**CURRICULUM VITAE**

***MANOJ KUMAR SINGH***

**ADDRESS:**

***At+Po-Karember, Ps-Khejuri Distt-Ballia (U.P).***

***Pin Code.-277304 Mob. : - 07068785570***

***E-M***[***ail:- manusingh020@gmail.com***](mailto:manusingh020@gmail.com)

# *OBJECTIVE:*

* **I am the person who believe in only WINNER, Not failure because according to me "*WINNER DO NOT DO DIFFERENT THINGS THEY DO THINGS DIFFERENTLY."* If I get an opportunity on your respected organization, then I can prove self and those work which is done by me.**

# *EXPERIENCE:*

* **Working in Sun-Plant Agro Ltd. H.O. Katihar.Bihar 2 years. as a Computer Operator in District Katihar Office, Bihar**
* **working in.Samruddha Jeevan Foods India Ltd. Araria Branch (Bihar) As a Post Of Cashier from 2012 to 2013.**
* **Working with NSS security pvt ltd lucknow as a security guard since 2013 to 2014**
* **Working with SIS security Mumbai Kalyan as a Security Supervisor Since 2014 to Till now.**

# *Working Details of Samruddha jeevan ltd Post:*

* **Handle all cash work and payment and expenses.**
  + **Make cash log sheet and balance sheet &software entry.**
  + **Help & guide the junior Staff for various works.**
  + **All Accounts Work And cash business, deposite talley by me.**

# *ACADEMIC QUALIFICATION:*-

|  |  |  |  |
| --- | --- | --- | --- |
| ***EXAMINATION*** | ***BOARD/UNIVERSITY*** | ***YEAR*** | ***AGGREGATE*** |
| **MATRIC** | **B.S.I.C UP BOARD** | **2005** | **69%** |
| **INTERMEDIATE**  **(I.A)** | **B.S.I.C UP BOARD** | **2007** | **65%** |
| **B.A** | **MAHATMA GANDHI**  **UERVERSITY** | **2010** | **55%** |
| **MBA** | **PROCESSING IN ONE YEAR.** | | |

***Professional Skills***

* + **positive attitude., positive thinking, able to team work.**
  + **Handle Cash Responsibility, also team leader ship.positive results.**
  + **Able to work in any shifts, following always company norms.**
  + **work always with honesty and with trust. 1**

# *TECHNICAL QUALIFICATION:*

***# Diploma in Computer Application (DCA)***

## Fundamental

* + **Ms-Windows**
  + **Ms-Office**
  + **software sql; ASP.NeT, PHP**
  + **Hardware knowledge (windows install, software installation, networking**
  + **Internet (Surfing, Chatting, Mailing etc.)**
  + **Talley**

***LANGUAGE KNOWN:***

* **Hindi - write, read and speak.**
* **English – write, read and something speak.**
* **Marathi – understand.**

***TYPING SPEED***

HINDI : - 30 W.P.M. ENGLISH: - 45 W.P.M.

***PERSONAL DETAIL:***

Name : MANOJ KUMAR SINGH

Date of Birth : 26 APRIL, 1991

Father’s Name : Shri. Ravindra Bahadur Singh Permanent Address : S/o- Ravindra Bahadur Singh,

At+Po-Karamber, Ps- Khejuri Distt-Ballia (U.P.)

Pin code-277304

Mob. No. –

Gender : Male Marital Status : Unmarried

Hobby : Jim For Best Health , Net-Surfing, Playing Cricket

Reading.

Nationality : Indian

# *DECLARATION*

I here by declare that all information given above is true up to my knowledge.

DATE: - 25-01-2015

PLACE: -Ballia. SIGNATURE

# *(Manoj Kumar Singh)*