***CURRICULUM VITAE***



***AKASH TRIVEDI***

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## *CAREER OBJECTIVES*

*Seeking a cashier position at Office Supply Store utilizing my strong communication, problem solving, and mathematical skills.*

## *DOMAINS OF INTEREST*

* *Cashier* ***PROFESSIONAL EXPERIENCE***

***Kapila food products private limited*** *February, 2017 to may, 2018 as a cashier*

*-Establish or identify prices of goods, services or admission, and tabulate bills using* calculators, cash registers, or optical price scanners.

*-Receive payment by cash, check, credit cards, vouchers, or automatic debits.*

*-Issue receipts, refunds, credits, or change due to customers.*

*-Count money in cash drawers at the beginning of shifts to ensure that amounts are* correct and that there is adequate change.

*-Maintain clean and orderly checkout areas.*

***Shanti enterprises***

*June 2018 to current as a cashier*

* *Handling all the cash transactions of organization.*
* *Receive payment by cash, check, credit cards, vouchers, or automatic debits.*
* *Maintain relationships with existing customers*
* *Receive all incoming call and ensuring their distribution to the Relevant employee.*

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* *Control and manage all the record and data.*

## *RESPONSIBILITIES*

*Handling all the cash transactions of organization.*

*Receive payment by cash, check, credit cards, vouchers, or automatic debits.* Maintain relationships with existing customers

*Receive all incoming call and ensuring their distribution to the Relevant* employee.

***TECHNICAL SKILL***

* *Best working experience on* ***POS*** *and other cash register software.*

# *Software Tester solving error and other software related problems*

* *Better work experience in* ***MS-OFFICE.***

# *Good communication skills.*

* *Multitasking working experience.*
* *Organization skill*
* *Best math skills*

## *PERSONAL SKILLS*

* *Socially adept, Good with numbers*
* *Able to provide quality leadership to a large number of team members*
* *Strong communication, IT fluency and Presentation Skills in English and Hindi.*

## *ACADEMIC QUALIFICATION*

|  |  |
| --- | --- |
| ***10th***  ***2011- 2012*** | *S.V.M inter college* ***(****Unnao Campus)* |
| ***12th***  ***2014 - 2015*** | *S.V.M inter college* ***(****Kanpur campus)* |
| ***B.Tech IT 2015-2019*** | *Uttar Pradesh technical University*  *Pranveer Singh institute of technology Kanpur.* |

***Language:***

|  |  |  |  |
| --- | --- | --- | --- |
|  | ***Speak*** | ***Read*** | ***Write*** |
| *English* | *Good* | *Good* | *Good* |
| *Hindi* | *Good* | *Good* | *Good* |

***PERSONAL***

*Curriculum Vitae– AZHAR NAVEED AWAN*

*Father’s Name. : Neeraj Trivedi*

*Date of Birth : January 7,1998*

*Nationality : Indian*

*Marital Status : Single*

*Passport No :R7784757*

