**CV for Teacher**

**Mrs. M. Mutharam**

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**00917358598668**

**C/o M. Sudalaiyandi,**

**S-13, Phase II, Ruby Valley Apartment,**

**Vignesh Nagar Extn., Kattabomman Nagar, Zamin Pallavaram**

**Chennai 600117.**

**Experience:**

**Seven years Experience as Maths and General Science Teacher in International Future School Dammam (IGCSE British Curriculam) At Kingdom of Saudi Arabia from Grade 2 to Grade 6. From August 2011 to April 2018.**

**Two years and Seven Months Experience as “School Office Secretary” in Aljanoub International School (CBSE) Khamis Mushyat in Saudi Arabia during the period September 2006 To April 2009**

**Objectives and Responsibility :**

* **Excellent classroom manager with the ability to focus children's mind on**

**On the task on hand.**

* **Careful lesson planner with the skills to keep all records presentable and up- to –date**
* **Preparing Chart for Students performance report and for Classroom Decoration.**
* **Making Weekly plan, Monthly plan and Term Plan to the Student's parent**
* **Ability to mentor newly qualified teachers and to assist them with class**

**room duties.**

* **Use of aids (Maths lab, Science lab , Smart board etc.) to give concentrate idea of the concepts to the students.**
* **Concentrates on feedback from students.**
* **Keep god relation with the students and parents**
* **Strong interpersonal abilities with the ability to communicate and work with personnel from a wide variety of professional disciplines and nationalities.**
* **Well organized capable of operating to tight deadlines.**
* **Prepareing weekly test worksheets, Revision worksheets and Term Exam Question Pepers, Monthly Progress report and Term progress report and during the Teachers Parents Meeting.**
* **Computer Skills**

**Acheivement :**

* **5 Years completed award in School in 2016.**
* **Special recognition by Principal for good work.**
* **Got Maths Supervisor after completing IInd year in the School.**
* **Taking Maths and General Science from Grade 1 to Grade 6**
* **100% result in every class.**
* **Got First Prize in School Exhibition for doing 'Mathematics City'**
* **Participated Class Room workshop**

**Education & Qualification:**

**Master of Science in Mathematics (One Year Completed)**

**Bachelors of Science in Mathematics**

**University of Manonmaiam Sundaranar INDIA, on April 2002**

**Computer Science Literate**

**Personal Details :**

**Passport No : L6664708**

**Date of Birth : 02/04/1982**

**Sex : Female**

**Nationality : Indian**

**Language Known : English, Tamil, Malayalam and Hindi**

**Computer Knowledge :**

**MS Word, MS Excel, PowerPoint , Windows XP, Windows profesiional 7, Windows 10 and MS Office Professional 2016.**

**M Mutharam**

**18/04/2018**