



CONTACT ME

✉ areebanadir68@gmail.com

EDUCATION

Bachelor of Commerce

Govt.Agha Nizamuddin Girls
Degree College Sukkur

SKILLS

- HTML5, CSS3, JavaScript
- Responsive Website Design
- VS Code, GitHub
- Communication & Collaboration
- Time Management
- Problem Solving

CERTIFICATE

- **Early Childhood Care & Education ECCE**
Sukkur IBA University
- **Microsoft Office Specialist**
Sukkur IBA University

Areeba Ansari

PROFILE

A B.Com graduate with certifications in MS Office and foundational web development skills, seeking an entry-level position in a professional office environment. Proficient in MS Word, Excel, PowerPoint, and familiar with HTML, CSS, and basic website management. A quick learner with strong organizational abilities, committed to delivering quality work, taking on new challenges, and growing within a dynamic team.

WORK EXPERIENCE

School of Exc.ellence

2020-2022

- Taught foundational mathematics subjects such as Pre-Algebra, Algebra I, and Geometry to grades 5-8.
- Designed and implemented lesson plans that align with the curriculum and standardized testing requirements.
- Encouraged group work and peer learning to help students develop communication and critical thinking skills.
- Created customized assessments to monitor and evaluate student progress in math skills.