# 

**ASHAKKIR PV**

**Mob: +919645177237**

**PONMANAM VEETIL HOUSE PUDUPPALY (PO)**

**PURATHUR**

**PIN : 676102**

**MALAPPURAM KERALA**

**Email: ashakkirponnani@gmail.com**

### CAREER OBJECTIVE:

### Excellent accounting skills, with experience in SAP and Handling high-level workloads within strict deadlines. Now looking to start a new challenging position to meet my competencies, capabilities, skills, education and experience.

**WORK EXPERIENCE:**

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| **NAME OF THE COMPANY** | **POSITION** | **DURATION** |
| **EMKE GROUP INTERNATIONAL**  **(LULU HYPERMARKET JEDDAH)** | **ACCOUNTANT** | **Working since 24 APRIL 2016 To till date.** |
| **AKBAR TRAVELS OF INDIA PVT. LTD(BANGALORE)** | **ACCOUNTANT** | **February 2015 to February 2016** |
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**PROFESSIONAL SUMMARY:**

* Having over 3.5 years of Experience in the field of Accounts & Finance in which 2 ½ years of experience in KSA and 1 year Experience in India.
* Strong in ERP software (SAP) & Through knowledge in MS Excel and in Accounting Packages

**Accounts Experience:**

* Expertise in **SAP** for the all the modules such as **Accounts Payable, Accounts** Receivable, Cash Management, General Ledger and Inventory Modules
* Payroll preparation and its disbursement.
* Experienced in preparing monthly financials like Trial Balance, Profit & Loss a/c, Balance Sheet, Cash Flow statement, Ratios and Analytical points on Financials.
* Expertise in monthly job analysis
* Expertise in preparing of weekly Bank, Cash positions and Cash Budget statement
* Expertise in managing the Fund Management
* Experienced in preparation of monthly Bank Reconciliation statement
* Experienced in controlling Debtors & Creditors and preparation of debtors & Creditors Outstanding list and reporting to Management
* Well versed in preparation of department wise Monthly Collection Report.
* Expertise in reconciliation of receivable & payables with their respective statements
* Expertise in dealing with banks for issue of Letters of Credit and Bank Guarantee and other various issues
* Expertise in Preparation of monthly schedules
* Supervising and Coordinating subordinates to ensure in smooth accounting.
* Handling Self-Correspondence with all Business Clients, Suppliers and Banks
* Diplomatic and Excellent in Public Relation and Office Administration
* Strong in adopt new analytical approaches, tools & environment.
* VAT processing Experience.

#### QUALIFICATIONS:

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| **Sl. No.** | **Course** | **Specialization** | **University/ Board** | **College/ Edu. Institution** | **Year** | **%** |
| **1** | **M.COM-Regular** | **FINANCE** | **CALICUT UNIVERSITY** | **MES COLLEGE PONNANI** | **2014** | **75** |
| **2** | **B.COM-Regular** | **COMPUTER APPLICATION** | **CALICUT UNIVERSITY** | **ASSABAH COLLEGE VALAYAMKULAM** | **2012** | **87** |
| **3** | **PLUS, TWO** | **COMMERCE** | **HSE KERALA** | **ISS HSS PONNANI** | **2009** | **83** |
| **4** | **SSLC** |  | **BOARD OF EXAMS KERALA** | **AVHSS PONNANI** | **2007** | **79** |
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#### PROFFISONAL QUALIFICATIONS:

* **PGDIFA (POST GRADUATE DIPLOMA IN INDIAN AND FOREIGN ACCOUNTING)**

**(IPA TIRUR CHAPTER)**

### PERSONAL PROFILE:

Date of birth : 23rd June 1992

Nationality : Indian

Sex : Male

Marital Status : Married

Languages Known : English, Malayalam, Hindi, Arabic.

Passport No : **L5487824**

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