ANKIT RANA

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NEW DELHI – 110062

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SUMMARY:

Independent worker with high energy and good communication skills .Reliable , friendly and professional , can adapt different working conditions and have an interest to explore new possibilities and different fields of work .

HIGHLIGHTS:

* + Service minded
  + Able to work for long period of time
  + Dedicated
  + Efficient
  + Multi – tasker
  + Motivated

JOB TRAINING:

* 3 months (Dec’12 – Feb ’13) of Industrial training at Kalinga Ashok, Bhuvneshwar .
* 3 months ( Oct’13 – Dec’13) of Industrial training at Jaypee Vasant Continental , New Delhi.
* 3 months (July’14 – Sep’14)of Industrial training at Ashok Hotel ,

New Delhi .

* 6 months (Oct’15 – April’16)of Industrial training at The Leela Palace ,New Delhi (Front Office Department).
* ***“6 months (June’16 – Dec’16)of Internship in recruitment at Genpact*** “.

EDUCATION:

* Class 10th – CBSE
* Class 12th –CBSE
* Graduation – (4 Year Degree Course )Completed Bachelors in International Hospitality Business Management (BIHBM) from Ashok Institute of Hospitality & Tourism ,ITDC , Ministry of Tourism (Result : 57.02)

PERSONAL DETAILS:

Date of Birth : 26th November 1992

Father’s Name : Mr. Neeraj Kumar Rana

Language Proficiency : English , Hindi and Elementary French

Marital Status : Unmarried