RESUME

S. JEYALAKSHMI

Mob: 9944720374

E-mail: [jeya.19.3@gmail.com](mailto:jeya.19.3@gmail.com)

PROFILE

* Exceptional communicative and interpersonal skills with well developed personal interaction.
* Good in organizing and delivering classroom lectures to students.
* Good in classroom management.

PERSONAL QUALITIES

* Good listening skills.
* Planning and organizational skills.
* Patience.

KEY RESPONSIBILITIES HANDLED

* Organizing and delivering classroom teaching to students.
* Evaluating the students’ assignments and projects.
* Preparing coursework materials and handouts.
* Recording student attendance records and grades.
* Classroom management
* Maintaining discipline in the class.

EDUCATION

Municipal Girls’ Higher Secondary School, Tirunelveli.

10th : 84.3% (2004 – 2005)

12th : 65% (2006 – 2007)

Annai Hajira Womens’ College, Tirunelveli.

Degree : B.Sc.

Percentage : 62%

Year : 2007 -2010

The M.D.T. Hindu College, Tirunelveli

Degree : M.Sc.

Percentage : 70.56%

Year : 2010 – 2012

Saradha College of Education for Women, Tirunelveli.

Degree : B.Ed.

Percentage : 79%

Year : 2012 -2013

Manonmaniam Sundaranar University, Tirunelveli

Degree : M.Ed.

Percentage : 70.90%

Year : 2014 – 2015

TECHNICAL SKILLS

Computer : Ms- Office.

Typewriting : Tamil & English (both Higher)

STRENGTHS

* Highly optimistic and can handle any amount of stress at work.
* Happy and satisfied when I achieve my target and appreciation for goal.

PERSONAL PROFILE

Name : S. JEYALAKSHMI

Father : L. SHANMUGAM

Date of Birth : 20 - March - 1990

Gender : Female

Marital Status : Unmarried

Mother tongue : Tamil

Nationality : Indian

Language Known : Tamil, English

Address for Communication : 90, Vembadi Street,

Tirunelveli – Town

627 006.

Contact Details : 9944720374

**Declaration**

**I, here by declare that the above written particulars are true for the best of my knowledge and belief.**

Place : Perungalathur.