Arda Erturk

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EXPERIENCE

PROJECT MANAGER   06/ 2018 - Present
Enactus UofT
- Monitor the progress of projects and communicate progress information with the team members
- Train workshop coordinators for facilitating the workshops and for public speaking
- Create and produce visual graphic PowerPoint presentations for adults and youth about financial literacy, nutrition, and food security

FOUNDER & PRESIDENT   07/ 2018 - Present
UofT Turkish Students' Association
- Managed a high profile university club as the leader and head of the executive board
- Provide strategic direction and leadership for advancement and promotion of the objectives of the association
- Evaluate analysis of club meetings and operation leads to continuous improvement in the club by receiving feedback from 20 members and board to develop ways to improve meetings, and projects

VICE PRESIDENT   07/ 2018 – Present
Co-op Students' Association
- Devise and implement external communication plans to deliver the organization's mission and strategy to the public
- Create, manage, and implement a sponsorship model that would allow the organization to maintain beneficial sponsorships
- Maintain, develop, and foster relationships with other student clubs and companies that offer co-op placement
- Direct and oversee the planning and execution of major conferences and events

JUNIOR SOLUTIONS ARCHITECT   09/2017 – 05/2018
Scotiabank Information Technology & Solutions
- Collaborated with business analysts, developers, and technical support teams to collect relevant existing design and architecture documentation
- Translated technical specifications into project scopes of work and product requirements while spearheading design and development of databases and enterprise solutions
- Automated the generation of organizational charts and data analysis to increase speed and fluidity of the manual data entry task using advanced Excel and Visio macros created with VBA, the time required to complete the charts and analysis decreased by 95%
- Designed, architected and implemented automation tools to generate application landscape map using VBA and Python to increase the accuracy and efficiency
- Carried out application database upgrades, database backups, database restore, database performance, backup scripts, deployment of patches and maintained data files and import logs

EDUCATION

Candidate, Bachelor of Science
University of Toronto Scarborough
Computer Science - Statistics
Co-op Program
2016 – Present

SKILLS

Python	*Git/ SVN*	*Quick Learner*
C	*VBA*	*Critical Thinker*
Java	*JUnit/ Testing*	*Agile Oriented*
SQL	*Advance Excel*	*Highly Motivated*

PROJECTS

UofT Hacks IV   01/2017
- Participated in UoftHacks IV, a 3-day hackathon, and designed a website that shows the popular places, hotels and restaurants in a given city by using HTML, CSS and JavaScript

Bank Application   07/2017
- In an Agile environment, designed and implemented an Android app for a bank from scratch, which you can log in as a customer, as an admin, or a teller and perform banking operations