MUDASSIR ALI KHAN

Permanent Address: 8/5, Mominpur Road, 3rd Floor, Kolkata-700023

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**CAREER OBJECTIVE**

To work in a stimulating environment and strive to uphold the standards of the organization which will help me to explore myself fully and realize my potential. Willing to work as a key player in challenging & creative environment.

**SPECIAL COURSES & TRAINING**

* 1 month **Skill Development Programme** in **Auto CADD** from **06/09/2006** to **05/10/2006** at **Nodal Centre for Entrepreneurship Management Development (EMD), University Polytechnic, Aligarh Muslim University, Aligarh (Sponsored by AICTE, Govt. of India).**
* 3 days **Entrepreneurship Awareness Programme** held on **12/03/2007** to **14/03/2007** at **Nodal Centre for Entrepreneurship Management Development (EMD), University Polytechnic, Aligarh Muslim University, Aligarh (Sponsored by AICTE, Govt. of India).**

**SUMMARY OF WORK EXPERIENCE** (FROM PRESENT TO PAST)

**1. Company :** AL-LATIFIA TRADING & CONTRACTING COMPANY

**Address :** P.O. BOX No. 57588, Riyadh, 11584, K.S.A.

**Position Held : Site QUANTITY SURVEYOR (Civil & Architectural Works)**

**Period (From To) :** 21 November, 2012 – 1 October, 2015

**Key Job Responsibilities**

* Reviewing the scope of work and Engineering Standard based on client requirements for the project.
* Preparing of Material Take-Off base on drawing (IFC) issued for construction thru Method of Measurement.
* Preparing and invoicing of monthly billing as per the required and approved by the client.
* Checking the monthly invoice of sub-contractors payments and prepared payment certificates.
* Preparing of Change Order thru Lump Sum, New Unit Rate and Day Work.
* Receiving all material delivery at site and prepare estimates on material requirement on site including sourcing.
* Reviewing and raising out of technical queries and point of discussion to the client.
* Analyzing consolidated Quantities as per client’s requirements.
* Going Site Visit for better visualization of work quantity.

**PROJECT ACCOMPLISHED:**

* *AL-LATIFIA TRADING & CONTRACTING COMPANY****.***
* ***CLIENT: Ministry of Health – Kingdom of Saudi Arabia (Ongoing Project)***
* ***PROJECT:*** General Hospital 100 Bed Project, Al-Jummom – MINISTRY OF HEALTH PROJECTS,
* ***CONSULTANT:*** Saudi Consolidated Engineering Company, Khatib & Alami.
* ***PMO:*** HILL International

**2. Company :** RAMKY INFRASTRUCTURE LIMITED

**Address :** Gulmohar Avenue, Raj Bhavan Road, Somajiguda, Hyderabad - 500 082, A.P., India

**Position Held : Site Engineer**

**Period (From To) :** 15 JULY 2011 – 5 NOVEMBER 2012

**Key Job Responsibilities**

* + To provide Quality & timely execution of construction activities as per contract document.
  + Construction activities like surveying, slab casting, quality control procurement, concreting, checking for Columns, beams, shuttering, reinforcement.
  + Day to day activities also involve managing people so as to get the work done as per the client expectations.
  + Supervising project activities thru foreman & Sub-Contractor in accordance w/ the plan & specifications within the project time table.
  + Planning activities according to deadlines & reviewing Structural & Architectural drawings.
  + Reporting verbal and documented daily progress directly to Client.

**PROJECT ACCOMPLISHED:**

* *RAMKY INFRASTRUCTURE LIMITED*
* ***CLIENT: INDIABULLS INFRA CONSTRUCTION LIMITED***
* ***PROJECT:*** Enigma Residential Towers (2B+G+22), Gurgaon, Haryana, India
* ***CONSULTANT:*** Technical Projects Consultants Pvt. Ltd.
* ***ARCHITECT:*** ARCOP Associates Private Limited

**QUALIFICATION:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **YEAR** | **NAME OF THE EXAM** | **COLLEGE**  **/INSTITUTION** | **BOARD/**  **UNIVERSITY** | **PERCENTAGE** |
| **2011** | B.E. (Civil) | V.M.K.V. Engg. College | Vinayaka Missions University, Salem | 73 |
| **2007** | Diploma in Architectural Assistantship | University Polytechnic,  Faculty of Engg. & Tech. | Aligarh Muslim University, Aligarh | 63.88 |
| **2004** | HIGH SCHOOL | Sree Jain Vidyalaya | West Bengal Board of Sec. Edu. | 69 |

**COMPUTER & IT SKILLS:)**

* MS-Office
* AutoCAD (All Version)
* Knowledge of Window 98/00/XP/Vista/7/8/10
* Issues Concerning Internet, Installation and Formatting of Operating System(Win-XP, Win-Vista & Win-7), etc

**PERSONAL DATA**

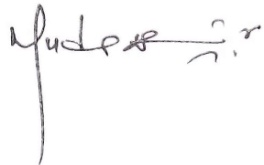
**Nationality :** Indian

**Date of Birth :** 12 March 1988

**Marital Status :** Married

**Languages :** English, Hindi & Urdu

**Membership :** Saudi Council of Engineers



**Place:** New Delhi, India **(MUDASSIR ALI KHAN)**