**CURRICULUM VITA**

# PRAVEEN GURUSAMY



**Mob: +971 559313185**

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Work Experience: 8 years

# Objective:

I’m a Diploma Holder. Dynamic, self-motivated, confident, excellent communication and special tasks in handling the electrical and air-conditioning jobs. Having a total of 8 years’ experience in the same field. Handle the job with great sense of responsibility and always expect to make a positive contribution and prove myself an asset to the organization that employs me.

# Brief Employment History:

Organization : **Idama Facility Management Solutions**

Site : Jumeirah Beach Residence, Dubai

Designation : Multi Technician as well as Team Leader

Period : **From March-2016 to Till Date**

Organization : **CBRE South Asia Pvt. Ltd.**

Site : Flextronics, HCL Technologies - Chennai

Designation : Facility Executive

Period : **From March-2013 to May-2015**

Organization : **Goms Electrical Company**

Site : HCL Technologies Ltd –Chennai

Designation : Technical Supervisor

Period **: From October-2009 to February-2013**

Organization : **Indian Institute of Technology Madras**

Site : Indian Institute of Technology – Chennai

Designation : Project Technician

Period : **From August-2008 to August-2009**

# Duties & Responsibilities:

* Planning preparing & conducting PPM and keep the equipment’s with 99% uptime.
* Coordinating with executive to Maintaining Monthly & daily reports.
* Co-ordinate & manage facilities activities and services.
* Co-coordinating with contractor and completing the jobs.
* Provide leadership and guidance to the Technical team
* Maintaining the records of the staffs.
* Identify problem areas in management and recommend improvement plans to maximize the efficiency of management.
* To allocate duties to the team and supervise them.
* Electrical, HVAC, BMS and Plumbing all repair works and other day to day activities.
* Operation and maintained of HT/LT transformer, VCB, ACB, VFD and capacitor banks.
* Operation and maintained of Diesel Generator, Air cooled chiller, FAHU, PAC, FCU.
* Operation and maintained of CCTV, Access control, FPS, Fire alarm systems.
* Operation and maintained of 250 KVA \*4 online UPS systems.
* Operation and maintained of passenger lift and completed rescues training.
* Operation and maintained of high raise building and commercial building.
* Having good knowledge in all type of electrical things repairing and troubleshooting.
* Creating and maintaining good rapport with tenants and attending to their complaints.

# Skills & Abilities:

* Ability to adapt quickly to any environment and deliver the best in a short time.
* Willingness and ability to learn new technologies and smart work
* Ability to work in a team with pleasing and encouraging attitude
* Implementation, hardworking and result oriented professional.
* Good written and mail communication skills.
* Excellent knowledge in computer hardware and MS Office up to latest versions.

# Extra Activity :

* Have Certificate of **Electrical Supervisory License**– Tamilnadu
* Completed Training and Certificated of **First Aider** - Dubai
* Completed Training and Certificated of **Fire Warden** - Dubai
* Completed Training and Certificated of **Siemens System** - Dubai
* Completed Training and Certificated of **Boom Lift operator** - Dubai

# Academic Qualification:

|  |  |  |
| --- | --- | --- |
| **Description** | **College/School** | **Year of Passing** |
| Diploma in EEE | DSP College, Tamil Nadu | 2008 |
| HSC | NHSS School, Tamil Nadu | 2005 |
| SSLC | NHSS School, Tamil Nadu | 2003 |

**Personal Information:**

**Date of birth** : 15.04.1988

**Father’s Name** : Gurusamy

**Gender** : Male

**Nationality** : Indian

**Marital Status** : Married

**Languages Known** : English, Malayalam, Tamil & Hindi

**Interest :** Driving and Music

**Passport No** : K4518975 (Valid up to 19-06-22)

I hereby declare that the above information is true to the best of my knowledge.

Place: Dubai Signature of the Candidate,

Date: **(PRAVEEN. G)**