**CURRICULUM VITEA**

**Jeril Jose**

S/O Jose T L

PO Box 971, PC 131, Ruwi, Muscat Sultanate of Oman

## *Objective*



GSM No: +968-9515 3819

E-mail: [jeriljose1987@gmail.com](mailto:jeriljose1987@gmail.com)

Take up & face challenges which can mold me and participating to maximize business values through collaborative leadership, ethics, and integrity and to become an inevitable part of the organisation structure.

## *Career Exposure*

**Current Employment details**

1. Designation : **Audit Associate**

Employer : Crowe Horwath International, Sultanate of Oman

Period : 10/05/2012 – till date

Notice period/Availability : 1 month from date of the resignation approval.

Task Handled : Expertise in audits, assurance, financial reporting etc.

## *Gained expertise in:*

### *Auditing and Assurance*

* + Done external and internal audits (various industries/companies) across Sultanate of Oman;
  + Generated, drafted and reviewed financial statements and facilitated account closing procedures for clients;
  + Identify internal control weaknesses and recommended corrective actions;
  + Expertise on Oman taxation, computations & filing, manage tax disputes & appeals and other ad hoc tasks;
  + Exposure on accounts finalization;
  + Have knowledge on International Financial Reporting System (IFRS);
  + Market research on SAOG Companies corporate governance report; and
  + Preparation of business proposals, follow up and maintain healthy client relation.

### *Management Reporting from SMN Power Holding SOAG (Seconded Reporting Manager from Feb 2016-till* date)

* + Key role in monthly closing and reporting process;
  + Generating and preparation of monthly financial reports, group reports and analysis of variances (OPEX & CAPEX);
  + Got expertise in withholding tax rules and regulations, value added tax etc. and liaising with tax authorities & tax consultants as and when required;
  + Assisted in preparation of yearly budgets and participated in corporate level budgeting and forecasting process;
  + Preparing quarterly & yearly; subsidiary and parent company and consolidated financial statements and being the focal coordinator for the external auditors;
  + Coordinate and assist in preparation of company policy and procedure manuals and annual reports;
  + Interacting with internal/external auditors, lead bankers and government & MCD authorities for necessary compliances;
  + Report to Finance Manager & Chief Financial Officer regularly and to management, shareholders and authorities on periodical basis on finance related ad-hoc tasks;
  + Maintained fixed asset system, ensure updation and reconcile with physical existence and update accounts; and
  + As a finance team player, share best practice with the finance team, and other departments.

### *Special assignments*

* + Secondment assignment in ONIC Holding SAOG - Financial accounting;
  + Physical verification and reconciliation of the huge fixed assets register of the Port Services Corporation SAOG, Sultanate of Oman (2012 to 2013) as a part of shifting the port from current location;
  + 100 % Stock verification and reporting for Abraj Energy Services SAOC; and
  + Assisted in Financial Fraud Detection Assignments.

**Prior Employment details**

1. Designation : **Asst. Accounts Manager**

Employer : Joyalukkas India Pvt. Ltd. (Head Office & Branches)

Period : 5/10/2011 – 30/04/2012

Task Handled : Daily & monthly accounting and closing procedures.

## *Gained expertise in:*

* + Preparing bank and inter-branch reconciliation statements daily and monthly consolidation;
  + Supervised in the areas of payroll, accounts receivable and accounts payable including tax filings;
  + Daily and monthly journal entries, invoice entries and cross checking;
  + Assisted Senior Accountant in monthly closing procedures; and
  + Filing and documentation;

# *Computer Skills*

* + Bi360 reporting tool (in-house finance reporting tool);
  + Caseware auditing software (in-house auditing software);
  + Tally ERP.9 and awareness in other in-house accounting software; and
  + Well versed in MS Office Package.

# *Personality Traits*

* + Strong analytical, negotiation and problem solving skill;
  + Expertise to work under pressure and meet deadlines;
  + Have flare over business development with good communication skill;
  + Highly trustworthy, discreet, ethical, systematic and disciplined;
  + Ability to work in a group (even to lead); and
  + Active in fitness, games and music.

# *Educational Qualifications*

|  |  |  |  |
| --- | --- | --- | --- |
| ***Course*** | ***Board/University*** | ***Institution*** | ***Year*** |
| **MBA – Financial Management** | Bharathiar University Coimbatore, India | Jyothis Institute of Research and Services, Kerala, India | 2010 |
| **B.com** | Calicut University, Kerala, India | St. Thomas College, Kerala, India | 2008 |
| **12th Grade** | C.B.S.E, India | Bharathiya Vidhya Bhavan, Kerala, India | 2005 |
| **10th Grade** | 2003 |

***Personal Details***

Age and Date of Birth : 29 years, 31 – 10 – 1987

Sex : Male

Marital Status : Married

Nationality : Indian

Languages Known : English, Malayalam, Hindi & Tamil

Hobbies : Reading, browsing, singing, playing cricket & badminton

# *Other achievements*

* + Title winner of All India Musical Talent Hunt, “SUR TARANG 2009” at national level, held at New Delhi, India.
  + Grand Finalist in Muscat Idol 2014, Qurm Amphitheatre, Oman.
  + Received various prizes and honors for music, within and outside India for singing.

# *Declaration*

I hereby declare that the information given above is true to the best of my knowledge and correctly describe myself, my qualifications and career experience. And upon extended of an opportunity, I shall fulfil the responsibility, reliably and satisfactorily.

Yours Faithfully

Jeril Jose T