**RESUME.**

**ARSHAD HUSSAIN**

**S/O. AFZAL HUSSAIN**

**D.O.B. 06/08/1987**

**Victoria Lane. P.O. Telini Para. P.S. Bhadreswar**

**Dist: Hooghly. Pin No. 712125 ( W.B.)- India**

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**OBJECTIVE.**

To be member of corporate globe family my acquired knowledge and culture will be put to best use for all concerned. I wish to hone up my skill as perfect my proven expertise in to given to me.

**ACADMIC QUALIFICATION.**

|  |  |  |  |
| --- | --- | --- | --- |
| **Qualification** | **Board/University** | **Year of passing** | **Division** |
| **Madhyamick** | W.B.B.S.E. | 2006 | 3nd |
| **Higher Secondary.** | W.B.C.H.S.E. | 2009 | 2nd |
| **B.A (General)** | **Calcutta University** | 2013 | 3nd |

**SUMMARY OF PROFILE.**

**Working experience: 2 Years**

**Nature of work: Working as a Data Entry Operator In telecom sector**

**Diploma in safety officer (2 Years experience)in Jamshedpur,TATA,**

**PRESENT WORKING ORGANIZATION.**

|  |  |  |  |
| --- | --- | --- | --- |
| **Company Name** | **Post** | **Date of joining** | **Date of Leaving** |
| Tathya.com.pvt.Ltd. | Data Entry Operator | November 2010 | September 2010 |
| Rajsoft.Pvt. Ltd. | Data Entry Operator | October 2011 | June 2012 |
| NSB BPO Solution pvt. ltd | Data Entry Operator | 07 Novermber 2012 | Continue |

**SHORT COURSE UNDERTAKEN.**

Basic knowledge of computer, Excel, MS office.

**Typing Speed : *35 plus***

**Language known:** Urdu**,** English, Hindi, Bengali

**I here by certified that the above mentioned statement is true to the best of my Knowledge.**

Date Your’s faithfully (Arshad hussain)