**Resume**

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| Hemant Bhardwaj  **+91-8826433624**  Bharat Vihar, Kakrola,  New Delhi -110078  [Hbhardwaj1998@yahoo.com](mailto:Hbhardwaj1998@yahoo.com) |  |

Objectives

To work for an organization where I can utilized my Experience & knowledge by which I can improve my skill & be a live part of Organization to achieve the goal.

Education

* 10th passed from C.B.S.E. Board 2013.
* 12th passed from C.B.S.E. Board 2015.
* Courses in Computer Basic from RD Cosmos Institute 2013.
* Courses in Computer Diploma from RD Cosmos Institute 2014.
* Diploma course in “Sanitary Inspector” from All India Institute of Local Self Government in 2016.

Experience

* 6 months Experience with Oasis Voice Service, New Delhi as a "Tele Marketer" from Aug 2015 To Jan 2016.
* Currently working with “LAKME” as a “BEAUTY ADVISOR”.

Skills

* Computer Operating
* MS - Excel,Word,Powerpoint., DOS
* TALLY ERP 9.0
* MS Access
* Adobe PageMaker,Photoshop, Coral Draw.
* Macromedia Flash
* HTML

**Hobbies**

* Playing Cricket , Reading Books

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**Personal Details**

Father’s Name - Sh. Ram Naresh Sharma

Date of Birth - 09 Feb. 1998

Nationality - Indian

Marital Status - Single

Languages Known - Hindi & English

Permanent Address - C-21, C Block Bharat Vihar

Kakrola, new Delhi -110078

Date

Place

(Hemant Bhardwaj)