Loren Shevitz

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Professional Experience

*American Association of Retired Persons (AARP), Illinois State Office*

March – May 1998

*Chicago, IL*

Administrative Assistant. Word processing, spreadsheets, databases, graphic design, Internet searches, light office work (operating camcorder, copy room, moving materials, collating, etc.).

*Master of Arts Program in the Social Sciences (MAPSS), University of Chicago*

October 1996 – September 1997

*Chicago, IL*

Listserve Coordinator. Created, maintained e-mail network for MAPSS.

*Jimmy John’s Gourmet Sub Sandwich Shop*

November 1995 - August 1996

*Ann Arbor, MI*

Assistant manager. Opened and closed store, managed delivery, finances, and transactions with suppliers.

*Project Otzma*

August 1994 - July 1995

*Israel*

Volunteer, English Tutor, Research Assistant. Worked at various sites throughout the country, taught English to native Israelis and to immigrants, worked with psychologist on socioeconomic study on learning motivation.

*Olin-Sang-Ruby Union Institute*

June - August 1993

*Oconomowoc, WI*

Camp Counselor. Responsible for cabin of young boys, education, and leading drama activity.

*ResComp, University of Michigan*

September - December 1992

*Ann Arbor, MI*

Computer Consultant. Assisted users with Michigan Terminal System, MS Word, MS Excel, and hardware problems. Maintained computer site.

Education

*University of Chicago*

September 1996 - present

*Chicago, IL*

M.A., Social Sciences, expected sometime

*University of Michigan*

September 1990 - April 1994

*Ann Arbor, MI*

B.A., Psychology, April 1994

* Sophomore Honors Award, 1992
* Graduate of Residential College

Organizations

*Gilbert & Sullivan Opera Company of Chicago*

March – July 1998

*University of Chicago*

Iolanthe, Trial By Jury, Ruddigore, H.M.S. Pinafore. Member of chorus, assistant producer for summer show, helped buiild sets.

*University Theater*

March - May 1997

*University of Chicago*

Jesus Christ Superstar. Played role of Judas in two-week production.

*Golosa*

July 1997 – March 1999

*University of Chicago*

Conductor. Formed Russian choir, held auditions, conduct music, set up concerts for group, help maintain web site.

*Shircago*

October 1996 - present

*Chicago, IL*

Director. Formed a cappella group, held auditions, arrange and direct music, book gigs for group, run web site, currently producing CD.