

Duties Include: Entering, updating, and maintaining all information on the company database; creating spreadsheets for the sales force; creating a complete user manual for an iPad app; creating a one page user guide for an iPad app; various kinds of data entry; keeping record of logs made by iPad app; testing the iPad app when it was still in development; reporting and finding bugs in an iPad app; delegating tasks and managing an intern. January 2013-July 2013

### **WMAL Manager - Communications Arts Department, Malone University, Canton, OH**

Duties Include: teaching current students about the audio workflow; setting up a video/audio studio workflow; documenting and organizing video cameras, lights, and audio equipment; recording original songs for students' various projects; organizing an equipment check out/check in schedule for current Communications Arts students competing in a video production competition; laying the ground work for an internet radio station. 2010-2011

### **Instructor - Tracy's Karate Studio, Medina, OH**

Duties Include: teaching group classes and private lessons to adults and children. 2007-Present

## REFERENCES

**Chad Wimberly** - 1249 Weathervane Lane 3C, Akron, OH 44303 - (774) 722-5732

**David Bellis** - 4141 Kingsbury Blvd, Akron, OH 44321 - (330) 697-2840

**Todd Tomco (Tracy's Karate Studio)** - 208 N. Court Street, Medina, OH 44256 - (330) 721-9755