

Meeting/Project Name:	Construction Contractor Portal		
Date of Meeting:	08/03/2019	Time:	15:00
Secretary:	NghiaLQ	Location:	Room 107 FPT University
1. Meeting Objective			
<ul style="list-style-type: none"><li>Review what have been done in sprint 7</li><li>Assign task for sprint 8</li></ul>			
2. List of Attendees			
Name	Department/Division	E-mail	
Nguyễn Phan Quang Nhật	Supervisor	nhat.nguyen@saigontechnology.com	
Lưu Quang Nghĩa	Team Leader	nghialqse130768@fpt.edu.vn	
Trương Tổ Kiệt	Team Member	kietttse62520@fpt.edu.vn	
Trần Công Minh	Team Member	minhtcse62545@fpt.edu.vn	
Lê Hoàng Nam	Team Member	namlhse130765@fpt.edu.vn	
3. Content			
Mr.Nhat review what the team have done in sprint 7			
Mr.Nhat assign tasks and deadline for team in sprint 8, which includes:			
<ul style="list-style-type: none"><li>Adjust UI for mobile, web</li><li>Fixing bug for web-api</li><li>Fixing bug for web-admin</li></ul>			
4. Action Items			
Action		Owner	Due Date
Adjust UI for mobile, web		Team	12/03/2019
Fixing bug for web-api		Team	12/03/2019
Fixing bug for web-admin		Team	12/03/2019