**CURRICULUM VITAE**

**UPEX MODI**

**715, Alaknanda Galaxy, Zadeshwar road, Bholav, Bharuch-32015 GUJARAT**

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# JOB OBJECTIVE

Seeking senior level assignments in the areas of E&I Procurement with a leading organization.

# PROFILE SUMMARY

PROFESSIONAL EXPERIENCE

Essar Group Aug 2011 – Till date

The Essar Group is a multinational conglomerate and a leading global player in the sectors of Steel, Energy, Power, Communications, Shipping Ports & Logistics, and Construction. With operations in more than 20 countries across five continents, the Group’s annual revenues were about USD 39 billion in FY14-15.

**Procurement Engineer** Aug 2011 – Till date

**Work Profile:**

* Presently working in ESSAR GROUP as Procurement-Engineer holding the responsibility of procurement of all types of Items & consumables.
* Have good Experience of Procure CAPEX ITEM.
* Strong exposure of Domestic, Locale & SIT related procedures for the Lime & Steel plant materials.
* Floating inquires (**RFQ**) to the Global suppliers list based on the technical specification of various Equipment to get the quotation.
* Making the cost analysis of the materials to be procured and allocating budget to the project in the SAP system and defining various WBS elements of the project.
* Efficiently monitoring & controlling the project budget.
* Perform techno-commercial discussion with the suppliers.
* Maintain Material Cost history data for the current material costing.
* Preparation of quotation comparative statement (QCS) based on the proposals received.
* Perform price **Negotiations** with the suppliers to achieve a best price for equipment.
* Finalizing the quotation and placing the order on appropriate supplier using SAP System (MM-Module).
* Coordination with supplier to get the material in time and at the same time coordinate with store department & accounts department to make GRN & release the payment to the supplier respectively.

## Vendor Management.

* **Vendor Development**.
* **Inventory Control.**
* **Regular monitoring COMMODITY Item price.**
* Handled Procurement activities of Electrical & Instruments equipment like LT & HT Panels, Motors, Bus-Duct, HT-LT Cables, Control & Instrument Cables, valves, PLC Panels, Mimic Cum Panel, Proximity & Speed Switches,

Gauges, Transmitters, UPS Systems, Battery and battery chargers, Gas Detector. for the following Steel, Lime & Power projects:

* + 300 TPD Lime Plant Project of Chemical & Minerals industries Pvt Ltd, Jodhpur.
  + 300 TPD Lime Plant Project of SIGMA Minerals Project, Jodhpur.
  + 270 MW MMPP Project of Essar Power Hazira Ltd. At Hazira, Gujarat.
  + Essar steel Hazira Limited Caster-2 Project at Hazira, Gujarat.
  + Essar steel Hazira Limited Sinter-3 Project at Hazira, Gujarat.
  + 7.5MTPA Beneficiation Plant, Askaf iron ore Project, Mauritania.
  + 200 TPD TATA Steel Coal Dry Quenching Project, Kalinganagar.

# ACADEMIC QUALIFICATION

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| --- | --- |
| 2013 | Degree in Electrical Engineering Perusing (IEI). |
| 2011 | Diploma in Electrical Engineering from GTU, Bharuch with 7.83 CGPI |
| 2008 | 10th from GSEB, with 74.00% |

**IT SKILLS**

Well versed with:

* Proficient with the use of Win 2000/XP/2003/8 servers, MS Office.
* Strong working knowledge of SAP MM Module.

# TRAINING

Training Programs Attended:

* Attended training programs on Leadership camp
* Assertive skills
* Managerial skills
* Personality Development
* Time Management

# STRENGTHS

* Achievement oriented with excellent people management skills and an ability to manage change with ease.
* Proven strength in problem solving, coordination and analysis in addition to excellent communication, interpersonal and negotiation skills excellent team player with a flexible attitude.

# PERSONAL DETAILS

Date of Birth : 7th April’ 1992

Languages Known : English, Hindi and Gujarati Marital Status : Single

Gander : Male

Nationality : Indian

Passport : J7903488 (Exp. Date: 19.09.2021)

**Declaration**:

I hereby declare that all the information furnished above is true to the best of my knowledge and belief.

Yours faithfully,

**(Upex Modi) (23.10.2015)**