

# MEETING REPORT

**Team Name:** Drivers

**Date of Meeting:** 06.04.2024

**Start Time:** 16:00

**End Time:** 17:00

**Meeting Location:** Library

**Moderator:** Ardit Harizi

**Recorder:** Megi Dervishi

**Other Members Present:** Kejsi Doku, Elis Brahaj, Rei Pacrami, Gregori Haxhia, Bleart Biba, Albi Gashi

**Members Absent:** None

## **Topics Discussed:**

During week 5, our team primarily focused on finalizing the diagrams before commencing backend development. We conducted a thorough review of each member's progress on the diagrams, providing feedback and suggestions where necessary to ensure completeness and accuracy. Additionally, we discussed the timeline for starting backend development, which will commence once the diagrams are completely finished.

## **Decisions Made:**

In this meeting, the decision was made to prioritize the completion of the diagrams before initiating backend development. This approach ensures that our project documentation is comprehensive and serves as a solid foundation for the development process. By delaying backend development until the diagrams are finished, we aim to streamline the workflow and minimize potential disruptions.

## **Tasks Assigned:**

As a result of our discussions, team members were assigned tasks related to finalizing the diagrams. Each member will focus on completing their respective diagrams, ensuring accuracy and clarity. Once the diagrams are finished, the team will transition to backend development, with specific tasks and responsibilities allocated accordingly.

## **Time, Place, and Agenda for Next Meeting:**

Next meeting will be held after two weeks at the same time to work and separate new tasks.